



CITY COUNCIL AGENDA

NOTICE OF WORKSHOP

**Tuesday, August 5, 2014
6:30 p.m.**

**Council Chamber - City Hall
Daniel P. Moore Community Center Complex
1900 Billy G. Webb
Portland, Texas 78374**

This workshop may be recessed before the Regular City Council meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.

- CALL TO ORDER:** MAYOR KREBS
- EXECUTIVE SESSION:** THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING §551.071 (DISCUSSION OF PENDING OR CONTEMPLATED LITIGATION WITH ATTORNEYS: "TEAL CONSTRUCTION VS. CITY OF PORTLAND") OF THE TEXAS GOVERNMENT CODE - MAYOR AND CITY MANAGER

NO FORMAL ACTION WILL BE TAKEN AT THE CONCLUSION OF THE EXECUTIVE SESSION
- ADJOURNMENT:** MAYOR KREBS

NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Posted: August 1, 2014 by 5 p.m.
Portland City Hall

By: 
Annette Hall
City Secretary



CITY COUNCIL AGENDA

NOTICE OF REGULAR MEETING

Tuesday, August 5, 2014

7:00 p.m.

City Hall - Council Chamber

Daniel P. Moore Community Center Complex

1900 Billy G. Webb Drive

Portland, Texas

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER:** MAYOR KREBS
2. **INVOCATION AND PLEDGE:** MAYOR KREBS OR DESIGNEE
3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
 - PRESENTATION OF BUDGET AND AD VALOREM TAX RATE – CITY MANAGER
 - QUARTERLY FINANCIAL UPDATE – DIRECTOR OF FINANCE
4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding items of community interest and/or be presented reports from the Staff regarding items of community interest, provided no action is taken or discussed. Items of community interest include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens

- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

5. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JULY 15, 2014 WORKSHOP AND REGULAR MEETING AND JULY 29, 2014 WORKSHOP - MAYOR KREBS AND CITY SECRETARY

6. BIDS FOR STREET IMPROVEMENT PROGRAM PHASE 9B (SEAL COATS AND REPAIRS): THE CITY COUNCIL WILL CONSIDER BIDS FOR THE STREET IMPROVEMENT PROGRAM PHASE 9B (SEAL COATS AND REPAIRS) THAT WERE RECEIVED, OPENED, AND PUBLICLY READ ON JULY 17, 2014 – ASSISTANT CITY MANAGER

7. BIDS FOR WATER AND WASTEWATER SYSTEM SCADA INSTALLATION: THE CITY COUNCIL WILL CONSIDER BIDS FOR THE WATER AND WASTEWATER SYSTEM SCADA INSTALLATION THAT WERE RECEIVED, OPENED, AND PUBLICLY READ ON JULY 24, 2014 – ASSISTANT CITY MANAGER

8. CONSIGNMENT OF HOTEL OCCUPANCY TAX (HOT) FUNDS: THE CITY COUNCIL WILL CONSIDER THE CONSIGNMENT OF HOT FUNDS TO THE PORTLAND CHAMBER OF COMMERCE FOR THE PROMOTION OF TOURISM AND THE CONVENTION AND HOTEL INDUSTRY – CITY MANAGER

9. SETTING DATES FOR PUBLIC HEARINGS: THE CITY COUNCIL WILL CONSIDER SETTING DATES FOR PUBLIC HEARINGS ON THE PROPOSED TAX INCREASE - DIRECTOR OF FINANCE

10. PURCHASE OF WASTEWATER SERVICE TRUCK : THE CITY COUNCIL WILL CONSIDER THE PURCHASE OF A 2015 CHEVROLET SILVERADO 3500HD WITH CRANE PACKAGE FROM CALDWELL COUNTRY FOR \$49,911.00 – ASSISTANT CITY MANAGER

11. RESOLUTION NO. 685 - CAPITAL IMPROVEMENT PLAN (CIP): THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 685 ADOPTING A 5-YEAR CAPITAL IMPROVEMENT PLAN – CITY MANAGER

12. SETTLEMENT AGREEMENT: THE CITY COUNCIL WILL CONSIDER, APPROVE OR DISAPPROVE A SETTLEMENT AGREEMENT IN LAWSUIT STYLED “TEAL CONSTRUCTION VS. CITY OF PORTLAND” – CITY MANAGER

C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

D. ADJOURNMENT: MAYOR KREBS

NOTICE OF ASSISTANCE

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BRAILLE IS NOT AVAILABLE

Posted: August 1, 2014 by 5:00 p.m.
Portland City Hall

By: _____
Annette Hall
City Secretary

**CITY OF PORTLAND
CITY COUNCIL
WORKSHOP MEETING
JULY 15, 2014 – 5:30 P.M.**

On this the 15th day of July 2014, the Council of the City of Portland convened in a workshop meeting session at 5:30 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of workshop meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David E. Lewis	Council Member

STAFF PRESENT:

Randy Wright	City Manager
Brian DeLatte	Assistant City Manger
Annette Hall	City Secretary
Michel Sorrell	Finance Director
Tim Vanlandingham	Fire Chief
Kristin Conner	Director of Parks and Recreation

This workshop may be recessed before the Regular City Council meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.

And with a quorum being present, the following business was transacted:

1. CALL TO ORDER: MAYOR KREBS

Mayor Krebs called the workshop to order at 5:30 p.m.

Mayor Krebs announced that Item 3 would be discussed before Item 4.

3. MINI PARADE FIRE TRUCK: THE CITY COUNCIL WILL DISCUSS AN OFFER FOR A MINI PARADE FIRE TRUCK – MAYOR KREBS

Mr. Robert Beckman presented a Go-Kart Project Proposal to the City Council for promotional use by the City of Portland and Portland Fire Department.

Council discussed Mr. Beckman’s Go-Kart Proposal and their concerns with funding the proposal with tax payer’s money.

2. GROWTH MANAGEMENT PLAN: THE CITY COUNCIL WILL DISCUSS THE GROWTH MANAGEMENT PLAN FOLLOWING A PRESENTATION– CITY MANAGER AND FREESE AND NICHOLS REPRESENTATIVES

Dan Sefko, Director of Planning with Freese & Nichols introduced Erica Craycraft, Project Manager and Nick Cecava, Project Engineer.

He then presented the following Growth Management Plan Overview and Background with the City Council:

- Portland has about 3,545 acres in the extraterritorial jurisdiction (ETJ)
- 1 mile ETJ
- City can annex land in ETJ
- Mostly undeveloped land

Why do cities annex land?

Cities annex land in the ETJ for several reasons:

Extend development controls (i.e., zoning) to manage land development

Provide municipal services

Increased ad valorem revenue

Room to grow and expand

Texas Local Government Code [Chapter 43. Municipal Annexation]

- Annexation Planning:
 - A 3-year annexation plan is required for areas with more than 100 parcels with residential dwellings
 - Areas with fewer than 100 parcels with residential dwellings do not require a 3-year annexation plan
 - No “gerrymandering”
- Restrictions:
 - A city can annex up to 10% of the city limits acreage each year
 - Unused amounts carry over, up to 30%
 - In 2014, Portland could annex up to 2,073 acres of ETJ

- City's obligations:
 - The City must develop a Service Plan to show how services will be provided in the annexed areas
 - "Soft services" start upon annexation
 - "Hard services" may take up to 2.5-4.5 years for completion
 - Provide for short- and mid-term development, not necessarily ultimate buildout (although may be cost effective)

Possible Annexation Area

1,845 Acres - 65 parcels with residential dwellings

599 Acres - 94 parcels with residential dwellings

How does this translate into ad valorem revenue?

- Existing development (2013 tax rate and values, includes exemptions):
 - Annually is <\$100,000
 - \$10.8m in combined existing gross value

- Development supported by new infrastructure (assumes \$150,000 gross value):
 - Approximately \$1.1m in additional ad valorem
 - $200 \times \$150,000 \times 0.0057 = \$171,800$
 - $400 \times \$150,000 \times 0.0057 = \$343,650$
 - $600 \times \$150,000 \times 0.0057 = \$515,480$
 - $800 \times \$150,000 \times 0.0057 = \$687,300$
 - $1,000 \times \$150,000 \times 0.0057 = \$859,130$

What will the City need to spend to receive this potential revenue?

- Water and wastewater infrastructure cost:
 - \$4.4m
 - About 1,200 units

How does the cost compare to the potential revenue?

- **Total Cost of Infrastructure = \$4.4m**
- **Annual Estimated Revenue = \$1.1m**
 - 1,200 units supported by proposed infrastructure
 - Assumes \$150,000 average assessed value

Proposed Infrastructure Water and Wastewater

Planning Efforts

- If City Council directs staff to initiate annexation proceedings...
 - Description of area to be annexed
 - Agriculture exempt properties and annexation agreements
 - Staff/consultants to prepare service plans

Public Hearings

- Two public hearings with noticing requirements
 - 30 days written notice is required for property owners, entities providing services in the area, and railroad companies
 - Written notice to school districts
 - Published in newspaper 10-20 days before; published online 10-20 days before through date of the hearing
 - These time periods can overlap
 - May require at least one hearing be held in the area to be annexed

Annexation

- City Council adopts an ordinance annexing the tracts and approving the service plans for those tracts
- First reading must be 20-40 days after public hearings
- Annexation must be completed 90 days from first reading

Sample Schedule

- Approximately a 5/3-month adoption process:
 - Immediately: Direction to develop area descriptions, service plans, and prototype ag. exempt agreements
 - Sept 19: Send mailed notice for first public hearing
 - Oct 3: Send mailed notice for second public hearing
 - Oct 6: Published notice for first public hearing
 - Oct 20: Published notice for second public hearing
 - Oct 21: First public hearing
 - Nov 4: Second public hearing
 - Dec 2: First reading of ordinance adopting the tracts and service plans
 - Any additional readings per City Charter

Council, Staff and Mr. Sefko discussed the proposed Phase 1 and Phase 2 annexation process.

4. ADJOURNMENT: MAYOR KREBS

Mayor Krebs adjourned the workshop at 6:48 p.m.

NOTICE OF ASSISTANCE:

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BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

**CITY OF PORTLAND
CITY COUNCIL
REGULAR MEETING
JULY 15, 2014 – 7:00 P.M.**

On this the 15th day of July 2014, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David Lewis	Council Member

STAFF PRESENT:

Randy Wright	City Manager
Brian DeLatta	Assistant City Manager
Annette Hall	City Secretary
Michel Sorrell	Finance Director
Kristin Connor	Director of Parks and Recreation
Gary Giles	Chief of Police
Tim Vanlandingham	Fire Chief
Dorothy Torres	Interim Library Director
Brandon Lemon	Accounting Assistant
Fred Bussman	IT Technician
Sheri Gagliano	Aquatics Specialist

And with a quorum being present, the following business was transacted:

A. PROCEDURAL MATTERS, HONORS, AND RELATED NON-ACTION ITEMS:

1. CALL TO ORDER: MAYOR

Mayor Krebs called the meeting to order at 7:00 pm.

2. **INVOCATION AND PLEDGE:** MAYOR OR DESIGNEE

Council Member Lewis gave the invocation and Mayor Krebs led the Pledge of Allegiance.

Mayor Krebs announced that he would be relinquishing the meeting over to Mayor Pro Tem Cathy Skurow, he has been asked to attend the meeting Chenier Public Hearing next door at the Community Center.

3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS, AND REPORTS THAT MAY BE DISCUSSED:**

- **PRESENTATION ON AQUATIC SAFETY PROGRAM – DIRECTOR OF PARKS AND RECREATION**

Director of Parks and Recreation, Kristin Connor introduced Aquatics Specialist, Sheri Gagliano.

Ms. Gagliano gave a presentation on the Aquatic Center’s Risk Management Consultants, Jeff Ellis & Associates International Lifeguard Training Program.

- **PRESENTATION ON STAGE 2 DROUGHT CONTINGENCY MEASURES – ASSISTANT CITY MANAGER**

Assistant City Manager, Brian DeLatte presented and reviewed the Drought Management Plan Stage 2 Implementation.

4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

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B. ACTION ITEMS, RESOLUTIONS, AND ORDINANCES:

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There were none.

5. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JULY 1, 2014 REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY

Council Member Jorgensen made the motion to approve the minute of the July 1, 2014 regular meeting with corrections, seconded by Council Member Green.

The motion passed 6-0.

6. APPOINTMENT TO PLANNING AND ZONING COMMISSION: THE CITY COUNCIL WILL CONSIDER AN APPOINTMENT TO THE PLANNING AND ZONING COMMISSION – CITY MANAGER

City Manager, Randy Wright explained that Marcus Naiser, the current chairperson of the Planning and Zoning Commission, has resigned.

He further explained that the City Council appoints members of the Planning and Zoning Commission by simple majority vote. Members serve two-year terms. Marcus Naiser's term would have expired on September 30, 2015. The person appointed for this vacancy will serve the remainder of the term.

There are three current applicants for the position: Sam Haywood, Robert Beckman and Joseph Mark Roach.

Council Member Vilo made the motion to appoint Joseph Mark Roach to the Planning and Zoning Commission to a term that will expire September 30, 2015, seconded by Council Member Green.

The motion passed 6-0.

7. **ENGAGEMENT OF FREESE AND NICHOLS, INC. TO PROVIDE ANNEXATION CONSULTING SERVICES:** THE CITY COUNCIL WILL CONSIDER ENGAGING FREESE AND NICHOLS TO ASSIST STAFF IN CONDUCTING AN ANNEXATION OF AREAS WITHIN THE CITY'S EXTRATERRITORIAL JURISDICTION – CITY MANAGER

City Manager, Randy Wright explained that the City Council engaged Freese and Nichols in August of 2013 to conduct a Growth Management Study in preparation for potential annexation of areas outside the city limits but within the City's extraterritorial jurisdiction (ETJ). That study has been completed with certain specific tracts identified for annexation. This item proposes an agreement to authorize Freese and Nichols to move forward with the annexation process. This presentation was given during tonight's workshop.

While the City has annexed parcels of land pursuant to various voluntary annexation agreements, we have not conducted a statutory annexation of land for at least the last 20 years.

In recent years, we have taken steps to better understand and control our growth by maintaining a Comprehensive Plan. We have addressed the quality of local development with periodic improvements to our Unified Development Ordinance and we have continuously invested in our infrastructure, including our streets, water and wastewater systems, drainage ways, and city facilities. These things are necessary to insure we are providing our citizens with the best community possible and, in return, helping our citizens maximize their investment in Portland.

Like other cities, we want to fairly allocate the cost of our services and infrastructure among those who benefit from them. We also have a duty to protect our existing investments within the city limits by controlling the types and quality of development in our Extraterritorial Jurisdiction (ETJ). Cities accomplish both by the orderly and legitimate process of annexation.

Annexation occurs in two phases. The first phase includes development of a growth management plan that includes a comprehensive assessment of our ETJ, carefully considering both the benefits and costs that will be associated with annexing a given tract or area. The second phase includes the process of annexation.

That phase has been complete with approximately 1,845 acres lying to the northwest of the city identified for annexation. Freese and Nichols has provided its findings to the City Council and will provide the final Growth Management Report by the end of July.

If approved, Staff will work with Freese and Nichols to finalize plans, prepare information packets to affected property owners, post all public notices, conduct required public hearings to complete the process. Hal George, City Attorney, will work with Freese and Nichols to insure all statutory requirements are met.

To complete the annexation process, we anticipate a maximum of \$40,000 which includes consulting fees to Freese and Nichols and appropriate hourly fees to Hal George for legal oversight.

Dan Sefko, Director of Planning with Freese and Nicholes then presented the following Growth Management Plan Overview and Background:

- Portland has about 3,545 acres in the extraterritorial jurisdiction (ETJ)
- 1 mile ETJ
- City can annex land in ETJ
- Mostly undeveloped land

Why do cities annex land?

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 - In 2014, Portland could annex up to 2,073 acres of ETJ
- City’s obligations:
 - The City must develop a Service Plan to show how services will be provided in the annexed areas
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Proposed Infrastructure Water and Wastewater

Planning Efforts

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Public Hearings

- Two public hearings with noticing requirements
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- City Council adopts an ordinance annexing the tracts and approving the service plans for those tracts
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Sample Schedule

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 - Oct 21: First public hearing
 - Nov 4: Second public hearing
 - Dec 2: First reading of ordinance adopting the tracts and service plans
 - Any additional readings per City Charter

Council, Staff and Mr. Sefko discussed the proposed annexation areas, future wind turbines, railroads and industrial developments in the city's Extraterritorial Jurisdiction (ETJ).

Council Member Jorgensen made the motion to engage Freese and Nichols to assist staff in conducting an annexation of the area within the city's Extraterritorial Jurisdiction (ETJ) to be the 1,845 acres tract to the north and west of the city, seconded by Council Member Lewis.

The motion passed 6-0.

C. CITIZEN COMMENTS, QUESTIONS, REQUESTS, AND PROPOSALS NOT APPEARING ON THE AGENDA:

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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There were none.

D. ADJOURNMENT: MAYOR

Mayor Krebs adjourned the meeting at 7:52 p.m.

E. NOTICE OF ASSISTANCE:

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

**CITY OF PORTLAND
CITY COUNCIL
WORKSHOP MEETING
JULY 29, 2014 – 5:00 P.M.**

On this the 29th day of July 2014, the Council of the City of Portland convened in a workshop meeting session at 5:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of workshop meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David Lewis	Council Member

STAFF PRESENT:

Randy Wright	City Manager
Brian DeLatte	Assistant City Manager
Michel Sorrell	Finance Director
Annette Hall	City Secretary
Tim Vanlandingham	Fire Chief
Kristin Connor	Director of Parks and
Lorenzo Lara	Senior Accountant
Terrell Elliott	IT Manager - Police Sergeant
Dorothy Torres	Interim Library Director
Craig Hedrick	Fire Marshal
Becky Stewart	Division Coordinator – Administration
Ana Mooney	Administrative Assistant

And with a quorum being present, the following business was transacted:

A. CALL TO ORDER: MAYOR KREBS

Mayor Krebs called the workshop to order at 5:00 p.m.

B. NON-ACTION ITEMS:

Finance Director, Michel Sorrell presented and reviewed the proposed budget scheduling calendar for the 2014 Ad Valorem Tax Rate with the City Council.

1. **CAPITAL PROGRAM:** THE CITY COUNCIL WILL DISCUSS THE 5 YEAR CAPITAL PROGRAM (OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2019) - CITY MANAGER

City Manager, Randy Wright presented and reviewed the Preliminary 5 Year Capital Improvement Program Fiscal Years 2014-2019 with the City Council.

2. **BUDGETS:** THE CITY COUNCIL WILL DISCUSS REVISIONS TO THE CURRENT BUDGET (2012-2013 FISCAL YEAR), ADOPTION OF A NEW BUDGET (2013-2014 FISCAL YEAR) AND RELATED MATTERS - MAYOR, CITY MANAGER AND DIRECTOR OF FINANCE

City Manager, Randy Wright then presented and reviewed an industrial facilities overview of the North Bay area and the following proposed 2014-2015 Fiscal Year Budget Assumptions and highlights with the City Council:

ASSUMPTIONS

Budget preparation requires a number of assumptions. The effectiveness of the budget depends on most of those assumptions being validated. As with all budgets, mid-year or quarterly adjustments may be needed to accommodate unexpected variables. This is a normal and responsible process in budgeting that will keep Portland on its historically sound financial footing.

- Single-family home construction will increase as more lots become available and the demand for housing increases. Building permits for new homes that has historically hovered around 70 per year could increase by as much as 25% this fiscal year.
- Two hotel projects will be completed in 2015 along with 5-10 new commercial and retail developments.
- Our ad valorem taxable value will increase proportionately as the rate of new construction increases. The City will see an increase in valuation resulting from the annexation of approximately 1,840 acres within the ETJ.
- Revenues from sales tax will continue to climb slowly as additional retail spaces open.

- Portland’s historic population growth of 1-1.5% will exceed 2.0% as the current annexation process is completed and new, single-family home construction continues to accelerate.

FY 2014-2015 BUDGET HIGHLIGHTS

GENERAL FUND

Total Revenues	\$ 10,625,984	Existing Fulltime Positions	94.1
Total Expenditures	<u>10,625,928</u>	Proposed Fulltime Positions	98.1
Balance	<u>\$ 56</u>		

Growth creates a positive inflow of resources to the community, but it also generates additional costs. If we are to continue providing the level of services our citizens demand and meet the challenges that come with growth and development, we must make appropriate investments in our municipal operation and infrastructure. This year’s budget and corresponding Capital Improvement Plan address our current organization and infrastructure needs, but also include the investments necessary to meet the continuing growth and expansion. This budget increases total expenditures by \$315,953 or 3.06% over last year.

Staffing Changes

Portland continues to operate with a significantly smaller staff than most cities our size. We have about 7 employees per 1,000 citizens, less than many other cities our size and significantly less than our nearest neighbor, Corpus Christi, with 11 employees per 1,000 citizens. Having a smaller staff means less up-front cost, but it can also have an unfavorable effect on the organization by making it hard to maintain effectiveness through personnel illnesses and vacancies, and by generally limiting our ability to take on new tasks or even meet the existing daily service demands of our citizens. This budget includes four new employees. This increase is a responsible and measured increase in our workforce that, when combined with similar changes in future years, will help us keep pace with the growth of the community.

- Employment on 5/1/2015 of three (3) new firefighters. NFPA 1500 and 29 CFR 1910.134 establish the “two in/two out” rule. At any fire, a minimum of two firefighters are required to enter a building with two firefighters remaining outside to initiate a rescue if necessary. We staff three shifts of four firefighters per shift. Unfortunately, sick leave, vacation, training and intermittent vacancies often drive our staffing below minimum levels requiring call-outs and overtime.

It has become increasingly difficult to fill these gaps with off-duty firefighters. Safety mandates that we add one additional firefighter per shift. (\$98,292 in salary, benefits and associated costs)

Council and Staff discussed staffing and safety mandate concerns and meeting state requirements.

- Employment on 1/1/2015 of one (1) additional Information Technology (IT) technician necessary to address our increasing dependence on data processing equipment and software. (\$55,914 in salary, benefits and associated costs).

Council and Staff discussed overtime concerns and the need to address the City's IT increasing demand by adding an additional technician.

- Employment on 5/1/2015 of one (1) additional communications officer for the police department necessary to address a growing number of police/fire/EMS call volume. The 9-1-1 center is staffed with two dispatchers only part of each day. The work load for dispatchers has become so great that when one dispatcher is working, callers can be placed on hold for up to two minutes while the single dispatcher attends to other 9-1-1 calls, non-emergency calls and radio traffic (\$27,912 in salary, benefits and associated costs).

Council and Staff discussed the need to employ an additional communications officer to address the growing number of police, fire, 911 and EMS calls.

Finance Director, Michel Sorrell presented and reviewed the Pay for Performance update with the City Council.

Council and staff discussed the evaluation and review process.

Mayor Krebs recessed the workshop at 7:00 p.m.

Mayor Krebs reconvened the workshop at 7:15 p.m.

Personnel Pay and Benefits

Sustaining our existing personnel with adequate compensation, including benefits (holidays, leave time, health care and retirement) maintains our high retention rate, improves recruitment, minimizes individual salary grievances and helps minimize EEOC complaints. Overall, appropriate salaries and benefits, those that have both internal and external equity, preserve our work force.

In recent years, our employee salary adjustments have included an across-the-board component and, most recently, a pay-for-performance component. Across-the-board adjustments are used to address changes in cost of living, but more specifically to move job family pay scales closer to parity with the competitive job market. We are sufficiently close to market in the majority of job families now to allow us to focus this year's pay adjustments on pay-for-performance only.

- Allocation of funds to the City's pay-for-performance plan that will make available up to 3% salary increases for employees on 8/1/2015 (excludes city manager).

Essential equipment and vehicles

Maintaining efficiency and effectiveness requires a constant investment in equipment, systems and vehicles necessary to carry out our missions. This budget includes funding to purchase equipment and services for a number of essential needs, including:

- Replacement of one high-mileage, one-half ton pickup (\$22,000)
- Replacement of 9-1-1 system logging recorder (\$75,000)
- Replacement of HVAC system for the Information Technology rack-room. This system was included in last year's budget but not implemented. (\$120,000)
- Replacement brush hog for park maintenance (\$40,000)
- Replacement of playground equipment sets at Chatwork, Simpson and Oakridge Parks (\$75,000)
- Purchase of a portable stage and dance floor for the Community Center (\$14,000)
- Replacement of two HVAC systems at the Community Center (\$20,000)
- Replacement of the main ground sign at Bell Whittington Library (\$25,000)

Adjustments to Fund Transfers and Reimbursements

The General Fund is reimbursed from restricted tax sales funds to accurately reflect costs that benefit those fund activities, but that have been initially paid from the

general fund. Those transfers, along with transfers from the Water/Wastewater Enterprise Fund, are adjusted periodically to reflect changes in those funds.

- Increases transfer from 4b Restricted Sales Tax Fund by \$19,413 to \$363,429 (5.65%)
- Increases transfer from Water/Wastewater Enterprise Fund by \$134,147 to \$539,655 (33.09%)
- Decreases transfer from Venue Project Sales Tax Fund by \$36,384 to \$205,206 (15.06%)

Adjustments to Tax Rates, Charges and Fees

This budget is predicated on an increase in ad valorem taxes.

- Increases ad valorem tax rate by \$0.05 from \$0.55063 to \$0.60063 which will generate \$422,544 in additional revenue to balance the proposed budget.

Council and Staff discussed the proposed Ad Valorem Tax Rate increase, the projects predicated on the proposed increase, the proposed budget schedule and surrounding area Ad Valorem Tax Rae comparisons.

Fund Balance Draw-downs

Draw-downs are a normal part of budgeting by which we use portions of our savings, called a fund balance or a reserve, to pay for certain elements of the budget. These items are often part of the Capital Improvement Plan. There is a total of \$170,750 in General Fund draw-downs this fiscal year.

- Public Works center comprehensive plan (\$25,000). This project was included in the FY 2013-14 budget but not implemented. The project is split between the General Fund and the Water/Wastewater Fund.
- Phase 2 of the Growth Management Plan (\$40,000)
- Replace flooring at the Police Department (\$28,000)
- The remainder of \$89,250 to balance the budget.

WATER/WASTE WATER ENTERPRISE FUND

Total Revenues	\$ 6,442,212	Existing Fulltime Positions	15.9
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Total Expenditures	<u>6,439,296</u>	Proposed Fulltime Positions	16.9
Balance	<u>\$ 2,916</u>		

The water/wastewater enterprise fund continues to be a viable and effective operation providing utility services to our citizens. Like the general fund, this year’s budget and corresponding Capital Improvement Plan address our current operational needs, but also includes investments necessary for orderly growth and expansion. This budget increases total expenditures by \$454,397 or 7.59% under last year.

Staffing Changes

As noted in the General Fund detail, Portland continues to operate with a significantly smaller staff than most cities our size. We operate with about 7 employees per 1,000 citizens, less than many other cities our size. This budget includes one new employee and is a responsible and measured increase in our workforce that will help us keep pace with the growth of the community.

- Employment on 10/1/2014 of one new maintenance technician needed to provide coverage for additional sewer line maintenance and other water/wastewater duties. (\$41,504 in salary, benefits and associated costs)

Personnel Pay and Benefits

Sustaining our existing personnel with adequate compensation, including benefits (holidays, leave time, health care and retirement) maintains our high retention rate, improves recruitment, minimizes individual salary grievances and helps minimize EEOC complaints. Overall, appropriate salaries and benefits, those that have both internal and external equity, preserve City job satisfaction.

In recent years, our employee salary adjustments have included an across-the-board component and, most recently, a pay-for-performance component. Across-the-board adjustments are used to address changes in cost of living, but more specifically to move job family pay scales closer to parity with the competitive job market. We are sufficiently close to market in the majority of job families now to allow us to focus this year’s pay adjustments on pay-for-performance only.

- Allocation of funds to the City’s pay-for-performance plan that will make available up to 3% salary increases for employees on 8/1/2015.

Essential equipment and vehicles

Maintaining efficiency and effectiveness requires a constant investment in equipment, systems and vehicles necessary to carry out our missions. This budget includes funding to purchase these essential needs.

- Installation of a fiber optic network from the Public Work Center and Waste Water Treatment Plant to the City's IT hub at the Police Department. This system will create a safer and more efficient connection for the SCADA system, the telephone system, and Internet and network access between city facilities. This is CIP Project #14-004 and will be funded from Water/Wastewater reserves. (\$100,000)
- Purchase Godwin Dri-Prime lift station pumps and hoses (\$62,000)
- Replacement of a Backhoe/Loader (\$60,000)
- Replacement of an F350 1-ton pickup with crane (\$60,000)

Purchase of essential services, supplies and materials

- Funds the development of a comprehensive plan for Public Works Center (\$25,000)
- Maintains the purchase of treated water from the San Patricio Municipal Water District at an estimated \$1,912,500
- Funds needed repairs to the Jr High (\$100,000) and Nicholas (\$10,000) lift stations.

Adjustments to Fund Transfers and Reimbursements

The General Fund is reimbursed from the Water/Waste Water Enterprise Fund in a way that accurately reflects resources that are consumed by the General Fund but benefit the Water/Wastewater Enterprise Fund. The transfer amount is adjusted periodically.

- Increases transfer from Water/Wastewater Enterprise Fund to the General Fund by \$131,147 to \$539,655 (33.09%)

Fund Balance Draw-downs

Draw-downs are a normal part of budgeting by which we use portions of our savings, called a fund balance or a reserve, to pay for certain elements of the budget. These items are often part of the Capital Improvement Plan.

- Public Works center comprehensive plan (\$25,000). This project is split between the General Fund and the Water/Wastewater Fund.
- Installation of a fiber optic network from the Public Work Center and Waste Water Treatment Plant to the City’s IT hub at the Police Department. This system will create a safer and more efficient connection for the SCADA system, the telephone system, and Internet and network access between city facilities. This is CIP Project #14-004 and will be funded from Water/Wastewater reserves. (\$100,000)
- Purchase Godwin Dri-Prime lift station pumps and hoses (\$62,000)
- Replacement of a Backhoe/Loader (\$60,000)
- Replacement of F350 1-ton pickup with crane (\$60,000)
- Funds needed repairs to the Jr High (\$100,000) and Nicholas (\$10,000) lift stations

Adjustments to Tax Rates, Charges and Fees

In 2014, the City engaged consultants NewGen Strategies to conduct a utility rate study. The preliminary results of that study indicate that an adjustment to utility rates and drainage fees during FY 2014-15 may not be necessary.

DRAINAGE FUND (Fund 18)

Total Revenues	\$ 352,535	Existing Fulltime Positions	0.0
Total Expenditures	270,907	Proposed Fulltime Positions	0.0
Balance	<u>\$ 81,628</u>		

The Drainage Fund is maintained by a \$3.00 drainage fee applied to all utility bills and funds various drainage improvements throughout the City. This year’s budget includes payments from the Drainage Fund to support debt services on the drainage elements of the Street Improvement Program – Phase 8. Design of the Phase 9 program is underway. Costs associated with that project may also be funded during FY 2014-15.

Fund Balance Draw-downs

Draw-downs are a normal part of budgeting by which we use portions of our savings, called a fund balance or a reserve, to pay for certain elements of the budget. These items are often part of the Capital Improvement Plan.

- Extension of the Lang Road outfall ditch (\$75,000) (CIP Project #14-005).

Adjustments to Tax Rates, Charges and Fees

In 2014, the City engaged consultants NewGen Strategies to conduct a utility rate study. The preliminary results of that study indicate that an adjustment to utility rates and drainage fees during FY 2014-15 may not be necessary.

VENUE SALES TAX FUND

Total Revenues	\$ 1,575,500	Existing Fulltime Positions	1.0
Total Expenditures	<u>1,415,348</u>	Proposed Fulltime Positions	1.0
Balance	<u>\$ 160,158</u>		

The Venue Tax is a one-half cent sales tax established to support a variety of community projects including the construction of the Portland Aquatics Center and Joe Burke Pavilion as well as ongoing Aquatics Center operations. This budget increases total expenditures by \$351,509 or 33.04% over last year.

Personnel Pay and Benefits

Sustaining our existing personnel with adequate compensation, including benefits (holidays, leave time, health care and retirement) maintains our high retention rate, improves recruitment, minimizes individual salary grievances and helps minimize EEOC complaints. Overall, appropriate salaries and benefits, those that have both internal and external equity, preserve City job satisfaction.

In recent years, our employee salary adjustments have included an across-the-board component and, most recently, a pay-for-performance component. Across-the-board adjustments are used to address changes in cost of living, but more specifically to move job family pay scales closer to parity with the competitive job market. We are sufficiently close to market in the majority of job families now to allow us to focus this year's pay adjustments on pay-for-performance only.

- Allocation of funds to the City's pay-for-performance plan that will make available up to 3% salary increases for employees on 8/1/2015.

Fund Balance Draw-downs

Draw-downs are a normal part of budgeting by which we use portions of our savings, called a fund balance or a reserve, to pay for certain elements of the budget. These items are often part of the Capital Improvement Plan.

- \$300,000 drawdown from fund Community Center Rehab Phase 1 (CIP Project #14-007)

Adjustments to Fund Transfers and Reimbursements

The General Fund is reimbursed from the Venue Tax Fund to accurately reflect costs benefitting the fund and to support the parks and recreation costs to the general fund. The transfer is adjusted periodically.

- Decreases transfer to the General Fund to \$205,206 to service anticipated debt on Sports Complex Rehab Phase 1 (CIP Project #13-006)

SPECIAL REVENUE (TYPE B) SALES TAX FUND

Total Revenues	\$ 1,668,200	Existing Fulltime Positions	0.0
Total Expenditures	<u>1,263,543</u>	Proposed Fulltime Positions	0.0
Balance	<u>\$ 404,657</u>		

The Type B Tax (formerly known as the 4B) is a one-half cent sales tax established to support a variety of community projects including the construction of the Portland Community Center, expansion of the library and construction of Fire Station #2. It has been the intent of the Portland Community Center Complex Development Corporation that the Community Center operates as a self-sustaining entity. This budget increases total expenditures by \$514,334 or 68.85% over last year.

Personnel Pay and Benefits

This fund has no employees.

Essential expenditures

Maintaining efficiency and effectiveness requires a constant investment in equipment, systems and vehicles necessary to carry out our mission. This budget includes funding to purchase these essential needs.

- There are no significant expenditures from this fund for FY2014-15.

Adjustments to Fund Transfers and Reimbursements

The General Fund is reimbursed from the Venue Tax Fund to accurately reflect costs benefitting the fund and to support the parks and recreation costs to the general fund. The transfer is adjusted periodically.

- Increases transfer to General Fund by \$19,413 (\$363,429 has been budgeted) for Community Center Operations

Fund Balance Draw-downs

Draw-downs are a normal part of budgeting by which we use portions of our savings, called a fund balance or a reserve, to pay for certain elements of the budget. These items are often part of the Capital Improvement Plan.

- Transfers \$250,000 to the General Fund for the Veterans Memorial (CIP Project #14-006)
- Transfers \$300,000 to the General Fund for the Community Center Rehab Phase 1 (CIP Project #14-007)

RESTRICTED USE FUND CHANGES AND FEATURES

Total Revenues	\$ 918,100	Existing Fulltime Positions	1.0
Total Expenditures	<u>638,589</u>	Proposed Fulltime Positions	1.0
Balance	<u>\$ 279,511</u>		

The Restricted Use Fund is a combination of collections for specific purposes. It includes the Hotel Occupancy Tax, the Cable Franchise Fee and Municipal Court Security and Technology Fee. This budget increases the total budget in this fund by \$367,065 or 135.20% over last year.

Personnel Pay and Benefits

Sustaining our existing personnel with adequate compensation, including benefits (holidays, leave time, health care and retirement) maintains our high retention rate, improves recruitment, minimizes individual salary grievances and helps minimize EEOC complaints. Overall, appropriate salaries and benefits, those that have both internal and external equity, preserve City job satisfaction.

In recent years, our employee salary adjustments have included an across-the-board component and, most recently, a pay-for-performance component. Across-the-board adjustments are used to address changes in cost of living, but more specifically to move job family pay scales closer to parity with the competitive job market. We are sufficiently close to market in the majority of job families now to allow us to focus this year’s pay adjustments on pay-for-performance only.

- Allocation of funds to the City’s pay-for-performance plan that will make available up to 3% salary increases for employees on 8/1/2015.

Essential expenditures

- Includes a new \$10,000 annual transfer to the Portland Chamber of Commerce for promotion of tourism and the convention and hotel industry as authorized by Section 351.101 of the State Tax Code.

Fund Balance Draw-downs

Draw-downs are a normal part of budgeting by which we use portions of our savings, called a fund balance or a reserve, to pay for certain elements of the budget. These items are often part of the Capital Improvement Plan.

- Matching funds (\$75,000) for the design and construction of the Violet Andrews-Sunset Park Bridge (CIP Project #13-004).
- Matching funds (\$150,000) for the design and Phase 2 construction of the Indian Point Park Shoreline Preservation project (CIP Project #14-005).
- Design and construction of a Veterans Memorial element in the courtyard of the Community Center Complex (\$250,000) (CIP Project #14-006).

DEBT SERVICE FUND CHANGES AND FEATURES

Total Revenues	\$ 1,760,804	Existing Fulltime Positions	0.0
Total Expenditures	<u>1,752,723</u>	Proposed Fulltime Positions	0.0
Balance	<u>\$ 8,081</u>		

Debt service represents payments toward retirement of various bonds. This fund is adjusted periodically to account for changes in payment requirements. The negative balance will be offset by the increase of the Interest and Sinking (I/S) portion of ad valorem tax.

- Increases total expenditures by \$566,434 (47.75%) to sustain annual debt service

Council and Staff discussed the proposed budget, the analysis of average taxable value if the effective tax rate was adopted, the analysis of average taxable value if the five-cent increase was adopted, the Street Project I&S Tax Impact Analysis, there are no fee increases included in the budget and continuing to explore rebate program for single-family home buyers and developers.

C. ADJOURNMENT: MAYOR KREBS

Mayor Krebs adjourned the workshop at 8:49 p.m.

D. NOTICE OF ASSISTANCE:

If you plan to attend this workshop and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the workshop.

BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

AGENDA TITLE	<u>BIDS FOR STREET IMPROVEMENT PROGRAM PHASE 9B (SEAL COATS AND REPAIRS)</u> THE CITY COUNCIL WILL CONSIDER BIDS FOR THE STREET IMPROVEMENT PROGRAM PHASE 9B (SEAL COATS AND REPAIRS) THAT WERE RECEIVED, OPENED, AND PUBLICLY READ ON JULY 17, 2014
MEETING DATE	8/5/2014
DEPARTMENT	Public Works
SUBMITTED BY	Brian DeLatte, P.E., Assistant City Manager

EXECUTIVE SUMMARY

Bids were received, opened, and publicly read for the Street Improvement Program Phase 9B (Seal Coats and Repairs) on July 17, 2014. Two bids were received, with the low bid of \$674,971.50 from Haas-Anderson Construction, Ltd. (HAC). HAC's bid is within the project's budget and award of contract is recommended.

PRIOR ACTIONS OR REVIEWS

- August 6, 2013 – Resolution No. 671 approved the Capital Improvement Program authorizing Street Improvement Program Phase 9B in the amount of \$1,000,000
- February 4, 2014 – Project briefing from Coym, Rehmet & Gutierrez (CRG) on the Comprehensive Street, Parking Lot, Sidewalk, and Trail Study
- February 18, 2014 – Resolution No. 679 authorized the publication of the notice of intention to issue Certificates of Obligation
- March 18, 2014 – Engagement of CRG for engineering services in the amount of \$79,280.00

DETAILS / STAFF ANALYSIS

The project will repair potholes and badly damaged curbs before laying two-course surface treatments on the following streets:

- Northcliff Drive (From Moore Avenue To East Haven Drive)
- Southcliff Drive (From Moore Avenue To East Haven Drive)
- Starlite Drive (From Denver Street To East Haven Drive)
- Euclid Circle (From Starlite Drive To End)
- Polaris Drive (From Moore Avenue To Orion)
- Orion Drive & Circle (From Orion Drive To End)

- Westcliff Drive (From Diomedea Drive To Polaris Drive)
- Diomedea Drive (From Moore Avenue To Memorial Parkway)
- Gulfton Drive (From Sea Gate Drive To End)
- Country Club Boulevard (From Broadway Avenue To Inverness Drive)
- Georgia Place (From Shore Drive To Broadway Avenue)
- 4th Avenue (From Moore Avenue To Wildcat Drive)
- 6th Avenue (From Moore Avenue To Wildcat Drive)
- 7th Avenue (From US 181 To Wildcat Drive)
- Market Street (From W Broadway Avenue To End)
- Elm Street (From E Bayview Drive To US 181)
- Live Oak Drive (From Memorial Parkway To Oak Ridge Drive)
- Hickory Drive (From Memorial Parkway To Live Oak Drive)
- Post Oak Drive (From Wildcat Drive To Aspen Drive)
- Spruce Drive (From Live Oak Drive To Post Oak Drive)
- Pecan Drive (From Post Oak Drive To Oak Ridge Drive)
- Aspen Drive (From Pecan Drive To Oak Ridge Drive)
- Oak Ridge Drive (From Memorial Parkway To Wildcat Drive)

Only badly damaged curbs that cause significant drainage or safety hazards are included for repair in this project. The seal coats on the streets will utilize a two-course surface treatment designed by CRG, Fugro, and Pete Stricker, P.E. This engineering team prepared the Comprehensive Street, Parking Lot, Sidewalk, and Trail Study and identified which streets and repair methods would be used.

Two bids were received and opened on July 17, 2014:

Contractor	Bid
Haas-Anderson Construction, Ltd.	\$674,971.50
Salinas Construction	\$871,651.59
<i>Approved construction budget</i>	<i>\$875,000.00</i>

CRG has reviewed HAC’s qualifications and experience record and recommends awarding the contract to HAC.

It is anticipated that construction will begin on August 18, 2014. The contract allots 75 days for construction. Information will be disseminated to affected residents in several ways, including the publication of an article in *The Breeze*, information posted on the City website, and door hangers to be distributed several days prior to construction on a street.

ALTERNATIVES CONSIDERED

None.

FINANCIAL IMPACT

Project funding is through the 2014 Series Certificates of Obligation, amortized over 7 years, in the amount of \$1,000,000. HAC's bid is approximately \$200,000 under the construction budget, which allows some flexibility for the Phase 9A project.

ATTACHMENTS

- Coym, Rehmet & Gutierrez Engineering, L.P., Recommendation of Contract Award

RECOMMENDED ACTION

Motion to approve the bid from Haas-Anderson Construction, Ltd. for the Street Improvement Program Phase 9B (Seal Coats and Repairs) in the amount of \$674,971.50 and authorize the City Manager to execute all necessary contract documents.

Coym, Rehmet & Gutierrez Engineering, L.P.

ENGINEERS • PLANNERS • SURVEYORS

TBPE Firm Reg. No. F-388

TBPLS Firm Reg. No. 10104001

5656 S. STAPLES, SUITE 230
CORPUS CHRISTI, TX 78411
361-991-8550 FAX:361-993-7569

1220 N. TEXAS BLVD., SUITE 4
ALICE, TX 78332
361-664-5821 FAX:361-664-0559

July 24, 2014

Mr. Randy Wright - City Manager
City of Portland
1900 Billy G. Webb Drive
Portland, Texas 78374

**RE: Phase 9 Seal Coat Project
Portland, Texas
CRG Project No. 20803c**

RECOMMENDATION OF CONTRACT AWARD

Dear Mr. Wright:

Bids for the referenced project were opened at 2:00 p.m. on Thursday, July 17, 2014. Two bids were received for the project. The two bidders and their respective bids were:

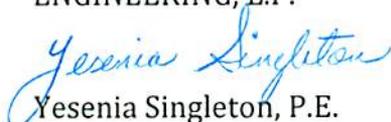
<u>Contractor</u>	<u>Base Bid</u>
Haas-Anderson Construction, Ltd.	\$ 674,971.50
Salinas Construction	\$ 871,651.59

I have enclosed a copy of the overall detailed bid tabulation and a bid summary for the project. I have also included with this correspondence information regarding the low bidder, Haas-Anderson Construction as required by Sections A-20, A-21 and A-22 of the Special Provisions of the Contract.

The low bidder, Haas-Anderson Construction, Ltd. is a Limited Company that operates within a 75 mile radius of its home office in Corpus Christi, Texas. We have reviewed the submitted material and performed reference checks on the company's qualifications and experience. After review, we feel confident that Haas-Anderson Construction, Ltd. is fully capable of performing the work in a satisfactory manner. We recommend awarding the contract to Haas-Anderson Construction, Ltd. in the amount of \$674,971.50.

If you have any questions, please feel free to contact me at 361-991-8550 or email me at ysingleton@crgei.com.

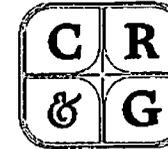
Very truly yours,
COYM, REHMET & GUTIERREZ
ENGINEERING, L.P.


Yesenia Singleton, P.E.

cc: Brian DeLatte, P.E.
w/Attachments

**CITY OF PORTLAND -- PHASE 9 SEAL COAT PROJECT
PROJECT BID OPENING -- DETAILED BID TABULATION**

TABULATED BY: J. Don Rehmet, PE.,R.P.L.S. (CRG ENGINEERING)
BID DATE: Thursday, July 17, 2014 -- 2:00 p.m.
ENGINEER'S OPINION OF COST: \$765,000.00
TIME OF COMPLETION: 75 Calendar Days



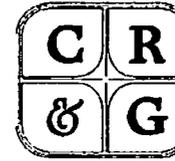
Coym, Rehmet & Gutierrez Engineering, L.P.
 TBPE Firm Reg. No. F-388
 TBPLS Firm Reg. No. 101040-01
 5656 S. Staples, Suite 230
 Corpus Christi, Texas 78411
 Phone: 361-991-8550 Fax: 361-993-7569
 Email: crg@crgel.com

ITEM	QTY	UNIT	DESCRIPTION	Haas-Anderson Construction P.O. Box 7692 Corpus Christi, Texas 78467		Salinas Construction 3734 FM 3006 Pleasanton, Texas 78064	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	1	LS	Mobilization and Demobilization	\$ 39,000.00	\$ 39,000.00	\$ 59,800.29	\$ 59,800.29
2	1	LS	Traffic Control Plan, Oak Ridge Estates Area	\$ 5,400.00	\$ 5,400.00	\$ 7,621.54	\$ 7,621.54
3	1	LS	Traffic Control Plan, Westcliff Area	\$ 5,400.00	\$ 5,400.00	\$ 7,621.54	\$ 7,621.54
4	1	LS	Traffic Control Plan, Northshore Ave. Area	\$ 3,700.00	\$ 3,700.00	\$ 7,621.54	\$ 7,621.54
5	1	LS	Traffic Control Plan, Georgia Place Area	\$ 2,500.00	\$ 2,500.00	\$ 7,621.54	\$ 7,621.54
6	1	LS	Traffic Control Plan, Olde Town Area	\$ 18,700.00	\$ 18,700.00	\$ 7,621.54	\$ 7,621.54
7	1	LS	Storm Water Pollution Prevention Plan, Oakridge Estates Area	\$ 2,000.00	\$ 2,000.00	\$ 1,852.39	\$ 1,852.39
8	1	LS	Storm Water Pollution Prevention Plan, Westcliff Area	\$ 2,000.00	\$ 2,000.00	\$ 1,852.39	\$ 1,852.39
9	1	LS	Storm Water Pollution Prevention Plan, Northshore Area	\$ 2,000.00	\$ 2,000.00	\$ 1,852.39	\$ 1,852.39
10	1	LS	Storm Water Pollution Prevention Plan, Georgia Place Area	\$ 2,000.00	\$ 2,000.00	\$ 1,852.39	\$ 1,852.39
11	1	LS	Storm Water Pollution Prevention Plan, Olde Town Area	\$ 2,000.00	\$ 2,000.00	\$ 1,852.39	\$ 1,852.39
12	1,445	SY	Pothole and Pavement Repair	\$ 45.00	\$ 65,025.00	\$ 102.76	\$ 148,488.20
13	510	SY	Level Up (Cold Laid Asphalt Pavement)	\$ 41.00	\$ 20,910.00	\$ 37.46	\$ 19,104.60
14	28,100	GAL	Asphalt (AC-5) (For Grade 4 Aggregate) (0.28 Gal/SY)	\$ 2.80	\$ 78,680.00	\$ 4.10	\$ 115,210.00
15	24,090	GAL	Asphalt (AC-15P) (For Grade 5 Aggregate) (0.24 Gal/SY)	\$ 3.35	\$ 80,701.50	\$ 4.90	\$ 118,041.00
16	100,345	SY	First Course of Two Course Surface Treatment (TY PE Grade 4 Aggregate) (1CY/100SY)	\$ 1.60	\$ 160,552.00	\$ 1.42	\$ 142,489.90
17	100,345	SY	Second Course of Two Course Surface Treatment (TY PE Grade 5 Aggregate) (1CY/115SY)	\$ 1.40	\$ 140,483.00	\$ 1.82	\$ 182,627.90
18	575	LF	Reflective Pavement Marking (White) (12") (Solid) (90 Mil.) Stop Bar	\$ 20.00	\$ 11,500.00	\$ 13.31	\$ 7,653.25
19	220	LF	Remove Thermoplastic Stop Bar	\$ 11.00	\$ 2,420.00	\$ 3.94	\$ 866.80
20	1	LS	Allowance For Unanticipated Adjustments	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
TOTAL BASE BID (ITEMS 1-20)					\$ 674,971.50		\$ 871,651.59

1. Multiplication Extension Error For Items 12.-19. (Salinas Construction). Corrected Totals are shown.
2. Calculations For Total Base Bid was Incorrect For (Salinas Construction). Corrected Total is shown.

**CITY OF PORTLAND -- PHASE 9 SEAL COAT PROJECT
PROJECT BID OPENING -- BID RESULTS SUMMARY**

BIDS TABULATED BY: J. Don Rehmet, P.E., R.P.L.S. (CRG Engineering)
PROJECT: Phase 9 Seal Coat Project
DATE: July 17, 2014 -- 2:00pm
ENGINEER'S ESTIMATE: \$765,000.00
TIME OF COMPLETION: 75 Calendar Days



Coym, Rehmet & Gutierrez Engineering, L.P.
 TBPE Firm Reg. No. F-388
 TBPLS Firm Reg. No. 101040-01
 5656 S. Staples, Suite 230
 Corpus Christi, Texas 78411
 Phone: 361-991-8550 Fax: 361-993-7569
 Email: crg@crgei.com

CONTRACTOR	BID BOND PROPOSAL FORM EXECUTED		ADDENDUM No. 1	TOTAL BASE BID
Haas-Anderson P.O. Box 7692 Corpus Christi, Texas 78467-7592 Contact & Email: Jim Parish/jparish@haas-anderson.com	✓	PROPOSAL FORM EXECUTED	✓	\$674,971.50
	✓	BID BOND		
Salinas Construction 3734 FM 3006 Pleasanton, Texas 78064	✓	PROPOSAL FORM EXECUTED	No	\$871,651.59
	✓	BID BOND		

1. Calculations For Total Base Bid was Incorrect (Salinas Construction). Corrected Total is Shown.



July 23, 2014

Mr. Randy Wright, City Manager
City of Portland
1900 Billy G. Webb Drive
Portland, TX 78374

Re: Phase 9 Seal Coat Project
City of Portland, Texas
Information pertaining to Special Provisions Sections A20, A21, & A22

Dear Mr. Wright:

The following information is submitted as part of our proposal for the above referenced project.

A-20 Considerations for Contract Award and Execution

1. No liens have been filed against Haas-Anderson Construction, LTD for either services or materials within the preceding two (2) years.
2. There are no outstanding claims against Haas-Anderson Construction, LTD for either services or materials within the preceding two (2) years.

A-21 Contractor's Field Administration Staff

All of Haas-Anderson Construction, LTD field supervision have at least 5 years of experience in field management and oversight of projects of this size and complexity. Depending upon availability at the time of the notice to proceed will determine which Superintendent will manage this project. We will submit an individual for City approval at the preconstruction conference.

A-22 Amended "Consideration of Contract" Requirements

Major Components of the Work

1. Traffic Control
2. Implementation of SW3P
3. Pothole and Pavement Repair
4. Level-up
5. Two Course Surface Treatment
6. Striping

List of Products to be Incorporated into the Work

The products that we plan to utilize in the project are those as specified in the standard and technical specifications provided in the bid documents. If for some reason we would like to substitute a product for something other than specified, we will submit it as a submittal to the engineer as an equivalent subject to review and comment.

Schedule of Values

The schedule of values is the same as what is contained in our proposal showing unit prices for all bid items.

Schedule of Anticipated Monthly Payments

We anticipate a monthly draw of approximately \$337,500.00 per month, over two months.

List of Subcontractors

1. Highway Barricades and Services, LLC, P.O. Box 9104, Corpus Christi, TX 78469 – Traffic Control and Striping- \$22,732.50

Preliminary Progress Schedule

We will complete the two course seal coat in each of the neighborhoods identified on the plans before moving to the next neighborhood. A more detailed schedule will be presented at the preconstruction conference for City approval.

Documentation Concerning A-20 and A-21

This information is provided above.

Authorized Signatures

The following individuals are authorized to sign and execute contracts for the Limited Partnership of Haas-Anderson Construction, LTD in the State of Texas:

- Darryl O. Haas, President, Haas-Anderson Management, L.C., General Partner
- James F. Anderson, Vice-President, Haas-Anderson Management, L.C., General Partner



D.O. Haas
President, Haas-Anderson Management, L.C., General Partner



HAAS - ANDERSON
C O N S T R U C T I O N
LTD

MANAGEMENT EXPERIENCE

January 1, 2014

NAME	POSITION	YRS. EXP	YRS @ HAC
Darryl Haas	Partner & Pres. of Gen. Partner	32	32
Jim Anderson, P.E.	Partner & VP of Gen Partner, & Manager HAC Materials	36	23
Jim Parish, P.E. & RPLS	Partner & Project Manager	30	20
Tim Lamon	Partner & Gen. Superintendent	32	31
Drew Cullen, P.E.	Partner, Proj. Mgr. & Estimator	14	8
Randall Morre	Project Manager	10	1
Clint Humes	Project Manager	8	4
Rob Dake	Assistant Project Manager	4	1
Gary Trayler	Safety/Human Resources Mgr.	34	16
Tony Brannon	Superintendent	22	18
Serapio Coronado	Superintendent	37	8
Brad Diggs	Superintendent	20	11
Mark Fox	Superintendent	16	8
Trevor Fuhrken	Superintendent	11	9
James Pintens	Superintendent	32	10
Roy Tijerina	Superintendent	30	11
Robert Appling	Superintendent	27	3
Scott Bliss	Superintendent	35	1
Mike Franklin	Superintendent	25	2
Dan Hoard	Superintendent	26	2
Charles Smith	Superintendent	23	1
Anthony Sanchez	Superintendent	25	1
J.D. Puente	Survey Manager	29	12
Doug Satz	HAC Materials Production Manager	24	13
Michael Franklin	Fleet Materials Hauling Manager	15	5
Floyd Conrad	Fleet Equipment Manager	38	13
Suzan Polansky	Controller/Office Mgr.	30	1

AGENDA TITLE	<u>BIDS FOR WATER AND WASTEWATER SYSTEM SCADA INSTALLATION</u> THE CITY COUNCIL WILL CONSIDER BIDS FOR THE WATER AND WASTEWATER SYSTEM SCADA INSTALLATION THAT WERE RECEIVED, OPENED, AND PUBLICLY READ ON JULY 24, 2014
MEETING DATE	8/5/2014
DEPARTMENT	Public Works
SUBMITTED BY	Brian DeLatte, P.E., Assistant City Manager

EXECUTIVE SUMMARY

Bids were received, opened, and publicly read for the City-wide Water and Wastewater SCADA installation on July 17, 2014. Two bids were received, with the low bid of \$444,033.00 from TraC-n-trol, Inc. (TNT). TNT's bid is within the project's budget and award of contract is recommended.

PRIOR ACTIONS OR REVIEWS

- August 6, 2013 – Resolution No. 673 provided final funding for the SCADA project with a budget of \$600,000 from Water/Wastewater Enterprise Fund reserves
- March 4, 2014 – Authorized the engagement of Coym, Rehmet & Gutierrez Engineering, L.P., (CRG) for project management, engineering design, and construction management services

DETAILS / STAFF ANALYSIS

The City's water and wastewater systems' Supervisory Control and Data Acquisition (SCADA) system has become obsolete and is not performing at an acceptable level. Installing a new SCADA system is critical in maintaining control of the water and wastewater systems and in complying with TCEQ permits and regulations.

The new SCADA components will allow City personnel to monitor and control all water facilities. Pump stations can be controlled locally, automatically, or remotely. Pressure sensors will be installed in various locations throughout the City to monitor fluctuations in water pressure. Monitoring equipment will send notifications to personnel with any abnormalities, as well as undertake appropriate actions, such as switching to backup power automatically in the event of a power loss. These features are not available in the existing system and will allow greater redundancy in operations.

The new SCADA components will be extended throughout the wastewater system, including to 14 lift stations and the wastewater treatment plant. The system will monitor flows through upstream lift stations in the event of incidents downstream to reduce the likelihood of overflows. The proposed equipment at the wastewater treatment plant will allow the plant's critical processes to be managed from off-site in the event of an emergency.

CRG has designed the proposed improvements and has issued a bid package. Two bids were received:

Contractor	Bid
TraC-n-trol, Inc.	\$444,033.00
Hierholzer Engineering, Inc.	\$577,830.00
<i>Approved construction budget</i>	<i>\$485,000.00</i>

CRG has reviewed TNT's qualifications and experience record and recommends awarding the contract to TNT. The contract allots 75 days for construction.

ALTERNATIVES CONSIDERED

Not replacing the SCADA system is not considered a viable alternative since the City must stay in compliance with TCEQ regulations.

FINANCIAL IMPACT

Project funds have been previously allocated from Water/Wastewater Enterprise Fund reserves in previous fiscal years. The bid is within the project's budget.

ATTACHMENTS

- CRG Recommendation of Contract Award

RECOMMENDED ACTION

Motion to approve the bid from TraC-n-trol, Inc., for the City-wide Water and Wastewater SCADA installation in the amount of \$444,033.00 and authorize the City Manager to execute all necessary contract documents.

Coym, Rehmet & Gutierrez Engineering, L.P.

ENGINEERS • PLANNERS • SURVEYORS

TBPE Firm Reg. No. F-388

TBPLS Firm Reg. No. 10104001

5656 S. STAPLES, SUITE 230
CORPUS CHRISTI, TX 78411
361-991-8550 FAX:361-993-7569

1220 N. TEXAS BLVD., SUITE 4
ALICE, TX 78332
361-664-5821 FAX:361-664-0559

July 25, 2014

Mr. Randy Wright - City Manager
City of Portland
1900 Billy G. Webb Drive
Portland, Texas 78374

RE: **Water and Wastewater SCADA
System Project -- Portland, Texas
CRG Project No. 20654c**

RECOMMENDATION OF CONTRACT AWARD

Dear Mr. Wright:

Bids for the referenced project were opened at 2:00 p.m. on Thursday, July 24, 2014. Two bids were received for the project. The two bidders and their respective bids were:

<u>Contractor</u>	<u>Base Bid</u>
Trac-N-Trol, Inc.	\$ 444,033.00
Hierholzer Engineering, Inc.	\$ 577,830.00

I have enclosed a copy of the overall detailed bid tabulation and a bid summary for the project. I have also included with this correspondence information regarding the low bidder, Trac-N-Trol, Inc. as required by Sections A-19, A-20 and A-21 of the Special Provisions of the Contract and the Instructions to Bidders.

The low bidder, Trac-N-Trol, Inc. headquartered in Georgetown, Texas, is a firm with extensive experience in Supervisory Control and Data Acquisition (SCADA) systems throughout the State of Texas. CRG and sub-consultant Ed Rotter Engineering have both performed engineering services on projects on which Trac-N-Trol, Inc. furnished and installed SCADA systems. We found them to be highly professional and extremely competent in their work. We feel confident that Trac-N-Trol, Inc. is fully capable of performing the work in a satisfactory manner. We recommend awarding the contract to Trac-N-Trol, Inc. in the amount of **\$444,033.00**.

If you have any questions, please feel free to contact me at 361-991-8550 or email me at donr@crgei.com.

Very truly yours,
COYM, REHMET & GUTIERREZ
ENGINEERING, L.P.

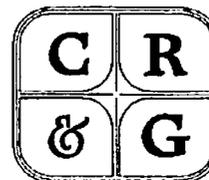

J. Don Rehmet, P.E., R.P.L.S.

cc: Brian DeLatta, P.E.
w/Attachments

Ed Rotter, P.E.
Ed Rotter Engineering

**CITY OF PORTLAND -- WATER & WASTEWATER SCADA SYSTEM PROJECT
PROJECT BID OPENING -- BID RESULTS SUMMARY**

BIDS TABULATED BY: J. Don Rehmet, P.E., R.P.L.S. (CRG Engineering)
PROJECT: Water & Wastewater SCADA System Project
DATE: July 24, 2014 - - 2:00pm
ENGINEER'S ESTIMATE: \$496,000.00
TIME OF COMPLETION: 150 Calendar Days



Coym, Rehmet & Gutierrez Engineering, L.P.
TBPE Firm Reg. No. F-388
TBPLS Firm Reg. No. 101040-01
 5656 S. Staples, Suite 230
 Corpus Christi, Texas 78411
 Phone: 361-991-8550 Fax: 361-993-7569
 Email: crg@crgei.com

CONTRACTOR	BID BOND PROPOSAL FORM EXECUTED		TOTAL BASE BID
Trac-N-Trol, Inc. P.O. Box 5056 Georgetown, Texas 78627 Contact & Email: Patti Barker/pbarker@tracntrol.com	✓	PROPOSAL FORM EXECUTED	\$444,033.00
	✓	BID BOND	
Hierholzer Engineering, Inc. 433 East Schulz Street Marion, Texas 78124 Contact & Email: Leona Davenport/leona@heitx.com	✓	PROPOSAL FORM EXECUTED	\$577,830.00
	✓	BID BOND	

**CITY OF PORTLAND -- WATER & WASTEWATER SCADA PROJECT
PROJECT BID OPENING -- DETAILED BID TABULATION**

TABULATED BY: J. Don Rehmet, PE.,R.P.L.S. (CRG ENGINEERING)
BID DATE: Thursday, July 24, 2014 -- 2:00 p.m.
ENGINEER'S OPINION OF COST: \$496,000.00
TIME OF COMPLETION: 150 Calendar Days

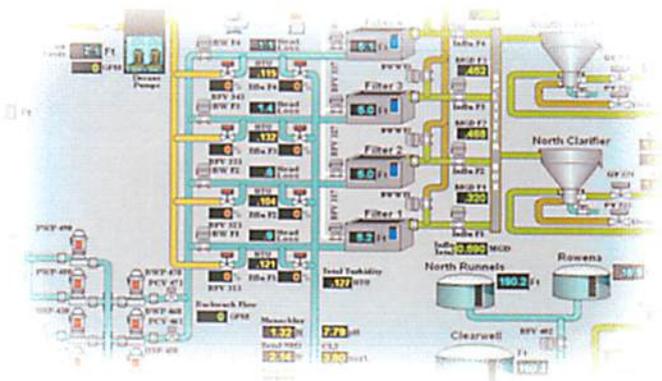


Coym, Rehmet & Gutierrez Engineering, L.P.
 TBPE Firm Reg. No. F-388
 TBPLS Firm Reg. No. 101040-01
 5656 S. Staples, Suite 230
 Corpus Christi, Texas 78411
 Phone: 361-991-0550 Fax: 361-993-7569
 Email: crg@crget.com

ITEM	QTY	UNIT	DESCRIPTION	Trac-N-Trol, Inc. P.O. Box 5056 Georgetown, Texas 78627		Hierholzer Engineering, Inc. P.O. Box 300 Seguin, Texas 78156	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
GENERAL CONDITIONS							
1	1	LS	Mobilization and Demobilization	\$ 8,810.00	\$ 8,810.00	\$ 34,500.00	\$ 34,500.00
2	1	LS	Allowance For Unanticipated Adjustments	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
WATER SYSTEM							
3	1	LS	SCADA Improvements at the Wildcat Drive Pump Station	\$ 22,990.00	\$ 22,990.00	\$ 38,749.00	\$ 38,749.00
4	1	LS	SCADA Improvements at the Co. Road 2004 Pump Station	\$ 36,477.00	\$ 36,477.00	\$ 43,893.00	\$ 43,893.00
5	1	LS	SCADA Improvements at Moore Ave. 500,000 Gallon Elevated Storage Tank	\$ 14,890.00	\$ 14,890.00	\$ 17,064.00	\$ 17,064.00
6	1	LS	SCADA Improvements at Hwy 181 500,000 Gallon Elevated Storage Tank	\$ 14,890.00	\$ 14,890.00	\$ 17,064.00	\$ 17,064.00
WASTEWATER SYSTEM							
7	1	LS	SCADA Improvements at the Bay Lift Station	\$ 12,350.00	\$ 12,350.00	\$ 17,127.00	\$ 17,127.00
8	1	LS	SCADA Improvements at Bay View Lift Station	\$ 14,030.00	\$ 14,030.00	\$ 16,813.00	\$ 16,813.00
9	1	LS	SCADA Improvements at the Bluff Lift Station	\$ 16,404.00	\$ 16,404.00	\$ 18,881.00	\$ 18,881.00
10	1	LS	SCADA Improvements at the Lang Road Lift Station	\$ 14,030.00	\$ 14,030.00	\$ 17,126.00	\$ 17,126.00
11	1	LS	SCADA Improvements at the Junior High Lift Station	\$ 18,215.00	\$ 18,215.00	\$ 19,794.00	\$ 19,794.00
12	1	LS	SCADA Improvements at the High School Lift Station	\$ 14,915.00	\$ 14,915.00	\$ 19,462.00	\$ 19,462.00
13	1	LS	SCADA Improvements at the Cedar Drive Lift Station	\$ 15,011.00	\$ 15,011.00	\$ 18,121.00	\$ 18,121.00
14	1	LS	SCADA Improvements at the Nicklaus Drive Lift Station	\$ 15,711.00	\$ 15,711.00	\$ 19,010.00	\$ 19,010.00
15	1	LS	SCADA Improvements at the Country Club Lift Station	\$ 14,215.00	\$ 14,215.00	\$ 19,043.00	\$ 19,043.00
16	1	LS	SCADA Improvements at the Granby Lift Station	\$ 14,215.00	\$ 14,215.00	\$ 18,939.00	\$ 18,939.00
17	1	LS	SCADA Improvements at the Georgia Lift Station	\$ 12,211.00	\$ 12,211.00	\$ 16,656.00	\$ 16,656.00
18	1	LS	SCADA Improvements at the Causeway Lift Station	\$ 12,211.00	\$ 12,211.00	\$ 17,126.00	\$ 17,126.00
19	1	LS	SCADA Improvements at the Olde Town Lift Station	\$ 15,108.00	\$ 15,108.00	\$ 20,366.00	\$ 20,366.00
20	1	LS	SCADA Improvements at the Doyle Lift Station	\$ 14,215.00	\$ 14,215.00	\$ 21,321.00	\$ 21,321.00
21	1	LS	SCADA Improvements at the Wastewater Treatment Plant	\$ 53,294.00	\$ 53,294.00	\$ 105,011.00	\$ 105,011.00
OFFICES							
22	1	LS	SCADA Improvements at the Public Works Building	\$ 19,398.00	\$ 19,398.00	\$ 8,445.00	\$ 8,445.00
23	1	LS	SCADA Improvements at the Police Department/Public Safety Building	\$ 45,443.00	\$ 45,443.00	\$ 28,319.00	\$ 28,319.00
TOTAL BASE BID -- GENERAL CONDITIONS, WATER & WASTEWATER SYSTEMS & OFFICES (ITEMS 1-23)				\$ 444,033.00		\$ 577,830.00	

STATEMENT OF QUALIFICATIONS

Presented to
City of Portland, Texas



PO Box 5056
Georgetown, TX 78627
Ph: 512-930-5721
Fax: 512-869-7621
www.tracntrol.com

INTRODUCTION



DATE: July 24, 2014

TO: City of Portland, Texas
c/o Coym, Rehmet & Gutierrez Engineering, L.P.
5656 S. Staples, Suite 230
Corpus Christi, TX 78411

RE: Water and Wastewater SCADA System Project - Instructions to Bidders— Item 10. Bidders Qualifications

To Whom It May Concern:

We greatly appreciate the opportunity to present the following statement of qualifications for your consideration of our company as of a qualified SCADA System Integrator for the above referenced project. Should our bid and qualifications meet with your approval, we will be pleased to move forward with the completion of a successful project. We take great pride in our position in the SCADA industry and our service to public utilities throughout Texas. We hope to meet your requirements to be of service.

For further information regarding our company and its qualifications, please feel free to contact me by telephone at 512-930-5721 x 15, or email: lbrown@tracntrol.com.

Sincerely,

Larry Brown

Larry Brown, President
TraC-n-trol, Inc.



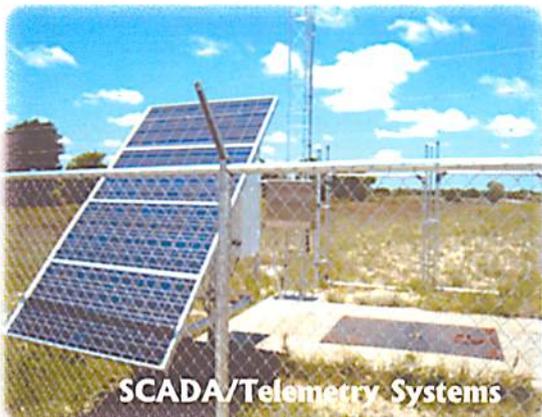
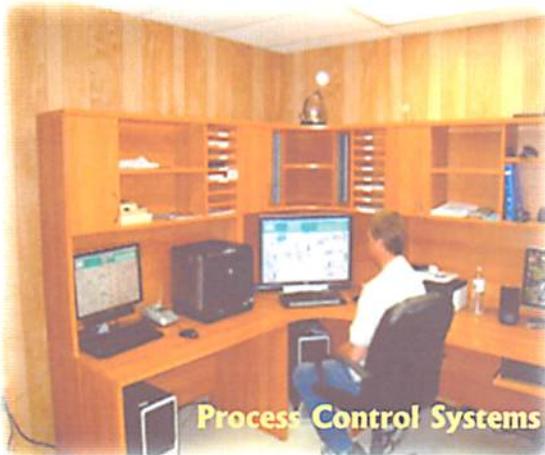
MISSION STATEMENT

The Challenge

Today's water and wastewater utilities face greater challenges than any time in history. Imposing regulations, consumer expectations, growth and development, and aging infrastructures are forcing managers and decision-makers to seek efficient, effective means of resource management. The TraC-n-trol theme, "*You cannot manage what you cannot measure*" is a fundamental truth that brings technology and information management to the forefront of practical solutions. Supervisory Control and Data Acquisition (SCADA) Systems are the modern technology backbone of utility resource management. Effective utility management can seldom be achieved without it.

The Solution

Our mission is to assist every water and wastewater utility in Texas in their efforts to optimize their operations, employ the benefits of advanced technology, and improve the quality of service and health protection to their customers. TraC-n-trol offers thorough field analysis, innovative design, versatile system integration, state-of-the-art technology, unequalled craftsmanship, and extraordinary service.



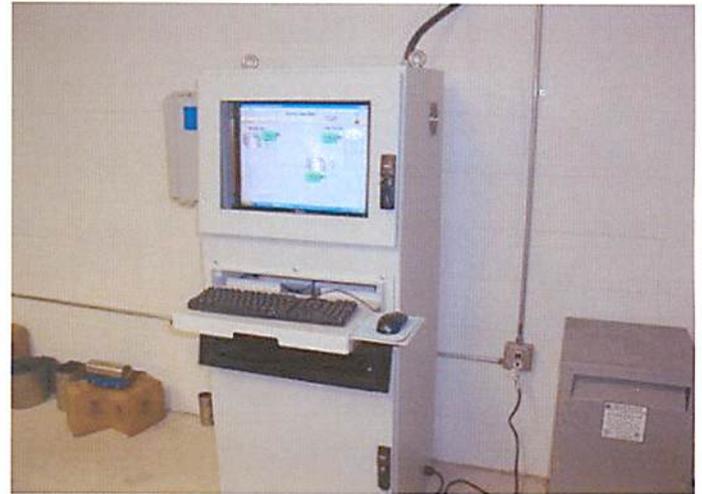
TraC-n-trol is a leading systems integration company with specialization in SCADA design, process control, radio telemetry, and municipal electrical construction. Our experience is rooted in the water/wastewater industry. We are a Texas-based company headquartered in Georgetown, with service centers and emergency response teams throughout Texas.

COMPANY PROFILE

TraC-n-trol (pronounced *TRACK-IN-TROL* as in *remote operations tracking and control*) is a systems integration company with specialization in all areas related to water/wastewater electrical, controls, instrumentation, and telemetry functions.

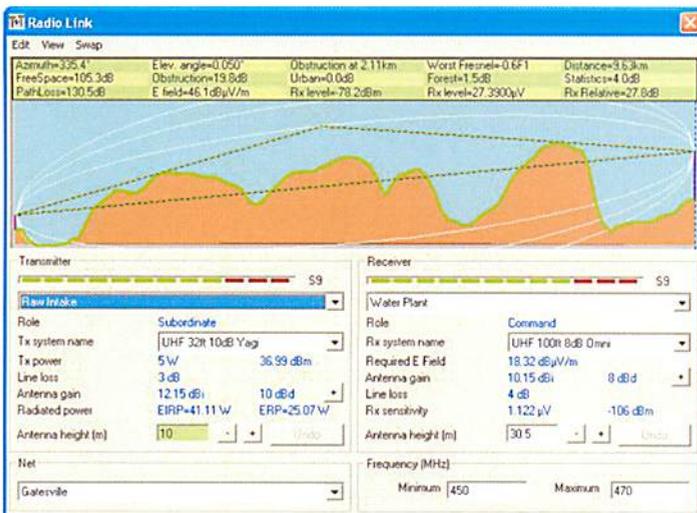
Overview:

- Start-up in March 1995; Incorporated in March 1996
- Same ownership since inception
- Principals are actively involved in daily operations
- Primary Market emphasis: Water and Wastewater
- Market coverage: Texas-based, state-wide coverage
- Primary Field of Interest: Water/Wastewater SCADA, Automation, Controls
- Other Supporting Functions: Engineering, UL Panel Shop, Electrical Construction, General Contracting, & Security Installations



Confidential Stability Profile:

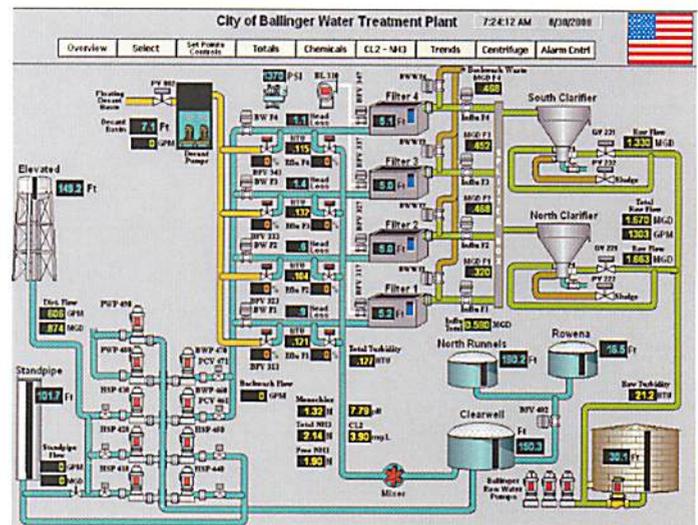
- Texas Corporation starting our 19th year
- Estimated Average Corporate Net Worth: \$1.5M
- 2013 Annual Gross Revenue \$4.32M
- Average Growth—5 Yrs: 12.82%
- Bonding capacity—unsecured: \$1.0M
- Bonding capacity—secured: >\$1.0M
- Number of Employees: 25
- Cash Reserves: Approx. \$325K
- Line of credit: \$250,000.00 (Independent Bank—972-782-6181)
- Estimated Backlog: \$4.0M



Principal Ownership—1/3 Each:

- Larry Brown, President and Chief Executive Officer
- John Collier, Vice-President and Chief of Technical Operations
- Eddy Daniel, P.E., Secretary-Treasurer and Chief of Engineering Services

Locations:



<p>Headquarters PO Box 5056 Georgetown, TX 78627 Ph: 888-930-5721 Fx: 512-869-7621</p>	<p>Engineering Office PO Box 606 Farmersville, TX 75442 Ph: 972-784-7777 Fx: 972-782-7721</p>	<p>Operations Office 203 Oak Park Two Rockdale, TX 76567 Ph: 512-446-4995 Fx: 512-446-4995</p>	<p>Satellite Technical Support Centers North Texas: Farmersville Central Texas: Hewitt/Waco South Texas: Roving</p>
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Programmable Logic Controllers

- Allen-Bradley MicroLogix Series
- Allen-Bradley CompactLogix Series
- Allen-Bradley SLC-500 Series
- Allen-Bradley ControlLogix Series
- Modicon Micro
- Modicon Quantum
- Group Schneider—SCADAPack
- Automation Direct DL-Series
- Siemens

Process Control Installations

- A-B SLC-505 w/Remote I/O
- A-B SLC-505 w/Ethernet
- A-B CompactLogix E32 w/DeviceNet
- A-B CompactLogix E32 w/Flex I/O
- A-B CompactLogix E32 w/Ethernet
- Modicon Quantum Hot Back-up w/ Redundant Remote I/O
- SCADAPack 32, 314, 330, 334, Processors

Human Machine Interface Software

- Intouch Wonderware
- National Laboratory—Lookout
- Sytech Software—XLReporter

Alarm Systems

- Software: Intouch SCADAAlarm & Win911
- Hardware: Sensaphone, Raco, Zetron, & Antx

Radio Telemetry

- Spread Spectrum Ethernet 902-928 MHz
- Spread Spectrum Serial 902-928 MHz
- Licensed 900 MHz
- Licensed 150-170 MHz (VHF)
- Licensed 450-470 MHz (UHF)

Process Control Systems

- Deployment of fully automated control including raw water variable rate of flow, automated filter back-wash, variable rate chemical injection, high service variable rate of flow, customized HMI, reporting, & alarming systems
- Packaged Systems integration with conventional SCADA including Siemens, Xenon, Pall, Roberts, Leopold, Duson, and various other proprietary micro-filtration, reverse osmosis water and wastewater systems



Wireless Radio Systems

- Microwave Data Systems (MDS)
- Freewave
- DataRadio
- Elpro
- Banner

Cellular-based Applications

- Unitronix
- Mission Controls

Instrumentation

- Transducers: Rosemount, Foxboro, Gems, Ashcroft, Milltronics, Endress & Hauser, Contegra, Siemens, Blue Ribbon
- Process: Hach, ATI
- Flow Meters: Eastech Badger, Endress & Hauser, Rosemount, Sensus, Hersey, Neptune. Badger, McCrometer/Water Specialties, Sparling, Master Meter
- Misc: AcuAmp, Davis, Regal, O'Brien, Maple, Precision Digital, CRMagnetics, & Daily

Communications Infrastructure

- Towers: Rohn, Valmont & Tylon
- Antennas: Maxrad, Bluewave, Antennex, SCALA
- Coaxial Cable: Times Microwave
- Misc: Andrews, Polyphaser, Harger

AREAS OF SPECIALIZATION

Supervisory Control and Data Acquisition (SCADA) Systems

- SCADA-Ready Control Systems
- Data-logging & Specialized Reporting
- Graphical User Interface Development (HMI)
- Alarm Systems
- Efficiency Mapping & Zone Optimization
- Casualty Control

Controls Engineering

- Application Analysis
- SCADA System Design
- Plant Process Control Systems
- Design-Build Services

Process Control

- Engineering
- Formatting
- Integration
- Programming
- Start-up
- Debugging
- Commissioning

Instrumentation

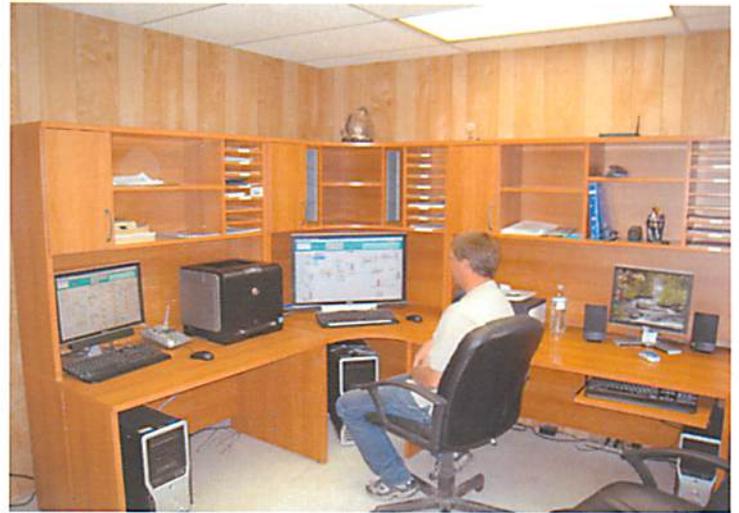
- Installation
- Testing
- Calibration
- Certification

Telemetry

- Radio Path Analysis
- Radio Coverage Analysis
- Radio Telemetry System Construction
- Radio Telemetry Performance Testing & Evaluation

Computerized Systems and Sub-systems

- Local Area Networks
- Virtual Networks



Custom UL and OEM Control Panels

- Underwriters Laboratory Listing NITW.E258335
- In-house Fabrication & Assembly of Project Panels
- Custom-built Control Panels
- Panel Design

Security – TDPS License B17384

- Vulnerability Assessment
- Plant Security & Surveillance Systems
- Alarm Systems
- Breach Containment & Isolation Systems

Electrical Construction – TECL 23330

- Industrial/Municipal Plant Construction
- Control automation
- Plant Upgrades and Retrofitting



Project Management

Larry Brown, President & Chief Executive Officer

Larry Brown is a graduate of Texas A&M University. He has an extensive background in the water utility industry of more than 30 years. He served as the General Manager of a water utility prior to becoming the Program Director for the Texas Rural Water Association in 1987. During the eight years in his TRWA role, Larry administered a grant from the Environmental Protection Agency to provide training and technical assistance to rural and small municipal systems throughout Texas. Larry has conducted over 100 training programs and provided technical assistance to hundreds of water utilities around the state. Since 1995, Larry has dedicated his efforts to develop the business interests within the organization to insure a systematic marketing strategy, sound financial and administrative foundation, stable workforce, and a consistent mission of quality assurance.

Larry's primary role in each project is resource management and application support. As a Principal Shareholder, Larry has been with the company since its inception. Larry works out of the Central Office in Georgetown.

Steve Brown, Vice-President of Operations

Steve Brown is a native of the electrical/controls industry. He has over 25 years of supervision, estimating, project and construction management, automation consultation, and application design related to the automation industry. His primary fields of interest include SCADA, telemetry, instrumentation, electrical controls, and UL Panel construction. He specializes in system design, estimating and project management. Key experiences include electrical maintenance supervisor at Austin White Lime, Automation Specialist for Dealers Electric/Group Schneider for Modicon Equipment and SquareD electronics, Elk Electric as project estimator/manager, Crouch/KST, as project estimator/manager.

Steve's primary role in each project is project management. Steve has worked for TraC-n-trol, Inc. since January 2002. Steve works out of the Central Office in Georgetown.

Engineering

Eddy Daniel, P.E., Secretary/Treasurer & Chief of Engineering Services

Eddy Daniel is an engineering graduate of Texas A&M University and a Licensed Professional Engineer in the State of Texas. Eddy has over 24 years of experience in design, construction, inspection, operation and management of water/wastewater instrumentation and control systems. His past experience as a manager and operator offers a unique perspective for engineering design and application. Additionally, Eddy has served in a leadership capacity as a member of various state and region-wide associations, boards, councils, and commissions serving the interest of the water industry, including his service as former Vice-President of the Texas Rural Water Association. As well, Eddy is considered an innovative problem-solver and is highly regarded within both the regulatory and regulated community.

Eddy's role is engineering oversight in design and deployment for each project. As a Principal Shareholder, Eddy has been with the company since its inception. Eddy works out of our Farmersville Engineering Office/North Texas Technical Support Center.

Jacob Jennings, Project Engineer

Jacob Jennings is an engineering graduate of Texas A&M University in Electrical Engineering. Jacob has over 14 years of combined experience in logistics; control systems diagnostics; trouble-shooting of various mechanical and control systems; electronic laboratory techniques including product qualification testing, life-test design, product field failure analysis, test component construction, and prototype development. He has served as a Controls Engineer for research and development of new LCD technologies, development of User Interface Design; developed screen flow with integration of new communicating systems for user interfaces; developed control algorithms, including creation and documentation of flow charts of new algorithms to improve control of design elements and hardware testing; guiding vendor products through "in-house" and FCC testing to verify system requirements; conducting failure analysis on existing field-installed controls; documentation, including system specifications. Jacob specializes in linear control systems, advanced logic design, digital signal processes, DSP-based motion control, electronic circuits, power system analysis, structured programming in C, and ladder logic. Jacob is a veteran of the Iraq War and former Combat Engineer, Staff Sergeant.

Jacob's role is on-site project management, quality assurance, safety assessment, operational readiness testing, and documentation. Jacob has been with the company since April 2010. He works out of the Farmersville Engineering Office and North Texas Technical Support Center.

System Integration

John Collier, Vice-President and Chief of Technical Operations

John Collier is an instrumentation, electrical controls, and telemetry specialist. He has over 30 years of experience in radio communications as a 1st Class FCC License Operator. He has been installing SCADA and process control systems in water and wastewater utilities of all sizes since 1985. In addition to his interests in TraC-n-trol, John owns a successful radio communications business in central Texas. John is considered a master craftsman in his trade, and maintains a reputation of pursuing perfection in his craft. His reputation is clearly defined by customer loyalty. John's primary role is Chief of Technical Operations. He supervises all technical staff to achieve process implementation and system integration. John oversees the installation of all radio communication and monitoring/control equipment. He also supports design of the computerized graphical interface for monitoring and controlling each system. Each application is customized. John takes a flexible approach to meeting the client's needs in order to optimize the benefits of SCADA technology. However, each application is constructed to maintain the integrity of system control within the knowledge and comfort level of each operator.

John's project role is process control implementation. As a Principal Shareholder, John has been with the company since its inception. John works out of our Rockdale Technical Operations Center.

Robert (Bob) Young, Advanced Systems Process Analyst and System Integrator

Bob Young is experienced in advanced process control integration and deployment. He has over 30 years experience in various manufacturing processes, including water and wastewater process control systems. He has extensive expertise in software development and programming, water/wastewater plant control concepts, troubleshooting, system retrofit with mission-critical SCADA and process control systems, radio telemetry, instrumentation, and electrical controls. He has key experiences with Johnson Controls, Miller Brewing, Dealers Electrical Supply as automation specialist for Group Schneider in support of Modicon Equipment and SquareD electronics. He has also worked for other system integration companies prior to his tenure with TraC-n-trol, Inc. Bob has worked with all major PLC products and data radio communication equipment, complex process control systems and primary platforms, and is our key process engineer for most plant automation projects.

Bob's primary role in the company is SCADA integration and process control, usually assigned to more complex projects. Bob has been with the company since January 2005, and works out of our Hewitt/Waco Technical Support Center. He is typically deployed to all areas of the state for project assignments.

Brian Wallis, System Integrator/Manager— Rockdale Technical Support Center, Vice-President of Field Operations

Brian Wallis is experienced in radio telemetry and SCADA system integration. He has over 11 years of service in construction, integration, programming, troubleshooting, and servicing of SCADA and radio telemetry systems. The full scope of Brian's experience has been in the development of SCADA systems for the water/wastewater industry. He has experience with a variety of PLC's and radio communication systems, including microwave, spread spectrum, licensed VHF, UHF, and 900 MHz systems.

Brian's primary role in the company is to manage and service SCADA systems in the Central and South Texas region of our service territory. Brian has been with the company since October 2000, and works out of our Rockdale Technical Support Center.

Rick Orsech, Systems Integrator/Manager — North Texas Technical Support Center

Rick is a 13-year veteran of the systems integration field serving water and wastewater systems. He is also a retired veteran of the US Navy where he served as an Aviation Electronics Technician with a senior level security clearance. Rick's experience in the SCADA industry includes a variety of HMI systems, including Wonderware, VT-SCADA, ClearSCADA, and Lookout. PLC experience includes Allen-Bradley, Schneider Electric SCADAPack, and Modicon.

Rick's is new to our company, and his primary role is to manage and service SCADA systems in the North Texas region of our service territory and works out of the Farmersville Office.

Service & Technical Support Administration

Ryan Wood, Product Deployment and System Service Manager

Ryan Wood is an experienced customer service professional. He is a graduate of Texas State University, BBA Business Management. His duties include logistics, purchasing, integrated panel construction, UL compliance, customer support, and project management. His resume includes service with WW Grainger and AWC prior to coming to work at our central office. Ryan has attained Underwriter's Laboratory Certification in support of our UL Listing as a UL 508/508A Panel Shop. Ryan has been with the company since August 2006, and works out of our Georgetown office.

Electrical Construction & Service

Johnny Kraatz, Master Electrician and Electrical Superintendent

Johnny Kraatz is the Master Electrician whose license is filed with the Texas Department of Licensing and Regulation under which our firm is registered as a State Licensed Electrical Contractor. Johnny joined our firm in January 2009 as an experienced industrial controls construction electrician. He serves in an oversight capacity for quality control and National Electrical Code compliance. He has over 20 years experience as an electrician, as well as skills of other trades. Johnny is a hands-on electrician with a high skill level in planning, electrical construction, plan review, project management, safety assessment, code compliance, and adherence to project plans and specifications.

Johnny has been with the company since August 2009 and works out of the Rockdale Technical Support Center.

REFERENCES & SIMILAR PROJECTS

The following information represents our projects listing and most recent customers.

REFERENCES

Customer Reference	Contact Name	Phone Number	City of Office	Year Completed	Last Service
Able Springs Water Supply Corporation	Paula Webber	972-563-9704	Terrell	2000	2013
Acton Municipal Utility District	Richard English	817-326-4720	Granbury	2013	2013
Albany, City of	David Bales	325-762-2163	Albany	2011	2013
Altoga Water Supply Corporation	Rodney McDaniel	972-529-9595	Princeton	2010	2012
Amarillo, City of	David Mullins	806-378-9306	Amarillo	2012	2012
Anna, City of	James Parkman	972-924-4510	Anna	2010	2012
Aqua Water Supply Corporation	John Burke	512-303-3943	Bastrop	2000	2012
Arp, City of	Dale Brown	903-859-6131	Arp	2003	2012
Ballinger, City of	Randy Everett	325-365-3116	Ballinger	2005	2013
Baylor Water Supply Corporation	Tommy Holub	817-888-3800	Seymour	1997	2013
Bellmead, City of	Scott Coleman	254-424-5432	Bellmead	2002	2013
Bell County WCID No. 5	Dwayne Jekel	254-697-4016	Cameron	2007	2013
Bell Milam Falls Water Supply Corporation	Dwayne Jekel	254-697-4016	Cameron	2006	2013
BHP Water Supply Corporation	Mike Krider	972-636-2154	Royce City	2007	2013
Bitter Creek Water Supply Corporation	Todd Henderson	325-235-4919	Sweetwater	Under Constr.	2013
Blackland Water Supply Corporation	Jennifer Cannon	972-771-6375	Fate	2006	2012
Bois d'Arc Municipal Utility District	Mark Newhouse	903-378-7361	Honey Grove	2012	2013
Bolivar Peninsula Special Utility District	Clifford Howard	800-684-3127	Crystal Beach	1998	2013
Bridge City, City of	Jim Lancaster	409-735-6801	Bridge City	2011	2013
Bright Star-Salem Special Utility District	Wanda Gaby	800-637-9407	Alba	2002	2013
Brookesmith Special Utility District	Garrett Hagger	915-646-5731	Brownwood	2002	2013
Burleson County MUD No. 1	Melva Davis	979-535-4013	Somerville	2005	2013
Caddo Basin Special Utility District	Leahmon Bryant	903-527-3504	Greenville	2002	2013
Caldwell, City of	Gary Qualls	979-567-3423	Caldwell	1995	2013
Callahan Cty Water Supply Corporation	Bobbie Spitzer	325-893-3841	Clyde	1999	2013
Cash Special Utility District	Clay Hodges	903-883-2695	Greenville	1997	2013
Central Bowie County Water Supply Corp.	Hal Harris	903-628-5601	New Boston	2010	2013
Central Water Control & Improvement District	Wayne Rice	936-853-2354	Pollok	2004	2013
Chalk Bluff Water Supply Corporation	Barry Hand	254-799-1268	Waco	2012	2013
Cisco, City of	Randy Johnson	254-442-2671	Cisco	2004	2013
Clyde, City of	Doug Blue	325-439-1828	Clyde	1998	2013
City of Coleman	Larry Weise	325- 625-5114	Coleman	2012	2013
Coleman County Special Utility District	Travis Rhoads	325-625-2133	Coleman	1997	2013
College Mound Water Supply Corporation	Shirley Blakely	972-563-1355	Terrell	2000	2012
Copeville Special Utility District	Terry Strickland	972-853-4630	Copeville	2013	2013
Corbet Water Supply Corporation	David Weinkauf	903-874-4821	Corsicana	2010	2013
Coryell City Municipal Water District	Carroll Hemphill	254-865-6089	Gatesville	2007	2013
DeLeon, City of	Karen Wilkerson	817-893-2065	DeLeon	Under Constr.	2013
Dalworthington Gardens, City of	Michael Watkins	817-274-7368	DWG	2011	2013
Delta County Municipal Utility District	Pam Haddock	903-395-4471	Cooper	2006	2013
Denton County FWSD 8C	Dee Cork	214-773-9684	Collinsville	2003	2012
Donna, City of	William Lewis, PE	956-664-0286	Donna	2010	2011
Dripping Springs Water Supply Corp.	Greg Perin	512-858-7897	Dripping Springs	2004	2013
Duval County Conserv. & Reclamation District	Beatrice Gutierrez	361-256-3605	Benavides	2007	2013
Eden, City of	Tommy Wright	325-869-2211	Eden	2010	2012
El Jardin Water Supply Corporation	Gale Armstrong	956-831-9981	Brownsville	2009	2013
El Oso Water Supply Corporation	Carolyn Wiatrek	830-583-3543	Karnes City	Under Constr.	2013
Farmersville, City of	Ben White	972-782-6151	Farmersville	2003	2012
Fayette Water Supply Corporation	Gene Krupa	979-968-6475	LaGrange	Under Constr.	2013
Forney Lake Water Supply Corporation	Alan Smirl	972-771-1199	Rockwall	2002	2012

REFERENCES

Fort Belknap Water Supply Corporation	James Jones	940-549-6922	Graham	1997	2013
Four-Ten Water Supply Corporation	Curtis Arrasmith	903-674-4555	Detroit	2009	2013
Gatesville, City of	Berry Mansel	254-986-8281	Gatesville	2009	2013
Gause Water Supply Corporation	Dwayne Jekel	254-697-4016	Cameron	2010	2013
Gilmer, City of	Brian Rodgers	903-843-8206	Gilmer	2012	2012
Gonzales County Water Supply Corp.	Barry Miller	830-672-6509	Gonzales	2009	2013
Good Springs Water Supply Corporation	Louis Sanchez	903-854-4201	Henderson	2004	2013
Green Valley Special Utility District	Pat Allen	830-914-2330	Marion	Under Constr.	2013
Harleton Water Supply Corporation	Pat McGill	903-777-3740	Harleton	2005	2012
Hewitt, City of	Paul Holroyd, Jr.	254-666-2447	Hewitt	2007	2013
Hickory Creek Special Utility District	Mike Wemhoener	903-568-4760	Celeste	1998	2013
Hudson Water Supply Corporation	James Young	936-875-2146	Lufkin	2005	2013
Jasper, City of	Mont Hough	409-383-2215	Jasper	2004	2011
Jim Wells County FWSD No. 1	Melida Rangel	361-664-0482	Ben Bolt	2003	2012
Kemp, City of	Tony Jenkins	903-498-3191	Kemp	2005	2012
Kempner Water Supply Corporation	Delores Goode	512-932-2715	Kempner	2006	2013
Kingsville, City of	William Donnell	361-595-8040	Kingsville	2011	2013
Kiowa Homeowners Water Supply Corporation	Ronnie Young	940-668-8391	Lake Kiowa	1998	2012
Lamar County Water Supply District	Alton Dockrey	903-785-5586	Brookston	1998	2013
Lampasas, City of	Dean Grant	512-556-3393	Lampasas	2011	2013
Lee County Water Supply Corporation	Wade Dane	979-542-6213	Giddings	2004	2013
Leon Valley, City of	Fred Stolz	210-681-1232	Leon Valley	2009	2012
Lexington, City of	Brian Flowers	979-773-2221	Lexington	2008	2012
Liberty City Water Supply Corporation	Max Conlin	903-984-9593	Kilgore	1998	2013
Little Elm Valley Water Supply Corporation	Dwayne Jekel	254-697-4016	Cameron	1998	2012
Livingston, City of	Hec Long	936-327-4311	Livingston	2010	2013
Lovelady, City of	Thomas Vaughn	936-636-7313	Lovelady	Under Constr.	2013
Mabank, City of	Steve Barley	903-887-3241	Mabank	2005	2013
Madera Valley Water Supply Corporation	Terry Gilcrest	432-448-7191	Verhalen	2009	2010
Madisonville, City of	Kevin Story	936-348-2748	Madisonville	2012	2013
Malakoff, City of	Glen Herriage	903-489-0699	Malakoff	2003	2012
Maloy Water Supply Corporaton	Melissa Bryant	903-886-9605	Commerce	2002	2012
Marilee Special Utility District	Donna Loiselle	972-382-3222	Celina	2000	2010
Markout Water Supply Corporation	Corey Trail	972-564-1250	Forney	2007	2011
Mauriceville Special Utility District	Jeff Holland	409-745-4882	Mauriceville	2003	2012
MEN Water Supply Corporation	Dennis Donoho	903-872-1899	Corsicana	2005	2012
Mexia, City of - Water	Matt Lindvay	254-562-4110	Mexia	2001	2013
Mexia, City of - Wastewater	Matt Lindvay	254-562-4110	Mexia	2001	2013
Milligan Water Supply Corporation	Candy Blisard	972-542-1143	McKinney	2003	2012
Mineola, City of	Johnny McCoy	903-569-3987	Mineola	2011	2012
Minerva Water Supply Corporation	Dwayne Jekel	254-697-4016	Cameron	2010	2013
Moffat Water Supply Corporation	David Cole	254-986-2457	Temple	2012	2013
Morgan's Point, City of	Robe Belgau	281-471-2171	Harris	2012	2013
Mt Enterprise Water Supply Corporation	John Henry	903-822-3464	Mt. Enterprise	1997	2011
Mt Zion Water Supply Corporation	Dwight Lindop	972-722-0120	Rockwall	2003	2011
Mt Vernon, City of	Gary McAuley	903-588-2594	Mt Vernon	2007	2012
Nevada Water Supply Corporation	Terry Strickland	972-843-2608	Nevada	2005	2013
New Waverly, City of	Steve Widner	936-344-6621	New Waverly	2002	2012
Nixon, City of	Utilities Dept.	830-582-1611	Nixon	2012	2013
North Alamo Water Supply Corporation	Steven Sanchez	956-383-1618	Edinburg	1995	2013
North Alamo WSC -Wastewater	Jesse Aguirre	956-383-1618	Edinburg	1999	2013
North Kaufman Water Supply Corporation	Roy Perkins	972-962-7614	Kaufman	2009	2013

REFERENCES

North Milam Water Supply Corporation	Dwayne Jekel	254-697-4016	Cameron	2009	2013
Northwest Grayson County WCID No. 1	Karen Bomar	903-523-5886	Gordonville	2008	2012
Orange County WCID No. 1	David LaJune	409-769-2669	Vidor	2008	2013
Pecos County Water Control & Improv. District	Cuco Rangel	432-336-3978	Ft. Stockton	2003	2010
Phelps Water Supply Corporation	Roark Rohe	936-295-4051	Huntsville	1995	2013
Pineland, City of	Chuck Corley	409-584-2390	Pineland	2001	2013
Primera, City of	Javier Mendez	956-423-9654	Primera	2003	2013
Ramey Water Supply Corporation	Ron Davis	903-569-6502	Mineola	2010	2012
Raymondville, City of	Ed Rotter, PE	361-854-2346	Raymondville	2006	2009
Red River County Water Supply Corporation	Donny Mitchell	903-427-2891	Clarksville	1999	2010
Reno, City of	Tony Price	903-785-6581	Reno	2009	2009
Rice Water Supply Corporation	Joey Smith	903-326-5551	Rice	2009	2010
Richland, City of	Ronnie Childress	903-362-3707	Richland	1998	2013
Riverside Water Supply Corporation	Robert Nettles	936-594-5793	Huntsville	2004	2013
Rockdale, City of	David Akins	512-446-2511	Rockdale	2007	2008
Roma, City of - Water & Wastewater	Crisanto Salinas	956-847-7006	Roma	2009	2012
Selma, City of	Larry Verner	210-651-7828	Selma	2009	2012
Seymour, City of	Joe Young	940-889-3148	Seymour	2000	2009
Sheffield Water Supply Corporation	Cody Yarbrough	432-836-4380	Sheffield	2011	2012
Southern Utilities Company	Michael Farrell	903-566-3511	Tyler	2012	2013
South Limestone County Water Supply Corp.	Ronnie Ayers	254-729-5523	Groesbeck	2008	2013
South Newton Water Supply Corporation	F.A. MacLeod	409-746-2271	Deweyville	2005	2012
Steamboat Mountain Water Supply Corp.	Richard Jones	325-554-7454	Tuscola	2010	2013
Talty Water Supply Corporation	Corey Trail	972-552-4422	Forney	1999	2012
The Oaks Water Supply Corporation	Jim Lincoln	210-698-8449	San Antonio	2011	2013
Tri County Special Utility District	Frank Wojchowski	254-803-3553	Marlin	2007	2013
Trinity Rural Water Supply Corporation	Charles Tomms	936-594-2192	Trinity	2011	2013
Two-Way Special Utility District	Jeff Bice	903-564-3180	Whitesboro	2004	2012
Upper Neches River MWA	Monty Shank	903-876-2237	Palestine	2007	2011
Walker County Rural Water Supply Corporation	James Morrison	409-295-4452	Huntsville	1997	2013
Waterwood Municipal Utility District No. 1	Kim Soria	936-650-9848	Huntsville	Under Constr.	2013
West Wise Special Utility District	James Ward	940-683-5507	Bridgeport	2010	2012
Wimberley Water Supply Corporation	Linda Cooper	512-847-2323	Wimberley	2008	2013
Woodbine Water Supply Corporation	Ricky Kemp	940-668-8337	Gainesville	2006	2011
Woodville, City of - Water/Wastewater	Charles Maclin	409-283-2234	Woodville	2000	2013
Woodway, City of	Mitch R. Davison, P.E.	254-772-4050	Woodway	2013	2013
Wylie Northeast Water Supply Corporation	Chester Adams	972-442-2075	Wylie	2005	2013
Yancey Water Supply Corporation	Doug Caffey	830-741-5264	Yancey	2010	2013
Zephyr Water Supply Corporation	Mike Beal	325-739-5264	Brownwood	2006	2013

REFERENCES—SELECTED REPRESENTATIVE PROJECTS

City of Gatesville, TX—Regional Water System—SCADA Upgrade Project 2008-2011

Original Project Cost 2008: \$503,314.00
WTP Filter Expansion 2010: \$357,900.00

Owner Contact: Berry Mansel, Water Plant Supervisor—254-986-8281

Engineer Contact: Lockwood Andrews & Newnam, Bret Necessary—254-753-9585 (Bret is now with Walker Partners at 254-714-1402).

Funding: Municipal Bonds

Project Description: Project included a complete upgrade of SCADA system at Water Treatment Plant, Raw Water Intake, and 14 remote SCADA sites. The original proprietary SCADA system was marginally functional and obsolete, requiring an upgrade of equipment while maintaining existing functionality. Original scope of work included complete regional SCADA system retrofit with modern technology. Project included installation of new control panels, instrumentation, I/O expansion, new Operator Interface Terminals and Human Machine Interface Systems employing cold back-up OIT/HMI systems. The original telemetry system was problematic with high degrees of radio interference (most of system is adjacent to Fort Hood Military Reservation, some of it on the reservation). The resulting upgrade eliminated all communication failures and established strong RSSI at each site. The 2010 Project involves the addition of new filter banks at the WTP and the control of the filter operation over Allen-Bradley DeviceNet and Ethernet Flex I/O.

Primary architecture: Allen-Bradley CompactLogix & MicroLogix, MDS 4710A radios, Intouch Wonderware HMI Software

Madisonville, City of—SCADA System Improvements (2011)

Original Project Cost 2011: \$522,088.00

Owner Contact: Kevin Story, Acting City Manager—936-348-2748

Engineer Contact: The Wallace Group, Paul Boyer, PE—254-554-5959

Design Engineer: James Schultz & Associates, James R. Schultz, PE—512-452-8789

Funding: Municipal Bonds

Project Description: Project included retrofit of SCADA equipment at the WWTP, 11 Lift Stations, and three water pumping stations, and City Hall. Project also required an emergency generator installation at City Hall with automatic transfer switch. Operator Interface Terminals and HMI software with Graphical User Interface systems were deployed at the WWTP and City Hall.

Primary architecture: SCADAPack 334, MDS SD-4 Ethernet radios, and Wonderware HMI Software

REFERENCES—SELECTED REPRESENTATIVE PROJECTS

North Alamo Water Supply Corporation, Edinburg, TX—SCADA System— 1995-2011

Original Project Cost: N/A—Original system was assigned to our company when the original SSI formed TraC-n-trol, Inc. with other shareholders—starting 1995
Cumulative Costs—All Projects: \$ 997.890.00

Owner Contact: Steven Sanchez, General Manager — 956-383-1618

Engineer Contact: TraC-n-trol, Inc.—most projects are design-build, some are included in various water/wastewater facilities engineered by various firms. Additional information available upon request.

Funding Entities: Internal, TWDB, RDA, and CoBank

Project Description: The NAWSC is the largest non-profit water supply corporation in Texas with over 40,000 connections. The original system was installed by John Collier, TraC-n-trol, Inc. VP & Chief of Technical Operations in the early 1990's. Since the original installation, there have been numerous site additions and upgrades of hardware and software, including the migration from slave RTU's to PLC's, licensed radios to an unlicensed 900 MHz spread spectrum platform, and advancement to higher-end processors. The system is very dynamic, requiring the routine addition of water and wastewater sites. The system inventory includes one office with multiple HMI nodes, six conventional water treatment plants, four reverse osmosis plants, 20 remote water sites (pump stations, elevated tanks, etc.), four wastewater treatment plants, and fifteen lift stations. The system geography includes service to four counties.

Primary Architecture: Mixture of PLC's depending on application including: SCADAPack 32, 334 PLC's, Modicon PLC's, Allen-Bradley CompactLogix and MicroLogix PLC's, MDS TransNet Radios, and Wonderware HMI Software.

Southern Utilities—SCADA System Improvements (2012)

Original Project Cost 2012: \$525,142.00
Location: Rural areas surrounding Tyler, Texas

Owner Contact: Michael Farrell, Vice-President & General Manager—903-566-3511

Funding: Internal

Project Description: Project included installation of new SCADA equipment at 30 sites, including a local area network at the Southern Utilities Operations Complex of three RTU's. The project was a design-build project funded internally by the Owner. Scope of work included site and needs assessment; application design, radio propagation study, engineering and FCC licensing; construction of all infrastructure, including antenna towers, masts, and water tank installations; RTU panel construction, installation, testing, debugging, and start-up; and transition from old to new controls, and HMI development and deployment.

Primary architecture: Allen-Bradley MicroLogix 1400's, 1200's & MDS SD4 serial radios, Wonderware HMI Software
Project Manager: Larry Brown Lead Integrator: Brian Wallis

REFERENCES—SELECTED REPRESENTATIVE PROJECTS

Roma, City of—SCADA System Improvements (2006-2011)

Original Project Cost 2006: \$470,980.00

Pump Station Project 2010: \$ 42,000.00

Owner Contact: Crisanto Salinas, City Manager—956-849-1411

Managing Engineer: Turner Collie & Braden — 210-296-2000

Design Engineer Contact: Enprotec/Hibbs & Todd, Michael Jamiolkowski — 325-698-5560

Funding: World Bank

Project Description: Project included installation of new SCADA equipment at 33 sites, including a complete upgrade/retrofit of the water treatment plant control panel. The upgrade replaced a proprietary plant control system. The project scope included SCADA integration of new sites at the water and wastewater treatment plants, eight water sites, twenty-two lift stations, and the City Hall. Operator Interface Terminals and HMI software with Graphical User Interface systems were deployed at the WTP, WWTP, and City Hall.

Primary architecture: Allen-Bradley SLC 503, MicroLogix 1500's & MDS 4710A radios, Wonderware HMI Software

Acton Municipal Utility District—SCADA System Improvements (2012)

Original Project Cost 2012: \$665,840.00

Owner Contact: Richard English, General Manager—817-326-4720

Engineer Contact: Enprotec/Hibbs & Todd, Granbury Office—Keith Kindle, PE — 817-579-6791

Funding: Municipal Bonds

Project Description: Project included retrofit of SCADA equipment at 62 sites, including the District Office, two WWTP's, multiple groundwater and pumping/storage facilities, wastewater lift stations, and elevated water tanks. An Operator Interface Terminal and HMI software with Graphical User Interface systems was deployed at the District Office. The project involved engineering and analysis of the radio telemetry needs as a part of the project, whereby the final radio telemetry configuration was established as a part of the project. The resulting radio propagation study established the basis for the telemetry platform.

Primary architecture: Allen-Bradley MicroLogix, MDS SD-4 Ethernet radios, and Wonderware HMI Software

Project Manager: Steve Brown Lead Integrator: Bob Young

REFERENCES—SELECTED REPRESENTATIVE PROJECTS

Green Valley Special Utility District — System Wide SCADA System Improvements 2013

Original Project Cost 2013: \$428,690.00

Owner Contact: Pat Allen, General Manager—830-914-2330

Managing Engineer: River City Engineering, Pat Lackey — 830-626-3588

Design Engineer Contact: Cleary Engineering, John Cleary — 210-447-6100

Funding: Bonds

Project Description: Project included complete retrofit of an existing SCADA system with modern SCADA platform. The system includes a total of 19 sites. The upgrade included all new SCADA PC, HMI, RTU's, instrumentation, telemetry infrastructure, and programming. The system is primarily for water facilities, including integration to read remote take-points from the regional wholesale provider.

Primary architecture: SCADAPack 334's & MDS TransNet radios, Wonderware HMI Software

City of Kingsville, TX — SCADA System Improvements 2009

Original Project Cost 2009: \$239,045.00

Well No. 19 Project 2013: \$ 25,200.00

Owner Contact: Joe Casillas, Water Production Supervisor — 361-595-8040

Design Engineer Contact: Ed Rotter Engineering, Ed Rotter, PE — 361-854-2346

Funding: Bonds

Project Description: Project included upgrade of an existing SCADA system with modern SCADA platform. The system includes a total of the Office and 10 sites. The upgrade included all new SCADA PC, HMI, RTU's, instrumentation, telemetry infrastructure, and programming.

Primary architecture: SCADAPack 334's & MDS 9810 radios, Wonderware HMI Software



CITY COUNCIL ACTION ITEM

AGENDA TITLE	<u>CONSIGNMENT OF HOTEL OCCUPANCY TAX (HOT) FUNDS</u> THE CITY COUNCIL WILL CONSIDER THE CONSIGNMENT OF HOT FUNDS TO THE PORTLAND CHAMBER OF COMMERCE FOR THE PROMOTION OF TOURISM AND THE CONVENTION AND HOTEL INDUSTRY
MEETING DATE	8/5/2014
DEPARTMENT	Administration
SUBMITTED BY	Randy L Wright, City Manager

EXECUTIVE SUMMARY

Section 351.101 of the Texas Tax Code requires that a percentage of Hotel Occupancy Taxes (HOT) collected by the City be used for advertising and promoting of tourism and the convention and the hotel industry. The Chamber of Commerce has requested funding to assist in carrying out that function.

PRIOR ACTIONS OR REVIEWS

8/17/2010 - The City Council, upon recommendation by the Corpus Christi Regional EDC, approved an internal bid from the City of Portland to provide visitor center services at the Community Center using HOT funds.

DETAILS / STAFF ANALYSIS

Section 351 of the Texas Tax Code permits cities to delegate these services and provide HOT funds to private organizations to carry out certain functions. Among them is the promotion of tourism and the convention and hotel industry. The Chamber of Commerce has requested the City consider consigning \$10,000 per year for use in carrying out those functions. As a non-profit organization, they are in a good position to promote the interests of Portland and have demonstrated their abilities to do so with a stable governing board, a professional staff, and defined goals and objectives. The Chamber may use these funds for all lawful purposes including staffing.

The City will continue to use HOT funds to maintain existing billboards and for other advertising functions that promote Portland consistent with state statute.

If this consignment is approved, Staff will negotiate an agreement with the Chamber to ensure that funds are expended consistent with state statute and that funds are properly accounted for and regularly reported to the City so that the City may continue to comply with its duty to protect all tax proceeds.

ALTERNATIVES CONSIDERED

None.

FINANCIAL IMPACT

\$10,000 annually to be distributed in quarterly payments from accumulated HOT tax proceeds.

ATTACHMENTS

None.

RECOMMENDED ACTION

Motion to authorize the City Manager to execute an agreement with the Chamber of Commerce for the consignment of \$10,000 per year in Hotel Occupancy Tax funds for use in the promotion of tourism and the convention and hotel industry.



CITY COUNCIL ACTION ITEM

AGENDA TITLE **SETTING DATES FOR PUBLIC HEARINGS**
 THE CITY COUNCIL WILL CONSIDER SETTING DATES FOR PUBLIC HEARINGS ON THE PROPOSED TAX INCREASE.

MEETING DATE 8/5/2014

DEPARTMENT Finance

SUBMITTED BY Michel Sorrell, Director of Finance

EXECUTIVE SUMMARY

In accordance with Truth-in-Taxation laws, the City is required to hold two public hearings on the proposed ad valorem tax rate if it exceeds the lower of the effective tax rate or the rollback rate. The dates, location and times of these hearings must be published in the newspaper and on the City website at least seven days before the first hearing.

PRIOR ACTIONS OR REVIEWS

On July 29, 2014 in a Budget Workshop, the City Council met to review the Proposed FY 2014-2015 Budget and Proposed Tax Rate. The budget process is a culmination of many months of data gathering, forecasting and determining the best uses of the City’s limited resources. The Proposed Budget is presented by the City Manager at the Budget Workshop to be deliberated. The Council evaluates proposed positions, new programs, equipment purchases and capital projects. The Council also uses this forum to decide the appropriate tax rate to fund approved budget items.

DETAILS / STAFF ANALYSIS

The Proposed FY 2014-2015 Budget is predicated on the proposed tax rate in the table below.

	<u>2014 Effective Tax</u> <u>Rate (ETR)</u>	<u>2014 Proposed</u> <u>Tax Rate</u>	<u>2013 Tax Rate</u> <u>(Last Year)</u>
General Fund (M&O Rate)	\$0.375827	\$0.425827	\$0.440586
Debt Service (I&S Rate)	<u>0.174803</u>	<u>0.174803</u>	<u>0.132170</u>
Total Ad Valorem Tax Rate	\$0.550630	\$0.600630	\$0.572756

The proposed tax rate will generate approximately \$422,544 in additional tax revenue. The Debt Service (I&S) portion has increased by \$0.043, or 32.25%, due to the 2014 Series Street Bond Issue in the amount of \$5,000,000. This bond issue is for the Street Improvement Project Phase 9A & 9B. The debt service portion of the ad valorem tax rate, and resulting

levy, are used to satisfy the debt service payments.

ALTERNATIVES CONSIDERED

Due to the Truth-in-Taxation requirements, two public hearings must be held and notice of those hearings provided.

FINANCIAL IMPACT

The Proposed FY 2014-2015 Budget is predicated on the proposed tax rate. The Proposed Budget is a financial tool used to guide the City through the fiscal year. The Proposed Budget contains requested new full-time positions, new programs, equipment purchases and capital programs that are necessary as the City continues to grow. The City is bordered by industrial development that will affect our growth in single-family housing, retail/commercial building and as a result our tax revenues. Planning for such growth requires investment in infrastructure, personnel and services. The Proposed Budget is a conservative financial plan that encompasses the City's mission while managing growth.

The Proposed Tax Rate will generate the necessary revenue to fund public safety, purchase necessary capital items and to continue infrastructure projects.

ATTACHMENTS

None

RECOMMENDED ACTION

Motion setting the public hearings on the proposed tax rate for August 14, 2014 at 7:00 p.m. and August 19, 2014 at 7:00 p.m.

AGENDA TITLE **PURCHASE OF WASTEWATER SERVICE TRUCK**
 THE CITY COUNCIL WILL CONSIDER THE PURCHASE OF A 2015 CHEVROLET SILVERADO 3500HD WITH CRANE PACKAGE FROM CALDWELL COUNTRY FOR \$49,911.00

MEETING DATE 8/5/2014

DEPARTMENT Public Works

SUBMITTED BY Brian DeLatte, P.E., Assistant City Manager

EXECUTIVE SUMMARY

The existing wastewater service truck is at the end of its serviceable life. The 1997 Chevrolet 3500 has 123,000 miles and its crane used to pull lift station pumps and large meters has been replaced twice and overhauled two additional times. After significant research, three bids have been received through the Buy Board Cooperative Purchasing program, with the low bid of \$49,911.00 from Caldwell Country for a 2015 Chevrolet Silverado 3500HD with a Liftmoore 4,000 pound crane and 16-foot boom.

PRIOR ACTIONS OR REVIEWS

- April 21, 2014 – The City Council discussed the Public Works Department long-range vehicle replacement program

DETAILS / STAFF ANALYSIS

We have received pricing from four bidders for the purchase of a truck. Given the load requirements of the crane system, a Chevrolet Silverado 3500HD or Ford F-450 were deemed to be appropriate.

Vendor	Vehicle	Cost
Caldwell Country	2015 Chevrolet Silverado 3500HD w/ Liftmoore 4,000x16	\$49,911.00
Benson Chevrolet	2015 Chevrolet Silverado 3500HD w/ Liftmoore 4,000x16	\$52,977.00
Chastang Ford	2015 Ford F-450 w/ Liftmoore 4,000x16	\$64,774.00
Silsbee Ford	2015 Ford F-450 w/ Liftmoore 4,000x16	\$66,152.75

The total cost from the low bidder is \$49,911.00. This price includes delivery, service platform, crane, tow package, and safety lights. City of Portland logos and markings will be installed by City personnel.

ALTERNATIVES CONSIDERED

None.

FINANCIAL IMPACT

The purchase will be made from Water/Wastewater fund balance.

ATTACHMENTS

- Contract Pricing Worksheet from Caldwell Country

RECOMMENDED ACTION

Motion to purchase a Chevrolet Silverado 3500HD with crane package from Caldwell Country for \$49,911.00 as priced through the Buy Board Cooperative Purchasing program.

QUOTE# 001A

CONTRACT PRICING WORKSHEET

End User: CITY OF PORTLAND	Contractor: CALDWELL COUNTRY
Contact Name: JOE LOPEZ	CALDWELL COUNTRY
Email: JOE.LOPEZ@PORTLANDTX.COM	Prepared By: Averyt Knapp
Phone #: 361-438-3856	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 979-567-6116
Location City & State: PORTLAND, TX	Fax #: 979-567-0853
Date Prepared: JULY 31, 2014	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #430-13	Tax ID # 14-1856872

Product Description: 2015 CHEVROLET 3500HD SILVERADO 4X2 REG CAB C&C CC36003

A Base Price & Options:	\$49,511
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B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	4X2-REGULAR CAB, 13,200#GVWR W/SPRING WORK ON CRANE SIDE TO LEVEL CHASSIS, 6.0LV8-GAS, 6-SPD AUTOMATIC, 4.10 LOCKING REAR AXLE DIFFERENTIAL, 40-20- 40 VINYL BENCH, FULL RUBBER FLOOR, TILT, CRUISE, POWER DOOR LOCKS, FULL SIZE SPARE TIRE (LT235/80R17E) (7 TIRES & WHEELS), AUXILARY BATTERY 730CCA, OEM INTEGRATED TRAILER BRAKE CONTROLLER, POWER OUTLET 110V-AC (DASH), 9' KNAPEIDE #6108D54J (STANDARD HEIGHT), CRANE REINFORCEMENT- CURBSIDE REAR, 3 COMPARTEMNTS PER SIDE, 20" DEEP COMPARTMENTS, STANDARD SHELVING AND DIVIDERS 54" WIDE FLOOR, 8" STEEL TREADPLATE BUMPER, LIGHTS, REFLECTORS, PLAIN MUD FLAPS, WHITE PAINT TO MATCH, LIFTMOORE 4000X16 4000# CRANE W/16' BOOM, BOOM SUPPORT AND DUAL MANUAL OUTRIGGERS,	INCL			

	CLASS V HITCH W/7-WAY PLUG, TOOL BOX - PASSENGER SIDE FRONT				
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY	
	GM SCHEDULED MAINTENANCE 24 MONTHS-24,000 MILES @ N/C AS PART OF NORMAL GM WARRANTY PROCESS (OIL CHANGES TIRE ROTATIONS, 27 POINT INSPECTION)	INCL		PO BOX 27	
				CALDWELL, TEXAS 77836	
Subtotal B					INCL
C Unpublished Options					
Code	Description	Cost	Code	Description	Cost
Subtotal C					
D Other Price Adjustments (Installation, Delivery, Etc...)					
Subtotal D					INCL
E Unit Cost Before Fee & Non-Equipment Charges(A+B+C+D)					\$49,511
Quantity Ordered					1
Subtotal E					\$49,511
F Non-Equipment Charges (Trade-In, Warranty, Etc...)					
BUY BOARD					\$400
G. Color of Vehicle: WHITE					
H. Total Purchase Price (E+F)					\$49,911
Estimated Delivery Date:					90-120 DAYS APPX



CITY COUNCIL ACTION ITEM

AGENDA TITLE	<u>RESOLUTION NO. 685 - CAPITAL IMPROVEMENT PLAN (CIP)</u> THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 685 ADOPTING A 5-YEAR CAPITAL IMPROVEMENT PLAN
MEETING DATE	8/5/2014
DEPARTMENT	Administration
SUBMITTED BY	Randy L Wright, City Manager

EXECUTIVE SUMMARY

The City Manager is required to submit a 5-Year Capital Program by May 1 of each year. The City Council must adopt the CIP no later than August 15 of each year.

PRIOR ACTIONS OR REVIEWS

The Capital Improvement Plan is approved each year pursuant to the City Charter.

DETAILS / STAFF ANALYSIS

The City Charter requires the City Manager to prepare and submit a Capital Improvement Plan each year for consideration by the City Council. The CIP for FY 2014-2019 identifies \$41,480,000 in capital projects necessary to permit the City to meet its current and future infrastructure and operational needs. The CIP is a planning tool that drives the budgeting process and keeps the City efficient and effective.

ALTERNATIVES CONSIDERED

None.

FINANCIAL IMPACT

Funds for capital projects are drawn from different sources including, grants, fund balances, fees, tax proceeds, bonds and revenues from the sale of products and services. Specific expenditures approved the City Council are found in the City's various operating budgets.

ATTACHMENTS

1. Resolution No. 685
2. Capital Improvement Plan and Project Summaries

RECOMMENDED ACTION

Motion to approve Resolution No. 685 adopting the 5-Year Capital Improvement Plan.

RESOLUTION NO. 685

**A RESOLUTION ADOPTING A 5 YEAR CAPITAL PROGRAM
(OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2019) IN
COMPLIANCE WITH THE CITY CHARTER AND DIRECTING THE
CITY MANAGER TO IMPLEMENT IT**

WHEREAS the City Charter requires the City Manager to submit a 5-Year Capital Program to the City Council by May 15 of each fiscal year; and,

WHEREAS the City Charter requires the City Council to approve the 5-Year Capital Program submitted to it by the City Manager, with or without amendments, by August 15 of each fiscal year; and,

WHEREAS the City Council has reviewed the 5-Year Capital Program, found it to be in compliance with all City Charter requirements and believes its approval by resolution is in the best interest of Portland residents.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORTLAND,
TEXAS:**

THAT the 5-year Capital Program (October 1, 2014 - September 30, 2019), a copy of which is attached hereto and incorporated herein, is hereby adopted in compliance with the City Charter and the City Manager directed to implement it.

PASSED and APPROVED this 5th day August 2014.

EXECUTED:

BY: _____
David Krebs,
Mayor

ATTEST:

Annette Hall,
City Secretary



**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PREFACE

The Capital Improvement Program (CIP) is a short-range plan that accomplishes the following:

- Identifies capital improvement projects
- Establishes an implementation schedule and funding sources

The City Engineering Department is actively involved in developing and monitoring the progress of each capital project throughout the design and construction phases.

The CIP is developed by the City Manager in consultation with the various city departments. The Portland City Charter requires that the City Manager present a preliminary five-year Capital Improvement Program to the City Council on or before May 15th of each year. The City Council may approve, amend, or reject the CIP on or before August 15th of each year.

Funding for capital improvement projects are derived from various sources, including:

- Certificates of obligation
- General obligation bonds
- Utility Revenue bonds
- Sales Tax Revenue bonds
- General revenues and reserves
- Grant funds
- State and Federal allocated funds
- Utility revenues and reserves

In general, capital improvement projects include:

- Construction of buildings or facilities including design, engineering, and other preconstruction costs with an estimated total cost in excess of \$100,000
- Purchase of major equipment and vehicles, other than office and data processing equipment, valued in excess of \$100,000 with a life expectancy of 15 years or more
- Major equipment and furnishings for utilization in new or renovated buildings
- Major acquisition of land or other property
- Studies pertaining to capital improvements that require the employment of outside professional consultants at a cost in excess of \$25,000

**CITY OF PORTLAND
PRELIMINARY CAPITAL IMPROVEMENT PLAN
FY 2014-2019**

Project Number	Project	Department	Method of Finance	Funding Source	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
13-001	Street Improvement Phase 9A (Rehab and Overlays)	Streets	C/O (20 YR)	AVT/DU Increase	4,000,000					
13-002	Street Improvement Phase 9B (Sealcoat)	Streets	C/O (7 YR)	AVT/DU Increase	1,000,000					
13-003	Doyle Addition ETJ SS Service Line	Water/Wastewater	Reserves + Grant	EDAP	300,000					
13-004	Violet Andrews-Sunset Park Elevated Hike/Bike bridge	Parks and Rec	Reserves + Grant	TE Grant \$145,986 + HOT 100K	25,000	75,000				
13-005	Indian Point Shoreline Restoration	Stormwater	Reserves + Grant	GLO 450K + HOT Match 300K	150,000	150,000				
13-006	Sports Complexes Improvement Project Phase 1	Parks and Rec	Revenue Bonds (10 YR)	HOT/4B	1,500,000					
14-001	Sports Complexes Improvement Project Phase 2	Parks and Rec	Revenue Bonds (10 YR)	HOT/4B		2,000,000				
14-002	WWTP Improvement (Sludge disposal and UV Install)	Water/Wastewater	Revenue Bonds	SS Rate Increase		2,500,000				
14-003	Water and Sanitary Sewer SCADA System	Water/Wastewater	W/SS Reserves	\$300K Excess bond proceeds		600,000				
14-004	Fiber Optics Communications Facility Network	Water/Wastewater	Reserves	W/WW Reserve		100,000				
14-005	Extend Lang Road Outfall Ditch	Public Works	Reserves	Drainage Fund		75,000				
14-006	Veterans Memorial and Complex Improvements Phase 1	Parks and Rec	Reserves	HOT 250K + 4B 250K		500,000				
14-007	Community Center Rehab - Phase 1	Parks and Rec	Reserves	HOT 300K + 4B 300K		600,000				
14-008	Utility Line Replacement - Phase 1B	Water/Wastewater	Revenue Bonds (20 YR)	SS Rate Increase		1,255,000				
14-009	Memorial Parkway Reclaimed Water Line	Water/Wastewater	Revenue Bonds (20 YR)	Sale of Effluent		2,200,000				
15-001	Street Improvement Phase 10A (Rehab and Overlays)	Streets	C/O (20 YR)	AVT/DU Increase			4,000,000			
15-002	Street Improvement Phase 10B (Sealcoat)	Streets	C/O (7 YR)	AVT/DU Increase			1,000,000			
15-003	Indian Point Pavilion Project	Parks and Rec	Reserves	HOT 200K + 4B 200K			400,000			
15-004	Parks and Public Facilities Reclaimed Water Irrigation	Parks and Rec	Reserves	General Fund Reserve			250,000			
16-001	Community Center Rehab - Phase 2	Parks and Rec	Reserves	HOT 200K + 4B 200K				400,000		
16-002	Public Works Center Improvement - Phase 1	Public Works	C/O (20 YR)	AVT + W/SS/FF Rate Inc				2,500,000		
16-003	Veterans Memorial and Complex Improvements Phase 2	Parks and Rec	Reserves	HOT 250K + 4B 250K				500,000		
16-004	ADA Curb Ramp Compliance Program Phase 1	Public Works	Reserves + Grant	CCMPO 80K + Local 20K				100,000		
16-005	Utility Line Replacement - Phase 2	Water/Wastewater	Revenue Bonds (20 YR)	SS Rate Increase				3,600,000		
17-001	Street Improvement Phase 11A (Rehab and Overlays)	Streets	C/O (20 YR)	AVT/DU Increase					4,000,000	
17-002	Street Improvement Phase 11A (Sealcoat)	Streets	C/O (7 YR)	AVT/DU Increase					1,000,000	
17-003	Sunset Road Boat Launch and Parking Lot	Parks and Rec	Grant and Reserves	TPW 500K + HOT 500K + GF 500K					1,500,000	
18-001	ADA Curb Ramp Compliance Program Phase 2	Public Works	Reserves + Grant	CCMPO 80K + Local 20K						100,000
18-002	Purchase 150 FT Aerial Platform Fire Truck	Fire	Lease Purchase	FIRE/EMS Fee						1,400,000
18-003	Library Expansion	Library	C/O (20 YR)	AVT Increase						2,500,000
18-004	Aquatic Center Improvements	Parks and Rec	Reserves	Venue						1,200,000
TOTALS					6,975,000	10,055,000	5,650,000	7,100,000	6,500,000	5,200,000

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT SUMMARIES

PROJECT TITLE	Street Improvement Phase 9A (Rehab and Overlays)				PUBLIC WORKS - STREETS			 Capital Improvement Program
PROJECT NUMBER	13-001							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	4,000,000	0	0	0	0	0	
METHOD OF FINANCE								
<p>This project was funded with the sale of Certificates of Obligation entitled “City of Portland Combination Tax and Revenue Certificates of Obligation, Series 2014.” This project has a 20-year repayment.</p>								
PROJECT DESCRIPTION								
<p>The Comprehensive Street, Parking Lot, Sidewalk and Trail Master Plan was approved by City Council in 2014. Among other things, the project evaluated all streets in Portland and assigned a Pavement Condition Index score. From that score, streets with the greatest need are identified. This street improvement project is one of a series of maintenance projects necessary in keeping our streets in proper condition. The project is divided into two parts: 9A, which includes streets or street segments with severe damage requiring major repair or rehab, and 9B, which includes streets for which a sealcoat is sufficient to revitalize the street and add 7-10 years to its life.</p>								

PROJECT TITLE	Street Improvement Phase 9B (Sealcoat)				PUBLIC WORKS - STREETS			 Capital Improvement Program
PROJECT NUMBER	13-002							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	1,000,000	0	0	0	0	0	
METHOD OF FINANCE								
<p>This project was funded with the sale of Certificates of Obligation entitled “City of Portland Combination Tax and Revenue Certificates of Obligation, Series 2014.” This project has a 7-year repayment.</p>								
PROJECT DESCRIPTION								
<p>The Comprehensive Street, Parking Lot, Sidewalk and Trail Master Plan was approved by City Council in 2014. Among other things, the project evaluated all streets in Portland and assigned a Pavement Condition Index score. From that score, streets with the greatest need are identified. This street improvement project is one of a series of maintenance projects necessary in keeping our streets in proper condition. The project is divided into two parts: 9A, which includes streets or street segments with severe damage requiring major repair or rehab, and 9B, which includes streets for which a sealcoat is sufficient to revitalize the street and add 7-10 years to its life.</p>								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Doyle Addition ETJ Sanitary Sewer Service Line Project				PUBLIC WORKS WATER/WASTEWATER			 Capital Improvement Program
PROJECT NUMBER	13-003							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	300,000	0	0	0	0	0	
METHOD OF FINANCE								
<p>This project is funded by the U.S. Department of Agriculture under their Economically Distressed Areas Program (EDAP) Grant at \$215,575. The remainder will be funded through Water/Wastewater reserves.</p>								
PROJECT DESCRIPTION								
<p>This project is the final phase of a two part project to extend sanitary sewer to all residents and businesses in the Doyle Addition area on the city's west side. The first part, completed in late 2013, installed the sanitary sewer mains, lifts stations and associated infrastructure throughout the Doyle Addition and connected the new system to Portland's existing sanitary sewer system. This part of the project finishes the project by connecting the individual buildings and homes to the new sewer mains. Along with new connections, the receipt of grant funds requires that all existing septic systems in use by inhabitants of the Doyle Addition be disconnected and safely decommissioned. All of this work is done at no cost to the residents.</p>								

PROJECT TITLE	Violet Andrews-Sunset Park Elevated Hike/Bike Bridge				PARKS AND RECREATION			 Capital Improvement Program
PROJECT NUMBER	13-004							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	25,000	75,000	0	0	0	0	
METHOD OF FINANCE								
<p>This project is funded through a TxDOT Transportation Enhancement Grant. The original grant requires 80/20 funding support with TxDOT contributing 80% at \$145,986. The City will provide the 20% match with additional funds earmarked for architectural enhancements. The City component of approximately \$100,014 will be funded by Hotel Occupancy Fund (HOT) revenues.</p>								
PROJECT DESCRIPTION								
<p>The 2005 City of Portland Parks Master Plan details the need to develop additional trail connections including the connection between Violet Andrews Park and Sunset Lake Park. This project fulfills priority item #4 of the plan by constructing an elevated bridge between Sunset Road and 2nd Street across the former railroad right-of-way.</p>								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Indian Point Shoreline Restoration				PUBLIC WORKS – STORM WATER			 Capital Improvement Program
PROJECT NUMBER	13-005							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	150,000	150,000	0	0	0	0	

METHOD OF FINANCE

This project is funded through a Texas General Land Office (GLO) Coastal Erosion Planning and Response Act (CEPRA) grant and is being designed and administered the Coastal Bend Bays and Estuaries Program. The grant totals \$875,000 and requires a cash match of \$300,000 from the City. This City’s match will be funded by Hotel Occupancy Fund (HOT) revenues incrementally over FY 2013-1014 and FY 2014-2015.

PROJECT DESCRIPTION

Continuous soil erosion on the Corpus Christi Bay side of Indian Point Park is slowly causing the beach to recede into the park. In the past several years, the rate of erosion has damaged the park and required the removal of a City bird walk that was built over land but had become unstable because of soil loss around the pilings. The parking lot that serves the park and pier is now in jeopardy of being damaged or lost due to encroachment of the bay.

This project will install revetments in the breakwaters in the immediate area of the pier and parking lots to stop further erosion. In the future, when additional money is available, the revetments can be continued north along the shoreline to further reduce loss of habitat and park land.

PROJECT TITLE	Sports Complex Improvements – Phase 1 and Phase 2				PARKS & RECREATION			 Capital Improvement Program
PROJECT NUMBER	13-006 and 14-001							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	1,500,000	2,000,000	0	0	0	0	

METHOD OF FINANCE

This project will be funded through Revenue Bonds secured by incremental increases in Sales Tax. The project will be completed in two phases.

PROJECT DESCRIPTION

The sports facilities at the Softball Complex and Municipal (13-Acre) Park are in dire need of repair, reconstruction and enhancement. The City has commissioned preliminary design plans to rehabilitate the existing fields and make significant additions to the two parks. While final project phasing is still being developed, the work will be divided roughly with Phase 1 being limited mainly to rehabilitation of existing fields, buildings, parking areas and other facilities along with the addition of a youth football field and associated facilities at the Softball Complex. Phase 2 will remove the old Veterans Memorial at 13-Acre Park and replace and reconfigure the existing park and adding fields on the additional 5-acres of undeveloped park land to the south of 13-Acre Park. Together, the two phases will add capacity and expanded use to both sites, bring our existing facilities up to par with neighboring communities and insure that the facilities are ADA compliant and safe for the general public.

This project involves stakeholders from several youth sport groups as well as an evaluation by the City of the future demands of various sports and how the City should meet those demands. Design and implementation of the two projects will be done in coordination with stakeholders and with City goals defined.

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	WW Treatment Plan Improvements (Sludge disposal and UV treatment installation)				PUBLIC WORKS WATER/WASTEWATER			 Capital Improvement Program
PROJECT NUMBER	14-002							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	2,500,000	0	0	0	0	
METHOD OF FINANCE								
This project will be funded through Revenue Bonds secured by an appropriate increase in sanitary sewer rates.								
PROJECT DESCRIPTION								
<p>This project includes two elements: A method for disposing of wastewater biosolids (sludge), and installation of an ultraviolet disinfecting system to insure minimum levels of Enterococci and making our effluent ready for use as an irrigation product.</p> <p>For at least a decade, Portland has hauled sludge by vacuum truck from the wastewater treatment plant (WWTP) to a site at Sherwin Alumina for disposal. This method of sludge disposal is inefficient and exposes the City to trucking accidents and related liability. The treatment process is also exposed should Sherwin Alumina or some future owner determines that the sludge is no longer needed or permitted. A sludge disposal solution that includes a dewatering belt press system will allow the City to become self-sufficient by disposing of the dewatered sludge product in the landfill.</p> <p>The second part of this project will install an ultraviolet (UV) disinfection system at the WWTP to serve two purposes.</p> <ol style="list-style-type: none"> 1) The wastewater treatment process normally removes solids and contaminants to a level sufficient to render the liquid effluent safe for discharge into the Nueces Bay. While the plant generally operates satisfactorily under a permit issued by the Texas Commission on Environmental Quality (TCEQ), past levels of one particular pathogen, Enterococci, has resulted in enforcement action by the TCEQ against the City. Enterococci levels are only significant in plants that discharge into salt water. Other Texas cities have had similar problems keeping Enterococci levels controlled. The installation of a modified chlorine contact chamber in 2013 has helped us by reducing levels significantly below TCEQ maximums. However, little is known about the reasons for sudden spikes in Enterococci. Some researchers postulate that bird droppings near the plant output can have a significant impact on levels of Enterococci. 2) The City is engaged in negotiations to market a portion of its wastewater discharge for industrial use. When the project is complete, reclaimed water (wastewater effluent) will also be available to irrigate a number of City parks and facilities. The use of reclaimed water for irrigation eliminates the cost of purchasing drinking water for irrigation purposes and will ultimately result in significant savings for the City as well as contributing to water conservation efforts. UV treating of effluent before it is used for irrigation will add an important layer of safety and allay possible concerns in using reclaimed water for irrigation. <p>See related Projects 14-009 and 15-004.</p>								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Water and Sanitary Sewer SCADA System				PUBLIC WORKS WATER/WASTEWATER			 Capital Improvement Program
PROJECT NUMBER	14-003				2016-2017	2017-2018	2018-2019	
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	300,000	0	300,000	0	0	0	0	
METHOD OF FINANCE								
This project will be funded through excess bond proceeds.								
PROJECT DESCRIPTION								
<p>Supervisory Control and Data Acquisition, or SCADA, is used on virtually all process systems to allow operators to monitor critical information about the efficiency and health of the system. SCADA alerts operators to changes in process and allows the operator to interact with the system remotely.</p> <p>Our water and wastewater systems are comprised of a complex system of pipes, tanks, pumps, electronics and associated equipment. Both systems are critical to the community. The SCADA system used to manage these critical systems is antiquated and no longer supported by the manufacturer. The system must be replaced in order to maintain efficiencies and insure the safety of our drinking water and wastewater system.</p>								

PROJECT TITLE	Fiber-optic Communications Network				PUBLIC WORKS WATER/WASTEWATER			 Capital Improvement Program
PROJECT NUMBER	14-004				2016-2017	2017-2018	2018-2019	
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	100,000	0	0	0	0	
METHOD OF FINANCE								
This project will be funded through Water/Sanitary Sewer Fund Reserves.								
PROJECT DESCRIPTION								
<p>The City's SCADA system is controlled through a series of low power radios. Communications, including telephone service and internet access, between the City Hall complex and other city buildings and facilities are currently conducted through an array of microwave, point-to-point backhuls. Each means of communication has limitations. They also lack the speed, bandwidth, and reliability of fiber-optic cable as an information conduit. We have begun to replace those systems in favor of fiber-optics. Underground fiber-optic connections have been installed between City Hall, the Police Department and the Community Center and the Aquatic Center.</p> <p>This project will install a critical underground connection between the Public Works Center and the City's information hub at the Police Department.</p>								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Extension of the Lang Road Outfall Ditch				PUBLIC WORKS			 Capital Improvement Program
PROJECT NUMBER	14-005							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	75,000	0	0	0	0	
METHOD OF FINANCE								
This project will be funded from Drainage Fund Reserves								
PROJECT DESCRIPTION								
The drainage basin north of the intersection of Lang Road and Cottonwood Drive needs a more efficient means of channeling water to the Westwood drainage ditch. The San Patricio County Drainage District has proposed improvements to the basin which include a T-shaped gathering channel extending north toward the Softball Complex. The project requires rebuilding of the headwall and inlet at the Lang Road crossing. This project will make necessary modifications to the headwall and inlet. The Drainage District will perform the channel improvements.								

PROJECT TITLE	Veterans Memorial and Complex Improvements Phase 1 and Phase 2				PARKS AND RECREATION			 Capital Improvement Program																											
PROJECT NUMBER	14-006 and 16-003																																		
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019																												
	0	0	500,000	0	500,000	0	0																												
METHOD OF FINANCE																																			
This project will be funded through a combination of Hotel Occupancy Tax Reserves (\$500K) and 4B Sales Tax Reserves (\$500K).																																			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">2014-15</td> <td style="width: 15%;">HOT \$250K</td> <td style="width: 15%;">4B \$250K</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: right;">\$ 500,000</td> <td colspan="4"></td> </tr> <tr> <td>2016-17</td> <td>HOT \$250K</td> <td>4B \$250K</td> <td></td> <td style="text-align: right;"><u>500,000</u></td> <td colspan="4"></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Total Project</td> <td></td> <td style="text-align: right;">\$1,000,000</td> <td colspan="4"></td> </tr> </table>									2014-15	HOT \$250K	4B \$250K		\$ 500,000					2016-17	HOT \$250K	4B \$250K		<u>500,000</u>							Total Project		\$1,000,000				
2014-15	HOT \$250K	4B \$250K		\$ 500,000																															
2016-17	HOT \$250K	4B \$250K		<u>500,000</u>																															
		Total Project		\$1,000,000																															
PROJECT DESCRIPTION																																			
This project is divided into two phases. The Veteran’s Memorial at 13-Acre Park is in poor condition and will be replaced with a new Veteran’s Memorial at the Community Center Complex. To determine the location and scope of the new memorial, the City engaged Richter Architects to evaluate the entire public space around the complex and propose a site development plan that incorporates the new memorial. Once the plan has been finalized and approved by the City Council, design and construction of the new memorial will begin. Phase 1 will include the Veteran’s Memorial and associated landscape and development features consistent with the approved plan. Phase 2 will continue by implementing additional features. Scope and phasing will be developed once the site master plan is approved.																																			

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Community Center Rehabilitation – Phase 1 and Phase 2				PARKS AND RECREATION			
PROJECT NUMBER	14-007 and 16-001							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	600,000	0	400,000	0	0	
METHOD OF FINANCE								
This project will be funded in two phases from Hotel Occupancy Tax Reserves and 4B Sales Tax Reserves								
	2014-15	Venue \$300K	4B \$300K	\$ 600,000				
	2016-17	Venue \$200K	4B \$200K	<u>400,000</u>				
		Total Project		\$1,000,000				
PROJECT DESCRIPTION								
The Community Center opened in 1995. The building is heavily used seven days a week. After 19 years and significant wear and tear, the interior spaces must be renovated. This project is divided into two phases that will restore the interior spaces including, but not limited to, replacing walls coverings, flooring, bathroom renovations, gymnasium flooring, additional audio-visual equipment and fitness areas improvements. Scope and phasing for the project will be completed after selection of a design professional to oversee the work.								

PROJECT TITLE	Utility Line Replacement - Phase 1B and Phase 2				PUBLIC WORKS WATER/WASTEWATER			
PROJECT NUMBER	14-008 and 16-005							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	1,255,000	0	3,600,000	0	0	
METHOD OF FINANCE								
This project will be funded through the sale of 20-year Revenue Bonds secured by a Sanitary Sewer rate increases.								
PROJECT DESCRIPTION								
These projects are necessary to maintain our underground water and sanitary sewer infrastructure. The projects, yet to be scoped, will replace aging pipes in older parts of town. This project may include moving utility lines and meters from backyard easements to the front street.								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Memorial Parkway Reclaimed Water Line				PUBLIC WORKS WATER/WASTEWATER			 Capital Improvement Program
PROJECT NUMBER	14-009							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	2,200,000	0	0	0	0	
METHOD OF FINANCE								
<p>This project will be funded through the sale of 20-year Revenue Bonds secured by a contract for the take-or-pay sale of effluent to a third party.</p>								
PROJECT DESCRIPTION								
<p>See Project 14-002. The City is in negotiations for the long-term sale of reclaimed water (wastewater effluent) to a third party. The project will construct a pipeline system along with associated pumps and equipment that extends from WWTP to a point near the intersection of Memorial Parkway and Buddy Ganem. The project also includes a mainline extension from this point to the Softball Complex on CR 72 to provide for irrigation.</p> <p>See related Projects 14-002 and 15-004.</p>								

PROJECT TITLE	Street Improvement Phase 10A (Rehab and Overlays)				PUBLIC WORKS - STREETS			 Capital Improvement Program
PROJECT NUMBER	15-001							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	4,000,000	0	0	0	
METHOD OF FINANCE								
<p>This project will be funded through the sale of Certificates of Obligation. The bonds will have a 20-year repayment. The sale will require an increase in ad valorem taxes and drainage fee.</p>								
PROJECT DESCRIPTION								
<p>The Comprehensive Street, Parking Lot, Sidewalk and Trail Master Plan approved by City Council in 2014. Among other things, the project evaluated all streets in Portland and assigned a Pavement Condition Index score. From that score, streets with the greatest need are identified. This street improvement project is one of a series of maintenance projects necessary in keeping our streets in proper condition. The project is divided into two parts: 10A, which includes streets or street segments with severe damage requiring major repair or rehab, and 10B, which includes streets for which a sealcoat is sufficient to revitalize the street and add 7-10 years to its life.</p>								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Street Improvement Phase 10B (Sealcoat)				PUBLIC WORKS - STREETS			 Capital Improvement Program
PROJECT NUMBER	15-002							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	1,000,000	0	0	0	
METHOD OF FINANCE								
<p>This project will be funded through the sale of Certificates of Obligation. The bonds will have a 7-year repayment. The sale will require an increase in ad valorem taxes.</p>								
PROJECT DESCRIPTION								
<p>The Comprehensive Street, Parking Lot, Sidewalk and Trail Master Plan approved by City Council in 2014. Among other things, the project evaluated all streets in Portland and assigned a Pavement Condition Index score. From that score, streets with the greatest need are identified. This street improvement project is one of a series of maintenance projects necessary in keeping our streets in proper condition. The project is divided into two parts: 10A, which includes streets or street segments with severe damage requiring major repair or rehab, and 10B, which includes streets for which a sealcoat is sufficient to revitalize the street and add 7-10 years to its life.</p>								

PROJECT TITLE	Indian Point Pavilion Project				PARKS AND RECREATION			 Capital Improvement Program
PROJECT NUMBER	15-003							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	400,000	0	0	0	
METHOD OF FINANCE								
<p>This project will be funded from Hotel Occupancy Tax Reserves (\$200K) and 4B Sales Tax Reserves (\$200K).</p>								
PROJECT DESCRIPTION								
<p>The Indian Point concession building has been vacant for over 15 years. According to a facilities study conducted in 2012, the cost to rehabilitate the building could be \$300,000 or more. Since the study, additional vandalism and deterioration would likely push that number closer to \$400,000. This project will raze the building and convert the deck to an open-air covered pavilion that could be used by bird watchers and the general public.</p>								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Parks and Public Facilities Reclaimed Water Irrigation				PARKS AND RECREATION			 Capital Improvement Program
PROJECT NUMBER	15-004							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	250,000	0	0	0	
METHOD OF FINANCE								
This project will be funded through Hotel Occupancy Tax Reserves (\$125K) and General Fund Reserves (\$125K)								
PROJECT DESCRIPTION								
This project will construct irrigation delivery systems at 9 different parks and City facilities to take advantage of the Memorial Parkway Reclaimed Line (See Project 14-009). The use of reclaimed water for irrigation will eliminate the cost of purchasing drinking water for irrigation.								
See related Projects 14-002 and 14-009.								

PROJECT TITLE	Public Works Center Improvements - Phase 1				PUBLIC WORKS			 Capital Improvement Program
PROJECT NUMBER	16-002							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	0	2,500,000	0	0	
METHOD OF FINANCE								
This project will be funded through the sale of Certificates of Obligation supported by a combination of increases in ad valorem tax and the Fire Department Fee and Water/Wastewater Fund reserves.								
PROJECT DESCRIPTION								
This project will implement the first phase of the Public Works Center Master Plan and may include the construction of buildings, parking lots and driving surfaces, a new fire station and a new animal control facility. Scope and phasing will be developed upon completion of the master plan project slated for completion in 2014.								

City of Portland
Capital Improvement Program
Fiscal Years 2014-2019

PROJECT TITLE	ADA Curb Ramp Compliance Program – Phase 1 and Phase 2				PUBLIC WORKS - STREETS			
PROJECT NUMBER	16-004 and 18-001							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	0	100,000	0	100,000	
METHOD OF FINANCE								
<p>This project will be funded using Corpus Christi Metropolitan Planning Organization (MPO) (\$80K) funds and General Fund reserves (\$20K) for each project year.</p>								
PROJECT DESCRIPTION								
<p>This project will begin a multi-phase project to bring all curb ramps within the City into ADA compliance.</p>								

PROJECT TITLE	Street Improvement Phase 11A (Rehab and Overlays)				PUBLIC WORKS - STREETS			
PROJECT NUMBER	17-001							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	0	0	4,000,000	0	
METHOD OF FINANCE								
<p>This project will be funded through the sale of Certificates of Obligation. The bonds will have a 20-year repayment. The sale will require an increase in ad valorem taxes and drainage fee</p>								
PROJECT DESCRIPTION								
<p>The Comprehensive Street, Parking Lot, Sidewalk and Trail Master Plan approved by City Council in 2014. Among other things, the project evaluated all streets in Portland and assigned a Pavement Condition Index score. From that score, streets with the greatest need are identified. This street improvement project is one of a series of maintenance projects necessary in keeping our streets in proper condition. The project is divided into two parts: 11A, which includes streets or street segments with severe damage requiring major repair or rehab, and 11B, which includes streets for which a sealcoat is sufficient to revitalize the street and add 7-10 years to its life.</p>								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Street Improvement Phase 11A (Sealcoat)				PUBLIC WORKS - STREETS			 Capital Improvement Program
PROJECT NUMBER	17-002							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	0	0	1,000,000	0	
METHOD OF FINANCE								
<p>This project will be funded through the sale of Certificates of Obligation. The bonds will have a 20-year repayment. The sale will require an increase in ad valorem taxes.</p>								
PROJECT DESCRIPTION								
<p>The Comprehensive Street, Parking Lot, Sidewalk and Trail Master Plan approved by City Council in 2014. Among other things, the project evaluated all streets in Portland and assigned a Pavement Condition Index score. From that score, streets with the greatest need are identified. This street improvement project is one of a series of maintenance projects necessary in keeping our streets in proper condition. The project is divided into two parts: 11A, which includes streets or street segments with severe damage requiring major repair or rehab, and 11B, which includes streets for which a sealcoat is sufficient to revitalize the street and add 7-10 years to its life.</p>								

PROJECT TITLE	Sunset Road Boat Launch and Parking Lot				PARKS AND RECREATION			 Capital Improvement Program
PROJECT NUMBER	17-003							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	0	0	1,500,000	0	
METHOD OF FINANCE								
<p>This project will be funded through a grant from Texas Parks and Wildlife (\$500K) and General Fund reserves (\$500K) and Hotel Occupancy Reserves (\$500K)</p>								
PROJECT DESCRIPTION								
<p>For many years, Portland residents have requested a boat launching area to access the Corpus Christi Bay. There is no other ramp available within several miles of Portland. This project will combine grant and local funds to construct a boat ramp and associated parking area along the bay front off Sunset Road.</p>								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Purchase 150 FT Aerial Platform Fire Truck				FIRE			 Capital Improvement Program
PROJECT NUMBER	18-002							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	0	0	0	1,400,000	
METHOD OF FINANCE								
<p>This project will be funded through a Lease Purchase agreement supported by an increase in the Fire Fee currently charged to utility customers and an ad valorem tax increase.</p>								
PROJECT DESCRIPTION								
<p>The replacement of capital equipment is necessary to maintain our fire fighting capability. This project will provide for the purchase of a 150-foot aerial platform fire engine to replace or supplement Ladder 2, a 75-foot snorkel fire engine. With the addition of taller hotels and buildings, a larger aerial engine is required.</p>								

PROJECT TITLE	Library Expansion				LIBRARY			 Capital Improvement Program
PROJECT NUMBER	18-003							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	0	0	0	2,500,000	
METHOD OF FINANCE								
<p>This project will be funded through the sale of 20-year Certificates of Obligation supported by an ad valorem tax increase.</p>								
PROJECT DESCRIPTION								
<p>The Bell-Whittington Library is a center of activity for a growing population. According to research, use of local libraries is on the increase. That trend is not expected to change.</p> <p>This project will expand the current building to accommodate a growing patron base and allow for added services and activities.</p>								

**City of Portland
Capital Improvement Program
Fiscal Years 2014-2019**

PROJECT TITLE	Aquatic Center Improvements				PARKS AND RECREATION			 Capital Improvement Program
PROJECT NUMBER	18-004							
FUNDING REQUEST	PRIOR YEARS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
	0	0	0	0	0	0	1,200,000	
METHOD OF FINANCE								
This project will be funded by the Venue Sales Tax reserves.								
PROJECT DESCRIPTION								
<p>The Portland Aquatic Center opened in 2004. It is a focal point for youth activities in the summer and is used year round by adults.</p> <p>This project will expand the center by adding a children’s splash pad as well as more decking to accommodate rental spaces for parties and large gatherings.</p>								



**STAFF
WEEKLY
REPORTS**

Portland Fire Department

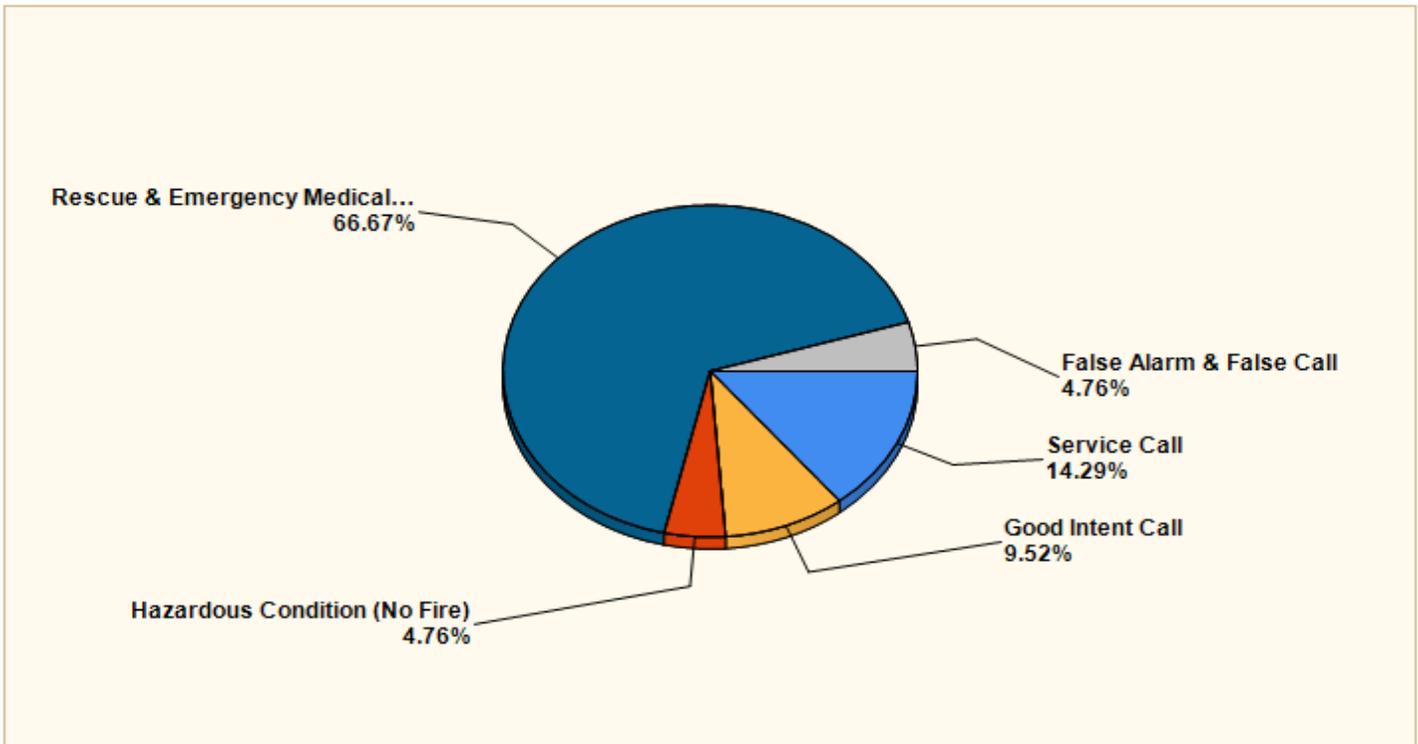


Portland, TX

This report was generated on 7/28/2014 8:25:16 AM

Breakdown by Major Incident Types for Date Range

Start Date: 07/21/2014 | End Date: 07/27/2014



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	14	66.67%
Hazardous Condition (No Fire)	1	4.76%
Service Call	3	14.29%
Good Intent Call	2	9.52%
False Alarm & False Call	1	4.76%
TOTAL	21	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	5	23.81%
321 - EMS call, excluding vehicle accident with injury	8	38.10%
322 - Motor vehicle accident with injuries	1	4.76%
445 - Arcing, shorted electrical equipment	1	4.76%
510 - Person in distress, other	3	14.29%
611 - Dispatched & cancelled en route	2	9.52%
733 - Smoke detector activation due to malfunction	1	4.76%
TOTAL INCIDENTS:	21	100.00%

Extrication Training Exercises

Hands Only CPR Training offered to the Public at Walmart

Average Response Time: 4.49 Min.



Portland Fire Department
595 Buddy Ganem
Portland, TX 78374
361-643-0155
361-643-0369

Completed Activities

07/20/2014 through 07/26/2014

Report run on: 07-28-2014

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
07/21/2014	ANNUAL INSPECTION	Annual	PORTLAND CHRISTIAN CENTER	00501 ELM & FOURTH	Craig Hedrick	N/A
07/21/2014	ANNUAL INSPECTION	Re-Inspection	MCALISTER'S DELI	01704 U.S. Highway 181	Craig Hedrick	FAIL
07/21/2014	KNOX BOX	Re-inspection	SPECTRA ENERGY	01661 MOORE AVE	Craig Hedrick	PASS
07/21/2014	FIRE DEPT. REVIEW	Required	ST. CHRISTOPHER'S PARENTS DAY-OUT	00820 WILDCAT DR	Craig Hedrick	FAIL
07/22/2014	ALARM/SPRINKLER SYSTEM	Re-Inspection	FIRST BAPTIST ACADEMY	01305 Wildcat Dr.	Craig Hedrick	FAIL
07/22/2014	KNOX BOX	Re-inspection	K-MART	1400 Wildcat	Craig Hedrick	PASS
07/22/2014	ANNUAL INSPECTION	Re-Inspection	NEW WAVE PROPERTIES	203 Lang Suite A	Craig Hedrick	PASS
07/23/2014	ANNUAL INSPECTION	Annual	QUELL INDUSTRIAL SERVICE	00614 Elm	Craig Hedrick	PASS
07/23/2014	ANNUAL INSPECTION	Annual	TEXAS PRO DRIVING SCHOOL	00720 COMMERCE & 6TH ST	Craig Hedrick	PASS
07/23/2014	ANNUAL INSPECTION	Annual	TRADE MART CONSTRUCTION, LLC	203 Lang Suite C/D	Craig Hedrick	PASS
07/23/2014	ANNUAL INSPECTION	Annual	NU IMAGE SALON	203 Lang Suite B	Craig Hedrick	PASS
07/23/2014	ANNUAL INSPECTION	Annual	PIZZA HUT	01014 U.S. Highway 181	Craig Hedrick	FAIL
07/23/2014	ANNUAL INSPECTION	Annual	PORTLAND DENTAL	01548 WILDCAT DR	Craig Hedrick	PASS
07/23/2014	ANNUAL INSPECTION	Re-Inspection	CHRISTIAN SLEEP CENTER	1702 US 181 STE A-10	Craig Hedrick	PASS
07/24/2014	ANNUAL INSPECTION	Re-Inspection	COUNTRY STORE	00716 Moore Ave.	Craig Hedrick	FAIL

Total Completed Activities: 15