



## **CITY COUNCIL AGENDA**

### **NOTICE OF REGULAR MEETING**

**Tuesday, April 15, 2014**

**7:00 p.m.**

**City Hall - Council Chamber**

**Daniel P. Moore Community Center Complex**

**1900 Billy G. Webb Drive**

**Portland, Texas**

#### **A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:**

- 1. CALL TO ORDER: MAYOR KREBS**
- 2. INVOCATION AND PLEDGE: MAYOR KREBS OR DESIGNEE**
- 3. FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
  - PRESENTATION OF WATER SAFETY INITIATIVE – DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT, DIRECTOR OF PARKS AND RECREATION AND FIRE CHIEF
  - PROCLAMATION DECLARING MAY, 2014 TO BE “CITY OF PORTLAND WATER SAFETY MONTH” – MAYOR
  - PROCLAMATION DECLARING MAY 13-19, 2014 TO BE “NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK” - MAYOR
  - REPORT ON GOOD FRIDAY HOLIDAY SCHEDULE (FACILITIES AND SERVICES) - UTILITY BILLING SUPERVISOR
  - QUARTERLY FINANCE REPORT – FINANCE DIRECTOR
- 4. CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding items of community interest and/or be presented reports from the Staff regarding items of community interest, provided no action is taken or discussed. Items of community interest include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

**B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:**

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

5. **MINUTES OF PREVIOUS MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS APRIL 1, 2014 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY

6. **BIDS FOR THE DOYLE ADDITION SUBDIVISION WASTEWATER SERVICE CONNECTIONS:** THE CITY COUNCIL WILL CONSIDER BIDS FOR THE DOYLE ADDITION SUBDIVISION WASTEWATER SERVICE CONNECTIONS PROJECT THAT WERE RECEIVED, OPENED, AND PUBLICLY READ ON MARCH 4, 2014 - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

7. **PUBLIC HEARING:** THE CITY COUNCIL WILL CONDUCT A PUBLIC HEARING TO SOLICIT COMMENTS FROM CITIZENS AND OTHER INTERESTED PARTIES CONCERNING POSSIBLE UNIFIED DEVELOPMENT ORDINANCE TEXT AMENDMENTS. A GENERAL DESCRIPTION OF POSSIBLE UNIFIED DEVELOPMENT ORDINANCE TEXT AMENDMENTS FOLLOWS:

- REVISIONS TO SECTION 406. PERMITTED USE TABLE.
- REVISIONS TO SECTION 707. FENCES.
- REVISIONS TO SECTION 711. OFF-STREET PARKING AND LOADING.
- ADDITION OF SECTION 713. EXTERIOR LIGHTING.
- REVISIONS TO SECTION 1003. DEFINED TERMS.

8. **ORDINANCE NO. 2087 – UNIFIED DEVELOPMENT AMENDMENTS**: THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2087 WHICH ADOPTS TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE – DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
9. **ORDINANCE NO. 2088 – AMENDING CURRENT FISCAL YEAR BUDGET**: THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2088 WHICH AMENDS THE 2013-2014 FISCAL YEAR BUDGET – FINANCE DIRECTOR
10. **RESOLUTION NO. 680 – SUSPENDING IMPLEMENTATION OF THE CENTERPOINT ENERGY GAS RELIABILITY INFRASTRUCTURE PROGRAM SURCHARGE**: THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 680 WHICH SUSPENDS IMPLEMENTATION OF THE CENTERPOINT ENERGY GAS RELIABILITY INFRASTRUCTURE SURCHARGE AND AUTHORIZES ORGANIZED INQUIRY AS WELL AS OPPOSITION – FINANCE DIRECTOR

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:**

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

**D. ADJOURNMENT: MAYOR KREBS**

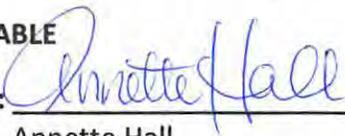
**NOTICE OF ASSISTANCE**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361) 777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com) in advance of the meeting.

Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

**Posted:** April 11, 2014 by 5:00 p.m.  
Portland City Hall

**By:**   
Annette Hall  
City Secretary



## PROCLAMATION

### **"Drowning Prevention and Water Safety Awareness Month in the City of Portland"**

**WHEREAS**, according to the Consumer Product Safety Commission, more than 200 children, most younger than five, were lost to drowning in pools and spas across the country between Memorial Day and Labor Day, 2013; and,

**WHEREAS**, the community of Portland suffered the loss of two precious children to drowning in 2013; and,

**WHEREAS**, most drowning deaths and submersion injuries are preventable through a combination of teaching children how to swim, creating barriers to prevent children from falling into pools, and teaching caretakers lifesaving skills like CPR; and,

**WHEREAS**, the City of Portland is committed to bringing its resources to bear to ensure the safety of its citizens thereby improving the quality of life for all its residents,

**NOW, THEREFORE**, I, David Krebs, Mayor of the City of Portland, by virtue of the authority of said office, do hereby proclaim May, 2014 to be

### **"Drowning Prevention and Water Safety Awareness Month in the City of Portland"**

and urge all citizens to participate in the Pool Safety Day presented at The City of Portland Aquatics Center on May 3, 2014, from 12:00 pm to 4:00 pm; to join with the City in identifying dangers and conditions that could lead to a child drowning; and to learn lifesaving skills that could help save the life of a child in an emergency.

**IN WITNESS THEREOF**, I have hereunto set my hand and caused the Seal of the City of Portland, San Patricio County, Texas, to be affixed on this the 15th day of April, 2014.

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David Krebs, Mayor  
City of Portland



## PROCLAMATION

### **"National Public Safety Telecommunicators Week"**

**WHEREAS**, professional telecommunicators (public safety dispatchers) perform a critical function when an emergency occurs requiring police, fire, or ambulance; and,

**WHEREAS**, the safety of our police officers and firefighters is often dependent upon the quality and accuracy of information obtained from citizens who telephone or otherwise communicate with the dispatch center; and,

**WHEREAS**, thousands of dedicated telecommunicators daily serve the citizens of the United States by answering their calls for police, fire, and emergency medical services and by dispatching the appropriate assistance as quickly as possible, often giving life-saving instructions even before services arrive; and,

**WHEREAS**, Public Safety Dispatchers are often the first contact our citizens have with emergency services. They are often not the visible men and women who arrive on the scene of emergencies, but provide the vital link to public safety services as part of the first responder team; and,

**WHEREAS**, Dispatchers become a listening ear for a variety of complaints which often having nothing to do with public safety; and,

**WHEREAS**, Public Safety Dispatchers of the Portland Police Department have contributed substantially to the mission of law enforcement, fire suppression and emergency medical service for our citizens;

**NOW, THEREFORE**, I do hereby declare the week of April 13th - 19th, 2014 as

### **"National Public Safety Telecommunicators Week"**

in Portland, Texas in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Portland, San Patricio County, Texas, to be affixed on this the 15th day of April, 2014.

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David Krebs, Mayor  
City of Portland

**CITY OF PORTLAND  
CITY COUNCIL  
WORKSHOP MEETING  
APRIL 1, 2014 – 6:00 P.M.**

On this the 1<sup>st</sup> day of April 2014, the Council of the City of Portland convened in a workshop meeting session at 6:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of workshop meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David E. Lewis	Council Member

**STAFF PRESENT:**

Randy Wright	City Manager
Annette Hall	City Secretary
Brian DeLatte	Director of Public Works and Development
Michel Sorrell	Finance Director
Kristin Connor	Director of Parks and Recreation

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*This workshop may be recessed before the Regular City Council meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.*

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And with a quorum being present, the following business was transacted:

**1. CALL TO ORDER: MAYOR KREBS**

Mayor Pro Tem Skurow called the workshop to order at 6:15 p.m.

2. **EXECUTIVE SESSION:** THE CITY COUNCIL WILL DISCUSS PENDING OR CONTEMPLATED LITIGATION AND LIQUIDATED DAMAGES (CAS COMPANIES LP) WITH THE CITY ATTORNEY ACCORDING TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE – CITY ATTORNEY AND CITY MANAGER

At 6:01 p.m. Mayor Krebs announced that the City Council will meet in Executive Session to discuss pending or contemplated litigation and Liquidated damages (CAS Companies LP).

Mayor Krebs announced that the Executive Session was concluded at 6:31 p.m. and reconvened the workshop at 6:32 p.m..

3. **ECONOMIC DEVELOPMENT PRESENTATION:** THE CITY COUNCIL WILL DISCUSS ECONOMIC DEVELOPMENT AND A TRAINING CENTER MEETING IN PORTLAND FOLLOWING A PRESENTATION BY THE SAN PATRICIO ECONOMIC DEVELOPMENT EXECUTIVE DIRECTOR – CITY MANAGER AND SPEDC EXECUTIVE DIRECTOR

San Patricio Economic Development Corporation (SPEDC), Executive Director, Lynn Spencer gave an update on the SPEDC's collaboration of public meetings with area cities, civic groups, school districts, local/new industries and DelMar College to conduct a feasibility study for a possible Trade Training School/Facility in the San Patricio County area. The feasibility study includes conducting SWOT (Strengths Weakness Opportunity and Threats) analysis, conducting surveys for the specific community needs and concerns, grant opportunities, and possible funding options for each of the entities.

Council, staff and SPEDC, Executive Director, Lynn Spencer discussed the collaboration of the entities involved, funding concerns, and the City Manger continuing commutations with the SPEDC to better understand the City's part in this venture.

4. **ADJOURNMENT:** MAYOR KREBS

Mayor Krebs adjourned the workshop at 6:57 p.m.

#### **D. NOTICE OF ASSISTANCE:**

If you plan to attend this workshop and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com)) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the workshop.

**BRaille IS NOT AVAILABLE**

**Approved:**

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David Krebs  
Mayor

**Attest:**

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City Secretary

**CITY OF PORTLAND  
CITY COUNCIL  
REGULAR MEETING  
APRIL 1, 2014 – 7:00 P.M.**

On this the 1<sup>st</sup> day of April 2014, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David Lewis	Council Member

**STAFF PRESENT:**

Randy Wright	City Manager
Annette Hall	City Secretary
Brian DeLatte	Director of Public Works and Development
Michel Sorrell	Finance Director
Gary Giles	Chief of Police
Tim Vanlandingham	Fire Chief
Kristin Connor	Director of Parks and Recreation
RoseAleta Laurell	Library Director
Kyle Schreckenbach	Assistant Director of Public Works
Terrell Elliott	IT Manager - Police Sergeant
Drew Schell	IT Technician
Brandon Lemon	Accounting Assistant
Monte McCullum	Communications Supervisor

And with a quorum being present, the following business was transacted:

**A. PROCEDURAL MATTERS, HONORS, AND RELATED NON-ACTION ITEMS:**

1. **CALL TO ORDER:** MAYOR

Mayor Krebs called the meeting to order at 7:00 pm.

2. **INVOCATION AND PLEDGE:** MAYOR OR DESIGNEE

Council Member Vilo gave the invocation and Mayor Krebs led the Pledge of Allegiance.

3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS, AND REPORTS THAT MAY BE DISCUSSED:**

- PRESENTATION OF BEST SMALL LIBRARY IN AMERICA FINALIST AWARD - LIBRARY DIRECTOR

City Manager Randy Wright announced that there will be a video presentation by Council Member Ron Jorgensen taken while on the trip he and Library Director, RoseAleta Laurell took to Indianapolis, Indiana to the PLA Conference Awards Ceremony.

Library Director, RoseAleta Laurell announced that she was please to present the Best Small Library In America Finalist Award to the City Council. She then introduced the Library staff and commented that they are the ones that made winning this award possible. It's through their hard work, dedication, and excellent Customer Service to the Library and their patrons.

- PRESENTATION OF STATE FISH ART CONTEST – LIBRARY DIRECTOR

Library Director, RoseAleta Laurell announced that Dinah Bowman conducted two fish art training sessions at the Library for 1<sup>st</sup> - 6<sup>th</sup> Grade in which there were 35 participants and 36 teen participants. Out of all the participants there were only 12 entries to the State Fish Art Contest that also included a 1 page essay.

4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

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- Expressions of thanks, congratulations, or condolence
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Mayor Pro Tem Skurow commented that she was pleased to announce that Parks and Recreation Director, Kristin Conner has been certified as a Playground Safety Inspector. Out of 75 people that took the test and only 12 passed it. Most people don’t pass the test on their first try. Ms. Conner passed the test on her first try and should be recognized for taking the initiative to get certified in order to keep kids safer on our playgrounds.

Council Member Green thanked both Ms. Conner and Ms. Laurell for the good job they are doing by representing for the city.

Council Member Moore also commented that the City has great employees.

Council Member Lewis congratulated Ms. Conner and Ms. Laurell both for their accomplishments.

Council Member Vilo commented that having great employees like Ms. Conner and Ms. Laurell is what makes Portland such a nice place to live.

Mayor Krebs also congratulated both Ms. Conner and Ms. Laurell. He then announced that he attended the State of County which includes San Patricio and surrounding region. The address included topics such as housing issues, workforce concerns, as well as water supply concerns.

Council Member Green announced that Windfest is coming up next week and encouraged Portland residents to come out to support the event.

City Manager Randy Wright added that City Hall will not be closed as indicated in the City Newsletter. The Chamber will not be utilizing the City Hall parking lot after all; therefore City Hall will be open on Friday, April 11<sup>th</sup> during normal business hours.

**B. ACTION ITEMS, RESOLUTIONS, AND ORDINANCES:**

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

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- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

There were none.

**5. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS MARCH 4, 2014 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY**

Mayor Pro Tem Skurow made the motion to approve the minutes of the March 18, 2014 workshop and regular meeting as presented, seconded by Council Member Green.

The motion passed 7-0.

**6. ORDINANCE NO. 2086 AUTHORIZING COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2014: THE CITY COUNCIL WILL CONSIDER AN ORDINANCE AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF UP TO \$5,250,000 IN AGGREGATE PRINCIPAL AMOUNT OF "CITY OF PORTLAND, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2014"; SECURING THE PAYMENT THEREOF BY AUTHORIZING THE LEVY OF AN ANNUAL AD VALOREM TAX AND A PLEDGE OF CERTAIN SURPLUS REVENUES OF THE CITY'S WATERWORKS AND SEWER SYSTEM; AND APPROVING AND AUTHORIZING THE EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT, A PURCHASE CONTRACT, AN OFFICIAL STATEMENT AND ALL OTHER INSTRUMENTS AND PROCEDURES RELATED THERETO – FINANCE DIRECTOR AND CONSULTING CITY FINANCIAL ADVISOR**

Finance Director, Michel Sorrell explained that the adopted Capital Improvement Program for FY 2013-2014 includes Phase 9A and Phase 9B Street Maintenance and Improvements for a total of \$5,000,000 and the method of funding is the use of Certificates of Obligation. On February 18, 2014 the City Council adopted a resolution authorizing the publication of notice of intent to issue Certificates of Obligation. She then introduced Financial Advisor, Victor Quiroga with Southwest Securities, Bond

Counsel, Tom Spurgeon with McCall, Parkhurst & Horton, and Nick Gonzales with Estrada Hinojosa & Co..

Financial Advisor, Victor Quiroga with Southwest Securities announced that the City of Portland has received an upgrade by Standard and Poors Rating Services to "AA" from "AA-".

Mr. Quiroga then reviewed the following:

**Financing Plan Goals:**

- 1) Provide certificate proceeds for street projects
- 2) Attain a fixed interest rate for 20-years repayment term

**Pricing Results:**

- 1) Provided \$5,000,000 for the Project Fund
  - ✓ Locked-in a fixed interest rate of 3.21% for 20 years.
  
- 2) Achieved desired repayment schedule
  - ✓ \$4 million (Street Rehab) repaid over 20 years.
  - ✓ \$1 million (Seal Coat) repaid over 7 years.

**Debt Service Schedule:**

**Final Term Sheet:**

- Sale Date: April 1, 2014
- Closing Date: April 24, 2014
- Tax Status: Tax-Exempt Bank Qualified
- Interest Rate: Fixed Rate of 3.21%
- Interest Dates: Semi-annually on (2-15) and (8-15); first payment on 2-15-2014
- Principal Dates: Annually beginning 8-15-2015 through 8-15-2034
- Call Option: August 15, 2023
- Security: Ad valorem taxes
- Rating: Upgraded on notch to "AA" from "AA-" by S&P
- Sale Type: Negotiated
- Underwriters: Frost Capital Markets & Estrada Hinojosa

**Recommendation:**

As the City's Financial Advisors they recommend that the Council accept the fixed interest rate of 3.21% offered by the underwriters, Frost Capital Markets and Estrada Hinojosa & Co..

Mr. Tom Spurgeon with McCall, Parkhurst & Horton, Bond Counsel explained the collaborated development of the offering statement and other documentation necessary to sell bonds on the market.

Council Member Moore made the motion to approve Ordinance No. 2086 which Authorizing The Issuance, Sale and Delivery of up to \$5,250,000 in Aggregate Principal Amount of "City Of Portland, Texas Combination Tax And Revenue Certificates of Obligation, Series 2014", seconded by Council Member Vilo.

The motion passed 7-0.

Mayor Krebs read the following caption:

#### **ORDINANCE NO. 2086**

AN ORDINANCE AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF UP TO \$5,250,000 IN AGGREGATE PRINCIPAL AMOUNT OF "CITY OF PORTLAND, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2014"; SECURING THE PAYMENT THEREOF BY AUTHORIZING THE LEVY OF AN ANNUAL AD VALOREM TAX AND A PLEDGE OF CERTAIN SURPLUS REVENUES OF THE CITY'S WATERWORKS AND SEWER SYSTEM; AND APPROVING AND AUTHORIZING THE EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT, A PURCHASE CONTRACT, AN OFFICIAL STATEMENT AND ALL OTHER INSTRUMENTS AND PROCEDURES RELATED THERETO

7. **CO-SPONSORSHIP OF OPERATION GRADUATION:** THE CITY COUNCIL WILL CONSIDER CO-SPONSORSHIP OF THE 2014 OPERATION GRADUATION "CHEM FREE PARTY" AT THE COMMUNITY CENTER (MAY 30, 2014 – MAY 31, 2014) - DIRECTOR OF PARKS AND RECREATION

Director of Parks and Recreation, Kristin Conner explained that the 2014 Operation Graduation Planning Committee is requesting continued support of their annual chem-free graduation party for Gregory-Portland High School graduating seniors and their guests. They are requesting the use of the entire Portland Community Center for their event. This program provides a safe venue for teens to celebrate graduation.

Facility Usage on Friday, May 30, 2014 includes the following;

- All meeting rooms beginning at 8:00 AM
- Gym Floor beginning at 5:00 PM

Saturday, May 31, 2014

- Use of entire facility from midnight until 8:00 AM

Council Member Jorgensen made the motion to approve the Co-sponsorship of the 2014 Operation Graduation "CHEM FREE PARTY" at the Community Center on May 30, 2014 through May 31, 2014, seconded by Council Member Green.

The motion passed 7-0.

8. **PURCHASE OF TORO GROUNDSMASTER 4000-D:** THE CITY COUNCIL WILL CONSIDER THE PURCHASE OF A TORO GROUNDSMASTER 4000-D FROM PROFESSIONAL TURF PRODUCTS IN THE AMOUNT OF \$57,161.70 – DIRECTOR OF PARKS AND RECREATION

Director of Parks and Recreation, Kristin Conner explained that this item is an approved budget purchase. Staff received mass bid quotes for the purchase of a Toro Groundmaster 4000-D. Professional Turf Products of San Antonio, Texas is a selected dealer and their National IPA bid of \$57,161.70 is the lowest of three bids. The City is a member of the National IPA mass procurement program.

Staff has determined that this mower best meets the needs of the parks crew and city grounds. A large finish cut mower allows crew member to take care of the sports fields and high visibility areas that require a finish cut. A new mower will increase productivity and take stress off older units. This item will be financed through the Venue Sales Tax Fund.

Council Member Lewis made the motion to approve the purchase of a TORRO GROUNDSMASTER 4000-D from Professional Turf Products in the amount of \$57,161.70, seconded by Council Member Jorgensen.

The motion passed 7-0.

9. **ORDINANCE NO. 2085 – ADOPTING 2012 INTERNATIONAL SWIMMING POOL AND SPA CODE:** THE CITY COUNCIL WILL CONSIDER THE SECOND AND FINAL READING OF ORDINANCE NO. 2085 THAT ADOPTS THE 2012 INTERNATIONAL SWIMMING POOL AND SPA CODE - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

Director of Public Works and Development, Brian DeLatta reviewed the following Water Safety Initiatives, the Building Code Adoption Schedule and 2012 International Swimming Pool and Spa Code:

#### **Water Safety Initiatives**

- Multi-departmental promotion of water safety awareness to reduce the likelihood and impact of swimming pool and spa accidents
  - Awareness and elimination of unsafe structural conditions
  - Water safety education
  - Emergency response training

### **The Building Code Adoption Schedule**

- City is on a 6-year adoption cycle
  - Current codes: 2006
  - Next adoption: 2012
- 2012 family of codes will be adopted when the majority of other cities in the area do so as well
- Critical update to the 2012 code family for swimming pool and spa construction
  - Construction requirements
  - Barrier requirements
  - Safety measures

### **2012 International Swimming Pool and Spa Code**

- Stand-alone document
- Changes from 2006 codes:
  - Updated energy requirements
  - Updated barrier requirements
    - Specifications on mesh fencing
    - Window alarms
    - Clarified spindle spacing requirements
  - Updated suction entrapment avoidance
- All existing pools and spas are grandfathered
  - Major modifications
  - Change in use

Council Member Moore made a motion to approve the second and final reading of Ordinance No. 2085 without the window alarm requirements.

The motion failed, due to the lack of a second.

Council Member Vilo made a motion to approve the second and final reading of Ordinance No. 2085, adopting the 2012 International Swimming Pool and Spa Code, seconded by Mayor Pro Tem Skurow.

The motion passed 7-0.

Mayor Krebs read the following caption:

## ORDINANCE NO. 2085

**AN ORDINANCE ADOPTING THE 2012 EDITION OF THE INTERNATIONAL SWIMMING POOL AND SPA CODE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; ESTABLISHING A PENALTY FOR VIOLATIONS; PROVIDING AND ESTABLISHING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION**

### **C. CITIZEN COMMENTS, QUESTIONS, REQUESTS, AND PROPOSALS NOT APPEARING ON THE AGENDA:**

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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There were none.

### **D. ADJOURNMENT: MAYOR**

Mayor Krebs adjourned the meeting at 7:44 p.m.

**E. NOTICE OF ASSISTANCE:**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com)) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRaille IS NOT AVAILABLE**

Approved:

---

David Krebs  
Mayor

Attest:

---

City Secretary

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<b>AGENDA TITLE</b>	<b><u>BIDS FOR THE DOYLE ADDITION SUBDIVISION WASTEWATER SERVICE CONNECTIONS</u></b> THE CITY COUNCIL WILL CONSIDER BIDS FOR THE DOYLE ADDITION SUBDIVISION WASTEWATER SERVICE CONNECTIONS PROJECT THAT WERE RECEIVED, OPENED, AND PUBLICLY READ ON MARCH 4, 2014
<b>MEETING DATE</b>	4/15/2014
<b>DEPARTMENT</b>	Public Works
<b>SUBMITTED BY</b>	Brian DeLatte, P.E.

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### **EXECUTIVE SUMMARY**

The City has secured a grant from the United States Department of Agriculture, Rural Development (USDA-RD) to install wastewater service connections in the Doyle Addition Subdivision. Two bids were received and opened on March 4, 2014. Both bids significantly exceeded the project's construction budget developed by Naismith Engineering, Inc. Both Naismith Engineering and the USDA-RD recommend that all bids are rejected in order to rebid a restructured project.

### **PRIOR ACTIONS OR REVIEWS**

- August 15, 2012 – Resolution No. 655 authorized the City Manager to apply for the grant and sign the acceptance of award

### **DETAILS / STAFF ANALYSIS**

The bids for the project by CAS Companies, L.P., and Bridges Specialties, Inc., exceeded the construction budget by 47.4% and 284.4%, respectively. Naismith Engineering speculated that bids exceeded the budget for a variety of reasons, including:

- The project's funding schedule and inherently prolonged period between funding award and bidding caused escalation in project materials costs
- Increased labor costs due to market demands
- Increased costs due to an overly conservative number of connections and grinder stations in the bid package

Naismith Engineering, in consultation with USDA-RD, recommends rebidding the project in a restructured manner by reducing the number of connections and grinder stations to more closely match actual field conditions. Additionally, City Staff will direct Naismith Engineering to

utilize methods in identifying additional bidders to encourage more competitive pricing. While rebidding is unlikely to move the entire project within budget, cost savings may be realized through this approach.

#### **ALTERNATIVES CONSIDERED**

Several other alternatives were considered:

- The City could award the contract to the apparent low bidder and contribute City funding to cover the variance. This option is not recommended since funding has not been budgeted for such a scenario.
- The City could award the contract to the apparent low bidder and issue an immediate change order reducing the number of connections and grinder stations. This option was not recommended by USDA-RD.
- The City could decline the grant award and reapply for a larger grant during the next application review cycle. This option is not recommended since the project could be delayed several years and the availability of additional funding is not guaranteed.
- The Code of Federal Regulations outlines very limited conditions in which competitive or noncompetitive negotiations can be used rather than competitive sealed bids. These conditions do not exist for this project.

#### **FINANCIAL IMPACT**

Rebidding the project will cost approximately \$500 in advertising fees.

#### **ATTACHMENTS**

- Bid Recommendation Letter from Naismith Engineering, Inc. dated April 8, 2014

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#### **RECOMMENDED ACTION**

Motion to accept Naismith Engineering, Inc.'s and the United States Department of Agriculture, Rural Development's recommendations to reject all bids for the Doyle Addition Subdivision Wastewater Service Connections project that were received, opened, and publicly read on March 4, 2014.



**NaismithEngineering,Inc**  
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

ESTABLISHED 1949

April 8, 2014

Mr. Brian DeLatte  
Director of Public Works and Development / City Engineer  
City of Portland  
1101 Moore Ave.  
Portland, Texas 78374

Dear Mr. DeLatte:

As you are aware the City of Portland has secured a grant/loan through the United States Department of Agriculture, Rural Development (USDA-RD) to install sanitary sewer service connections to the Doyle Addition Subdivision. Bids for aforementioned project were received and opened on Tuesday, March 4, 2014 at the Portland City Hall. The Requirements of the Instructions to Bidders were met. Two (2) bids were received, with CAS Companies, LP being the apparent low bidder. The bids were brought to our office and evaluated. Attached for your review and record purposes is a copy of the project bid tabulation which summarizes the two (2) bids received.

Unfortunately both bids received were higher than expected and exceed the project budget. The original project budget was \$175,565.00. The low bid received from CAS Companies, LP was \$258,832.00.

NEI has discussed the results with USDA-RD and in accordance with RUS Bulletin 1780-34 the City of Portland has the following options:

- 1) Obtain additional funds, Award the project as-is;
- 2) Restructure the project by redesign, phasing of the project, or value engineering. Re-advertise the project for new bids;
- 3) Reject all bids and use either competitive negotiation (7 CFR 1780.72©) or non-competitive negotiation (7CFR 1780.72(d)) if applicable;
- 4) Re-advertise the existing project without changes in anticipation of lower bids;
- 5) In unusual circumstance, award the contract as advertised with a change order issued immediately after award to reduce cost; however this approach should only be used upon advice of the Owner's attorney.

USDA-RD has recommended a re-bid.

At this time NEI recommends that the City of Portland reject all bids received and re-bid the project with a revised/restructured Bid Proposal.

If you should have any questions or need additional information, please feel free to call on us.

Respectfully,  
NAISMITH ENGINEERING, INC.

  
Melanie D. Gavlik, P.E.  
Project Engineer

Enclosures

Copy with enclosures: Rural Development

Z:\8797 Portland - Doyle Residential Funding\Bidding\Award Recommendation Letter.Doc

BID TABULATION NAISMITH ENGINEERING, INC.		Project Title:		Sanitary Sewer Service Connections for the Doyle Addition Subdivision			
March 4, 2014, 2:00 P.M.		Owner:		The City of Portland			
BIDDERS				CAS Companies, LP		Bridges Specialties, Inc.	
Item No.	Description	Apprx Qty	Unit	Unit Price	Total Amount	Unit Price	Total Amount
<b>BASE BID</b>							
1	4" PVC Private Sewer Line	10,575	LF	\$10.80	\$114,210.00	\$25.30	\$267,547.50
2	Septic Tank(s) abandonment	117	EA	\$526.00	\$61,542.00	\$752.00	\$87,984.00
3	Cleanouts on Private Service	220	EA	\$79.00	\$17,380.00	\$180.00	\$39,600.00
4	Residential Grinder Station	10	EA	\$5,686.00	\$56,860.00	\$8,600.00	\$86,000.00
5	2" (ASTM D-2241) PVC Forcemain	1,700	EA	\$4.70	\$7,990.00	\$10.15	\$17,255.00
6	Construction Sign	1	LS	\$850.00	\$850.00	\$1,000.00	\$1,000.00
<b>TOTAL BASE BID (Items 1 through 6)</b>					<b>\$258,832.00</b>		<b>\$499,386.50</b>



Melanie Gavlik

**AGENDA TITLE**      **PUBLIC HEARING:** The City Council will conduct a Public Hearing to solicit comments from citizens and other interested parties concerning possible Unified Development Ordinance Text Amendments. A general description of possible Unified Development Ordinance Text Amendments follows:

- Revisions to Section 406. Permitted Use Table.
- Revisions to Section 707. Fences.
- Revisions to Section 711. Off-Street Parking and Loading.
- Addition of Section 713. Exterior Lighting.
- Revisions to Section 1003. Defined Terms.

**ORDINANCE NO. 2087 – ADOPTING UNIFIED DEVELOPMENT**

**ORDINANCE TEXT AMENDMENTS:** The City Council will consider the first reading of Ordinance No. 2087 that adopts Unified Development Ordinance Text Amendments—Director of Public Works and Development

**MEETING DATE**      4/15/2014

**DEPARTMENT**      Building and Development

**SUBMITTED BY**      Brian DeLatte, P.E.

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**EXECUTIVE SUMMARY**

Ordinance No. 2087 proposes several text revisions to the Unified Development Ordinance (UDO). The revisions are necessary for the UDO to remain in compliance with state law, to address current development trends, and to add clarity to conflicting ordinances. The Planning and Zoning Commission held a Public Hearing at its April 8, 2014, meeting and unanimously recommended approval of the proposed revisions.

**PRIOR ACTIONS OR REVIEWS**

- The City Council was briefed on the proposed modifications at its March 18, 2014, workshop.
- The Planning and Zoning Commission held a Public Hearing at its April 8, 2014, meeting and unanimously recommended approval of the proposed revisions.

**PUBLIC HEARING**

Notice of the Public Hearing was published in the Coastal Bend Herald on March 20, 2014. The

proposed revisions were also distributed to the Developers Roundtable, which is comprised of the major homebuilders and developers in Portland, as well as the Corpus Christi Builders Association. There have been no comments regarding the proposed revisions.

### **STAFF ANALYSIS**

Staff analysis of the proposed text amendments is located in the attached commentary. Generally, the revisions are required to be in conformity with state law, in addressing current development trends, and clarify conflicting ordinances:

- The Permitted Use Table must be amended to conform to state law.
- The fencing ordinance requires clarification. There are several locations within the Code of Ordinances and Unified Development Ordinance that addresses fencing. This ordinance combines all requirements into one section.
  - In eliminating a conflict between the Code of Ordinances Chapter 4 and Section 707 of the UDO, Section 707.A has been modified to allow 36-inch high picket fences in the front yards of residential lots in OT-1 and OT-2. All other fencing is proposed to be prohibited in front yard areas.
  - Chain link fencing on nonresidential lots in OT-2 is addressed in Section 707.B.
  - Subsection F, G, and H are moved from the Code of Ordinances Chapter 4 to the UDO Section 707.
- The parking chart must be updated for clarification. Additionally, language is recommended to be added into the off-street parking section to require maintenance of all portions of off-street parking lots.
- An exterior lighting section has been proposed in order to protect light spillover onto residential lots abutting commercial developments, as well as to reduce glare onto adjacent roadways.

All existing construction that does not comply with these revisions will be grandfathered in as non-conforming. Any non-conformities will be required to meet current codes at such time when major structural modifications are made.

### **ATTACHMENTS**

- Proposed Ordinance No. 2087
- Unified Development Ordinance Revisions Staff Commentary
- Notice of Public Hearing

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### **RECOMMENDED ACTION**

Adopt a motion that approves the first reading of Ordinance No. 2087.



## **NOTICE OF PUBLIC HEARINGS**

Notice is hereby given that Public Hearings will be held before the Planning and Zoning Commission of the City of Portland on April 8, 2014 (Tuesday) and the City Council of the City of Portland on April 15, 2014 (Tuesday) in the Council Chambers of City Hall (1900 Billy G. Webb Drive - Daniel P. Moore Community Center Complex) at 7:00 p.m. on each date to solicit comments from citizens and other interested parties concerning possible Unified Development Ordinance text amendments. A general description of possible Unified Development Ordinance text amendments follows:

- Revisions to Section 406. Permitted Use Table.
- Revisions to Section 707. Fences.
- Revisions to Section 711. Off-Street Parking and Loading.
- Addition of Section 713. Exterior Lighting.
- Revisions to Section 1003. Defined Terms.

Any questions concerning this matter should be directed to Brian DeLatte, Director of Public Works and Development, at (361) 777-4601 or [brian.delatte@portlandtx.com](mailto:brian.delatte@portlandtx.com).

**City of Portland  
Unified Development Ordinance  
Proposed Text Amendments  
Staff Commentary  
April 15, 2014**

• **Sec. 406. Permitted Use Table.**

	Residential						Special			Nonresidential				
Use	R-6	R-7	R-8	R-8D	R-15	RMH	R-20	RST	OT-1	OT-2	P	C-R	C-G	I
<b>RESIDENTIAL</b>														
Community Home	SP	SP	SP	SP	SP	<u>P</u>	SP	SP	SP	P	SP	SP	SP	
<b>COMMERCIAL/RETAIL</b>														
Pawn Shop								SP		SP		SP	SP	<u>P</u>

*Staff comment: Community Homes must be permitted by right in all residential zoning districts per THRC Section 123.003. The applicable code is as follows:*

*(a) The use and operation of a community home that meets the qualifications imposed under this chapter is a use by right that is authorized in any district zoned as residential.*

*Pawn Shops must be permitted by right in at least one zoning district per LGC 211.0035. Additionally, pawn shops may not be regulated through a Special Use Permit process. Staff recommends allowing Pawn Shops by right in the "I" Industrial Zoning District and eliminating Special Use Permits in the other zoning districts. The applicable Local Government Code is as follows:*

*(b) For the purposes of zoning regulation and determination of zoning district boundaries, the governing body of a municipality shall designate pawnshops that have been licensed to transact business by the Consumer Credit Commissioner under Chapter 371, Finance Code, as a permitted use in one or more zoning classifications.*

*(c) The governing body of a municipality may not impose a specific use permit requirement or any requirement similar in effect to a specific use permit requirement on a pawnshop that has been licensed to transact business by the Consumer Credit Commissioner under Chapter 371, Finance Code.*

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- **Sec. 707. Fences.**

Fences, including but not limited to those constructed of masonry, wood, or chain link may be erected to a height not exceeding 8 feet and may be placed along the boundaries of the lot with the following restrictions.

~~A. In OT-1, Olde Town Residential, OT-2, Olde Town Mixed Use, R-6, Single Family Residential, R-7, Single Family Residential, R-8, Single Family Residential, R-8D, Two Family Residential and R-15, Townhouse Residential districts, fences shall not be erected of chain link nor in front yard areas nor in side yard areas where there is double frontage. Exceptions may be made for fences in side yard areas where there is double frontage, but only if all of the following conditions are met:~~

- ~~1. No fence shall be erected or maintained closer than five (5) feet to any side yard property line;~~
- ~~2. No fence shall exceed a height of four (4) feet; and~~
- ~~3. A ten (10) foot vision triangle created by an area using rear and side yard property lines shall be maintained.~~
- ~~4. The fence shall be eighty (80) percent transparent and be constructed of decorative wrought iron, aluminum, or vinyl (chain link, wire, or other similar materials shall be prohibited).~~

A. In OT-1, Olde Town Residential, OT-2, Olde Town Mixed Use, R-6, Single-Family Residential, R-7, Single-Family Residential, R-8, Single-Family Residential, R-8D, Two-Family Residential and R-15, Townhouse Residential districts, fences shall not be constructed in front yard areas, nor project beyond an adjoining lot's front building setback line. Residential dwellings in the Olde Town districts (OT-1 and OT-2) may erect a thirty-six (36) inch high picket fence in the front yard area.

B. Fences shall not be erected of chain link in OT-1, Olde Town Residential, on residential lots in OT-2, Olde Town Mixed Use, R-6, Single-Family Residential, R-7, Single-Family Residential, R-8, Single-Family Residential, R-8D, Two-Family Residential, and R-15, Townhouse Residential districts.

C. Fences shall not be erected in side yard areas where there is double frontage in the OT-1, Olde Town Residential, OT-2, Olde Town Mixed Use, R-6, Single-Family Residential, R-7, Single-Family Residential, R-8, Single-Family Residential, R-8D, Two-Family Residential and R-15, Townhouse Residential districts. Exceptions may be made for fences in side yard areas where there is double frontage, but only if all of the following conditions are met:

1. No fence shall be erected or maintained closer than five (5) feet to any side yard property line;
2. No fence shall exceed a height of four (4) feet; and

- 74 3. A ten (10) foot vision triangle created by an area using rear and side  
75 yard property lines shall be maintained.  
76 4. The fence shall be eighty (80) percent transparent and be constructed of  
77 decorative wrought iron, aluminum, or vinyl (chain link, wire, or other  
78 similar materials shall be prohibited).  
79

80 D. Multifamily residential and all nonresidential properties may erect a decorative fence  
81 made of wrought iron, masonry, or a combination of both, in the front yard area.

82 E. Fences on corner lots shall not be built higher than four (4) feet when located in the  
83 vision triangle defined in Chapter 10. Definitions. Fences permitted in front yard  
84 areas by this Section shall not negatively affect the view of traffic at the entrance or  
85 exit to the subject property or adjoining properties.

86 F. Prohibited materials. No person shall build and/or maintain any fence composed, in  
87 whole or in part, of:

- 88 1. Barbed wire or razor wire, except as regulated in this section;  
89 2. Welded or woven wire such as chicken wire, hog wire, stockade panels  
90 and similar agricultural wires;  
91 3. Used materials;  
92 4. An electric fence, except as regulated in this section;  
93 5. Galvanized sheet metal, corrugated metal, or corrugated fiberglass; or  
94 6. Materials not approved for exterior exposure.

95 G. Exceptions to prohibited materials.

- 96 1. On property used for agricultural purposes, provided that the fence is  
97 not otherwise prohibited by any other ordinance or law, a fence may be  
98 composed of barbed wire, welded wire or woven wire, or both and may  
99 include an electric fence if the electric fence charging device is  
100 approved by a nationally recognized testing laboratory.  
101 2. In a district zoned industrial or commercial, barbed wire may be used as  
102 a component of a fence provided that the fence is composed only in part  
103 of barbed wire and that portion of the fence is at least six (6) feet from  
104 the nearest grade. The barbed wire portion of the fence shall be a  
105 maximum height of three (3) feet vertically or horizontally from the  
106 main portion of the fence. The barbed wire portion shall consist of  
107 individual strands of wire placed parallel to the ground and shall not be  
108 placed in a coiled or wrapped position.  
109 3. In a residential zone, installation of electrically-charged fencing for the  
110 purpose of security, animal containment and other similar uses shall be  
111 in accordance with a nationally recognized testing agency. Upon  
112 installation such fencing shall be clearly identified with signage legible  
113 to each adjacent property owner and at each gate or section of fence

114 facing a street The signage shall be legible from a distance of five (5)  
115 feet and shall be properly maintained while fence is in use.

116 4. This section does not prohibit the use of corrugated metal material with  
117 a minimum twenty-six (26) gauge and one (1) inch corrugation when  
118 commercially designed and engineered as a fencing material as a  
119 component of a modular, prefabricated fence.

120 H. All fences required by this Ordinance shall be maintained in good repair.

121 1. All portions of fences that face a public area shall not be allowed to  
122 lean so that the fence's axis is more than ten (10) degrees out of  
123 perpendicular alignment with its base.

124 2. Fences shall be self supporting except that horizontal braces shall be  
125 allowed as long as the braces are mounted inside the property  
126 boundaries and are not visible from a public area.

127 3. Fences that face a public area shall not have missing, loose or broken  
128 pickets, slats or panels in a fence.

129 4. It shall be unlawful to allow symbols, writings and other graffiti to  
130 remain on a fence except for those which are permitted as signs under  
131 this Code or which pertain to the address or occupancy of a property.

132 I. All swimming pool enclosures shall comply with the International Swimming Pool  
133 and Spa Code, as adopted in Chapter 4, Article II, Section 4-11 of the Code of  
134 Ordinances.

135

136 *Staff comment: The fencing requirements in the UDO generally describe three*  
137 *prohibitions: fencing in front yards, fencing made of chain link, and fencing on double*  
138 *frontage lots (with limited exceptions). It is recommended that Subsection (A) be split*  
139 *into three separate subsections to add clarity. Additionally, City Staff recommends*  
140 *allowing chain link fencing on non-residential lots within the OT-2 Olde Town Mixed*  
141 *Use District. When chain link fencing was prohibited in the residential zoning districts*  
142 *during the February 2013 UDO revisions, it is believed that it was desired by City*  
143 *Council that commercial properties would still allow the construction of chain link*  
144 *fencing. Consequently, Subsection (B) has been appropriately modified. Finally, City*  
145 *Staff recommends combining the fencing regulations contained within the Code of*  
146 *Ordinances with those contained within the Unified Development Ordinance. This*  
147 *eliminates any potential discrepancies in the codes, including regulations governing*  
148 *picket fences on residential lots in OT-1 and OT-2.*

149

150

151 • **Sec. 711. Off-Street Parking and Loading**

152

C. *Parking Design Standards.*

153 1. An off-street parking space is a paved surface not in a street or alley and having a  
 154 minimum dimension of nine (9) by eighteen (18) feet, exclusive of driveways,  
 155 permanently reserved for the temporary storage of one automobile and connected  
 156 with a street or alley by paved driveway which affords unobstructed ingress and  
 157 egress to each space.

158 2. Minimum aisle widths shall be provided in accordance with the angle of parking  
 159 they serve. The same aisle width shall be used for either a single row or two rows of  
 160 head-in parking sharing an aisle. Where two-way aisles with non-perpendicular  
 161 opposite-facing stalls are used, the City shall determine the appropriate additional  
 162 aisle width necessary.

Parking Angle	Parking Module Width (Stall Plus Aisle)		Stall Length	Aisle Width
	Single-Loaded	Double-Loaded		
30° Parking			<u>19 feet</u>	12 feet
45° Parking	<u>31 feet</u>	<u>49 feet</u>	<u>19 feet</u>	14 feet
60° Parking	<u>36 feet</u>	<u>55 feet</u>	<u>20 feet</u>	20 feet
90° Parking	<u>44 feet</u>	<u>62 feet</u>	<u>18 feet</u>	24 feet

163  
 164 *Staff comment: The parking table must be updated to eliminate inconsistencies. Clarity is given*  
 165 *by adding a Stall Length column.*  
 166

167 • **Sec. 711. Off-Street Parking and Loading**

168 F. *Maintenance of Off-Street Parking* Lots, Driveways, Access Aisles, and Loading  
 169 Areas. All off-street parking lots, driveways, access aisles, and loading areas shall be  
 170 permanently maintained in safe, sound, usable condition. Minimum maintenance  
 171 standards follow:

172 1. All paved areas shall be free of potholes, standing water, mud, and litter.

173 2. Parking spaces shall be reflectively striped and, when reserved for handicapped  
 174 persons, properly signed.

175 3. Driveways, sidewalks, curbs, and storm sewer inlets shall be maintained in good  
 176 repair.

177 4. Parking lot lights shall be maintained in good repair and properly illuminate  
178 parking as well as loading areas.

179 5. Fire zones and other areas where parking is prohibited shall be properly  
180 designated by painted curbs and signs.

181 6. On-site traffic signs shall be maintained in good repair.

182 *Staff comment: Additional clarity is sought to require maintenance for all portions of*  
183 *private parking lots, not simply parking and loading areas.*

184 • **Sec. 713. Exterior Lighting.**

185

186 **A. Nonresidential and Multifamily Exterior Building Lighting.**

187

188 1. Exterior lighting shall be aimed and shielded to prevent glare.

189 2. Lots abutting residential dwellings or residential zoning districts shall use low-  
190 level lighting, as defined by the Illuminating Engineering Society of North  
191 America (IESNA), to minimize light visibility on adjoining properties.

192 3. Exterior lighting fixtures shall be full cut-off fixtures as defined by the  
193 Illuminating Engineering Society of North America (IESNA) in order to direct  
194 light downward.

195 4. Incandescent, fluorescent, color-corrected high-pressure sodium, or metal halide  
196 lighting are acceptable fixtures. The use of solar-powered lighting and LED  
197 lighting is encouraged where feasible. Exterior lighting installations shall include  
198 timers, dimmers, sensors, or photocell controllers that turn the light off during  
199 daylight hours or hours when lighting is not needed.

200 5. The following shall be exempt from this subsection:

201 a. Lighting or illumination required by the building code.

202 b. Holiday and temporary lighting.

203 c. Athletic field lighting.

204 d. Low voltage landscape lighting.

205 **B. Parking Lot Lighting.**

206 1. Parking lot lighting shall be aimed and shielded to prevent glare.

207 2. Lots abutting residential dwellings or residential zoning districts shall use low-  
208 level lighting and a maximum pole height of 12 feet to minimize light visibility  
209 on adjoining properties.

210 3. Lighting fixtures serving parking lots shall be full cut-off fixtures as defined by  
211 the Illuminating Engineering Society of North America (IESNA) in order to  
212 direct light downward.

213 4. Incandescent, fluorescent, color-corrected high-pressure sodium, or metal halide  
214 lighting are acceptable fixtures. The use of solar-powered lighting and LED  
215 lighting is encouraged where feasible. Exterior lighting installations shall include  
216 timers, dimmers, sensors, or photocell controllers that turn the light off during  
217 daylight hours or hours when lighting is not needed.

218  
219  
220 *Staff comment: As new commercial developments are constructed in proximity to*  
221 *residential areas, it is important to utilize lighting strategies that reduce spillover onto*  
222 *adjacent lots. Additionally, it is prudent as a matter of public safety to utilize lighting*  
223 *fixtures that reduce glare onto adjacent roadways.*

224  
225 • **Sec. 1003. Defined Terms.**

226 25. *Community Home.* A community-based residential home containing not more than 8  
227 6 disabled persons and 2 ~~non-resident supervisory personnel~~ supervisors that reside in  
228 the home and which otherwise meets the requirements of the Community Homes for  
229 Disabled Persons Location Act, Chapter 123-~~001~~, Texas Human Resources Code.

230 *Fence.* Any structure which exceeds twelve (12) inches in height above the nearest grade  
231 and which encloses, partitions or divides any yard. Planter boxes no taller than thirty  
232 six (36) inches are excluded. A picket fence is 36 tall with a horizontal top rail and  
233 bottom rail attached to fence posts, which are installed upright into the ground.  
234 Evenly spaced boards are affixed vertically to the rails.

**ORDINANCE NO. 2087**

**AN ORDINANCE ADOPTING REVISIONS TO THE UNIFIED DEVELOPMENT ORDINANCE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; ESTABLISHING A PENALTY FOR VIOLATIONS; PROVIDING AND ESTABLISHING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION**

**WHEREAS** zoning and subdivision regulations in the Unified Development Ordinance implement the Comprehensive Plan according to Section 211.004 of the Local Government Code; and,

**WHEREAS** the City of Portland updated the Unified Development Ordinance on February 5, 2013 (Ordinance No. 2065); and,

**WHEREAS** the Planning and Zoning Commission conducted a public hearing on April 8, 2014, to solicit comments concerning revisions to the Unified Development Ordinance; and,

**WHEREAS** the Planning and Zoning Commission, after considering and evaluating comments presented at the public hearing, recommended approval of Unified Development Ordinance revisions to the City Council on April 8, 2014; and,

**WHEREAS** the City Council conducted public hearing on April 15, 2014, to solicit comments concerning revisions to the Unified Development Ordinance; and,

**WHEREAS** the City Council deliberated approval of Unified Development Ordinance revisions on April 15, 2014, and has found that the approval of Unified Development Ordinance revisions will promote the health, safety, and welfare of Portland residents,

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:**

**SECTION 1:** Line Items “Community Home” and “Pawn Shop”, Section 406, Chapter 4, Appendix A of the Code of Ordinances is hereby amended to read as follows:

	Residential							Special			Nonresidential			
Use	R-6	R-7	R-8	R-8D	R-15	RMH	R-20	RST	OT-1	OT-2	P	C-R	C-G	I
<b>RESIDENTIAL</b>														
Community Home	SP	SP	SP	SP	SP	<u>P</u>	SP	SP	SP	P	SP	SP	SP	
<b>COMMERCIAL/RETAIL</b>														
Pawn Shop								SP		SP		SP	SP	<u>P</u>

39  
40  
41 **SECTION 2:** Section 707, Chapter 7, Appendix A of the Code of Ordinances is hereby  
42 amended to read as follows:  
43

44 Fences, including but not limited to those constructed of masonry, wood, or chain link  
45 may be erected to a height not exceeding 8 feet and may be placed along the boundaries  
46 of the lot with the following restrictions.

47 ~~A. In OT-1, Olde Town Residential, OT-2, Olde Town Mixed Use, R-6, Single-Family~~  
48 ~~Residential, R-7, Single-Family Residential, R-8, Single-Family Residential, R-8D,~~  
49 ~~Two-Family Residential and R-15, Townhouse Residential districts, fences shall not~~  
50 ~~be erected of chain link nor in front yard areas nor in side yard areas where there is~~  
51 ~~double frontage. Exceptions may be made for fences in side yard areas where there is~~  
52 ~~double frontage, but only if all of the following conditions are met:~~

- 53 ~~1. No fence shall be erected or maintained closer than five (5) feet to any~~  
54 ~~side yard property line;~~
- 55 ~~2. No fence shall exceed a height of four (4) feet; and~~
- 56 ~~3. A ten (10) foot vision triangle created by an area using rear and side~~  
57 ~~yard property lines shall be maintained.~~
- 58 ~~4. The fence shall be eighty (80) percent transparent and be constructed of~~  
59 ~~decorative wrought iron, aluminum, or vinyl (chain link, wire, or other~~  
60 ~~similar materials shall be prohibited).~~

61  
62 A. In OT-1, Olde Town Residential, OT-2, Olde Town Mixed Use, R-6, Single-Family  
63 Residential, R-7, Single-Family Residential, R-8, Single-Family Residential, R-8D,  
64 Two-Family Residential and R-15, Townhouse Residential districts, fences shall not  
65 be constructed in front yard areas, nor project beyond an adjoining lot's front building  
66 setback line. Residential dwellings in the Olde Town districts (OT-1 and OT-2) may  
67 erect a thirty-six (36) inch high picket fence in the front yard area.

68 B. Fences shall not be erected of chain link in OT-1, Olde Town Residential, on  
69 residential lots in OT-2, Olde Town Mixed Use, R-6, Single-Family Residential, R-7,  
70 Single-Family Residential, R-8, Single-Family Residential, R-8D, Two-Family  
71 Residential, and R-15, Townhouse Residential districts.

72 C. Fences shall not be erected in side yard areas where there is double frontage in the  
73 OT-1, Olde Town Residential, OT-2, Olde Town Mixed Use, R-6, Single-Family  
74 Residential, R-7, Single-Family Residential, R-8, Single-Family Residential, R-8D,  
75 Two-Family Residential and R-15, Townhouse Residential districts. Exceptions may  
76 be made for fences in side yard areas where there is double frontage, but only if all of  
77 the following conditions are met:

- 78 1. No fence shall be erected or maintained closer than five (5) feet to any  
79 side yard property line;
- 80 2. No fence shall exceed a height of four (4) feet; and

- 81 3. A ten (10) foot vision triangle created by an area using rear and side  
82 yard property lines shall be maintained.  
83 4. The fence shall be eighty (80) percent transparent and be constructed of  
84 decorative wrought iron, aluminum, or vinyl (chain link, wire, or other  
85 similar materials shall be prohibited).  
86

87 D. Multifamily residential and all nonresidential properties may erect a decorative fence  
88 made of wrought iron, masonry, or a combination of both, in the front yard area.

89 E. Fences on corner lots shall not be built higher than four (4) feet when located in the  
90 vision triangle defined in Chapter 10. Definitions. Fences permitted ~~in front yard~~  
91 ~~areas~~ by this Section shall not negatively affect the view of traffic at the entrance or  
92 exit to the subject property or adjoining properties.

93 F. Prohibited materials. No person shall build and/or maintain any fence composed, in  
94 whole or in part, of:

- 95 1. Barbed wire or razor wire, except as regulated in this section;  
96 2. Welded or woven wire such as chicken wire, hog wire, stockade panels  
97 and similar agricultural wires;  
98 3. Used materials;  
99 4. An electric fence, except as regulated in this section;  
100 5. Galvanized sheet metal, corrugated metal, or corrugated fiberglass; or  
101 6. Materials not approved for exterior exposure.

102 G. Exceptions to prohibited materials.

- 103 1. On property used for agricultural purposes, provided that the fence is  
104 not otherwise prohibited by any other ordinance or law, a fence may be  
105 composed of barbed wire, welded wire or woven wire, or both and may  
106 include an electric fence if the electric fence charging device is  
107 approved by a nationally recognized testing laboratory.  
108 2. In a district zoned industrial or commercial, barbed wire may be used as  
109 a component of a fence provided that the fence is composed only in part  
110 of barbed wire and that portion of the fence is at least six (6) feet from  
111 the nearest grade. The barbed wire portion of the fence shall be a  
112 maximum height of three (3) feet vertically or horizontally from the  
113 main portion of the fence. The barbed wire portion shall consist of  
114 individual strands of wire placed parallel to the ground and shall not be  
115 placed in a coiled or wrapped position.  
116 3. In a residential zone, installation of electrically-charged fencing for the  
117 purpose of security, animal containment and other similar uses shall be  
118 in accordance with a nationally recognized testing agency. Upon  
119 installation such fencing shall be clearly identified with signage legible  
120 to each adjacent property owner and at each gate or section of fence

- 121 facing a street The signage shall be legible from a distance of five (5)  
 122 feet and shall be properly maintained while fence is in use.  
 123 4. This section does not prohibit the use of corrugated metal material with  
 124 a minimum twenty-six (26) gauge and one (1) inch corrugation when  
 125 commercially designed and engineered as a fencing material as a  
 126 component of a modular, prefabricated fence.
- H. All fences required by this Ordinance shall be maintained in good repair.
- 127 1. All portions of fences that face a public area shall not be allowed to  
 128 lean so that the fence's axis is more than ten (10) degrees out of  
 129 perpendicular alignment with its base.
  - 130 2. Fences shall be self supporting except that horizontal braces shall be  
 131 allowed as long as the braces are mounted inside the property  
 132 boundaries and are not visible from a public area.
  - 133 3. Fences that face a public area shall not have missing, loose or broken  
 134 pickets, slats or panels in a fence.
  - 135 4. It shall be unlawful to allow symbols, writings and other graffiti to  
 136 remain on a fence except for those which are permitted as signs under  
 137 this Code or which pertain to the address or occupancy of a property.
- I. All swimming pool enclosures shall comply with the International Swimming Pool  
 140 and Spa Code, as adopted in Chapter 4, Article II, Section 4-11 of the Code of  
 141 Ordinances.

142  
 143 **SECTION 3:** Subsection C, Section 711, Chapter 7, Appendix A of the Code of  
 144 Ordinances is hereby amended to read as follows:

145  
 146 *C. Parking Design Standards.*

- 147 1. An off-street parking space is a paved surface not in a street or alley and having a  
 148 minimum dimension of nine (9) by eighteen (18) feet, exclusive of driveways,  
 149 permanently reserved for the temporary storage of one automobile and connected  
 150 with a street or alley by paved driveway which affords unobstructed ingress and  
 151 egress to each space.
- 152 2. Minimum aisle widths shall be provided in accordance with the angle of parking  
 153 they serve. The same aisle width shall be used for either a single row or two rows of  
 154 head-in parking sharing an aisle. Where two-way aisles with non-perpendicular  
 155 opposite-facing stalls are used, the City shall determine the appropriate additional  
 156 aisle width necessary.

	<u>Parking Module Width (Stall Plus Aisle)</u>			
Parking Angle	<u>Single Loaded</u>	<u>Double Loaded</u>	<u>Stall Length</u>	Aisle Width

30° Parking			<u>19 feet</u>	12 feet
45° Parking	<u>31 feet</u>	<u>49 feet</u>	<u>19 feet</u>	14 feet
60° Parking	<u>36 feet</u>	<u>55 feet</u>	<u>20 feet</u>	20 feet
90° Parking	<u>44 feet</u>	<u>62 feet</u>	<u>18 feet</u>	24 feet

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**SECTION 4:** Subsection F, Section 711, Chapter 7, Appendix A of the Code of Ordinances is hereby amended to read as follows:

*F. Maintenance of Off-Street Parking Lots, Driveways, Access Aisles, and Loading Areas.*

All off-street parking lots, driveways, access aisles, and loading areas shall be permanently maintained in safe, sound, usable condition. Minimum maintenance standards follow:

1. All paved areas shall be free of potholes, standing water, mud, and litter.
2. Parking spaces shall be reflectively striped and, when reserved for handicapped persons, properly signed.
3. Driveways, sidewalks, curbs, and storm sewer inlets shall be maintained in good repair.
4. Parking lot lights shall be maintained in good repair and properly illuminate parking as well as loading areas.
5. Fire zones and other areas where parking is prohibited shall be properly designated by painted curbs and signs.
6. On-site traffic signs shall be maintained in good repair.

**SECTION 5:** Section 713. Exterior Lighting., Chapter 7, Appendix A of the Code of Ordinances is hereby created to read as follows:

**A. Nonresidential and Multifamily Exterior Building Lighting.**

1. Exterior lighting shall be aimed and shielded to prevent glare.
2. Lots abutting residential dwellings or residential zoning districts shall use low-level lighting, as defined by the Illuminating Engineering Society of North America (IESNA), to minimize light visibility on adjoining properties.
3. Exterior lighting fixtures shall be full cut-off fixtures as defined by the Illuminating Engineering Society of North America (IESNA) in order to direct light downward.
4. Incandescent, fluorescent, color-corrected high-pressure sodium, or metal halide lighting are acceptable fixtures. The use of solar-powered lighting and LED lighting is encouraged where feasible. Exterior lighting installations shall include timers, dimmers, sensors, or photocell controllers that turn the light off during daylight hours or hours when lighting is not needed.

- 195 5. The following shall be exempt from this subsection:  
196 a. Lighting or illumination required by the building code.  
197 b. Holiday and temporary lighting.  
198 c. Athletic field lighting.  
199 d. Low voltage landscape lighting.

200 B. Parking Lot Lighting.

- 201 1. Parking lot lighting shall be aimed and shielded to prevent glare.  
202 2. Lots abutting residential dwellings or residential zoning districts shall use low-  
203 level lighting and a maximum pole height of 12 feet to minimize light visibility  
204 on adjoining properties.  
205 3. Lighting fixtures serving parking lots shall be full cut-off fixtures as defined by  
206 the Illuminating Engineering Society of North America (IESNA) in order to  
207 direct light downward.  
208 4. Incandescent, fluorescent, color-corrected high-pressure sodium, or metal halide  
209 lighting are acceptable fixtures. The use of solar-powered lighting and LED  
210 lighting is encouraged where feasible. Exterior lighting installations shall include  
211 timers, dimmers, sensors, or photocell controllers that turn the light off during  
212 daylight hours or hours when lighting is not needed.

213  
214 **SECTION 6:** Section 1003, Chapter 10, Appendix A of the Code of Ordinances is  
215 hereby amended to read as follows:  
216

- 217 25. *Community Home.* A community-based residential home containing not more than 8  
218 6 disabled persons and 2 ~~non-resident supervisory personnel~~ supervisors that reside in  
219 the home and which otherwise meets the requirements of the Community Homes for  
220 Disabled Persons Location Act, Chapter 123-~~001~~, Texas Human Resources Code.  
221

222 *Fence.* Any structure which exceeds twelve (12) inches in height above the nearest grade  
223 and which encloses, partitions or divides any. Planter boxes no taller than thirty six  
224 (36) inches are excluded. A picket fence is 36 tall with a horizontal top rail and  
225 bottom rail attached to fence posts, which are installed upright into the ground.  
226 Evenly spaced boards are affixed vertically to the rails.  
227

228  
229 **SECTION 7:** Section 4-2, Article I, Chapter 4 of the Code of Ordinances is hereby  
230 repealed and replaced as follows:  
231

- 232 (a) All fences shall be constructed and maintained in accordance with Unified  
233 Development Ordinance Section 707. Fences.  
234

235 **SECTION 8:** If any provision, section, clause or phrase of this Ordinance, or the  
236 application of same to any person or set of circumstances is, for any reason held to be  
237 unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance shall  
238 not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no

239 portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by  
240 reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance  
241 are declared severable for that purpose.  
242

243 **SECTION 9:** Any previously adopted ordinance, resolution, rule, regulation or policy in  
244 conflict with this Ordinance is hereby repealed.  
245

246 **SECTION 10:** Any person who violates this Ordinance shall be guilty of a misdemeanor  
247 and, upon conviction thereof, shall be subject to a fine not exceeding five hundred dollars  
248 (\$500.00). Each and every day that a violation of this Ordinance occurs shall constitute a  
249 separate offense.  
250

251 **SECTION 11:** This Ordinance shall be published after second reading hereof by  
252 publishing the caption thereof in the official newspaper with a statement the public may view the  
253 Ordinance in the Office of the City Secretary. This Ordinance shall be effective from and after  
254 the publication provided herein.  
255

256 **PASSED** and **APPROVED** on second reading this \_\_\_ day of \_\_\_\_\_ 2014.  
257

258 **CITY OF PORTLAND**  
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263 \_\_\_\_\_  
264 **David Krebs**  
265 **Mayor**  
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268 **ATTEST:**  
269

270  
271 \_\_\_\_\_  
272 **Annette Hall**  
273 **City Secretary**

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<b>AGENDA TITLE</b>	<b><u>ORDINANCE NO. 2088 – AMENDING CURRENT FISCAL YEAR BUDGET:</u></b> THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2088 WHICH AMENDS THE 2013-2014 FISCAL YEAR BUDGET.
<b>MEETING DATE</b>	4/15/2014
<b>DEPARTMENT</b>	Finance
<b>SUBMITTED BY</b>	Michel Sorrell, Finance Director

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### **EXECUTIVE SUMMARY**

Developing a budget is based on forecasting and experience and initially not all information may be available or known. Over the course of the budget year, information comes in that clarifies, or realigns, forecasted information or sheds light on new items that may affect the operating budget. The mid-year adjustment to the 2014 Budget recognizes and incorporates new and updated information and material changes in operations.

### **PRIOR ACTIONS OR REVIEWS**

The City Council adopted Ordinance No. 2075, a fund level budget ending September 30, 2014, on September 3, 2013 after a second (final) reading.

### **DETAILS / STAFF ANALYSIS**

The mid-year adjustment includes changes to revenues for increases or decreases as needed. An increase in sales tax by 2.5% will adjust revenues in three funds upward. The mid-year adjustment also incorporates the budgeted expenses in each of the five funds to account for the implementation of the compensation structure and across the board increase, and to reduce operations costs related to the change in funding of capital improvements.

### **ALTERNATIVES CONSIDERED**

The alternative would be not to do a mid-year budget amendment. That action does not properly reflect changes in information and resulting operations within the budget. Performing a mid-year adjustment produces a more accurate and reliable operations budget.

### **FINANCIAL IMPACT**

The following table shows original budgets, increases and (decreases), amended totals and change in fund reserves. The results depict a more accurate reflection of operating budgets if a mid-year amendment is adopted.

	<u>Total</u>	<u>Total</u>	<u>(Decrease)</u>	<u>Fund Reserves</u>
<b>General Fund</b>				
Revenues	\$ 10,586,553	\$ 10,592,626	\$ 6,073	
Expenditures	\$ 10,583,404	\$ 10,585,888	\$ 2,484	\$ 6,738
<b>Water/Wastewater Fund</b>				
Revenues	\$ 6,999,714	\$ 6,714,967	\$ (284,747)	
Expenditures	\$ 6,916,680	\$ 6,638,412	\$ (285,768)	\$ 76,555
<b>Debt Service Fund</b>				
Revenues	\$ 1,203,385	\$ 1,218,385	\$ 15,000	
Expenditures	\$ 1,182,064	\$ 1,197,064	\$ 15,000	None
<b>4B Economic Development Sales Tax Fund</b>				
Revenues	\$ 1,085,500	\$ 1,081,375	\$ (4,125)	
Expenditures	\$ 751,721	\$ 731,621	\$ (20,100)	\$ 349,754
<b>Restricted Use Fund</b>				
Revenues	\$ 996,350	\$ 536,350	\$ (460,000)	
Expenditures	\$ 852,826	\$ 406,945	\$ (445,881)	\$ 129,405
<b>Venue Tax Fund</b>				
Revenues	\$ 1,209,350	\$ 1,236,225	\$ 26,875	
Expenditures	\$ 1,053,344	\$ 1,067,908	\$ 14,564	\$ 168,317

**ATTACHMENTS**

Budget Amendment Tables by Fund  
Proposed Ordinance No. 2088

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**RECOMMENDED ACTION**

Motion to approve first reading of Ordinance No. 2088 amending the FY 2014 budget ending September 30, 2014.

**ORDINANCE NO. 2088**

**AN ORDINANCE AMENDING AND ADJUSTING ORDINANCE NO. 2075 PASSED ON THE 3rd OF SEPTEMBER 2013, AMENDING THE FUND LEVEL BUDGET FOR THE CITY OF PORTLAND FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014, AND MAKING SUPPLEMENTAL APPROPRIATIONS AND ADJUSTMENTS FOR SAID FISCAL YEAR; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE; AND AN EFFECTIVE DATE THEREOF.**

WHEREAS, during the fiscal year of the City of Portland ending the 30th day of September 2014, the City Manager has indicated to the City Council that there are amendments and adjustments necessary to the present Budget adopted by Ordinance 2075 passed on the 3rd day of September 2013, and

WHEREAS, no previous amendment to the FY2014 Budget has been presented,

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS, AS FOLLOWS, TO-WIT:**

**SECTION 1:** That the attached amendments and adjustments shall be made to the Budget for the fiscal year of the City of Portland ending the 30th day of September, 2014.

**SECTION 2:** That this Ordinance repeals all ordinances in conflict herewith.

**SECTION 3:** That this Ordinance shall be in full force and effect from and after the date of its adoption, approval, and required publication of its caption.

Duly approved by the City Council of the City of Portland, Texas on the first reading, April 15, 2014.

Duly approved by the City Council of the City of Portland, Texas on the second and final reading, May 6, 2014.

\_\_\_\_\_  
David R. Krebs, Mayor

ATTEST:

\_\_\_\_\_  
Annette Hall,  
City Secretary

**Budget Amendment #1**  
**General Fund**  
**FY2014**

<b>Revenues</b>	<u>Original</u>	<u>Increase (Decrease)</u>	<u>Amended Total</u>
Sales Tax Collections	\$ 2,150,000	\$ 53,750	\$ 2,203,750
Fire School Fees -CPR	-	2,500	2,500
Building Permits	280,000	(35,000)	245,000
Adm Fee - Work W/O Permit	-	3,500	3,500
Low Mowing - Release of Lien	2,000	3,000	5,000
Zoning & Platting Fees	15,000	7,500	22,500
Youth Programs	5,000	6,000	11,000
Credit Card Rebates	-	500	500
Interest-CDARS	4,600	2,000	6,600
Sale of Depreciated Assets	100,000	(40,000)	60,000
Law Enforcement Ed./Standard	-	2,323	2,323
Drawdown Fund Balance	165,940		165,940
All other Revenues	7,864,013	-	7,864,013
	<hr/>		
<b>Total Revenues</b>	<b>\$ 10,586,553</b>	<b>\$ 6,073</b>	<b>\$ 10,592,626</b>
<b>Expenditures by Category</b>			
<u>Personnel Costs</u>			
One-time pay increase, net increase	7,065,895	6,641	7,072,536
New Certification Requirements - PD		2,100	2,100
<u>Operations</u>	1,728,850	3,334	1,732,184
<u>Repairs &amp; Maintenance</u>	740,506	-	740,506
<u>Contract Services</u>	435,750	(4,753)	430,997
<u>Capital Outlay</u>	419,128	(8,938)	410,190
<u>Other</u>	193,275	4,100	197,375
	<hr/>		
<b>Total Expenditure Budget</b>	<b>\$ 10,583,404</b>	<b>\$ 2,484</b>	<b>\$ 10,585,888</b>
<b>Excess (Deficiency) Revenues over Expenditures</b>	3,149	3,589	6,738

**Budget Amendment #1  
Water/Wastewater Fund  
FY2014**

<b>Revenues</b>	Original	Increase (Decrease)	Amended Total
Water Sales	\$ 3,100,000		\$ 3,100,000
Water Connection Charges	40,000	14,000	54,000
Public Reimb - Wtr Util Mt	-	1,253	1,253
Sewer Service Charges	2,772,000		2,772,000
Sewer Connection Charges	30,000		30,000
Contribution to General Fund (Street Sweeper)	-		-
Drawdown of Fund Balance	925,000		
Remove SCADA Paid w/ Excess Bond Proceeds		(300,000)	625,000
All other Revenues	132,714		132,714
	<hr/>		<hr/>
<b>Total Revenues</b>	<b>\$ 6,999,714</b>	<b>\$ (284,747)</b>	<b>\$ 6,714,967</b>
	<hr/>		<hr/>
<b>Expenditures</b>			
Approved Budget, total	6,916,680		6,916,680
Changes to Approved Budget:			
<u>Personnel Costs</u>			
Approved Pay Plan Increase		4,132	4,132
<u>Operations/Utilities</u>			
WWTP - State Permit	18,000	2,100	20,100
<u>Capital Outlay</u>			
Collection - Equipment (Street Sweeper)	7,500	(7,500)	-
Collection - Lift Station Recon/Repair	-	7,000	7,000
Collection-Sewer System Improv (SCADA)	300,000	(300,000)	
<u>Other</u>			
Increase Attorney Fees & Legal	2,500	2,500	5,000
Increase Consultant Services	4,000	6,000	10,000
Transfer Out-Debt Service (Street Sweeper)	-	7,500	7,500
	<hr/>		<hr/>
<b>Total Expenditure Budget</b>	<b>\$ 6,916,680</b>	<b>\$ (278,268)</b>	<b>\$ 6,638,412</b>
	<hr/>		<hr/>
<b>Excess (Deficiency) Revenues over Expenditures</b>	<b>83,034</b>	<b>(6,479)</b>	<b>76,555</b>

**Budget Amendment #1  
General Obligation Debt Service Fund  
FY2014**

<b>Revenues</b>	Original	Increase (Decrease)	Amended Total
Property Tax Collections - current year	\$ 1,124,642		\$ 1,124,642
Transfer In - Water/Wastewater (Street Sweeper)		7,500	7,500
Transfer In-Drainage (Street Sweeper)		7,500	7,500
All other Revenues	<u>78,743</u>		<u>78,743</u>
<b>Total Revenues</b>	<b>\$ 1,203,385</b>	<b>\$ 15,000</b>	<b>\$ 1,218,385</b>
 <b>Expenditures</b>			
Approved Budget, total	1,182,064		1,182,064
Changes to Approved Budget:			
<u>Capital Outlay</u>			
Principal - Lease/Purchase (Street Sweeper-W/WW)		7,500	7,500
Principal - Lease/Purchase (Street Sweeper-Drainage)		<u>7,500</u>	<u>7,500</u>
<b>Total Expenditure Budget</b>	<b>\$ 1,182,064</b>	<b>\$ 15,000</b>	<b>\$ 1,197,064</b>
<b>Excess (Deficiency) Revenues over Expenditures</b>	<b>21,321</b>	<b>-</b>	<b>21,321</b>

**Budget Amendment #1  
4B Sales Tax Fund  
FY2014**

<b>Revenues</b>	Original	Increase (Decrease)	Amended Total
Sales Tax Collections	\$ 1,050,000	\$ 26,875	\$ 1,076,875
Drawdown (Community Center AV upgrade)	35,000	(35,000)	-
All other Revenues	<u>500</u>	<u>4,000</u>	<u>4,500</u>
<b>Total Revenues</b>	<b>\$ 1,085,500</b>	<b>\$ (4,125)</b>	<b>\$ 1,081,375</b>
 <b>Expenditures</b>			
Approved Budget, total	751,721		751,721
Changes to Approved Budget:			
<u>Capital Outlay</u>			
Community Center AV upgrade		(35,000)	(35,000)
Painting of Interior/Exterior Columns-Community Ctr		<u>14,900</u>	<u>14,900</u>
<b>Total Expenditure Budget</b>	<b>\$ 751,721</b>	<b>\$ (20,100)</b>	<b>\$ 731,621</b>
<b>Excess (Deficiency) Revenues over Expenditures</b>	<b>333,779</b>	<b>15,975</b>	<b>349,754</b>

**Budget Amendment #1  
Restricted Use Fund  
FY2014**

<b>Revenues</b>	Original	Increase (Decrease)	Amended Total
Hotel Occupancy Tax	\$ 380,000		\$ 380,000
Drawdown - Hotel Occupancy Reserve			
Drawdown - AV Upgrade Community Center	35,000	(35,000)	-
Drawdown - Reduce R.O.W. Bridge	100,000	(75,000)	25,000
Drawdown - Veteran's Memorial	300,000	(200,000)	100,000
Drawdown - Indian Point Pier	150,000	(150,000)	-
All other Revenues	31,350		31,350
	<hr/>		<hr/>
<b>Total Revenues</b>	<b>\$ 996,350</b>	<b>\$ (460,000)</b>	<b>\$ 536,350</b>
<b>Expenditures</b>			
Approved Budget, total	852,826		852,826
Changes to Approved Budget:			
<u>Personnel Costs</u>			
One -time pay increase, net increase	42,596	5,219	47,815
<u>Capital Outlay</u>			
HOT Cap Outlay@ Comm - AV Upgrade	35,000	(35,000)	-
Transfer to Venue Tax Const - ROW Bridge	100,000	(75,000)	25,000
HOT Cap Outlay@ Comm - Vet Mem	300,000	(200,000)	100,000
Indian Point Pier Preservation	150,000	(150,000)	-
Muni-Court Business Computer Systems-Ticket Writers	-	8,900	8,900
	<hr/>		<hr/>
<b>Total Expenditure Budget</b>	<b>\$ 852,826</b>	<b>\$ (445,881)</b>	<b>\$ 406,945</b>
<b>Excess (Deficiency) Revenues over Expenditures</b>	<b>143,524</b>	<b>(14,119)</b>	<b>129,405</b>

**Budget Amendment #1  
Venue Tax Fund  
FY2014**

	<b>Revenues</b>	Original	Increase (Decrease)	Amended Total
Sales Tax Collections		\$ 1,050,000	\$ 26,875	\$ 1,076,875
All other Revenues		159,350		159,350
	<b>Total Revenues</b>	<b>\$ 1,209,350</b>	<b>\$ 26,875</b>	<b>\$ 1,236,225</b>
	<b>Expenditures</b>			
Approved Budget, total		1,053,344		1,053,344
Changes to Approved Budget:				
<u>Personnel Costs</u>				
Approved Pay Plan Increase			64	64
<u>Operations &amp; Maintenance</u>				
Utilities-Gas		6,500	9,500	16,000
<u>Other</u>				
Increase Principal - Refinanced 2003 Sales Tax Bonds		175,000	5,000	180,000
	<b>Total Expenditure Budget</b>	<b>\$ 1,053,344</b>	<b>\$ 14,564</b>	<b>\$ 1,067,908</b>
<i>Excess (Deficiency) Revenues over Expenditures</i>		<i>156,006</i>	<i>12,311</i>	<i>168,317</i>

**AGENDA TITLE**      **RESOLUTION NO. 680 – SUSPENDING IMPLEMENTATION OF THE CENTERPOINT ENERGY GAS RELIABILITY INFRASTRUCTURE PROGRAM SURCHARGE:**

THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 680 WHICH SUSPENDS IMPLEMENTATION OF THE CENTERPOINT ENERGY GAS RELIABILITY INFRASTRUCTURE SURCHARGE AND AUTHORIZES ORGANIZED INQUIRY AS WELL AS OPPOSITION.

**MEETING DATE**      4/15/2014

**DEPARTMENT**      Finance

**SUBMITTED BY**      Michel Sorrell, Finance Director

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**EXECUTIVE SUMMARY**

On March 31, 2014 CenterPoint Energy submitted a statement for the purpose of establishing a gas reliability infrastructure program (GRIP) interim rate adjustment effective May 30, 2014. The Railroad Commission of Texas authorizes cities to implement a 45 day suspension of rate increases in order to permit adequate time to review the proposed changes and to establish reasonable rates.

**PRIOR ACTIONS OR REVIEWS**

City Council has approved prior resolutions suspending CenterPoint's rate increase including, Resolution No. 665 approved April 16, 2013 and Resolution No. 650 approved April 17, 2012.

**DETAILS / STAFF ANALYSIS**

Resolution No. 680 allows the City to suspend the proposed rate adjustment for 45 days and allowing the City time to adequately investigate the sufficiency of the GRIP Rate Increase filing, review the proposed increases, analyze all necessary information, and to take appropriate action related to the proposed increases.

Resolution No. 680 also authorizes the City to join the Steering Committee of Cities Served by CenterPoint and to hire and direct legal counsel and consultants to negotiate with the company and make recommendations.

**ALTERNATIVES CONSIDERED**

The alternative would be to not approve a resolution suspending the increase and allow the increase to go forward immediately.

**FINANCIAL IMPACT**

If the CenterPoint Energy 2014 Annual GRIP Adjustment is not suspended there would be an increase in rates effective May 30, 2014 as shown in the following table:

<b><u>Rate Schedules</u></b>	<b><u>Current Base Charge</u></b>	<b><u>2014 Interim Adjustment</u></b>	<b><u>Adjusted Charge</u></b>
Residential	\$16.89 Per customer Per month	\$1.00 Per customer Per month	\$17.89 Per customer Per month
General Service Small Volume	\$25.93 Per customer Per month	\$2.03 Per customer Per month	\$27.96 Per customer Per month
General Service Large Volume	\$135.55 Per customer Per month	\$12.54 Per customer Per month	\$148.09 Per customer Per month

**ATTACHMENTS**

Proposed Resolution No. 680

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**RECOMMENDED ACTION**

Motion to approve Resolution No. 680 which suspends implementation of the CenterPoint Energy Gas Reliability Infrastructure Surcharge and authorizes organized inquiry as well as opposition.

## **RESOLUTION NO. 680**

**A RESOLUTION BY THE CITY OF PORTLAND, TEXAS SUSPENDING THE MAY 30, 2014, EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS SOUTH TEXAS TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2014; AUTHORIZING PARTICIPATION IN THE STEERING COMMITTEE FOR A REVIEW AND INQUIRY INTO THE SUFFICIENCY OF THE FILING AND THE BASIS AND REASONABLENESS OF THE PROPOSED RATE ADJUSTMENTS; REQUIRING REIMBURSEMENT OF REASONABLE LEGAL AND CONSULTANT EXPENSES; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.**

**WHEREAS**, the City of Portland, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas South Texas Division (“CenterPoint” or “Company”); and a regulatory authority with an interest in the rates and charges of CenterPoint; and

**WHEREAS**, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on or about March 31, 2014, proposing to implement interim rate adjustments (“GRIP rate increases”), pursuant to Texas Utilities Code § 104.301, on all customers served by CenterPoint, effective May 30, 2014; and

**WHEREAS**, the sufficiency of the filing by CenterPoint and its compliance with statutory mandates is in question and needs to be determined; and

**WHEREAS**, ratepayers of CenterPoint, including the City and its residents, will be adversely impacted by the proposed GRIP rate increases; and

**WHEREAS**, the City and its residents could benefit from coordination with Steering Committee in a review of the reasonableness of the proposed GRIP rate increases and joint participation in any proceedings at the Railroad Commission related to the proposed GRIP rate increases; and

**WHEREAS**, the reasonable costs associated with the participation of Cities in this rate proceeding are reimbursable from CenterPoint;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS, THAT:**

**THAT** the effective date of May 30, 2014, of the GRIP rate increases proposed by CenterPoint is hereby suspended for 45 days, the maximum period allowed by law, to permit adequate time to investigate the sufficiency of the GRIP Rate Increase filing, review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

**THAT** the City is authorized to cooperate with Steering Committee to hire and direct legal counsel and consultants, to negotiate with the Company, to make recommendations to the

City regarding the proposed GRIP rate increases, and to direct any administrative proceedings or litigation associated with the proposed GRIP rate increases.

**THAT** CenterPoint shall promptly reimburse the City's reasonable costs associated with the City's activities related to the proposed GRIP rate increases.

**THAT** a copy of this Resolution shall be sent to CenterPoint, care of the local representative, and to Thomas Brocato, legal counsel to the Steering Committee, at Lloyd Gosselink, 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

**PASSED AND APPROVED** this 15th day of April 2014.

**EXECUTED:**

**BY:** \_\_\_\_\_  
**David Krebs**  
**Mayor**

**ATTEST:**

\_\_\_\_\_  
**Annette Hall**  
**City Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Hal George**  
**City Attorney**



STAFF  
WEEKLY  
REPORTS

# Portland Fire Department

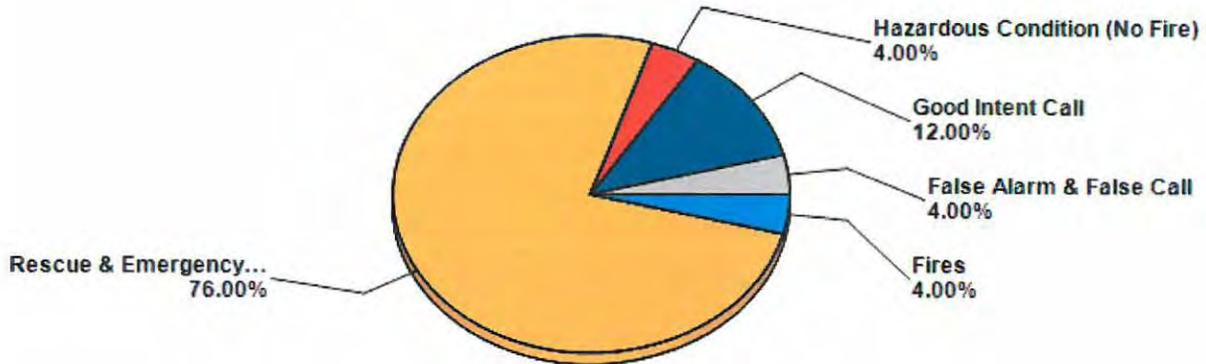
Portland, TX

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## Breakdown by Major Incident Types for Date Range

Start Date: 03/31/2014 | End Date: 04/06/2014



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	4.00%
Rescue & Emergency Medical Service	19	76.00%
Hazardous Condition (No Fire)	1	4.00%
Good Intent Call	3	12.00%
False Alarm & False Call	1	4.00%
<b>TOTAL</b>	<b>25</b>	<b>100.00%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
151 - Outside rubbish, trash or waste fire	1	4.00%
311 - Medical assist, assist EMS crew	10	40.00%
321 - EMS call, excluding vehicle accident with injury	9	36.00%
444 - Power line down	1	4.00%
611 - Dispatched & cancelled en route	2	8.00%
651 - Smoke scare, odor of smoke	1	4.00%
743 - Smoke detector activation, no fire - unintentional	1	4.00%
<b>TOTAL INCIDENTS:</b>	<b>25</b>	<b>100.00%</b>

CPR Class conducted at Community Center  
 CPR Hands Only Instruction at the Library and Community Center  
 Annual Physical Agility Testing

**Average Response Time: 3.95 Min.**



Portland Fire Department  
595 Buddy Ganem  
Portland, TX 78374  
361-643-0155  
361-643-0369

## Completed Activities

03/30/2014 through 04/05/2014

Page 1 of 2

Report run on: 04-07-2014

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
03/31/2014	Annual Inspection	Annual	POLICE DEPARTMENT	01902 Billy G Webb	Craig Hedrick	PASS
03/31/2014	Annual Inspection	Annual	BASE LINE DATA INC.	00206 Lang Rd.	Craig Hedrick	SCHEDULED
03/31/2014	Annual Inspection	Re-inspection	ACCURATE WELDING & INSPECTION, LLC	00902 US 181 A-B	Craig Hedrick	PASS
03/31/2014	Annual Inspection	Annual	C C VENTURE EQUITIES L P	01550 WILDCAT DR	Craig Hedrick	FAIL
03/31/2014	Annual Inspection	Annual	GREENS & THINGS NURSERY	00809 HOUSTON	Craig Hedrick	PASS
03/31/2014	Annual Inspection	Annual	PORTLAND COMMUNITY CENTER	02000 Billy G. Webb Dr.	Craig Hedrick	PASS
03/31/2014	Annual Inspection	Annual	CITY HALL	01900 Billy G. Webb Dr.	Craig Hedrick	PASS
04/01/2014	Inspection of city owned fire extinguishers	Annual	PORTLAND COMMUNITY CENTER	02000 Billy G. Webb Dr.	Craig Hedrick	PASS
04/01/2014	Fire Safety	Re-Inspection	NORTH SHORE 8 THEATER	251 Buddy Ganem	Craig Hedrick	FAIL
04/01/2014	Annual Inspection	Annual	TOM SANCHEZ HAIR SALON	00903 1/2 Market St.	Craig Hedrick	SCHEDULED
04/01/2014	Annual Inspection	Annual	TAQUERA EL TAPATIO	922 Railroad	Craig Hedrick	SCHEDULED
04/02/2014	Annual Inspection	Annual	HAMPTON INN PORTLAND	1705 U.S. Hwy 181	Craig Hedrick	SCHEDULED
04/02/2014	Annual Inspection	Annual	ALMOUIE PEDIATRICS	1700 Wiladcat Suite B	Craig Hedrick	SCHEDULED
04/03/2014	Fire Safety	Re-Inspection	GOODWILL	01550 Wildcat Dr. Suite A	Craig Hedrick	PASS
04/03/2014	Annual Inspection 1	Re-inspection	GUARDIAN SELF STORAGE	1901 US Hwy 181	Craig Hedrick	PASSED
04/03/2014	Annual Inspection	Re-Inspection	ROCKS DISCOUNT VITAMINS N MORE	01004 A US 181	Craig Hedrick	PASS
04/03/2014	Annual Inspection	Annual	JESSE'S LIQUOR	1623 Wildcat	Craig Hedrick	FAIL
04/03/2014	Annual Inspection	Annual	CVS	1627 Wildcat	Craig Hedrick	PASS
04/03/2014	Annual Inspection	Annual	FRED LOYA INSURANCE	2030 US Hwy 181 Suite C	Craig Hedrick	FAIL
04/03/2014	Annual Inspection	Annual	COASTAL COMMUNITY AND TEACHERS CREDIT UNION	2030 US Hwy 181 Suite G	Craig Hedrick	FAIL
04/03/2014	Annual Inspection	Annual	MARBLE SLAB CREAMARY	2030 US 181	Craig Hedrick	PASS



Portland Fire Department  
595 Buddy Ganem  
Portland, TX 78374  
361-643-0155  
361-643-0369

## Completed Activities

03/30/2014 through 04/05/2014

Page 2 of 2

Report run on: 04-07-2014

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
04/03/2014	Annual Inspection	Annual	BLISS NAILS	1702 US 181 B9	Craig Hedrick	PASS
04/03/2014	Annual Inspection	Annual	LONG JOHN SILVER'S/KFC	2020 US 181	Craig Hedrick	PASS
04/03/2014	Annual Inspection	Annual	DR. LEE SANG MD	107 Cedar	Craig Hedrick	FAIL
04/03/2014	Annual Inspection	Annual	PORTLAND SENIOR CENTER	601 Wildcat Dr.	Craig Hedrick	PASS
04/03/2014	Annual Inspection	Annual	CITY OF PORTLAND LIBRARY	2400 MEMORIAL PKWY	Craig Hedrick	PASS
04/03/2014	Annual Inspection	Annual	LA IGUANA	100 Fifth	Craig Hedrick	FAIL
04/03/2014	Annual Inspection	Annual	CITY OF PORTLAND FIRE STATION #2	595 Buddy Ganem Dr.	Craig Hedrick	PASS
04/03/2014	Annual Inspection	Annual	BLOCKBUSTER VIDEO	1500 Wildcat Suite Q	Craig Hedrick	N/A
04/03/2014	Annual Inspection	Annual	SAN PATRICIO COMMUNITY TEACHERS CU	01802 Billy G Webb	Craig Hedrick	PASS
04/03/2014	Annual Inspection	Annual	CITY OF PORTLAND PUBLIC WORKS	1101 Moore Ave.	Craig Hedrick	PASS
04/03/2014	Annual Inspection	Annual	GOODWILL	01550 Wildcat Dr. Suite A	Craig Hedrick	PASS
04/03/2014	Inspection of city owned fire extinguishers	Annual	PORTLAND SENIOR CENTER	601 Wildcat Dr.	Craig Hedrick	PASS
04/03/2014	Inspection of city owned fire extinguishers	Annual	CITY OF PORTLAND LIBRARY	2400 MEMORIAL PKWY	Craig Hedrick	PASS
04/03/2014	Inspection of city owned fire extinguishers	Annual	CITY OF PORTLAND PUBLIC WORKS	1101 Moore Ave.	Craig Hedrick	PASS

**Total Completed Activities: 35**



**Development Services  
Permit Report**

City of Portland  
1900 Billy G Webb Dr.  
Portland, TX 78374  
Phone (361) 777-4553

Permits	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Total
Accessory Structure	6	3	2	8	7	10							36
Addition/Remodel - COM	1	0	3	1	5	1							11
Addition/Remodel - RES	1	2	1	1	0	2							7
CAS WL IMP Yard Lines	0	0	0	32	10	26							68
Cert of Reoccupancy	0	1	1	4	1	2							9
Contractor Registration	61	21	15	30	19	19							165
Demolition	0	0	1	0	1	1							3
Driveway/Slab	8	8	4	8	4	5							37
Drought Mgmt. Var.	3	1	0	0	0	0							4
Electrical	20	14	17	17	12	15							95
Fence	4	12	4	6	12	12							50
Foundation Repair	5	6	4	7	5	9							36
Garage Sales	66	55	22	29	35	44							251
Gas	7	1	8	7	4	2							29
Mechanical	24	10	15	23	17	19							108
New Commercial	0	0	0	2	0	0							2
New Single Family Res	7	3	2	3	2	8							25
Plumbing	31	28	17	28	32	37							173
POD's	5	2	3	1	0	3							14
Re-Roof	7	4	4	5	3	7							30
Sign	8	3	5	8	2	3							29
Swimming Pool	3	0	0	2	0	2							7
Vending Machine	0	0	2	0	0	0							2
Window/ Siding	6	2	7	4	5	7							31
<b>Total</b>	<b>273</b>	<b>176</b>	<b>137</b>	<b>226</b>	<b>176</b>	<b>234</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1222</b>

**SINGLE-FAMILY HOUSING PERMITS ISSUED**

	<b>Number</b>	<b>Running Total</b>	<b>Value</b>	<b>Running Value</b>	<b>Revenue</b>	<b>Running Revenue</b>
<b>FY 2002-2003</b>						
October	11	11	1,031,590.00	1,031,590.00	7,123.00	7,123.00
November	3	14	278,610.00	1,310,200.00	1,940.50	9,063.50
December	13	27	1,475,289.00	2,785,489.00	9,645.00	18,708.50
January (03)	0	27	0.00	2,785,489.00	0.00	18,708.50
February	5	32	432,567.00	3,218,056.00	3,060.00	21,768.50
March	5	37	443,578.00	3,661,634.00	3,114.00	24,882.50
April	1	38	88,583.00	3,750,217.00	624.00	25,506.50
May	8	46	928,168.00	4,678,385.00	5,993.50	31,500.00
June	4	50	372,444.00	5,050,829.00	2,599.50	34,099.50
July	6	56	692,306.00	5,743,135.00	4,503.00	38,602.50
August	2	58	205,862.00	5,948,997.00	1,410.00	40,012.50
September	<u>1</u>	<u>59</u>	<u>99,100.00</u>	<u>6,048,097.00</u>	<u>690.00</u>	<u>40,702.50</u>
<b>Total</b>	<b>59</b>		<b>6,048,097.00</b>		<b>40,702.50</b>	
<b>FY 2003-2004</b>						
October	12	12	1,011,813.00	1,011,813.00	7,063.50	7,063.50
November	5	17	477,872.00	1,489,685.00	3,285.00	10,348.50
December	3	20	318,760.00	1,808,445.00	2,116.50	12,465.00
January (04)	10	30	873,136.00	2,681,581.00	5,596.50	18,061.50
February	8	38	783,370.00	3,464,951.00	5,320.50	23,382.00
March	4	42	520,661.00	3,985,612.00	3,309.00	26,691.00
April	1	43	88,583.00	4,074,195.00	624.00	27,315.00
May	7	50	949,619.00	5,023,814.00	5,409.00	32,724.00
June	10	60	558,406.00	5,582,220.00	3,616.00	36,340.00
July	7	67	618,533.00	6,200,753.00	4,313.69	40,653.69
August	13	80	1,315,450.00	7,516,203.00	8,003.72	48,657.41
September	<u>2</u>	<u>82</u>	<u>162,000.00</u>	<u>7,678,203.00</u>	<u>1,027.99</u>	<u>49,685.40</u>
<b>Total</b>	<b>82</b>		<b>7,678,203.00</b>		<b>49,685.40</b>	

**SINGLE-FAMILY HOUSING PERMITS ISSUED**

	<b>Number</b>	<b>Running Total</b>	<b>Value</b>	<b>Running Value</b>	<b>Revenue</b>	<b>Running Revenue</b>
<b>FY 2004-2005</b>						
October	14	14	1,363,862.00	1,363,862.00	7,376.00	7,376.00
November	11	25	1,051,136.00	2,414,998.00	6,640.00	14,016.00
December	8	33	449,216.00	2,864,214.00	4,592.00	18,608.00
January (05)	11	44	1,224,035.00	4,088,249.00	8,080.50	26,688.50
February	9	53	1,089,240.00	5,177,489.00	7,014.00	33,702.50
March	11	64	1,363,860.00	6,541,349.00	8,728.00	42,430.50
April	13	77	1,408,678.00	7,950,027.00	9,725.50	52,156.00
May	13	90	1,338,219.00	9,288,246.00	9,440.50	61,596.50
June	7	97	641,103.00	9,929,349.00	4,461.00	66,057.50
July	1	98	280,000.00	10,209,349.00	1,500.00	67,557.50
August	7	105	1,159,492.00	11,368,841.00	6,829.50	74,387.00
September	7	112	792,697.00	12,161,538.00	5,160.00	79,547.00
<b>Total</b>	<b>112</b>		<b>12,161,538.00</b>		<b>79,547.00</b>	
<b>FY 2005-2006</b>						
October	4	4	426,555.00	426,555.00	2,830.50	2,830.50
November	8	12	1,125,092.00	1,551,647.00	6,808.50	9,639.00
December	7	19	894,730.00	2,019,822.00	5,637.00	12,445.50
January (06)	6	25	1,384,349.00	3,404,171.00	7,642.50	20,088.00
February	8	33	1,105,966.00	4,510,137.00	6,841.00	26,929.00
March	24	57	3,332,300.00	7,842,437.00	19,597.00	46,526.00
April	20	77	2,154,122.00	9,996,559.00	15,717.00	62,243.00
May	9	86	1,331,043.00	11,327,602.00	8,406.00	70,649.00
June	7	93	1,038,134.00	12,365,736.00	5,532.00	76,181.00
July	7	100	674,037.00	13,039,773.00	4,620.00	80,801.00
August	8	108	934,441.00	13,974,214.00	6,065.50	86,866.50
September	18	126	2,721,062.00	16,695,276.00	16,312.50	103,179.00
<b>Total</b>	<b>126</b>		<b>16,695,276.00</b>		<b>103,179.00</b>	

**SINGLE-FAMILY HOUSING PERMITS ISSUED**

	<b>Number</b>	<b>Running Total</b>	<b>Value</b>	<b>Running Value</b>	<b>Revenue</b>	<b>Running Revenue</b>
<b>FY 2006-2007</b>						
October	14	14	1,830,369.00	1,830,369.00	11,601.00	11,601.00
November	16	30	1,846,759.00	3,677,128.00	12,104.50	23,705.50
December	11	41	1,425,307.00	5,102,435.00	8,922.00	32,627.50
January (07)	16	57	2,380,287.00	7,482,722.00	13,741.50	46,369.00
February	5	62	649,735.00	8,132,457.00	4,137.50	50,506.50
March	4	66	394,496.00	8,526,953.00	2,707.50	53,214.00
April	14	80	1,479,896.00	10,006,849.00	9,868.50	63,082.50
May	18	98	2,426,083.00	12,432,932.00	15,183.00	78,265.50
June	13	111	1,621,533.00	14,054,465.00	10,346.00	88,611.50
July	8	119	806,185.00	14,860,650.00	5,478.00	94,089.50
August	4	123	593,544.00	15,454,194.00	3,646.00	97,735.50
September	5	128	1,277,154.00	16,731,348.00	6,951.00	104,686.50
<b>Total</b>	<b>128</b>		<b>16,731,348.00</b>		<b>104,686.50</b>	
<b>FY 2007-2008</b>						
October	1	1	121,900.00	121,900.00	789.00	789.00
November	4	5	672,788.00	794,688.00	3,937.00	4,726.00
December	6	11	1,250,080.00	2,044,768.00	4,992.00	9,718.00
January (08)	13	24	2,184,431.00	4,229,199.00	12,871.50	22,589.50
February	7	31	2,124,958.00	6,354,157.00	11,175.00	33,764.50
March	11	43	1,926,416.00	8,280,573.00	11,334.00	45,098.50
April	9	42	1,499,408.00	9,779,981.00	8,887.50	53,986.00
May	13	65	2,118,993.00	11,898,974.00	12,669.00	66,655.00
June	4	69	1,255,615.00	13,154,589.00	6,027.00	72,682.00
July	8	77	2,015,739.00	15,170,328.00	11,005.50	83,687.50
August	5	82	1,043,695.00	16,214,023.00	5,907.00	89,594.50
September	5	86	\$1,251,762.00	\$17,465,785.00	\$6,838.50	\$96,433.00
<b>Total</b>	<b>86</b>		<b>17,465,785.00</b>		<b>96,433.00</b>	

**SINGLE-FAMILY HOUSING PERMITS ISSUED**

	Number	Running Total	Value	Running Value	Revenue	Running Revenue
<b>FY 2008-2009</b>						
October	5	5	1,160,308.00	1,160,308.00	6,430.00	6,430.00
November	1	6	277,922.00	1,438,230.00	1,491.00	7,921.00
December	6	12	1,445,598.00	2,883,828.00	7,956.00	15,877.00
January (09)	4	16	855,645.00	3,739,473.00	4,816.50	20,693.50
February	3	19	438,195.00	4,177,668.00	2,695.50	23,389.00
March	5	24	797,186.00	4,974,854.00	4,795.50	28,184.50
April	5	29	575,437.00	5,550,291.00	3,801.00	31,985.50
May	2	31	308,775.00	5,859,066.00	1,873.50	33,859.00
June	11	42	2,012,915.00	7,871,981.00	11,725.50	45,584.50
July	4	46	831,130.00	8,703,111.00	4,705.50	50,290.00
August	7	53	917,125.00	9,620,236.00	5,183.00	55,473.00
September	3	56	\$612,229.00	10,232,465.00	\$3,483.00	58,956.00
<b>Total</b>	<b>56</b>		<b>10,232,465.00</b>		<b>58,956.00</b>	
<b>FY 2009-2010</b>						
October	8	8	1,482,001.00	1,482,001.00	8,602.50	8,602.50
November	3	11	754,422.00	2,236,423.00	4,225.05	12,827.55
December	6	17	984,238.00	3,220,661.00	6,023.95	18,851.50
January (10)	5	22	815,571.00	4,036,232.00	4,090.62	22,942.12
February	4	26	652,376.00	4,688,608.00	4,005.18	26,947.30
March	8	34	1,524,698.00	6,213,306.00	9,020.52	35,967.82
April	4	38	866,736.00	7,080,042.00	4,987.65	40,955.47
May	2	40	311,724.00	7,391,766.00	1,951.60	42,907.07
June	5	45	765,500.00	8,157,266.00	4,767.78	47,674.85
July	4	49	563,362.00	8,720,628.00	3,585.45	51,260.30
August	5	54	777,082.50	9,497,710.50	5,528.85	56,789.15
September	2	56	420,266.00	9,917,976.50	2,433.86	59,223.01
<b>Total</b>	<b>56</b>		<b>9,917,976.50</b>		<b>59,223.01</b>	

**SINGLE-FAMILY HOUSING PERMITS ISSUED**

	<b>Number</b>	<b>Running Total</b>	<b>Value</b>	<b>Running Value</b>	<b>Revenue</b>	<b>Running Revenue</b>
<b>FY 2010-2011</b>						
October	4	4	712,813.00	712,813.00	4,277.33	4,277.33
November	2	6	326,681.00	1,039,494.00	2,000.29	6,277.62
December	3	9	688,895.00	1,728,389.00	3,920.62	10,198.24
January (11)	1	10	220,000.00	1,948,389.00	1,260.75	11,458.99
February	6	16	1,429,863.50	3,378,252.50	8,036.62	19,495.61
March	4	20	989,511.90	4,367,764.40	5,554.98	25,050.59
April	3	23	675,134.25	5,042,898.65	3,860.67	28,911.26
May	7	30	1,561,871.90	6,604,770.55	8,945.08	37,856.34
June	3	33	676,412.20	7,281,182.75	3,865.24	41,721.58
July	7	40	1,585,344.30	8,866,527.05	9,051.27	50,772.85
August	5	45	1,080,613.13	9,947,140.18	6,998.85	57,771.70
September	7	52	1,382,595.85	11,329,736.03	10,109.19	67,880.89
<b>Total</b>	<b>52</b>		<b>\$ 11,329,736.03</b>		<b>\$ 67,880.89</b>	

**SINGLE-FAMILY HOUSING PERMITS ISSUED**

	<b>Number</b>	<b>Running Total</b>	<b>Value</b>	<b>Running Value</b>	<b>Revenue</b>	<b>Running Revenue</b>
<b>FY 2011-2012</b>						
October	3	3	\$ 667,660.25	\$ 667,660.25	\$ 4,961.45	\$ 4,961.45
November	4	7	\$ 726,994.70	\$ 1,394,654.95	\$ 5,962.82	\$ 10,924.27
December	6	13	\$ 1,216,562.46	\$ 2,611,217.41	\$ 10,393.58	\$ 21,317.85
January (12)	6	19	\$ 1,052,900.63	\$ 3,664,118.04	\$ 7,988.52	\$ 29,306.37
February	13	32	\$ 2,236,541.85	\$ 5,900,659.89	\$ 17,575.37	\$ 46,881.74
March	8	40	\$ 1,444,568.01	\$ 7,345,227.90	\$ 10,536.56	\$ 57,418.30
April	9	49	\$ 1,808,795.50	\$ 9,154,023.40	\$ 12,990.15	\$ 70,408.45
May	6	55	\$ 1,132,934.00	\$ 10,286,957.40	\$ 8,222.00	\$ 78,630.45
June	6	61	\$ 995,425.00	\$ 11,282,382.40	\$ 7,493.14	\$ 86,123.59
July	5	66	\$ 920,073.00	\$ 12,202,455.40	\$ 6,883.83	\$ 93,007.42
August	5	71	\$ 988,797.00	\$ 13,191,252.40	\$ 6,785.08	\$ 99,792.50
September	5	76	\$ 1,133,914.00	\$ 14,325,166.40	\$ 7,872.47	\$ 107,664.97
<b>Total</b>	<b>76</b>		<b>\$ 14,325,166.40</b>		<b>\$ 107,664.97</b>	

**SINGLE-FAMILY HOUSING PERMITS ISSUED**

	<b>Number</b>	<b>Running Total</b>	<b>Value</b>	<b>Running Value</b>	<b>Revenue</b>	<b>Running Revenue</b>
<b>FY 2012-2013</b>						
October	9	9	\$ 1,935,129.00	\$ 1,935,129.00	\$ 8,165.03	\$ 8,165.03
November	3	12	\$ 593,737.65	\$ 2,528,866.65	\$ 4,196.69	\$ 12,361.72
December	8	20	\$ 1,702,506.00	\$ 4,231,372.65	\$ 11,381.09	\$ 23,742.81
January (13)	6	26	\$ 1,425,711.87	\$ 5,657,084.52	\$ 9,200.13	\$ 32,942.94
February	1	27	\$ 289,718.55	\$ 5,946,803.07	\$ 1,778.77	\$ 34,721.71
March	6	33	\$ 1,380,811.28	\$ 7,327,614.35	\$ 8,651.75	\$ 43,373.46
April	8	41	\$ 2,073,604.20	\$ 9,401,218.55	\$ 13,323.24	\$ 56,696.70
May	4	45	\$ 989,312.12	\$ 10,390,530.67	\$ 6,423.85	\$ 63,120.55
June	6	51	\$ 1,251,764.36	\$ 11,642,295.03	\$ 8,559.80	\$ 71,680.35
July	5	56	\$ 1,413,315.65	\$ 13,055,610.68	\$ 9,335.61	\$ 81,015.96
August	7	63	\$ 1,661,260.02	\$ 14,716,870.70	\$ 10,775.40	\$ 91,791.36
September	13	76	\$ 2,779,602.85	\$ 17,496,473.55	\$ 19,069.67	\$ 110,861.03
<b>Total</b>	<b>76</b>		<b>\$ 17,496,473.55</b>		<b>\$ 110,861.03</b>	
<b>FY 2013-2014</b>						
October	7	7	\$ 1,410,388.52	\$ 1,410,388.52	\$ 9,366.16	\$ 9,366.16
November	3	10	\$ 576,596.12	\$ 1,986,984.64	\$ 3,999.18	\$ 13,365.34
December	2	12	\$ 404,323.14	\$ 2,391,307.78	\$ 2,759.72	\$ 16,125.06
January (14)	3	15	\$ 1,928,146.00	\$ 4,319,453.78	\$ 10,232.12	\$ 26,357.18
February	2	17	\$ 596,668.50	\$ 4,916,122.28	\$ 3,639.44	\$ 29,996.62
March	8	25	\$ 1,950,368.36	\$ 6,866,490.64	\$ 12,101.03	\$ 42,097.65
April						
May						
June						
July						
August						
September						
<b>Total</b>	<b>25</b>		<b>\$ 6,866,490.64</b>		<b>\$ 42,097.65</b>	



Portland Fire Department  
595 Buddy Ganem  
Portland, TX 78374  
361-643-0155  
361-643-0369

## Completed Activities

03/23/2014 through 03/29/2014

Page 1 of 1

Report run on: 03-31-

2014

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
03/24/2014	Fire Safety	Re-Inspection	NORTH SHORE 8 THEATER	251 Buddy Ganem	Craig Hedrick	FAIL
03/24/2014	Inspection of city owned fire extinguishers	Annual	POLICE DEPARTMENT	01902 Billy G Webb	Craig Hedrick	PASS
03/24/2014	Inspection of city owned fire extinguishers	Annual	CITY HALL	01900 Billy G. Webb Dr.	Craig Hedrick	PASS
03/24/2014	Inspection of city owned fire extinguishers	Annual	PORTLAND COMMUNITY CENTER	02000 Billy G. Webb Dr.	Craig Hedrick	PASS
03/25/2014	Foster Care	Periodic			Craig Hedrick	PASSED
03/25/2014	Annual Inspection	Annual	BLOCKBUSTER VIDEO	1500 Wildcat Suite Q	Craig Hedrick	SCHEDULED
03/26/2014	Annual Inspection	Annual	SAN PATRICIO COMMUNITY TEACHERS CU	01802 Billy G Webb	Craig Hedrick	SCHEDULED
03/26/2014	Annual Inspection	Annual	CITY HALL	01900 Billy G. Webb Dr.	Craig Hedrick	PASS
03/28/2014	Annual Inspection	Annual	WALMART	02000 U.S. Highway 181	Craig Hedrick	SCHEDULED
03/28/2014	Annual Inspection	Annual	CITY OF PORTLAND FIRE STATION #2	595 Buddy Ganem Dr.	Craig Hedrick	PASS
03/28/2014	Inspection of city owned fire extinguishers	Annual	CITY OF PORTLAND FIRE STATION #2	595 Buddy Ganem Dr.	Craig Hedrick	PASS
03/28/2014	Initial installation or key inventory	Annual	HUMPAL PHYSICAL THERAPY	114 Lang Rd. #A	Craig Hedrick	PASS
03/28/2014	Foster Care	Periodic			Craig Hedrick	PASSED
03/28/2014	Review of initial building plans.	Required	ESPLANADE AT NORTHSHORE L.L.C.	01702 US 181 STE A-7	Craig Hedrick	PASS

**Total Completed Activities: 14**

Librarian's Report  
March 24-March 21, 2014



Created additional new book lists in Koha for patron use.

Wrote *Portland News* article

Submitted interlibrary loan requests and handled all receipts of ILLs from libraries around the country, notifying patron and entering in the computer and returning materials

Updated library Facebook page with new information

Worked on library website

Ordered office and library supplies

Processed POs and invoices

Worked with several volunteers

Held 8 computer classes with attendance of 38 adults

Hosted the Friends of the Library Spring book sale

Prepared and presented teen and children's programs

Placed materials order

Cataloged and processed new materials

Provided Notary Services

Answered research questions

Assisted patrons one-on-one with computer and portable devices assistance

Held two couponing classes

Held Bridge lessons

Attended three day TML Supervisor training

Held genealogy program

# Portland Fire Department

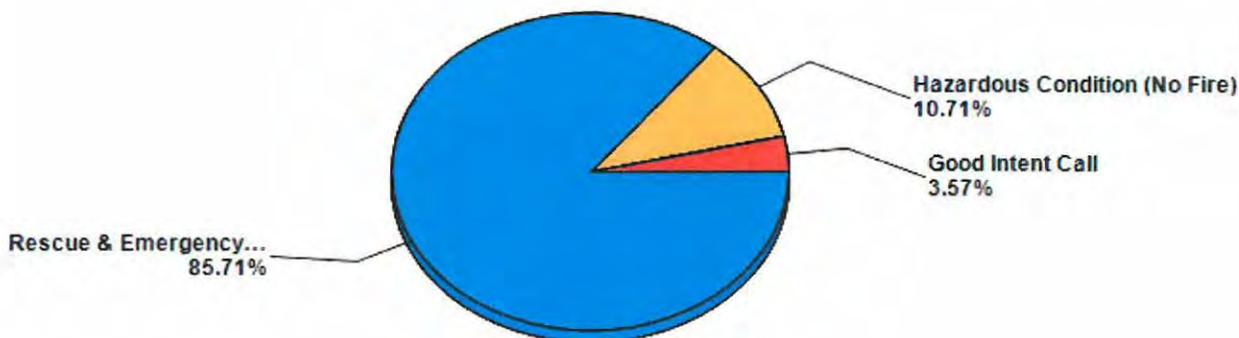
Portland, TX

This report was generated on 3/31/2014 8:21:53 AM



## Breakdown by Major Incident Types for Date Range

Start Date: 03/24/2014 | End Date: 03/30/2014



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	24	85.71%
Hazardous Condition (No Fire)	3	10.71%
Good Intent Call	1	3.57%
<b>TOTAL</b>	<b>28</b>	<b>100.00%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	7	25.00%
321 - EMS call, excluding vehicle accident with injury	17	60.71%
411 - Gasoline or other flammable liquid spill	1	3.57%
463 - Vehicle accident, general cleanup	2	7.14%
611 - Dispatched & cancelled en route	1	3.57%
<b>TOTAL INCIDENTS:</b>	<b>28</b>	<b>100.00%</b>

TML Supervisors' Training  
 Hands Only CPR offered to Community  
 Attended March of Dimes Community Event

**Average Response Time: 4.03 Min.**