



CHARTER REVIEW COMMITTEE AGENDA

NOTICE OF MEETING

Thursday, April 20, 2017
6:30 p.m.
City Hall - Council Chamber
Daniel P. Moore Community Center Complex
1900 Billy G. Webb Drive
Portland, Texas

1. **CALL TO ORDER:** CHAIRPERSON SKUROW
2. **PUBLIC COMMENTS:**
 - Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:
 - Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Chair will notify you when it's your turn to speak and direct you to the podium)
 - Persons who wish to speak must identify themselves and their places of residence
 - All comments, requests and proposals must be presented to or through the Chair
 - Persons who wish to speak will be given 4 minutes to do so
3. **MINUTES:** THE COMMITTEE WILL CONSIDER THE MINUTES OF ITS MARCH 28, 2017 MEETING - CHAIRPERSON SKUROW
4. **CHARTER REVIEW:** THE COMMITTEE WILL CONSIDER ADDITIONS, DELETIONS AND AMENDMENTS TO THE PORTLAND CITY CHARTER. CITY MANAGER
5. **ADJOURNMENT:** CHAIRPERSON SKUROW

NOTICE OF ASSISTANCE

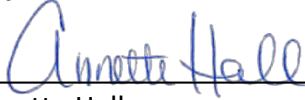
If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361) 777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation.

The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRILLE IS NOT AVAILABLE Posted:

Posted: April 17, 2017 by 5:00 p.m.
Portland City Hall
Electronically at www.portlandtx.com

By:



Annette Hall
City Secretary

MINUTES

CHARTER REVIEW COMMITTEE

MARCH 28, 2017 MEETING

The Charter Review Committee conducted its March 28, 2017, meeting in the Council Chambers of City Hall (1900 Billy G. Webb) that began at 6:00 p.m. It did so in compliance with requirements of the Texas Open Meetings Act and City of Portland City Charter. The following persons were in attendance:

MEMBERS PRESENT

Cathy Skurow, Council Member
John Green, Council Member
David Lewis, Citizen
Dick Moser, Citizen
Jerry Browning, Jr., Citizen

STAFF PRESENT

Randy Wright, City Manager
Brian DeLatte, Assistant City Manager
Hal George, City Attorney
Brandon Lemon, Accounting Assistant
Fred Bussman, IT Technician

1. CALL TO ORDER: CITY MANAGER

City Manager, Randy Wright called the meeting to order at 6:00 p.m.

2. INTRODUCTIONS: CITY MANAGER

City Manager, Randy Wright, introduced the following Committee Members and City Staff:

- Cathy Skurow, Council Member
- John Green, Council Member
- David Lewis, Citizen
- Dick Moser, Citizen
- Jerry Browning, Jr., Citizen
- Hal George, City Attorney
- Brian DeLatte, Assistant City Manager

3. ELECTION OF A CHAIRPERSON: THE COMMITTEE WILL SELECT A MEMBER TO SERVE AS CHAIRPERSON.

John Green nominated Cathy Skurow to serve as Chairperson, seconded by Dick Moser.

The motion passed by acclamation.

4. PUBLIC COMMENTS:

- Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:
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There were none.

5. BACKGROUND AND SUMMARY OF DUTIES AND STATUTORY GUIDELINES: CITY MANAGER AND CITY ATTORNEY

City Manager, Randy Wright, and City Attorney, Hal George presented and reviewed the Charter Review Process as prescribed by City Charter and the Local Government Code.

6. CHARTER REVIEW: THE COMMITTEE WILL CONSIDER ADDITIONS, DELETIONS AND AMENDMENTS TO THE PORTLAND CITY CHARTER. CITY MANAGER

The Committee reviewed and discussed the following sections:

- Article I – Powers of the City
- Article II – The Council (stopped after discussing Section 2.07)

7. ESTABLISH DATE AND TIME FOR NEXT MEETING

The Committee discussed setting the next committee meetings on the following dates:

- April 20, 2017 at 6:00 p.m.
- May 4, 2017 at 6:00 p.m.

8. ADJOURNMENT:

Cathy Skurow adjourned the meeting at 8:13 p.m.

APPROVED:

Chairperson Cathy Skurow

ATTEST:

Annette Hall
City Secretary