

Development Services
 1101 Moore Avenue
 Portland, Texas 78374
 Phone: (361) 777-4553
 Fax: (361) 643-5709
 Email: permits@portlandtx.com



Inspection Request Form

(Request must be made not later than 5:00 p.m. for inspection the next business day)

*****Each trade shall be responsible for scheduling their own inspection*****

1. Date of Inspection: _____
2. Contractor name making request: _____
3. Name of person making request: _____
4. Address of Inspection: _____
5. Permit /Application Number: _____ - _____
6. Type of Inspection Request: *Please place an X in the box below*

Building	Plumbing	Electrical	Mechanical
Form Setbacks <input type="checkbox"/>	Underground <input type="checkbox"/>	T-Pole <input type="checkbox"/>	Rough <input type="checkbox"/>
Foundation <input type="checkbox"/>	Waterline Sewer <input type="checkbox"/> <input type="checkbox"/>	Underground <input type="checkbox"/>	
Frame <input type="checkbox"/>	Top Out <input type="checkbox"/>	Rough-in <input type="checkbox"/>	
Windstorm/Shearwall <input type="checkbox"/>	Gas Test (GTO) <input type="checkbox"/>	TCI (Temporary Cut-in) <input type="checkbox"/>	
Brick Tie <input type="checkbox"/>	Water Heater <input type="checkbox"/>	Meter Loop & Service <input type="checkbox"/>	
Stucco Lathe <input type="checkbox"/>		Reconnect <input type="checkbox"/> <input type="checkbox"/> MH or <input type="checkbox"/> Comm	

Final Inspections			
Building <input type="checkbox"/>	Plumbing <input type="checkbox"/>	Electrical <input type="checkbox"/>	Mechanical <input type="checkbox"/>
Permit Number -	Permit Number -	Permit Number -	Permit Number -

*****No inspection will be performed in an occupied residence without someone being present.*****

 Authorized Representative Signature

 Date