



## **CITY COUNCIL AGENDA**

### **NOTICE OF WORKSHOP**

**Tuesday, June 17, 2014  
6:00 p.m.  
Council Chamber - City Hall  
Daniel P. Moore Community Center Complex  
1900 Billy G. Webb  
Portland, Texas 78374**

---

**This workshop may be recessed before the Regular City Council meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.**

---

- CALL TO ORDER:** MAYOR KREBS
- EXECUTIVE SESSION:** THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING TO §551.071 (DISCUSSION OF PENDING OR CONTEMPLATED LITIGATION WITH ATTORNEYS: "TEAL CONSTRUCTION VS. CITY OF PORTLAND") OF THE TEXAS GOVERNMENT CODE - MAYOR AND CITY MANAGER  
  
**NO FORMAL ACTION WILL BE TAKEN AT THE CONCLUSION OF THE EXECUTIVE SESSION**
- ADJOURNMENT:** MAYOR KREBS

#### ***NOTICE OF ASSISTANCE***

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

#### ***BRAILLE IS NOT AVAILABLE***

Posted: June 13, 2014 by 5 p.m.  
Portland City Hall

By: \_\_\_\_\_  
Annette Hall  
City Secretary



# CITY COUNCIL AGENDA

## NOTICE OF REGULAR MEETING

Tuesday, June 17, 2014  
7:00 p.m.  
City Hall - Council Chamber  
Daniel P. Moore Community Center Complex  
1900 Billy G. Webb Drive  
Portland, Texas

### A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER:** MAYOR KREBS
2. **INVOCATION AND PLEDGE:** MAYOR KREBS OR DESIGNEE
3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
  - BELL-WHITTINGTON PUBLIC LIBRARY GRANT UPDATE - LIBRARY DIRECTOR
  - SUMMER PROGRAM UPDATE – DIRECTOR OF PARKS AND RECREATION
4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding items of community interest and/or be presented reports from the Staff regarding items of community interest, provided no action is taken or discussed. Items of community interest include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens

- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

**B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:**

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

5. **MINUTES OF PREVIOUS MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JUNE 3, 2014 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY

6. **RESOLUTION NO. 683 - CONSIDERATION AND APPROVAL OF OFFER TO PURCHASE TAX SALE PROPERTY:** THE CITY COUNCIL WILL CONSIDER ACCEPTING AN OFFER ON THE PROPERTY AT 1145 OCHOA, DESCRIBED AS 40.00 FEET BY 83.00 FEET, CONTAINING 0.07622 ACRE, MORE OR LESS, OUT OF THE NORTHWEST CORNER OF BLOCK 13, TIER 'M'; IDENTIFIED ON THE TAX ROLLS UNDER ACCOUNT NUMBER 0013-0001-0022-000 – DIRECTOR OF FINANCE

7. **RESOLUTION NO. 684 - CONSIDER JOINING COALITION OF CITIES AGAINST AEP RATE INCREASE:** THE CITY COUNCIL WILL CONSIDER JOINING A GROUP OF CITIES CHALLENGING A RATE INCREASE PROPOSAL BY AEP TEXAS CENTRAL COMPANY BEFORE THE PUBLIC UTILITY COMMISSION OF TEXAS – DIRECTOR OF FINANCE

8. **ORDINANCE NO. 2089 – ELECTRONIC CIGARETTES PROHIBITING THE SALE OF ELECTRONIC CIGARETTES TO MINORS:** THE CITY COUNCIL WILL CONSIDER FIRST READING OF ORDINANCE NO. 2089 PROHIBITING THE SALE TO, PURCHASE BY, OR POSSESSION OF ELECTRONIC CIGARETTES OR ELECTRONIC CIGARETTE LIQUIDS TO A MINOR – CITY MANAGER

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:**

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

#### **D. ADJOURNMENT: MAYOR KREBS**

#### **NOTICE OF ASSISTANCE**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361) 777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

#### **BRAILLE IS NOT AVAILABLE**

**Posted:** June 13, 2014 by 5:00 p.m.  
Portland City Hall

**By:** \_\_\_\_\_  
Annette Hall  
City Secretary

**CITY OF PORTLAND  
CITY COUNCIL  
WORKSHOP MEETING  
JUNE 3, 2014 – 5:30 P.M.**

On this the 3<sup>rd</sup> day of June 2014, the Council of the City of Portland convened in a workshop meeting session at 6:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of workshop meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David E. Lewis	Council Member

**STAFF PRESENT:**

Randy Wright	City Manager
Annette Hall	City Secretary
Brian DeLatte	Director of Public Works and Development
Michel Sorrell	Director of Finance
Kristin Connor	Director of Parks and Recreation
Gary Giles	Chief of Police
Tim Vanlandingham	Fire Chief
RoseAleta Laurell	Library Director
Kyle Schreckenback	Assistant Director of Public Works

---

***This workshop may be recessed before the Regular City Council meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.***

---

And with a quorum being present, the following business was transacted:

**1. CALL TO ORDER: MAYOR KREBS**

Mayor Krebs called the workshop to order at 5:30 p.m.

**2. EXECUTIVE SESSION: THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING TO §551.087 OF THE TEXAS GOVERNMENT TO DELIBERATE ECONOMIC DEVELOPMENT NEGOTIATIONS AND §551.074 DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, ASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE - MAYOR AND CITY MANAGER**

**NO FORMAL ACTION WILL BE TAKEN AT THE CONCLUSION OF THE EXECUTIVE SESSION**

At 5:31 p.m. Mayor Krebs announced that the City Council will conduct an Executive Session according to §551.087 of the Texas Government to Deliberate Economic Development Negotiations and §551.074 Deliberate the Appointment, Employment, Evaluation, Assignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.

Mayor Krebs announced that the Executive Session was concluded at 6:02 p.m. and reconvened the workshop at 6:05 p.m.

**3. PORTLAND CIVIC COMPLEX DEVELOPMENT PLAN: THE CITY COUNCIL WILL DISCUSS THE PORTLAND CIVIC COMPLEX DEVELOPMENT PLAN – CITY MANAGER AND CONSULTING ARCHITECTS**

David Richter, with Richter Architects presented and reviewed with the City Council the Portland Civic Center Planning Concept site plan. The conceptual plan included a proposed site for a Veterans Memorial, future parking spaces, future expansion, future offices, covered walk areas and future service areas.

**4. PRELIMINARY CAPITAL IMPROVEMENT PROGRAM: THE CITY COUNCIL WILL REVIEW THE PRELIMINARY 2014-2019 CAPITAL IMPROVEMENT PROGRAM – CITY MANAGER**

City Manager, Randy Wright presented and reviewed the Preliminary 2014-2019 Capital Improvement Program with the City Council.

**5. ADJOURNMENT: MAYOR KREBS**

Mayor Krebs adjourned the workshop at 6:56 p.m.

**D. NOTICE OF ASSISTANCE:**

If you plan to attend this workshop and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com)) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the workshop.

**BRaille IS NOT AVAILABLE**

**Approved:**

---

David Krebs  
Mayor

**Attest:**

---

City Secretary

**CITY OF PORTLAND  
CITY COUNCIL  
REGULAR MEETING  
JUNE 3, 2014 – 7:00 P.M.**

On this the 3<sup>rd</sup> day of June 2014, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David Lewis	Council Member

**STAFF PRESENT:**

Randy Wright	City Manager
Brian DeLatte	Assistant City Manager
Annette Hall	City Secretary
Michel Sorrell	Finance Director
Gary Giles	Chief of Police
Tim Vanlandingham	Fire Chief
Kristin Connor	Director of Parks and Recreation
RoseAleta Laurell	Library Director
Kyle Schreckenbach	Assistant Director of Public Works
Brandon Lemon	Accounting Assistant
Fred Bussman	IT Technician

And with a quorum being present, the following business was transacted:

**A. PROCEDURAL MATTERS, HONORS, AND RELATED NON-ACTION ITEMS:**

**1. CALL TO ORDER: MAYOR**

Mayor Krebs called the meeting to order at 7:00 pm.

**2. INVOCATION AND PLEDGE: MAYOR OR DESIGNEE**

Council Member Vilo gave the invocation and Mayor Krebs led the Pledge of Allegiance.

**3. FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS, AND REPORTS THAT MAY BE DISCUSSED:**

- COMMUNITY CENTER IMPROVEMENTS PROJECTS UPDATE – ASSISTANT CITY MANAGER

Assistant City Manager, Brian DeLatte presented and reviewed the following Community Center Improvements Project Update:

- Energy Efficiency and Conservation Project
- HVAC Controls Retrofit
- Roof Replacement and Envelope Repairs

- REPORT ON INSPECTION TOUR OF VOESTALPINE SITE – COUNCIL MEMBER SKUROW AND CITY MANAGER

City Manager and Council Member Skurow gave a PowerPoint presentation on their recent Inspection Tour of the Voestalpine Site in Linz, Austria.

**4. CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding “items of community interest” and/or be presented reports from the Staff regarding “items of community interest,” provided no action is taken or discussed. “Items of community interest” include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Council Member Green invited everyone to attend the Opry on June 12<sup>th</sup> at 6 p.m. at the Community Center.

Council Member Jorgensen thanked the Parks and Recreation Department for hosting the 2014 Chem Free Party.

Mayor Krebs thanked Chief Vanlandingham for conducting the Hurricane Drill last week and encouraged civic groups to contact the Fire Department for presentation information on Hurricane Preparedness.

City Manager, Randy Wright announced that the TML Quarterly meeting will be held by the City of Georgewest in Oakville, Texas on Friday, June 27, 2014 and added that he and Assistant City Manager, Brian DeLatte will be attending the TCMA Annual Conference in Galveston during that time.

**B. ACTION ITEMS, RESOLUTIONS, AND ORDINANCES:**

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

There were none.

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS, AND PROPOSALS NOT APPEARING ON THE AGENDA:**

**Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:**

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence

- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests, or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

There were none.

**5. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS MAY 20, 2014 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY**

Council Member Green made the motion to approve the minutes of the May 20, 2014 workshop and meeting, seconded by Council Member Lewis.

The motion passed 7-0.

**6. CONSIDERATION AND APPROVAL TO TERMINATE THE FINANCIAL ADVISORY CONTRACT WITH SOUTHWEST SECURITIES: THE CITY COUNCIL WILL CONSIDER TERMINATING THE FINANCIAL ADVISORY CONTRACT WITH SOUTHWEST SECURITIES – DIRECTOR OF FINANCE**

Director of Finance, Michel Sorrell explained that the City contracted with Southwest Securities, Inc. in 2007, but also used the company in prior years, to provide financial advisory services. Southwest Securities, Inc. has recently been sold as part of a merger and the financial advisors the City has used have left the organization. Terminating the current financial advisory contract will allow the City to competitively pursue a financial advisory contract that better suits its needs.

In November 2007 the City contracted with Southwest Securities, Inc. Financial advisors from the company have successfully served the City since. Most recently, those financial advisors assisted the City with bond issuance for the 2014 Street Improvement Projects in the amount of \$5,000,000. That project funded in April 2014.

Council Member Jorgensen made the motion to terminate the financial advisory contract with Southwest Securities, seconded by Council Member Moore.

The motion passed 7-0.

**7. ENGAGEMENT OF FROST BANK AS THE CITY'S FINANCIAL ADVISOR: THE CITY COUNCIL WILL CONSIDER ENGAGING FROST BANK TO SERVE AS THE FINANCIAL ADVISOR TO THE**

## CITY – DIRECTOR OF FINANCE

Director of Finance, Michel Sorrell explained that the financial advisors the City has used for many years have left Southwest Securities, Inc. and joined Frost Bank. Victor Quiroga Jr., Duncan Morrow and Rachel Reyes have served the City well and would like to continue serving the City as its financial advisors through Frost Bank

Our financial advisors play an essential role in the financing of our capital projects through the issuance of debt. Bond issuances are complex and highly regulated thus requiring the expertise of a financial advisor. Victor Quiroga Jr., Duncan Morrow, and Rachel Reyes have worked well with the City, not only with debt issuance but also reviewing outstanding debt to find refinancing opportunities that save the City money. They are familiar with the City's history, capital projects and financial composition. Most importantly, his staff has a good working history with the staff of the City.

Council Member Green made the motion to engage Frost Bank to serve as the Financial Advisor to the City, seconded by Council Member Moore.

The motion passed 7-0.

### **8. CONTRACT FOR EMPLOYEE LIFE AND DISABILITY INSURANCE BENEFITS: THE CITY COUNCIL WILL CONSIDER BIDS FOR EMPLOYEE LIFE AND DISABILITY INSURANCE BENEFITS, SUBMITTED, OPENED AND PUBLICLY READ ON APRIL 24, 2014 – DIRECTOR OF FINANCE**

Director of Finance, Michel Sorrell explained that the City of Portland provides insurance benefits to regular, full-time employees. On May 20, 2014 the City Council made a motion to authorize the City Manager to contract with Texas Municipal League Intergovernmental Employee Benefit Pool (TML IEBP) as a fully funded insurance plan for the Medical and Dental Insurance Benefit Plan for the City. The lowest bid for life and disability insurance benefits is from The Standard Insurance Company

Both TML IEBP and Entrust, Inc. use The Standard to underwrite life and disability insurance. The bid cost differential between The Standard Insurance and Entrust was minimal. The cost differential however between The Standard and TML IEBP was substantial. It is not a requirement to accept all insurance coverage categories from one bidder and not one individual bidder was competitive in every category. The TML IEBP submitted the most competitive bid and benefits for medical and dental. The Standard has submitted the most competitive for life and disability insurance. Since The Standard has been used by Entrust, Inc. the City already has familiarity with the company. Staff recommends the use of The Standard as the plan for life and disability insurance.

Mayor Pro Tem Skurow made the motion to authorize the City Manager to contract with The Standard as the life and disability insurance plan for the City, seconded by Council Member Jorgensen.

The motion passed 7-0.

**9. EXECUTION OF SPECIAL WARRANTY DEED** THE CITY COUNCIL WILL CONSIDER EXECUTION OF A SPECIAL WARRANTY DEED CONVEYING FROM SHELL DEVELOPMENT JOINT VENTURE TO THE CITY OF PORTLAND APPROXIMATELY 2.826 ACRES LOCATED IN THE BAY RIDGE SUBDIVISION – ASSISTANT CITY MANAGER

Assistant City Manager, Brian DeLatte explained that the Shell Development Joint Venture (Shell), via Urban Engineering, has expressed its desire to convey to the City of Portland approximately 2.826 acres of undeveloped property within the Bay Ridge subdivision. The tracts are encumbered with pipeline easements that prohibit further residential construction. The tracts can, however, be utilized as a linear park and this location has been determined to be a key component in our plans of creating a City-wide hike-and-bike trail network.

Given that the developer has now platted Bay Ridge Unit 11, the adjacent tracts on either side of the subject tracts are fully developed. This development pattern has now rendered Shell's continued ownership of the subject tracts unnecessary. Shell's offer to convey the property allows the City to acquire a key component in the City-wide hike-and-bike trail. The City Attorney has reviewed the Special Warranty Deed and has offered no objections.

The financial Impact of

- The Special Warranty Deed requires a \$10.00 payment to Shell.
- Shell is current on its ad valorem tax obligations.
- Maintenance of the tracts will transfer to the Parks Maintenance crews. Mowing expenses will be included in the FY 2014-2015 budget.

Mayor Pro Tem Skurow made the motion authorize the City Manager to execute all documents necessary to convey 2.826 acres within the Bay Ridge Subdivision from Shell Development Joint Venture to the City of Portland with the condition of a satisfactory Phase 1 environmental site assessment, seconded by Council Member Green.

The motion passed 7-0.

**10. ENGAGEMENT OF UTILITY RATE CONSULTANT:** THE CITY COUNCIL WILL CONSIDER THE ENGAGEMENT OF A CONSULTANT TO CONDUCT A UTILITY RATE STUDY – CITY MANAGER

City Manager, Randy Wright explained that the sustainability of our water and sewer system is driven by appropriate utility rates. The City last conducted a rate study in 2003. With ongoing capital projects, anticipated community growth and potential expansion of the city boundaries, commissioning a new rate study is both prudent and

necessary. The last rate study was conducted in December of 2003 at a cost of \$28,950.

The City has approximately \$10,255,000 in capital water and sewer projects planned for the next five years. Along with maintenance and operations, the debt generated by capital projects must be supported adequately by utility fees. Setting utility rates is a complicated and regulated process that is best done by a qualified rate consultant. It has been ten years since our rates were professionally evaluated and with our current growth and capital improvement needs, the professional study should be conducted without delay. We received informal proposals from several firms. These are professional services and are exempt the Texas procurement rules. After evaluating the top firms, conducting phone interviews, and checking references, NewGen Strategies and Solutions proposal provides the greatest value to the City. NewGen's approach, practice group qualifications, and experience with cities our size makes them the most appropriate choice. NewGen has proposed a fee not to exceed \$30,270. The cost of the study will be funded from water/sewer reserves.

Mayor Pro Tem Skurow made the motion to engage NewGen Strategies and Solutions to conduct a utility rate study for a fee not to exceed \$30,270, seconded by Council Member Jorgensen.

The motion passed 7-0.

**11. ADOPTION OF STRATEGIC OPERATING PLAN: THE CITY COUNCIL CONSIDER RESOLUTION 682 ADOPTING A REVISED STRATEGIC OPERATING PLAN FOR THE CITY OF PORTLAND – CITY MANAGER**

City Manager, Randy Wright explained that the City's Strategic Operating Plan includes an operating vision, a philosophy of government and operating principles. The Plan is reviewed and amended periodically. Resolution No. 682 includes revisions discussed and tentatively agreed upon at a recent City Council Strategic Planning workshop on April 21, 2014.

Mr. Wright then presented and reviewed the proposed changes to the Strategic Operating Plan with the City Council.

Mayor Pro Tem Skurow made the motion to adopt Resolution No. 682 adopting a revised Strategic Operation Plan for the City of Portland, seconded by Council Member Jorgensen.

The motion passed 7-0.

**12. ADOPTION OF THE FIRST SUPPLEMENTAL AGREEMENT TO THE OUTSIDE CITY LIMIT WATER SERVICE AGREEMENT BETWEEN THE CITY AND THE PORT OF CORPUS CHRISTI AUTHORITY: THE CITY COUNCIL WILL CONSIDER APPROVAL OF AN AMENDMENT TO THE EXISTING AGREEMENT BETWEEN THE CITY AND THE PORT OF CORPUS CHRISTI**

## AUTHORITY TO SUPPLY WATER TO THE LA QUINTA GATEWAY PROJECT – CITY MANAGER

City Manager, Randy Wright explained this is an agreement the City has been working on for some time on with Port of Corpus Christi Authority (POCCA) and POCCA Representative Dan Koesema. In 2004, the City and the Port of Corpus Christi Authority (POCCA) entered into an agreement to supply potable water to facilities within the La Quinta Gateway Project. This agreement modifies the original agreement to include development at La Quinta including the Voestalpine facility.

The City executed the original contract with the POCCA on March 3, 2004. At that time, the only tenant at the La Quinta site was the Gulf Compress Cotton Storage Facility. The original agreement included the construction and dedication of a 16-inch water line from the Broadway Street elevated storage tank along US 181 to the site.

The City has negotiated with POCCA to amend the existing agreement to supply water to the La Quinta Gateway Project. The original agreement in 2004 included a provision for future amendments as growth occurred at La Quinta. With the recent addition of Voestalpine and the potential for future tenants, amendment of the agreement is needed. As part of this agreement, the POCCA will fund and construct a 12-inch waterline approximately 9,250 feet extending from our 16-inch water line on US 181 near the Gulf Compress Cotton Storage facility to the Voestalpine site and possibly to the future dock area. An additional 8- inch line will be constructed to extend an existing 8-inch line in the Bay Ridge Subdivision for approximately 3,200 feet and connecting to the 12-inch line to create a partial loop in the system. The new lines have the capacity to supply the potable and fire water needs at the La Quinta site for the foreseeable future.

These water lines will only supply potable water for domestic use. Process or industrial water that may be required by Voestalpine or other future industrial tenants will be supplied directly from the San Patricio Municipal Water District or by some other means. Staff has spent considerable time working with the POCCA to insure that the proposed system is appropriately sized and designed to our meet our specifications and safety needs. Once constructed, the City will assume full ownership and responsibility of the lines. The City will execute separate domestic water use agreements with Voestalpine and any future tenants at the site.

The cost of the construction project will be funded entirely by the POCCA. The City will derive income from the sale of water from tenants at the site. Due to the scale and complexity of the system, the will also explore the efficacy of insuring the infrastructure to cover a major repair.

Council and Staff discussed a revision to Section 5 of the contract.

Council Member Moore made the motion to adopt the First Supplemental Agreement to the Outside City Limits Water Service Agreement between the City and the Port of

Corpus Christi Authority with the revision to section 5 of the contract, seconded by Council Member Jorgensen.

The motion passed 7-0.

**D. ADJOURNMENT: MAYOR**

Mayor Krebs adjourned the meeting at 8:05 p.m.

**E. NOTICE OF ASSISTANCE:**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com)) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

Approved:

---

David Krebs  
Mayor

Attest:

---

City Secretary

<b>AGENDA TITLE</b>	<b><u>CONSIDERATION AND APPROVAL OF OFFER TO PURCHASE TAX SALE PROPERTY</u></b> THE CITY COUNCIL WILL CONSIDER ACCEPTING AN OFFER ON THE PROPERTY AT 1145 OCHOA, DESCRIBED AS 40.00 FEET BY 83.00 FEET, CONTAINING 0.07622 ACRE, MORE OR LESS, OUT OF THE NORTHWEST CORNER OF BLOCK 13, TIER 'M'; IDENTIFIED ON THE TAX ROLLS UNDER ACCOUNT NUMBER 0013-0001-0022-000.
<b>MEETING DATE</b>	6/17/2014
<b>DEPARTMENT</b>	Finance
<b>SUBMITTED BY</b>	Michel Sorrell, Director of Finance

---

**EXECUTIVE SUMMARY**

Next Lots Now, L.L.C., of Lancaster, Texas, has put in a bid of \$1,000 to purchase the property at 1145 Ochoa under the provisions of the Property Tax Code that allow sale of property in trusteeship for less than the amount of taxes due.

**PRIOR ACTIONS OR REVIEWS**

The delinquent tax collection attorneys, Linebarger Goggan Blair & Sampson, LLP, put the property up for sale at public auction on the Courthouse steps (aka: a Sheriff's Sale) on April 3, 2012. However, no one bid on the property. In accordance with the Property Tax Code, when a property fails to sell at a Sheriff's Sale, individuals may file a resale bid form for an amount other than the total taxes due. Next Lots Now, L.L.C., has done this by offering an amount of One Thousand Dollars (\$1,000.00).

In the past, the City has approved this type of action with good results. In most instances, all taxing entities approved the sale, the transaction was completed and the properties are once again on the tax rolls and producing income for the taxing entities.

**DETAILS / STAFF ANALYSIS**

Property taxes have not been paid on this property since 2005 and a judgment for foreclosure was received in the District Court. The property is uninhabitable and has been for at least ten (10) years.

The property was struck-off to the Gregory-Portland Independent School District, Trustee, pursuant to a delinquent tax foreclosure decree of the 36<sup>th</sup> Judicial District Court, San Patricio County, Texas.

Next Lots Now, L.L.C., has made an offer in the amount of \$1,000 to purchase the property. The total taxes owed to all three governing entities is, \$7,202.15 and the cost of the sale is \$1,259. According to Texas Tax Code - Section 34.02. Distribution Of Proceeds, the cost of the sale is deducted first. The costs of the sale include, but are not limited to, fees and commissions to conduct the sale, court costs, and cost of advertising. Since the cost of the sale is greater than the offer there would be no proceeds to allocate to delinquent taxes.

The City of Portland does have multiple liens on 1145 Ochoa and with a total payoff of \$2,667.71 as of June 30, 2014. Next Lots Now, L.L.C. has agreed to pay off all liens held by the City if their purchase offer is approved.

### **ALTERNATIVES CONSIDERED**

The City is the first to be given an opportunity to approve the tax resale transaction, this has been the normal practice in the past. If the City approves the resale it will then go before the other two governing entities. If the resale is approved the City will recoup the total liens of \$2,667.71 and the property will be back on the tax rolls. If the resale is not considered and approved then no monies will come to the City and the property will remain in its current state.

Mr. Robert Cuevas of the Linebarger firm will be present at the meeting to discuss this offer in detail. He has been in touch with Next Lots Now, L.L.C. on the City's behalf and can advise the Council on any issues.

### **FINANCIAL IMPACT**

In its current state, this specific property is not really generating any revenue to any of the taxing entities. The property is currently valued at \$10,034 on the tax rolls, with taxes due of \$7,202.15. However, when the property was offered for the amount of taxes due, no one bid on it. Assuming the transaction under discussion does go through, and it is put back on the tax roll, the City and the other taxing entities will receive some benefit in the future. The City will also receive lien money of \$2,667.71 if the resale is approved by all three governing entities.

### **ATTACHMENTS**

Resolution Number 683, authorizing the Tax Resale of the Property  
Account print out from the San Patricio County Tax Office showing payment history  
Documents supplied by Linebarger law firm:

- Amended Resale Bid Form dated April 24, 2014;
- Amended Analysis of Bid Received for Tax Resale Property

---

### **RECOMMENDED ACTION**

Motion to approve Resolution No. 683 accepting the bid by Next Lots Now, L.L.C., of \$1,000 for the cost of the sale and the total property taxes due to all entities for the property.

Resolution No. 683

**Resolution Authorizing Tax Resale**

WHEREAS, by Sheriff's Sale conducted on April 3, 201, the property described below was struck-off to the Gregory-Portland Independent School District, Trustee, pursuant to a delinquent tax foreclosure decree of the 36<sup>th</sup> Judicial District Court, San Patricio County, Texas, and

WHEREAS, the sum of \$1,000 has been tendered by Next Lots Now, L.L.C., PO Box 870, Lancaster, Texas 75146 for the purchase of said property pursuant to Section 34.05, Texas Tax Code Ann. (Vernon, 1982), and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Portland that its Mayor, David Krebs, be and he is hereby authorized to execute a tax resale deed on behalf of the City conveying to Next Lots Now, L.L.C., all of the right, title, and interest of the City, and all other taxing units interested in the tax foreclosure judgment in the following described real property located in San Patricio County, Texas

**Account No. 0013-0001-0022-000; 40.00 feet by 83.00 feet, containing 0.07622 acre, more or less, out of the Northwest corner of Block 13, Tier 'M', City of Portland, San Patricio County, Texas, as described in deed dated July 20, 2007, from Yolanda Salazar Perez to Hector Munoz, in Clerk's File #571251, Official Public Records of San Patricio County, Texas.**

PASSED AND APPROVED this 17<sup>th</sup> day of June 2014.

\_\_\_\_\_  
David Krebs, Mayor

ATTEST:

\_\_\_\_\_  
Annette Hall, City Secretary

<b>AGENDA TITLE</b>	<b><u>RESOLUTION NO. 684 - CONSIDER JOINING COALITION OF CITIES AGAINST AEP RATE INCREASE:</u></b> THE CITY COUNCIL WILL CONSIDER JOINING A GROUP OF CITIES CHALLENGING A RATE INCREASE PROPOSAL BY AEP TEXAS CENTRAL COMPANY BEFORE THE PUBLIC UTILITY COMMISSION OF TEXAS
<b>MEETING DATE</b>	6/17/2014
<b>DEPARTMENT</b>	Finance
<b>SUBMITTED BY</b>	Michel Sorrell, Director of Finance

---

### **EXECUTIVE SUMMARY**

The City's membership in the Texas Coalition for Affordable Power (TCAP) gives us access to information and actions regarding the electricity market throughout the state. We have been given notice of a rate change request filed by AEP with the Public Utility Commission (PUC). This year's request is 12% higher than the amount that AEP was authorized to collect in this particular segment of the rate during the current year.

Over the years, the City of Portland has joined other cities in these rate challenges in order to insure a degree of transparency to the process, to advocate on behalf of our citizens and businesses, and to maximize our impact through the collective effort.

### **PRIOR ACTIONS OR REVIEWS**

City Council has approved similar resolutions in prior years. In June 2013, Resolution No. 668 was approved by City Council. This allowed the City of Portland to join the coalition of cities to challenge the prior year rate increase.

### **DETAILS / STAFF ANALYSIS**

AEP Texas Central Company ("TCC" or "Company") filed an application on or about May 30, 2014 with the Public Utility Commission of Texas ("PUC" or "Commission"), seeking to adjust its 2015 Energy Efficiency Cost Recovery Factor ("EECRF"). Pursuant to Commission rules, TCC is required to annually apply no later than June 1 of every year to adjust its EECRF in order to reflect changes in program costs and bonuses and to minimize any over- or under-collection of energy efficiency costs resulting from the use of the EECRF.

Last year in Docket No. 41538, the Commission authorized TCC to adjust its 2014 EECRF to recover \$9,404,060. In this filing, TCC is seeking to adjust its EECRF to collect \$10,497,555, which amounts to a 12% increase over last year.

The resolution authorizes the City to join with the Cities Served by AEP TCC (“Steering Committee”) to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue. City groups have long participated in ratemaking proceedings before the PUC, the Courts, and the Legislature on electric utility regulation matters. Participation in a city group such as this Steering Committee allows cities to advocate for the public interest and accomplish more collectively than each city could on its own.

It should be noted that the laws governing public utilities in Texas provides that the cost to cities for these challenges requires the Utility in question (AEP in this case) to fund the cost of the challenge. As a result, the City of Portland will not bear a financial burden by entering the challenge.

#### **ALTERNATIVES CONSIDERED**

The City does not have to participate in the rate protest. However, steering committee performs a due diligence function for the City and evaluates requested rate increase on the our behalf of our citizens.

#### **FINANCIAL IMPACT**

Last year the Public Utility Commission authorized TCC to adjust its 2014 EECRF to recover \$9,404,060. In this filing, TCC is seeking to adjust its EECRF to collect \$10,497,555 for five components: (1) \$7,228,897 in energy efficiency program costs projected to be incurred in 2015; (2) a refund of \$1,715,578 for over-recovery of costs in 2013; (3) \$313,133 representing the estimated evaluation, measurement and verification (“EM&V”) costs projected to be incurred in 2014; (4) \$4,653,891 representing the 2013 performance bonus for achieving demand and energy savings that exceeded its minimum goal to be achieved in 2013; and (5) \$17,212 in 2013 EECRF rate case expenses. This rate increase request is 12% higher than the amount AEP was authorized to collect during the current year.

#### **ATTACHMENTS**

- Resolution No. 684

---

#### **RECOMMENDED ACTION**

Motion to approve Resolution No. 684 to join the case challenging AEP’s application to increase rates charged to customers for its energy efficiency cost recovery factor.

**RESOLUTION NO. 684**

**RESOLUTION OF THE CITY OF PORTLAND APPROVING COOPERATION WITH THE CITIES SERVED BY AEP TCC TO REVIEW AEP TEXAS CENTRAL COMPANY'S REQUESTED APPROVAL OF AN ADJUSTMENT TO ITS ENERGY EFFICIENCY COST RECOVERY FACTOR; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO LEGAL COUNSEL.**

WHEREAS, on or about May 30, 2014, AEP Texas Central Company ("TCC" or "Company"), pursuant to the Public Utility Regulatory Act ("PURA") § 39.905 and Public Utility Commission of Texas ("Commission" or "PUC") Substantive Rule 25.181(f), filed with the Commission an application for a 2015 Energy Efficiency Cost Recovery Factor ("EECRF"), PUC Docket No. 42508; and

WHEREAS, the City of Portland will cooperate with similarly situated city members and other city participants located within the TCC service area in conducting a review of the Company's application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company and direct any necessary litigation; and

WHEREAS, working with the Cities Served by AEP TCC ("Steering Committee") to review the rates charged by TCC allows members to accomplish more collectively than each city could do acting alone; and

WHEREAS, the Steering Committee has a history of participation in PUC dockets and projects, as well as court proceedings, affecting transmission and distribution utility rates in TCC's service area to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, PURA § 33.023 provides that costs incurred by cities in ratemaking activities are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:

1. That the City is authorized to participate in the Steering Committee in PUC Docket No. 42508.

2. That subject to the right to terminate employment at any time, the City of Portland hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

3. That the City's reasonable rate case expenses shall be reimbursed by TCC.

4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

5. A copy of this Resolution shall be sent to Chris Brewster, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this the 17<sup>th</sup> day of June, 2014.

---

**EXECUTED:**

**BY:** \_\_\_\_\_  
**David Krebs**  
**Mayor**

**ATTEST:**

---

**Annette Hall**  
**City Secretary**

---

<b>AGENDA TITLE</b>	<b><u>ORDINANCE NO. 2089 – ELECTRONIC CIGARETTES PROHIBITING THE SALE OF ELECTRONIC CIGARETTES TO MINORS</u></b> THE CITY COUNCIL WILL CONSIDER FIRST READING OF ORDINANCE NO. 2089 PROHIBITING THE SALE TO, PURCHASE BY, OR POSSESSION OF ELECTRONIC CIGARETTES OR ELECTRONIC CIGARETTE LIQUIDS TO A MINOR.
<b>MEETING DATE</b>	6/17/2014
<b>DEPARTMENT</b>	Administration
<b>SUBMITTED BY</b>	Randy Wright, City Manager

---

### **EXECUTIVE SUMMARY**

The sale of electronic cigarettes and the liquid used in them is on the rise. There is credible evidence that those products pose a danger to children. The proposed ordinance regulates the sale and distribution of those products to minors and prohibits the possession by minors.

### **PRIOR ACTIONS OR REVIEWS**

At its workshop on June 3, 2014, City Council discussed electronic cigarettes and gave guidance to Staff on preparing the proposed ordinance.

### **DETAILS / STAFF ANALYSIS**

During the June 3, 2014 workshop meeting, the City Council discussed the recent proliferation of electronic cigarettes. Portland currently has two “vapor” shops, businesses that focus on the sale of e-cigarettes and accessories. E-cigarettes are also sold by a number of other businesses in Portland.

The Centers for Disease Control has published significant findings of nicotine poisonings related to these products especially in children. They found that among national poison centers, the percentage of calls of nicotine poisoning related to these devices jumped from only .3% of all calls in 2010 to 41% of all calls by February of 2014.

E-cigarettes are not federally regulated. Manufacturers are free to market and package the devices and liquids labeled with flavors like chocolate, mint and fruit. This marketing creates an attractive nuisance for children and masks the potential dangers that the products can pose.

This ordinance is a measured approach for dealing with the potential risk to children.

**ALTERNATIVES CONSIDERED**

None.

**FINANCIAL IMPACT**

None

**ATTACHMENTS**

- Proposed Ordinance

---

**RECOMMENDED ACTION**

Motion to approve first reading of Ordinance No. 2089.



44 e-cigarettes, vapor cigarettes, electronic cigars, e-cigars, vapor cigars, electronic pipes,  
45 e-pipes, vapor pipes, or under any other product name or description.

46 **Electronic cigarette liquid or e-liquid** means a product containing nicotine that is  
47 designed, manufactured or marketed for use in electronic cigarettes.

48 **Minor** means an individual who is younger than 18 years of age.  
49

50 **Section 11-255. Possession, purchase, consumption or receipt of electronic**  
51 **cigarettes by minors prohibited.**  
52

- 53 (a) A minor commits an offense if the minor  
54 (1) possesses, purchases, consumes, or accepts an electronic  
55 cigarette; or  
56 (2) falsely represents himself or herself to be 18 years or age or older  
57 by displaying proof of age that is false, fraudulent, or not actually  
58 proof of the individual's own age in order to obtain possession of,  
59 purchase, or receive an electronic cigarette or electronic cigarette  
60 liquid.
- 61 (b) It is an exception to the application of this section that the individual  
62 younger than 18 years of age possessed the prohibited item in the  
63 presence of:  
64 (1) an adult parent, a guardian, or a spouse of the individual; or  
65 (2) an employer of the individual, if possession or receipt of the  
66 product is required in the performance of the employee's duties  
67 as an employee.
- 68 (c) It is an exception to the application of this section that the individual  
69 younger than 18 years of age is participating in an inspection or test of  
70 compliance in accordance with this section  
71 (1) The use of a person younger than 18 years of age to act as a minor  
72 decoy to test compliance with this Article shall be conducted in a  
73 fashion that promotes fairness. A person may be enlisted by local  
74 law enforcement agency to act as a minor decoy only if the  
75 following requirements are met:  
76 a. written parental consent is obtained for the use of a  
77 person younger than 18 years of age to act as a minor  
78 decoy to test compliance with this Article;  
79 b. at the time of the inspection, the minor decoy is younger  
80 than 17 years of age;  
81 c. the minor decoy has an appearance that would cause a  
82 reasonably prudent seller of an electronic cigarette or  
83 electronic cigarette liquid to request identification and  
84 proof of age;  
85 d. the minor decoy carries either the minor's own  
86 identification showing the minor's correct date of birth or

87 carries no identification, and a minor decoy who carries  
88 identification presents it on request to any seller of an  
89 electronic cigarette or electronic cigarette liquid; and  
90 e. the minor decoy answers truthfully any questions about  
91 the minor's age.

92  
93 **Section 11-258. Sale or distribution of electronic cigarettes or electronic**  
94 **cigarette liquids to a minor prohibited.**

- 95  
96 (a) A person commits an offense if the person:  
97 (1) sells, gives, or causes to be sold or given an electronic cigarette or  
98 electronic cigarette liquid to a minor; or  
99 (2) sells, gives, or causes to be sold or given an electronic cigarette or  
100 electronic cigarette liquid to a person who intends to deliver it to  
101 a minor.  
102 (b) It is a defense to prosecution under Section (a) (1) that the minor  
103 presented to the defendant apparently valid proof of identification  
104 indicating the minor was at least 18 years old.

105  
106 **SECTION 2.** A person violating any term or provision of this Article shall be subject to a fine  
107 not to exceed \$500.00. A person commits a separate offense for each violation that is  
108 committed or for possession of each item described under this ordinance.

109  
110 **SECTION 3.** It is hereby declared to be the intention of the City Council that the sections,  
111 paragraphs, sentences, clauses, and phrases of this ordinance are severable and separable and  
112 if any section, paragraph, sentence, clause or phrase of this ordinance shall be declared  
113 unconstitutional by the valid judgment or decree of an Court of competent jurisdiction, such  
114 unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences,  
115 clauses, or phrases of this ordinance since the same would have been enacted by the City  
116 Council without incorporation in this ordinance of any such unconstitutional section, paragraph,  
117 sentence, clause or phrase.

118  
119 **SECTION 4.** This ordinance shall be in full force and effect after passage and publication as  
120 required by law.

121  
122 **PASSED AND APPROVED this the 1<sup>st</sup> day of July, 2014.**

123  
124  
125 \_\_\_\_\_  
**Mayor, City of Portland**

126 **ATTEST:**

127  
128 \_\_\_\_\_  
129 **City Secretary**



**STAFF  
WEEKLY  
REPORTS**

# Portland Fire Department

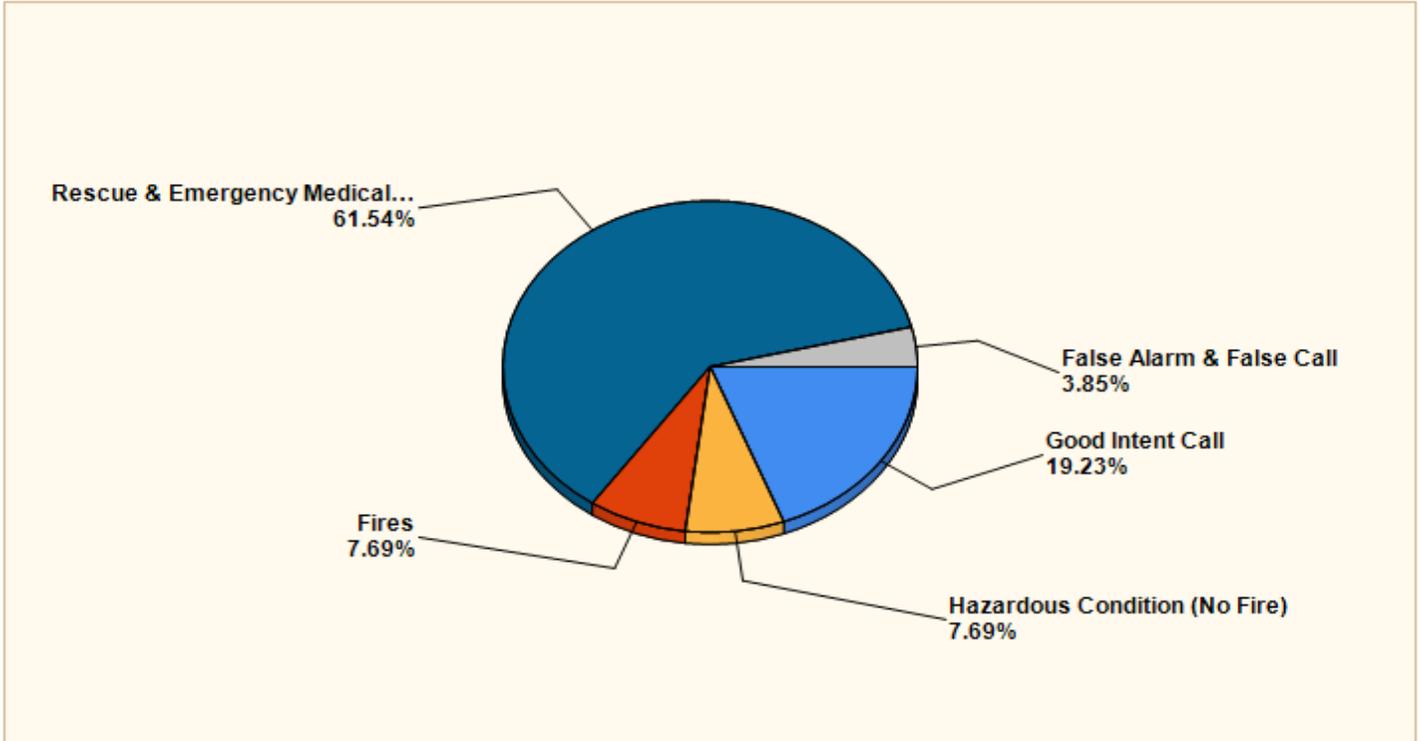
Portland, TX

This report was generated on 6/9/2014 9:14:22 AM



## Breakdown by Major Incident Types for Date Range

Start Date: 05/26/2014 | End Date: 06/01/2014



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	7.69%
Rescue & Emergency Medical Service	16	61.54%
Hazardous Condition (No Fire)	2	7.69%
Good Intent Call	5	19.23%
False Alarm & False Call	1	3.85%
<b>TOTAL</b>	<b>26</b>	<b>100.00%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
154 - Dumpster or other outside trash receptacle fire	1	3.85%
162 - Outside equipment fire	1	3.85%
311 - Medical assist, assist EMS crew	7	26.92%
321 - EMS call, excluding vehicle accident with injury	9	34.62%
412 - Gas leak (natural gas or LPG)	2	7.69%
611 - Dispatched & cancelled en route	4	15.38%
651 - Smoke scare, odor of smoke	1	3.85%
743 - Smoke detector activation, no fire - unintentional	1	3.85%
<b>TOTAL INCIDENTS:</b>	<b>26</b>	<b>100.00%</b>

Attended Memorial Day Observance Services at Portland Municipal Park  
 Participated in EOC Operations Exercise  
 Annual Fit Testing Conducted  
 Average Response Time: 4.29 Min.



Portland Fire Department  
595 Buddy Ganem  
Portland, TX 78374  
361-643-0155  
361-643-0369

## Completed Activities

05/25/2014 through 05/31/2014

Report run on: 06-09-2014

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
05/26/2014	KNOX BOX	Re-inspection	NORTH SHORE 8 THEATER	251 Buddy Ganem	Craig Hedrick	PASS
05/27/2014	Annual Inspection	Re-Inspection	C C VENTURE EQUITIES L P	01550 WILDCAT DR	Craig Hedrick	FAIL
05/27/2014	Foster Care	Periodic	BELINDA PEREZ	00706 BROADWAY BLVD E	Craig Hedrick	PASSED
05/27/2014	KNOX BOX	Required	SOUTH TEXAS SPORTS MEDICINE	00203 CEDAR DR	Craig Hedrick	FAIL
05/27/2014	Annual Inspection	Annual	SOUTH TEXAS SPORTS MEDICINE	00203 CEDAR DR	Craig Hedrick	PASS
05/27/2014	Annual Inspection	Annual	GOLD FALCON	707 Moore Ave.	Craig Hedrick	PASS
05/27/2014	KNOX BOX	Re-inspection	CHILI'S	2010 US Hwy 181	Craig Hedrick	FAIL
05/28/2014	Annual Inspection	Annual	MCALISTER'S DELI	01704 U.S. Highway 181	Craig Hedrick	FAIL
05/28/2014	Annual Inspection	Re-Inspection	WALMART	02000 U.S. Highway 181	Craig Hedrick	FAIL
05/28/2014	FIRE DEPT. REVIEW	Required	CHRISTIAN SLEEP CENTER	1702 US 181 STE A-10	Craig Hedrick	PASS
05/28/2014	Annual Inspection	Re-Inspection	MOORE VAPOR	708 MOORE AVE.	Craig Hedrick	PASS

**Total Completed Activities: 11**