



# CITY COUNCIL AGENDA

## NOTICE OF REGULAR MEETING

Tuesday, December 5, 2023

7:00 p.m.

City Hall - Council Chamber

Daniel P. Moore Community Center Complex

1900 Billy G. Webb Drive

Portland, Texas

*Citizens may watch the meeting live online at <http://www.portlandtx.gov/418/Media-Center>. Citizens may also comment on items appearing on the agenda online at <http://www.portlandtx.gov/418/Media-Center> and/or submit comments or questions for the City Council to [annette.hall@portlandtx.gov](mailto:annette.hall@portlandtx.gov). To be considered by the City Council, all comments must be received one (1) hour prior to the meeting. The City Council reserves the right, upon motion, to suspend the rules to consider business out of the posted order. In addition to any executive session included in the agenda, the City Council reserves the right to adjourn into executive session at any time during this meeting for the purpose of consultation with the city attorney as authorized by Texas Government Code section 551.071 or for any matter authorized by Texas Government Code Section 551.*

### A. PROCEDURAL MATTERS, HONORS, AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER:** MAYOR
2. **ROLL CALL:** CITY SECRETARY
3. **INVOCATION AND PLEDGE OF ALLEGIANCE:** MAYOR SKUROW OR DESIGNEE
4. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS, AND REPORTS THAT MAY BE DISCUSSED:**
5. **CITY COUNCIL COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding items of community interest, provided no action is taken or discussed. Items of community interest include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements of imminent threats to the public health and safety of the city

**6. CITY MANAGER’S REPORT:**

The City Manager may present announcements, comments, and updates on City operations and projects.

**7. PUBLIC COMMENT - AUDIENCE AND PRESENTER SOCIAL DISTANCING AND PUBLIC TESTIMONY AND PUBLIC HEARING INPUT AT PUBLIC MEETINGS OF THE CITY COUNCIL:**

To reduce the chance of COVID-19 transmission, City Council meetings will be held in a manner intended to separate, to the maximum practical extent, the audience and presenters from personal contact with members of the Community, City Staff, and City Council. This meeting will be live-streamed at [www.portlandtx.gov/418/Media-Center](http://www.portlandtx.gov/418/Media-Center).

Public testimony and public hearing input for Public Comment and all items on the agenda should be provided in written format and presented to the City Secretary prior to the start of each meeting of the City Council. Written comments on agenda items may also be submitted through the City’s Speak-Up website at [www.portlandtx.gov/418/Media-Center](http://www.portlandtx.gov/418/Media-Center) one (1) hour prior to the meeting.

Written public testimony will be provided to members of the City Council prior to voting on measures for that meeting and included in the meeting record.

Written and oral testimony as described shall serve as public testimony pursuant to Texas Government Code 551.007 for purposes of any public hearing requirement under law. The meeting may be held telephonically or via videoconference.

Persons wishing to speak must fill out a speaker request card prior to the meeting. You will be notified when it is your turn to speak. Speakers will be given four (4) minutes to speak.

**B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:**

**8. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER APPROVAL OF THE MINUTES OF ITS NOVEMBER 21, 2023 REGULAR MEETING – MAYOR AND CITY SECRETARY**

9. **AUTHORIZING THE FY23 AUDIT ENGAGEMENT:** THE CITY COUNCIL WILL CONSIDER AUTHORIZING THE CITY MANAGER TO ENGAGE ABIP, PC, TO PERFORM THE CITY’S FY23 INDEPENDENT AUDIT – DIRECTOR OF FINANCE

10. **RESOLUTION 907 - CASTING VOTES FOR THE SAN PATRICIO COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS:** THE CITY COUNCIL WILL CONSIDER RESOLUTION 907 CASTING 242 ALLOCATED VOTES FOR MEMBERS OF THE SAN PATRICIO COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS – MAYOR AND CITY MANAGER

11. **EXECUTIVE SESSION:** THE CITY COUNCIL MAY CONDUCT AN EXECUTIVE SESSION ACCORDING TO GOVERNMENT CODE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATION REGARDING REAL PROPERTY), 551.073 (DELIBERATION REGARDING PROSPECTIVE GIFT), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION REGARDING SECURITY DEVICES) AND 551.087 (DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATION).

**EXECUTIVE SESSION ACTION:** THE CITY COUNCIL MAY TAKE ACTION AS A RESULT OF ITEMS DISCUSSED IN EXECUTIVE SESSION

C. **ADJOURNMENT:** MAYOR

**NOTICE OF ASSISTANCE**

If you plan to attend this workshop and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall at 361-777-4513 or [annette.hall@portlandtx.gov](mailto:annette.hall@portlandtx.gov) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the workshop.

**BRAILLE IS NOT AVAILABLE**

**Posted:** December 1, 2023, by 5:00 p.m.

Portland City Hall  
Electronically at [www.portlandtx.gov](http://www.portlandtx.gov)

By:                     *Annette Hall*                    

Annette Hall  
City Secretary