



CHARTER REVIEW COMMITTEE AGENDA

NOTICE OF MEETING

Monday, June 5, 2017
6:30 p.m.
City Hall - Council Chamber
Daniel P. Moore Community Center Complex
1900 Billy G. Webb Drive
Portland, Texas

1. **CALL TO ORDER:** CHAIRPERSON SKUROW
2. **PUBLIC COMMENTS:**
 - Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:
 - Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Chair will notify you when it's your turn to speak and direct you to the podium)
 - Persons who wish to speak must identify themselves and their places of residence
 - All comments, requests and proposals must be presented to or through the Chair
 - Persons who wish to speak will be given 4 minutes to do so
3. **MINUTES:** THE COMMITTEE WILL CONSIDER THE MINUTES OF ITS MAY 11, 2017 MEETING - CHAIRPERSON SKUROW
4. **CHARTER REVIEW:** THE COMMITTEE WILL CONSIDER ADDITIONS, DELETIONS AND AMENDMENTS TO THE PORTLAND CITY CHARTER. CITY MANAGER
5. **ADJOURNMENT:** CHAIRPERSON SKUROW

NOTICE OF ASSISTANCE

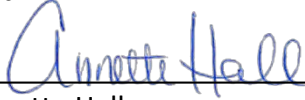
If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361) 777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation.

The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRaille IS NOT AVAILABLE Posted:

Posted: June 1, 2017 by 5:00 p.m.
Portland City Hall
Electronically at www.portlandtx.com

By:



Annette Hall
City Secretary

MINUTES

CHARTER REVIEW COMMITTEE

MAY 11, 2017 MEETING

The Charter Review Committee conducted its May 11, 2017, meeting in the Council Chambers of City Hall (1900 Billy G. Webb) that began at 6:30 p.m. It did so in compliance with requirements of the Texas Open Meetings Act and City of Portland City Charter. The following persons were in attendance:

MEMBERS PRESENT

Cathy Skurow, Council Member
John Green, Council Member
David Lewis, Citizen
Jerry Browning, Jr., Citizen

MEMBERS ABSENT

Dick Moser, Citizen

STAFF PRESENT

Randy Wright, City Manager
Brian DeLatte, Assistant City Manager
Annette Hall, City Secretary
Katie Griffin, Director of Finance
Brandon Lemon, Accounting Assistant
Drew Schell, IT Technician

1. CALL TO ORDER: CHAIRPERSON SKUROW

Chairperson Skurow called the meeting to order at 6:31 p.m.

2. PUBLIC COMMENTS:

- Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:
- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Chair will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Chair

- Persons who wish to speak will be given 4 minutes to do so

There were none.

**3. MINUTES: THE COMMITTEE WILL CONSIDER MINUTES OF ITS APRIL 20, 2017 MEETING
- CHAIRPERSON SKUROW**

John Green made the motion to approve the minutes of the April 20, 2017 minutes, seconded by Jerry Browning.

The motion passed by acclamation

4. CHARTER REVIEW: THE COMMITTEE WILL CONSIDER ADDITIONS, DELETIONS AND AMENDMENTS TO THE PORTLAND CITY CHARTER. - CITY MANAGER

The Committee reviewed and discussed the following sections:

- ARTICLE V – FINANCIAL PROCEDURES

5. ADJOURNMENT:

Cathy Skurow adjourned the meeting at 7:30 p.m.

APPROVED:

Chairperson Cathy Skurow

ATTEST:

Annette Hall
City Secretary