



## CITY COUNCIL AGENDA

### NOTICE OF WORKSHOP

Tuesday, September 17, 2013

6:00 p.m.

Council Chamber - City Hall

Daniel P. Moore Community Center Complex

1900 Billy G. Webb

Portland, Texas 78374

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This workshop may be recessed before the Regular City Council meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.

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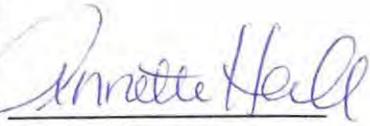
1. **CALL TO ORDER:** MAYOR KREBS
2. **TEXAS COALITION FOR AFFORDABLE POWER (TCAP) UPDATE:** THE CITY COUNCIL WILL DISCUSS DEVELOPMENTS IN THE ELECTRICITY MARKET FOLLOWING A PRESENTATION BY TEXAS COALITION FOR AFFORDABLE POWER (TCAP) REPRESENTATIVE – FINANCE DIRECTOR
3. **UNIFIED DEVELOPMENT ORDINANCE TEXT AMENDMENTS:** THE CITY COUNCIL WILL DISCUSS TEXT AMENDMENTS UNIFIED DEVELOPMENT ORDINANCE – CITY MANAGER AND DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
4. **ADJOURNMENT:** MAYOR KREBS

### NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRaille IS NOT AVAILABLE**

Posted: September 13, 2013 by 5 p.m.  
Portland City Hall

By: 

Annette Hall  
City Secretary

# The Texas Coalition for Affordable Power

## **Benefits of Membership** — *Putting You in the Driver's Seat*

**Historic Favorable Pricing** — TCAP's large aggregated load is attractive to service providers. This gives TCAP extra buying power, allowing the organization's consultants to negotiate favorable pricing and terms of service. TCAP members have enjoyed double digit savings during most years since the start of deregulation.

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**Access to Consultants** — TCAP members have access, individually and through the aggregation as a whole, to both energy and legal consultants. Members have historically found this feature extremely beneficial when they encounter issues or are asked questions by elected officials concerning the energy markets. Additional benefits provided by these consultants include contract negotiations and regulatory reporting assistance, budgeting and governmental reporting assistance, resolution of billing and switching disputes, and access to data and information concerning the energy industry.

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**Managing Expenditures** — As an aggregated group, TCAP can perform functions one time for the benefit of all members, instead of each member performing these functions individually. Thus, the cost for issuing and reviewing RFPs, engaging technical expertise, and other expenditures would be much more expensive for an individual than what is paid per member in aggregation fees.

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**Legislative Advocacy** — TCAP members benefit from TCAP's commitment to fight potential legislation that may harm members and consumers while advocating for beneficial legislative action on energy issues. Members united through TCAP have a more powerful and increasingly effective voice for consumers before legislators and other policy makers than a single entity acting alone.

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**Contract Terms** — In addition to securing favorable pricing, TCAP's consultants also monitor and negotiate contract terms to ensure members receive more beneficial terms and conditions than are found in a typical REP's standard contract for service. Minimizing bandwidth issues by contracting on a total TCAP load basis and providing for favorable treatment in adding and deleting accounts are two examples of this benefit.

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**Web Access to Data** — TCAP offers an extensive interactive web portal to which members can log in to view and download multiple data sets and reports including consumption comparisons and reports, billing data, actual invoices, TDSP charge details, account reconciliation summaries, and payment listings.

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**Open Quarterly Meetings** — The TCAP board meets on a monthly basis to discuss relevant issues and all members are encouraged to attend, participate in discussions, ask questions, and network with their peers.



**Contact:** Randolph (Randy) C. Moravec, PhD, Executive Director  
rcmoravec@tcaptx.com • (972) 764-3135



[tcaptx.com](http://tcaptx.com)

# Texas Coalition for Affordable Power

## Membership in Texas



Abilene  
Addison  
Alamo  
Alice  
Allen  
Alton  
Anna  
Aquila WSD  
Aransas County MUD  
Aransas Pass  
Arlington  
Austwell  
Bangs  
Beeville  
Bellmead  
Belton  
Benbrook  
Benbrook Library District  
Benbrook WSA  
Bishop  
Brownwood  
Burkburnett  
Burleson  
Calhoun Port Authority  
Carrizo Springs  
Cedar Hill  
Celina  
Charlotte  
Cisco  
Cleburne

Clute  
Clyde  
Colleyville  
Colorado City  
Comanche  
Commerce  
Copperas Cove  
Corinth  
Corpus Christi  
Corpus Christi Housing Authority  
Corpus Christi RTA  
Crockett  
De Soto  
Decatur  
Denison  
Dickinson  
Dilley  
Dublin  
Duncanville  
Eastland  
Edgecliff Village  
Edna  
Euless  
Everman  
Falfurrias  
Farmersville  
Flower Mound  
Forest Hill  
Fort Stockton  
Frisco

Fulton  
Gainesville  
George West  
Godley  
Grand Prairie  
Grapevine  
Haltom City  
Hamilton  
Harker Heights  
Harlingen  
Harlingen Housing Authority  
Henrietta  
Highland Park  
Howe  
Hurst  
Ingleside  
Ingleside on the Bay  
Johnson County SUD  
Kaufman  
Kenedy  
Kennedale  
Kingsville  
La Feria  
La Marque  
Laguna Vista  
Lake Jackson  
Lancaster  
Lewisville  
Lorena  
Los Fresnos  
Lovelady  
Lyford  
Mansfield  
Manvel  
McAllen  
McAllen Housing Authority  
Mercedes  
Merkel  
Midlothian  
Mission  
Mission Housing Authority  
Missouri City  
Murphy  
Nacogdoches  
North Richland Hills  
Oak Point  
Odem  
Odessa  
Orange Grove  
Ovilla  
Palestine  
Palmer  
Pantego

Paris  
Pearland  
Plano  
Pleasanton  
Point Comfort  
Port Aransas  
Port Lavaca  
Portland  
Premont  
Prosper  
Red Oak  
Refugio  
Richland Hills  
Rio Grande City  
Robinson  
Rockport  
Rockwall  
Rotan  
Rowlett  
Royse City  
Sachse  
Saginaw  
San Angelo  
San Juan  
Seadrift  
Sherman  
Sinton  
Snyder  
South Padre Island  
South Texas Water Authority  
Spring Valley Village  
Springtown  
Sugar Land  
Sunnyvale  
Sweetwater  
Taft  
Terrell  
The Colony  
Trophy Club  
University Park  
Upper Leon River MWD  
Vernon  
Victoria  
Watauga  
Webster  
West Central Texas MWD  
White Settlement  
Whitney  
Wichita Falls  
Woodsboro  
Woodway  
Wylie



**Contact:** Randolph (Randy) C. Moravec, PhD, Executive Director  
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[tcaptx.com](http://tcaptx.com)

# The Texas Coalition for Affordable Power

## *Frequently Asked Questions*

### **In a nutshell —**

TCAP pools the energy buying needs of over 160 political subdivisions

We exist to create an ever-expanding, united front when contracting for energy

We bring contract clout (1.4 billion kWh annual consumption) to the market

We work to stabilize budgets and save money for local governments

We advocate changes to make competition work

We protect ratepayer interests at ERCOT, the PUC and the Legislature

We provide “on-call” consultants to assist with billing

### **What is TCAP?**

The Texas Coalition for Affordable Power (“TCAP”) is a non-profit corporation comprised of cities and other political subdivisions. Through the strength of numbers, TCAP can negotiate better electricity-buying deals than would be available to any member acting alone. TCAP has more than 160 political subdivision members that purchase approximately 1.4 billion kWh annually. That makes us the largest organization of our kind in the state.

### **What are the benefits of membership?**

By leveraging our numbers, TCAP members can demand favorable terms when negotiating electricity contracts with generators. The unique pricing arrangement utilized by TCAP helps mitigate electric market volatility, allowing political subdivisions to estimate budgets with more certainty, and for longer terms than typically available otherwise. TCAP members also can turn to the coalition’s experienced legal and energy consultants to evaluate energy purchase options, to investigate and resolve billing disputes and switching problems, and to provide insights into the complicated deregulated market. The account modeling provided to TCAP members allows cities to troubleshoot problems and quickly identify billing errors.

### **How does TCAP empower its members?**

Our massive purchasing power puts TCAP members in the driver’s seat when negotiating with electric companies. TCAP’s expert energy consultants negotiate the best terms and conditions.

### **Who is eligible to join TCAP?**

TCAP membership is available to political subdivisions in Texas that buy power in the deregulated market, and whose load profile does not cause significant deterioration of TCAP’s overall load profile. A political subdivision is defined as any city, municipality, incorporated town, township, school district, non-profit water district or county institution district.



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## Is there a cost for membership?

There is a one-time member fee that is based on one-half of one percent of the amount spent on electricity for the prior year. The new member fee will not be more than \$14,000 for any member. TCAP members also pay an ongoing fee based on kWh usage, currently about one-tenth of one cent per kWh. Funds raised through the fee are used to pay attorneys, energy and public relations specialists, and to develop and provide interactive web portals for members, maintain websites, and to promote market reforms to benefit political subdivisions and their residents.

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## How is TCAP compensated?

TCAP is a non-profit organization. All fees paid by TCAP members are deposited into an account that is controlled by TCAP members. The TCAP Board approves an annual budget and uses member fees to pay legal and energy consultants. Surplus funds accumulated by TCAP that are not needed to support TCAP's activities have in the past been refunded to the members.

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## How is TCAP governed?

TCAP is run entirely by its members. All TCAP board members are elected officials or city employees from member governments. TCAP's 15-person Board of Directors is elected by members to govern TCAP. Board membership is set up to ensure that both large and small cities are represented on the TCAP board and participate in decision-making. The TCAP Board of Directors meets once a month. In 2011, TCAP hired its first executive director, Dr. Randy Moravec, former chief financial officer for the Town of Addison.

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## How does TCAP benefit taxpayers?

TCAP member cities are able to create better, more fiscally responsible budgets because of the stable and predictable energy costs available to TCAP members. Taxpayers benefit because cities do not have to cut services or pass higher energy costs on through higher taxes when electricity prices experience volatility and spiking because of fluctuating market prices.

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## Is TCAP a responsible environmental steward?

Absolutely. TCAP is continually evaluating all options for procuring power to meet the needs of Texas cities. Renewable and sustainable energy options are an important component of a balanced energy portfolio, and currently comprise about half of the capacity employed by the coalition. TCAP members are able to voluntarily purchase Renewable Energy Credits through TCAP to support the development of renewable energy in Texas. TCAP will continue to investigate developing opportunities to diversify our energy sources.

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## Is TCAP working to improve competition in the Texas electric market?

Yes. TCAP is an effective voice on behalf of electricity consumers in the Texas Legislature. The coalition has sponsored dozens of bills, including successful legislation to combat market manipulation, to limit demand charges on utility bills and to facilitate more cost saving in energy contracts for cities. TCAP also promotes consumer interests before the Public Utility Commission and the Electric Reliability Council of Texas. It helps promote pro-market reforms through a website, RechargeTexas.com, and with an online newsletter called the Recharge Ratepayer Report.



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tcaptx.com

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Our Members

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New Member Materials

Why Join?

Member Benefits

Member Testimonials

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"Reliant Free Weekends" plan doesn't actually include free weekends: [bit.ly/186mwgY](http://bit.ly/186mwgY)  
[fb.me/2oQMnDFWQ](https://fb.me/2oQMnDFWQ)

 RechargeTexas.com 19h  
@recharge texas

"Reliant Free Weekends" plan doesn't actually include free weekends:

Tweet to @recharge texas

# Texas Coalition for Affordable Power: Mission Statement

**The vision of TCAP is to proactively and strategically promote an affordable market in Texas.**

TCAP's 10 Guiding Tenets:

1. Treat all members fairly regardless of size or electricity use..
2. Vigilantly monitor the market and market actors, including utilities, ERCOT and state policymakers.
3. Pursue budget stability for members.
4. Purchase and supply electricity at the best value.
5. Be a leading authority and engaged on legislative, educational, informational, technological and market matters.
6. Be an advocate for our citizens as electricity customers.
7. Continue to grow the organization by reaching out to cities and other political subdivisions.
8. Recognize and respond to the diverse energy requirements of our members.
9. Cultivate relationships with other organizations interested in energy procurement.
10. Maintain a prudent stewardship of TCAP resources.

Become a member

See member testimonials

Share this with others

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Stay up to date with the latest in the Texas electricity industry

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Follow industry, policy, and general info news and opinion

Contact us

Do you have a question, comment or suggestion? We'd love to hear it.  
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## **CITY COUNCIL AGENDA**

### **NOTICE OF REGULAR MEETING**

**Tuesday, September 17, 2013**

**7:00 p.m.**

**City Hall - Council Chamber**

**Daniel P. Moore Community Center Complex**

**1900 Billy G. Webb Drive**

**Portland, Texas**

#### **A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:**

- 1. CALL TO ORDER: MAYOR KREBS**
- 2. INVOCATION AND PLEDGE: MAYOR KREBS OR DESIGNEE**
- 3. FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
  - Parks and Recreation Update – Director of Parks and Recreation
  - Library Update – Library Director
- 4. CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding items of community interest and/or be presented reports from the Staff regarding items of community interest, provided no action is taken or discussed. Items of community interest include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens

- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

**B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:**

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

**OLD BUSINESS**

5. **MINUTES OF PREVIOUS MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS SEPTEMBER 3, 2013 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY
6. **ORDINANCE NO. 2077 – AMENDING APPLICATION OF SPECIFIC FEES:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2077 WHICH AMEND THE APPLICATION OF SPECIFIC MONTHLY FEES (EMERGENCY MEDICAL SERVICES, YOUTH SAFETY AND PROGRAMMING FEE, DRAINAGE FEE AND FIRE FEE – CITY MANAGER AND ASSISTANT TO THE CITY MANAGER
7. **ORDINANCE NO. 2078 – REVISING SOLID WASTE SERVICE RATES:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2078 WHICH REVISES SOLID WASTE SERVICE RATES FOR COMMERCIAL ACCOUNTS AND ROLL- OFF DUMPSTERS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

**NEW BUSINESS**

8. **WINDFEST 2014 CO-SPONSORSHIP:** THE CITY COUNCIL WILL CONSIDER THE TERMS OF WINDFEST 2014 CO-SPONSORSHIP - MAYOR KREBS AND PORTLAND CHAMBER OF COMMERCE REPRESENTATIVES

**9. REQUEST TO RESTRICT PARK USE:** THE CITY COUNCIL WILL CONSIDER A REQUEST FROM THE SPONSORS OF THE HARBOR HALF MARATHON TO RESTRICT USE OF SUNSET LAKE PARK AND INDIAN POINT PARK ON OCTOBER 20, 2013 - DIRECTOR OF PARKS AND RECREATION

**10. VIOLET ANDREWS PARK FUNDING AUTHORIZATION:** THE CITY COUNCIL WILL CONSIDER AUTHORIZING THE FUNDING OF THE VIOLET ANDREWS PARK EROSION CONTROL AND HABITAT RESTORATION PROJECT (\$28,800) - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

**11. BOARD APPOINTMENTS:** THE CITY COUNCIL WILL CONSIDER A MULTITUDE OF BOARD APPOINTMENTS - MAYOR KREBS

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:**

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

**D. ADJOURNMENT: MAYOR KREBS**

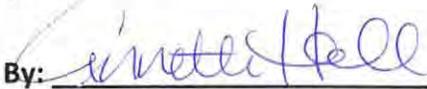
**NOTICE OF ASSISTANCE**

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Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRaille IS NOT AVAILABLE**

**Posted:** September 13, 2013 by 5:00 p.m.  
Portland City Hall

**By:**   
Annette Hall  
City Secretary

**CITY OF PORTLAND  
CITY COUNCIL  
WORKSHOP MEETING  
SEPTEMBER 3, 2013 – 5:30 P.M.**

On this the 3<sup>rd</sup> day of September 2013, the Council of the City of Portland convened in a workshop meeting session at 5:30 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of workshop meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

|                 |                |
|-----------------|----------------|
| David Krebs     | Mayor          |
| Cathy Skurow    | Mayor Pro Tem  |
| Ron Jorgensen   | Council Member |
| Gary Moore, Sr. | Council Member |
| John Green      | Council Member |
| David E. Lewis  | Council Member |

**MEMBERS ABSENT**

|           |                |
|-----------|----------------|
| John Vilo | Council Member |
|-----------|----------------|

**STAFF PRESENT:**

|                    |   |
|--------------------|---|
| Randy Wright       | City Manager                                |
| Sandy Clarkson     | Finance Director                            |
| Brian DeLatte      | Director of Public Works<br>and Development |
| Gary Giles         | Police Chief                                |
| Tim Vanlandingham  | Fire Chief                                  |
| Kyle Schreckenbach | Assistant Public Works Director             |
| RoseAleta Laurell  | Library Director                            |
| Michel Weaver      | Assistant to the City Manager               |
| Lorenzo Lara       | Senior Accountant                           |
| Annette Hall       | City Secretary                              |
| Terrell Elliott    | IT Manager - Police Sergeant                |
| Brandon Lemon      | Accounting Assistant                        |
| Drew Schell        | IT Technician                               |

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*This workshop may be recessed before the Regular City Council meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.*

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And with a quorum being present, the following business was transacted:

**1. CALL TO ORDER: MAYOR KREBS**

Mayor Krebs called the workshop to order at 5:30 p.m.

- 2. EXECUTIVE SESSION:** THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING §551.071 (DISCUSSION OF PENDING OR CONTEMPLATED LITIGATION WITH ATTORNEYS (CITY OF PORTLAND VS TCEQ), §551.072 (DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY) AND §551.087 (DISCUSS OR DELIBERATE REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS) OF THE TEXAS GOVERNMENT CODE – MAYOR AND CITY MANAGER

**NO FORMAL ACTION WILL BE TAKEN AT THE CONCLUSION OF THE EXECUTIVE SESSION**

At 5:30 p.m. Mayor Krebs announced that the City Council will conduct an Executive Session according to ACCORDING §551.071 (discussion of pending or contemplated litigation with Attorneys (City of Portland vs TCEQ), §551.072 (deliberate the purchase, exchange, lease or value of real property) and §551.087 (discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations) of the Texas Government Code. No formal action will be taken at the conclusion of the Executive Session.

Mayor Krebs announced that the Executive Session was concluded at 6:59 p.m. and reconvened the workshop.

- 3. WINDFEST 2014 CO-SPONSORSHIP:** THE CITY COUNCIL WILL DISCUSS THE TERMS OF WINDFEST 2014 CO-SPONSORSHIP WITH REPRESENTATIVES OF THE PORTLAND CHAMBER OF COMMERCE - MAYOR KREBS AND PORTLAND CHAMBER OF COMMERCE REPRESENTATIVES

Portland Chamber of Commerce Executive Director Colette Walls presented a request from the Chamber for Windfest 2014 Co-sponsorship that included a schedule of various activities, a plan for the sale of alcohol and a revised site plan.

The Alcohol Sales plan included the following commitment:

#### **Chamber of Commerce**

- Provide a TABC Permitted Beer Garden Environment with fencing between the main activities and the Carnival with 4 entrances all monitored to ensure alcohol is not removed from the Permitted Area. Signage will be displayed in the Permitted Area.
- Secure additional security for the Permitted Beer Garden Area to monitor attendees.
- Director and 2 Board Members will be on site during Festival hours solely to monitor traffic flow and to ensure a family environment is maintained.
- Provide Insurance Policy verifying coverage for Liability Insurance
- NO ALCOHOL will be allowed to be brought onto or removed from the Festival Grounds. Signage will be displayed.

#### **NorthShore Country Club**

- Serve alcohol following TABC Guidelines
- Ensure all Bartenders are TABC Trained and Certified to ensure the legal sale of alcohol.
- Ensure Alcohol will not be served to minors or individuals who may be intoxicated according to TABC Guidelines.
- Follow TABC Guidelines on the purchase and sale of alcohol.
- Provide Insurance Policy verifying coverage for Liability Insurance

The revised site plan includes the following:

- Re-positioning of the Windfest layout
- Chamber will have a plan in place to assist in the replenishment and/or replanting of the grass area that may be damaged due to the traffic flow during the event
- Chamber is aware of thier obligation to leave the Festival Grounds in the same condition as when we first arrive

The summary of the request included the following:

- The Chamber is asking the City of Portland to authorize the Chamber and NorthShore Country Club to offer Alcohol Sales for Windfest 2014.

- The Chamber and NorthShore have made a commitment to follow all TABC Guidelines, manage and monitor the alcohol sales in order for Windfest to continue to be a “Family Friendly” Festival.
- A comprehensive plan is in place to ensure that Windfest continues this tradition of being “Family Friendly”.
- Alcohol is currently allowed to be brought into festival grounds and consumed and or distributed, with no way to control or monitor who is drinking, if they are serving to minors or who is intoxicated and continues to consume alcohol. The difference now would be The Chamber/NorthShore Country Club will have the ability to control who is drinking, monitor that minors are not being served and have the ability to withhold sales from anyone who may be intoxicated, required by TABC Guidelines.
- This will be a positive change to ensure that Windfest continues to be a “Family Friendly” Festival.

Ms. Walls added that a Profit & Loss for Fiscal Year 2012-2013, the Income and Expense Reports for Windfest 2013 were also provided.

Council, Portland Chamber of Commerce Executive Director Colette Walls, and Northshore representative Daryl Genzer discussed the Windfest 2014 Co-sponsorship request, Northshore’s TABC license, and control concerns with the proposed beer garden and gate entrances to the event.

4. **ADJOURNMENT:** MAYOR KREBS

Mayor Krebs adjourned the workshop at 6:53 p.m.

**D. NOTICE OF ASSISTANCE:**

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**BRaille IS NOT AVAILABLE**

**Approved:**

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David Krebs

Mayor

**Attest:**

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City Secretary

**CITY OF PORTLAND  
CITY COUNCIL  
REGULAR MEETING  
SEPTEMBER 3, 2013 – 7:00 P.M.**

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| Kristin Connor     | Director of Parks and Recreation            |
| RoseAleta Laurell  | Library Director                            |
| Michel Weaver      | Assistant to the City Manager               |
| Kyle Schreckenbach | Assistant Director of Public Works          |
| Annette Hall       | City Secretary                              |
| Lorenzo Lara       | Senior Accountant                           |
| Terrell Elliott    | IT Manager - Police Sergeant                |
| Brandon Lemon      | Accounting Assistant                        |
| Drew Schell        | IT Technician                               |

And with a quorum being present, the following business was transacted:

**A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:**

**1. CALL TO ORDER: MAYOR**

Mayor Krebs called the meeting to order at 7:00 pm.

**2. INVOCATION AND PLEDGE: MAYOR OR DESIGNEE**

Council Member Lewis gave the invocation and Mayor Krebs led the Pledge of Allegiance.

**3. FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**

There were none.

**4. CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding "items of community interest" and/or be presented reports from the Staff regarding "items of community interest," provided no action is taken or discussed. "Items of community interest" include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Council Member Green announced that the San Patricio EDC is looking for table sponsorship for their upcoming annual banquet.

**B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:**

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance

concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

There were none.

### **OLD BUSINESS**

5. **MINUTES OF PREVIOUS MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS AUGUST 20, 2013 REGULAR MEETING AND AUGUST 27, 2013 SPECIAL MEETING - MAYOR KREBS AND CITY SECRETARY

Council Member Green made the motion to approve the minutes of the August 20, 2013 regular meeting and the August 27, 2013 special meeting as presented. Council Member Lewis seconded the motion.

The motion passed 6-0.

6. **ORDINANCE NO. 2074 - AMENDING CURRENT FISCAL YEAR BUDGET:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2074 WHICH AMENDS THE 2012-2013 FISCAL YEAR BUDGET - DIRECTOR OF FINANCE

Council Member Jorgensen made the motion to approve the second and final reading of Ordinance No. 2074 which amends the 2012-2013 Fiscal Year Budget. Council Member Moore seconded the motion.

The motion passed 6-0.

Mayor Krebs read the following caption:

### **ORDINANCE NO. 2074**

**AN ORDINANCE AMENDING AND ADJUSTING ORDINANCE NO. 2057 PASSED ON THE 4th OF SEPTEMBER 2012, ADOPTING THE FUND LEVEL BUDGET FOR THE CITY OF PORTLAND FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2013, AND MAKING SUPPLEMENTAL APPROPRIATIONS AND ADJUSTMENTS FOR SAID FISCAL YEAR; REPEALING ALL ORDINANCES IN CONFLICT**

**HEREWITH, PROVIDING FOR THE PUBLICATION OF THIS  
ORDINANCE; AND AN EFFECTIVE DATE THEREOF**

7. **ORDINANCE NO. 2075 - ADOPTING 2013-201 FISCAL YEAR BUDGET:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2075 WHICH ADOPTS THE 2013-2014 FISCAL YEAR BUDGET - DIRECTOR OF FINANCE

Council Member Jorgensen made the motion to approve the second and final reading of Ordinance No. 2075 which adopts the 2013-2014 Fiscal Year Budget. Council Member Moore seconded the motion.

The motion passed 6-0.

Mayor Krebs read the following caption:

**ORDINANCE NO. 2075**

**AN ORDINANCE ADOPTING A FUND LEVEL BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF PORTLAND, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND FOR AN EFFECTIVE DATE THEREOF**

8. **ORDINANCE NO. 2076 - ADOPTING AD VALOREM TAX RATE:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2076 WHICH ADOPTS THE AD VALOREM TAX RATE FOR 2013 - DIRECTOR OF FINANCE

**THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.62 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$20.**

Council Member Jorgensen made the motion to approve the second and final reading of Ordinance 2076 that sets the maintenance and operation portion of the tax rate at 44.0586¢ and the debt service rate at 13.217¢ for a total tax rate of 57.2756¢ per \$100 valuation

Council Member Skurow seconded the motion.

The motion passed 6-0.

Mayor Krebs read the following caption:

**ORDINANCE NO. 2076**

**AN ORDINANCE LEVYING TAXES FOR THE CITY OF PORTLAND, TEXAS FOR THE YEAR 2013, PROVIDING FOR A DATE OF WHICH SUCH TAXES BECOME DELINQUENT; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; PROVIDING FOR PENALTY AND INTEREST TO AND EFFECTIVE DATE THEREOF; PROVIDING FOR A 20% COLLECTION FEE; PROVIDING FOR PUBLICATION OF THE CAPTION OF THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE THEREOF**

9. **RATIFICATION OF AD VALOREM (PROPERTY) TAX RATE:** THE CITY COUNCIL WILL CONSIDER RATIFYING THE \$0.572756 AD VALOREM (PROPERTY TAX RATE) FOR 2013 WHICH WAS PREVIOUSLY ADOPTED BY ORDINANCE NO. 2076 – FINANCE DIRECTOR

Council Member Skurow made the motion to ratify the property tax rate of 57.2756¢ per \$100 valuation represented in the 2014 Budget. Council Member Green seconded the motion.

The motion passed 6-0.

**NEW BUSINESS**

10. **APPOINTMENT OF MUNICIPAL COURT ASSOCIATE JUDGE:** THE CITY COUNCIL WILL CONSIDER THE APPOINTMENT OF A MUNICIPAL COURT ASSOCIATE JUDGE – CITY MANAGER

City Manager Randy Wright explained that Jerry Batek has Associate Judge experience and John Barrow is the longest serving Municipal Judge. He will have served over 40 years in October. His appointment predated the state wide law that requires an appointment be made every 2 years. He then recommended the City Council appoint both Judges for 2 years as required by state law.

Council Member Lewis made the motion to appoint Jerry Batek as Associate Municipal Court Judge and the reappointment of John Barrow as Municipal Court Judge for 2 years. Council Green seconded the motion.

The motion passed 6-0.

Mayor Krebs then administered the Oath of Office to Judge Batek and Judge Barrow.

**11. ORDINANCE NO. 2077 – AMENDING APPLICATION OF SPECIFIC FEES: THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2077 WHICH AMEND THE APPLICATION OF SPECIFIC MONTHLY FEES (EMERGENCY MEDICAL SERVICES, YOUTH SAFETY AND PROGRAMMING FEE, DRAINAGE FEE AND FIRE FEE – CITY MANAGER AND ASSISTANT TO THE CITY MANAGER**

Assistant to the City Manager, Michel Weaver explained that as previously discussed during the budget process the Fiscal Year 2013-2014 Budget includes certain fee changes and increases. A number of those changes are handled by the budget process itself and certain changes must be handled by ordinance. The FY 2013-2014 budget include dissolution of the Voluntary Youth Fee and establishing a Youth Safety and Programming Fee, which will be mandatory. This amendment of fees must be done by ordinance.

While reviewing the language of Ordinance No. 2046, which was the last ordinance that addressed the Voluntary Youth Fee, as noted the language in Sections 7-33, 11-14, 23-33, and 23-51 was confusing and contradictory. Ordinance No. 2046 was approved January 3, 2012 to keep residences and businesses that have irrigation meters and main meters from being charged certain fees on their irrigation meters. However, the language in the Code of Ordinances does not specify irrigation meters but reads, "has more than one meter" which could be misinterpreted to include a multi-unit complex. This amendment will clarify the language.

If approved this ordinance will abolish the Voluntary Youth Fee and establish in its place the Youth Safety and Programming Fee. Approval of this ordinance will also clarify language in the Code of Ordinances, Sections 7-33, 11-14, 23-33, and 23-51.

Council Member Green made the motion to approve the first reading of Ordinance No. 2077 amending the application of specific monthly fees and clarification of Code of Ordinance language (Emergency Medical Service, Youth Safety and Programming Fee, Drainage Fee and Fire Fee). Mayor Pro Tem Skurow seconded the motion.

The motion passed 6-0.

Mayor Krebs read the following caption:

**ORDINANCE NO. 2077**

**AN ORDINANCE AMENDING SECTION 7-33, 11-14, 23-33, AND 23-51 OF THE CODE OF ORDINANCES, CITY OF PORTLAND, TEXAS, TO ESTABLISH A CONSISTENT POLICY FOR THE APPLICATION OF CERTAIN MONTHLY UTILITY FEES; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE AND ESTABLISHING AN EFFECTIVE DATE**

- 12. ORDINANCE NO. 2078 – REVISING SOLID WASTE SERVICE RATES:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2078 WHICH REVISES SOLID WASTE SERVICE RATES FOR COMMERCIAL ACCOUNTS AND ROLL- OFF DUMPSTERS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

Director of Public Works and Development, Brian DeLatte explained that approximately 18 months ago the City extended its contract with Republic Services for 5 years, through February 28, 2017. As part of the negotiations the CPI for residential accounts is waived through 2014. Commercial accounts were not waived. Effective October 1, 2013 a 2.02% CPI increase will be charged to commercial and roll-off dumpster accounts.

Staff recommends the City Council approve the first reading of Ordinance No. 2078.

Mayor Pro Tem Skurow made the motion to approve the first reading of Ordinance No. 2078 revising solid waste service rates for commercial accounts and roll-off dumpsters. Council Member Jorgensen seconded the motion.

The motion passed 5-1 (with Council Member Moore voting against).

Mayor Krebs read the following caption:

**ORDINANCE NO. 2078**

**AN ORDINANCE REVISING RATES FOR THE PROVISION OF SOLID WASTE SERVICE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION**

- 13. LEASE-PURCHASE OF STREET SWEEPER:** THE CITY COUNCIL WILL CONSIDER AUTHORIZING THE PURCHASE OF A STREET SWEEPER AND AUTHORIZING THE

## FINANCE DIRECTOR TO ISSUE REQUESTS FOR PROPOSALS FOR LEASE-PURCHASE FINANCING - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

Director of Public Works and Development, Brian DeLatta explained recently the Street Department has sweep the City's street with street sweepers that are 15 and 29 years or older. Both sweepers have reached their estimated life. Estimates to repair both sweepers are in an excess of \$100,000. Both sweepers became inoperable earlier this year due to a host of issues that made repairs impractical for machines 15 and 29 years old.

There are several reasons to consider the purchase a new sweeper or enter into an agreement with a private contractor to sweep the streets:

1. The cleanliness of the streets, and by extension the city, is dramatically increased with a regular sweeping program.
2. Excess seal coat rock from street improvements or other loose material will continue to grind into the pavement, causing damage if left unchecked. A regular sweeping program will extend the life of our streets.
3. A lack of sweeping has greatly increased weeds and other vegetation growing in the street gutters, between the gutter lip and pavement section, and in the Memorial ditch.
4. A regular street sweeping program will help the City maintain compliance with current and future TCEQ stormwater quality regulations.

There are three options available for consideration:

1. The sweeping program can be discontinued. For the reasons stated above, Staff does not recommend this option.
2. Purchasing a street sweeper would allow us to sweep the city on a monthly basis, or more frequently if needed.
3. A street sweeping contractor can be engaged on a regular basis. This option has been extensively explored and is not as financially feasible as Option #2. Based on numerous attempted contacts, there appears to be one contractor in the Coastal Bend that would provide street sweeping services on a monthly basis. The standard charge per curb mile is \$120, which equates to an approximately \$18,000 charge for one pass through the city

Public Works staff tested several street sweepers on city streets, as well as visited street sweeping operation in Corpus Christi. There are four major street sweepers in use in Texas that we considered: Elgin, Schwarze, Johnston, and Tymco. The Elgin 2013 Crosswind Dual Sweeper performed the best in our tests and comes highly recommended by other cities using Elgin products. Kingsville, Corpus Christi (via contract), San Antonio, and Austin all use this Elgin sweeper.

Highlights of the Elgin sweeper include:

- 8 cubic yard debris body
- 12 foot dual sweeping path
- Boom-mounted 8-inch rear vacuum hose
- 4 year parts and labor warranty on the sweeper components (unlimited miles)
- 2 year parts and labor warranty on the chassis (unlimited miles)

The boom-mounted rear vacuum hose is notable in that it allows this machine to serve dual purposes. For wastewater overflows, the vacuum hose can be used similar to a vacuum truck to pick up wastewater debris. This ability is critical in maintaining TCEQ compliance.

The Elgin is less expensive than the other sweepers considered by a considerable margin (10-15%). It is recommended that the sweeper be purchased using the BuyBoard price of \$202,265.00 via Kinloch Equipment & Supply, Inc. \$45,000 has been allocated in the proposed FY 2013-2014 budget, with the following breakdown:

| Fund                  | Allocation | Budget   |
|-----------------------|------------|----------|
| Debt Service Fund     | 66.67%     | \$30,000 |
| Drainage Fund         | 16.67%     | \$7,500  |
| Water/Wastewater Fund | 16.67%     | \$7,500  |

If authorized, the Finance Director will issue a Request for Proposal from interested financial institutions for a five year lease-purchase agreement. The financing agreement will be placed on a future City Council agenda

Council Member Moore made the motion to authorize the purchase of a street sweeper and authorizing the Finance Director to issue requests for proposals for lease-purchase financing. Council Member Green seconded the motion.

The motion passed 6-0.

**14. ENGAGEMENT OF CONSULTING CITY PLANNER: THE CITY COUNCIL WILL CONSIDER ENGAGING DAN SEFKO (CONSULTING CITY PLANNER) WITH FREESE AND NICHOLS, INC. TO DEVELOP A GROWTH MANAGEMENT PLAN– CITY MANAGER**

City Manager Randy Wright explained that in recent years, we have taken steps to better understand and control our growth by maintaining a Comprehensive Plan. We

have addressed the quality of local development with periodic improvements to our Unified Development Ordinance. And, we have continuously invested in our infrastructure, including our streets, water and wastewater systems, drainage ways, and city facilities. The City invested in a Comprehensive Plan and a UDO and needs to take an active approach for growth. To better understand the cost and benefit to do this we need to engage an expert. Dan Sefko with Freese & Nichols has developed a Growth Management Plan.

Annexation occurs in two phases. Phase I includes development of a Growth Management Plan that includes a comprehensive assessment of our ETJ carefully considering both the benefits and costs that will be associated with annexing a given tract or area and will cost \$30,000. Phase II includes the actual process of annexation. Together, these processes can take up to three years to complete. Phase 2 will cost \$30,000 for a total of \$60,000 for both phases.

Annexation is best accomplished with the help of an experienced planning and engineering firm. Dan Sefko, representing Freese and Nichols, Inc., understands our needs and has successfully provided planning and development guidance to the City on many occasions. Mr. Sefko and the firm have special expertise in the development of growth management plans and annexation services.

Industrial growth is happening around Portland, it is imperative that we move forward now rather than later in beginning this important process.

Council Member Green made the motion to authorize the City Manager to execute of a contract with Freese and Nichols, Inc. for an amount not exceeding \$30,000 for Phase I - Development of a Growth Management Plan. Council Member Jorgensen seconded the motion.

The motion passed 6-0.

#### **C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:**

**Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:**

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)

- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

There were none.

**D. ADJOURNMENT: MAYOR**

Mayor Krebs adjourned the meeting at 7:36 p.m.

**E. NOTICE OF ASSISTANCE:**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com)) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

Approved:

\_\_\_\_\_  
David Krebs  
Mayor

Attest:

\_\_\_\_\_  
City Secretary



## **REGULAR MEETING AGENDA BILL**

**SUBJECT:** **ORDINANCE NO. 2077 - AMENDING APPLICATION OF SPECIFIC FEES:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2077 WHICH AMENDS THE APPLICATION OF SPECIFIC MONTHLY FEES (EMERGENCY MEDICAL SERVICE, YOUTH SAFETY AND PROGRAMMING FEE, DRAINAGE FEE AND FIRE FEE)

**SUBMITTED BY:** Michel Weaver, Assistant to the City Manager

**DATE SUBMITTED:** September 4, 2013 **FOR THE AGENDA OF:** September 17, 2013

**ATTACHMENTS:** Proposed Ordinance No. 2077

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**SUMMARY STATEMENT:** The Fiscal Year 2013-2014 Budget includes certain fee changes and increases. A number of those changes are handled by the budget process itself and certain changes must be handled by ordinance. The budget discussions for the FY 2013-2014 budget include dissolution of the Voluntary Youth Fee and establishing a Youth Safety and Programming Fee, which will be mandatory. This amendment of fees must be done by ordinance.

While reviewing the language of Ordinance No. 2046, which was the last ordinance that addressed the Voluntary Youth Fee, as noted the language in Sections 7-33, 11-14, 23-33, and 23-51 was confusing and contradictory. Ordinance No. 2046 was approved January 3, 2012 to keep residences and businesses that have irrigation meters and main meters from being charged certain fees on their irrigation meters. However, the language in the Code of Ordinances does not specify irrigation meters but reads, "has more than one meter" which could be misinterpreted to include a multi-unit complex. This amendment will clarify the language.

If approved this ordinance will abolish the Voluntary Youth Fee and establish in its place the Youth Safety and Programming Fee. Approval of this ordinance will also clarify language in the Code of Ordinances, Sections 7-33, 11-14, 23-33, and 23-51.

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**RECOMMENDED ACTION:** Motion to approve the second (final) reading of Ordinance No. 2077 amending the application of specific monthly fees and clarification of Code of Ordinance language (Emergency Medical Service, Youth Safety and Programming Fee, Drainage Fee and Fire Fee).

## ORDINANCE NO. 2077

**AN ORDINANCE AMENDING SECTION 7-33, 11-14, 23-33, AND 23-51 OF THE CODE OF ORDINANCES, CITY OF PORTLAND, TEXAS, TO ESTABLISH A CONSISTENT POLICY FOR THE APPLICATION OF CERTAIN MONTHLY UTILITY FEES; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS** the City Council assesses certain monthly fees on utility accounts that are necessary for the efficient and effective operation of the City, and;

**WHEREAS** it is the intent of the City Council to apply those fees in a clear and consistent manner;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:**

**SECTION 1.** Chapter 7, Article III, Section 7-33 of the Code of Ordinances, City of Portland, Texas is amended to read:

Sec. 7-33. – Emergency medical service fee established.

- (a) A mandatory two dollars and fifty cents (\$2.50) a month emergency medical service fee is hereby created, which shall be charged to every residential dwelling, to every individual unit within multi-family dwellings, to individual non-residential establishments, and to each unit within non-residential establishments, which receives utility service from the City of Portland.
- (b) When a customer or business occupying a single residence, campus or business site has a main meter and an irrigation or auxiliary services meter, an emergency medical service fee shall apply only to the main meter.

**SECTION 2.** Chapter 11, Article I, Section 11-14 of the Code of Ordinances, City of Portland, Texas is amended to read:

Sec. 11-14. – Youth safety and programming fee established.

- (a) A mandatory one dollar (\$1.00) a month youth safety and programming fee is hereby created, which shall be charged to every residential dwelling, to every individual unit within multi-family dwellings, to individual non-residential establishments, and to each unit within non-residential establishments, which receives utility service from the City of Portland.

- (b) Revenue to be restricted. Revenue generated by the youth safety and programming fee shall only be used to finance the operation of youth athletic facilities, crossing guards and school resource officers.
- (c) When a customer or business occupying a single residence, campus or business site has a main meter and an irrigation meter, or auxiliary services meter, the youth safety and programming fee shall apply only to the main meter.

**SECTION 3.** Chapter 23, Article II, Section 23-33 of the Code of Ordinances, City of Portland, Texas is amended to read:

Sec. 23-33. - Drainage utility fund established.

- (a) Fund established. A drainage utility fund is hereby created, the purpose being to finance drainage system permits, studies, plans, maintenance and improvements.
- (b) Fee established. A three dollar (\$3.00) per month drainage utility fee is hereby created, which shall be charged to every residential dwelling, to every individual unit within multi-family dwellings, to individual non-residential establishments, and to each unit within non-residential establishments, which receives utility service from the City of Portland.
- (c) When a customer or business occupying a single residence, campus or business site has a main meter and an irrigation or auxiliary services meter, the drainage utility fee shall apply only to the main meter.

**SECTION 4.** Chapter 23, Article I, Section 23-51 of the Code of Ordinances, City of Portland, Texas is amended to read:

Sec. 23-51. – Fire service fee established.

- (a) A mandatory one dollar (\$1.00) a month fire service fee is hereby created, which shall be charged to every residential dwelling, to every individual unit within multi-family dwellings, to individual non-residential establishments, and to each unit within non-residential establishments, which receives utility service from the City of Portland.
- (b) When a customer or business occupying a single residence, campus or business site has a main meter and an irrigation or auxiliary services meter, the fire service fee shall apply only to the main meter.

**SECTION 5. REPEALER:** All previously adopted rules, regulations, policies and ordinances in conflict with this Ordinance are hereby repealed.

**SECTION 6. SEVERABILITY:** If any provision, section, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance shall not

be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

**SECTION 7. EFFECTIVE DATE:** This Ordinance shall take effect upon its second and final reading.

**PASSED and APPROVED** this 17<sup>th</sup> day of September 2013.

**City of Portland**

BY: \_\_\_\_\_  
David Krebs  
Mayor

ATTEST: \_\_\_\_\_  
Annette Hall  
City Secretary



## **REGULAR MEETING AGENDA BILL**

**AGENDA ITEM:** **ORDINANCE NO. 2078 – REVISING SOLID WASTE SERVICE RATES:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2078 WHICH REVISES SOLID WASTE SERVICE RATES FOR COMMERCIAL ACCOUNTS AND ROLL-OFF DUMPSTERS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

**SUBMITTED BY:** Brian DeLatte, Director of Public Works and Development

**DATE:** September 3, 2013

**DATE SUBMITTED:** August 27, 2013

**ATTACHMENTS:** Proposed Ordinance No. 2078

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**SUMMARY STATEMENT:** In accordance with the Solid Waste Collection and Disposal Contract, Allied Waste Services of Texas/Republic Services of Corpus Christi has requested a 2.02% increase in the commercial and roll-off dumpster rates to become effective October 1, 2013. The change is based on a contract provision that allows increases based on the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W).

On February 7, 2012, the City Council passed Resolution 645 authorizing automated solid waste collection and single stream recycling. By doing so the City's contract with Republic Services was renegotiated, locking in residential rates through October 1, 2014, even if the annual CPI rate increases.

The 2.02% CPI percent increase only affects the commercial accounts and roll-off dumpsters.

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**RECOMMENDATION:** Approve the second and final reading of Ordinance No. 2078 revising solid waste service rates for commercial accounts and roll-off dumpsters.

## ORDINANCE NO. 2078

**AN ORDINANCE REVISING RATES FOR THE  
PROVISION OF SOLID WASTE SERVICE;  
PROVIDING FOR THE REPEAL OF  
ORDINANCES IN CONFLICT HERewith;  
PROVIDING A SEVERABILITY CLAUSE; AND  
PROVIDING FOR AN EFFECTIVE DATE AND  
PUBLICATION**

**WHEREAS**, the exclusive franchise agreement between the City and Allied Waste Services /Republic Services incorporates annual Consumer Price Index (CPI) driven rate increases, and;

**WHEREAS**, the City and Allied Waste Services/Republic Services agree that the CPI has increased 2.02 percent during the last year, and;

**WHEREAS**, the City and Allied Waste Services/Republic Services agree that a commensurate 2.02 percent increase that takes effect October 1, 2013 is in order,

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
PORTLAND, TEXAS:**

**SECTION 1:** That the Portland Code of Ordinances, Chapter 23, Article II, Division 2, Section 23-41, TABLE TWO: SOLID WASTE CHARGES is hereby amended to read as follows:

**MONTHLY RESIDENTIAL CART COLLECTION RATES**

|   |             |
|---|-------------|
| 1 Trash Cart (96 gallons) and 1 Recycle Cart (96 gallons) | \$ 14.50    |
| Administrative/billing fee                                | <u>2.50</u> |
| Total   | \$ 17.00    |

|  |             |
|--|-------------|
| 2 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons) | \$ 26.83    |
| Administrative/billing fee                                 | <u>2.50</u> |
| Total  | \$ 29.33    |

|  |             |
|--|-------------|
| 3 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons) | \$ 39.16    |
| Administrative/billing fee                                 | <u>2.50</u> |
| Total  | \$ 41.66    |

**MONTHLY COMMERCIAL CART COLLECTION RATE**

|   |             |
|---|-------------|
| 1 Trash Cart (96 gallons) and 1 Recycle Cart (96 gallons) | \$ 23.26    |
| Administrative/billing fee                                | <u>3.06</u> |
| Total   | \$ 26.32    |

|  |             |
|--|-------------|
| 2 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons) | \$ 38.38    |
| Administrative/billing fee                                 | <u>3.06</u> |
| Total  | \$ 41.44    |

|  |             |
|--|-------------|
| 3 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons) | \$ 53.50    |
| Administrative/billing fee                                 | <u>3.06</u> |

Total \$ 56.56

**20, 30 & 40-YARD ROLL-OFF (OPEN TOP) DUMPSTER RATES**

Rates include an administrative/billing fee of 19.5% for every roll-off (open-top) dumpster account per month.

Delivery \$ 80.54  
 Monthly Service 53.69  
 Haul Rate 243.88\*  
 (\* plus disposal fee of \$45.43 per ton)

**17-YARD ROLL-OFF (OPEN TOP) DUMPSTER RATES**

Rates include an administrative/billing fee of 19.5% for every roll-off (open-top) dumpster account per month.

Delivery \$ 40.28  
 Monthly Rental 53.69  
 Haul Rate \$ 194.30\*  
 (\*plus disposal fee of \$45.43 per ton)

**MONTHLY COMMERCIAL DUMPSTER COLLECTION RATE**

Rates include an administrative/billing fee of 19.5% for every commercial dumpster account per month.

| Container<br>Size | Pickups Per Week |           |          |          |          |          |
|-------------------|------------------|-----------|----------|----------|----------|----------|
|                   | 1                | 2         | 3        | 4        | 5        | 6        |
| 2 cu yd           | \$ 57.42         | \$ 100.71 | \$135.41 | \$183.40 | \$225.54 | \$259.67 |
| 3 cu yd           | 84.12            | 135.31    | 219.44   | 281.33   | 345.88   | 403.24   |
| 4 cu yd           | 96.97            | 180.46    | 254.34   | 338.65   | 422.92   | 505.71   |
| 6 cu yd           | 126.40           | 259.67    | 397.25   | 531.05   | 666.57   | 787.03   |
| 8 cu yd           | 171.40           | 338.56    | 510.19   | 678.78   | 847.34   | 1015.93  |
| 6 cu yd Recycle   | 66.56            | 139.76    |          |          |          |          |

**SECTION 2. REPEALER:** All previously adopted rules, regulations, policies and ordinances in conflict with this Ordinance are hereby repealed.

**SECTION 3. SEVERABILITY:** If any provision, section, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any constitutionality of any other portion hereof, and all provisions of this ordinance are hereby declared severable for that purpose.

**SECTION 4. PUBLICATION:** This Ordinance shall be published after the second reading hereof by publishing the caption thereof in the official newspaper with a statement that the public may view the Ordinance in the Office of the City Secretary.

**SECTION 5. EFFECTIVE DATE:** This Ordinance shall take effect on October 1, 2013.

**PASSED** and **APPROVED** on first reading this 3<sup>rd</sup> day of September, 2013.

**PASSED** and **APPROVED** on this 17<sup>th</sup> day of September, 2013.

**City of Portland, Texas**

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**David Krebs**  
**Mayor**

**ATTEST:** \_\_\_\_\_  
**Annette Hall**  
**City Secretary**



## REGULAR MEETING AGENDA BILL

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**AGENDA ITEM:** CO-SPONSORSHIP OF 2014 WINDFEST: THE CITY COUNCIL WILL CONSIDER CO-SPONSORSHIP OF THE PORTLAND CHAMBER OF COMMERCE 2014 WINDFEST – MAYOR AND THE PARKS AND RECREATION DIRECTOR

**SUBMITTED BY:** Kristin Connor, Director of Parks and Recreation

**DATE SUBMITTED:** September 13, 2013      **FOR THE AGENDA OF:** September 17, 2013

**ATTACHED:** Chamber of Commerce Letter of Intent with Plan A and Plan B Diagrams

---

**SUMMARY STATEMENT:** The Portland Chamber of Commerce is requesting the City of Portland co-sponsor Windfest 2014. The Chamber is asking consideration for the following:

- The Chamber is requesting exclusive use of the Daniel P. Moore City Complex grounds and the Community Center building for their annual event, Windfest, April 10-13, 2014 as detailed in Plan A. In the event of rain, the Chamber would commit to Plan B as presented. The decision on the Rain Plan would be made on the morning of Monday, April 7, 2014 in order to have a smooth transition from Plan A to Plan B for set-up.
- The Chamber requests permission to have alcohol served at Windfest 2014 according to TABC Guidelines. NorthShore Country Club will carry the Festival Beer License and there will be a designated area, called a "Beer Garden" which the sale and consumption of alcohol will be restricted to that location. The Beer Garden Area will exclude the Carnival Area, volleyball, kite flying and Skate Park Areas.
- The Chamber would commit to removing all debris/trash from the festival grounds and repair/replace any damaged grass due to traffic flow from the festival. The repairs would be discussed and approved by City staff prior to implementation.
- The Chamber would commit to covering the additional cost for security due to the sale of alcohol during the event. That amount will be determined by the Chief of Police.
- The Chamber would offer the City a City Sponsorship Package, see details in attachment, at no cost to the City in exchange for the use of the City grounds at no cost to the Chamber.
- The City would reimburse the Chamber for up to \$12,500 to promote the event in accordance with HOT Fund guidelines.

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**RECOMMENDATION:** Make a motion to approve co-sponsorship of Windfest 2014 as requested by the Chamber of Commerce and outlined above.



September 12, 2013

City of Portland  
Randy Wright, City Manager  
1900 Billy G. Webb Drive  
Portland, Texas 78374

Dear Randy,

Thank you for your time and attention to this agenda item. It was my pleasure to present the 2014 Windfest Presentation to the City Council on Tuesday, September 3<sup>rd</sup>. As a follow-up to my presentation, I would like to present this letter of intent to the City Council for approval.

I would respectfully request your consideration of the following:

- The City would consent to the use of the City Hall grounds and the Community Center for our annual event as presented as Plan A in the Windfest Presentation, April 10-13, 2014. In the event of rain we would commit to Plan B as presented. The decision on the Rain Plan would be made on the morning of Monday, April 7, 2014 in order to have a smooth transition from Plan A to Plan B for set-up.
- The Chamber requests permission to have alcohol served at Windfest 2014 according to TABC Guidelines. NorthShore Country Club will carry the Festival Beer License and there will be a diagramed area, called a "Beer Garden" which the sale and consumption of alcohol will be restricted to. The Beer Garden Area will exclude the Carnival Area, the Volleyball, Kite Flying and Skate Park Areas, therefore ensuring a family friendly environment. See attached diagram.
- The Chamber would commit to removing all debris/trash from the festival grounds and repair/replace any damaged grass due to traffic flow from the festival. The repairs would be discussed and approved by City staff prior to implementation.
- The Chamber would commit to covering the cost for security due to the sale of alcohol during the event.
- The Chamber would offer the City a City Sponsorship Package, see attachment, at no cost to the City in exchange for the use of the City grounds at no cost to the Chamber.
- The City would consider the Chamber's usage of up to \$12,500 to promote the event in accordance with HOT Fund guidelines.

I look forward to working with the City of Portland in making Windfest 2014 a festival we can all be proud of.

Once again, I intend on managing the growth of Windfest, while still maintaining the tradition of the wholesome family environment Windfest is known for.

Best Regards,

A handwritten signature in black ink that reads "Collette Walls".

Executive Director  
Portland Chamber of Commerce

P.O. Box 388 Portland, TX 78374 Phone 361-643-2475  
[director@portlandtx.org](mailto:director@portlandtx.org) [www.portlandtx.org](http://www.portlandtx.org)

2014 City Sponsorship Package

\$ 5,000.00 Value

Signage Space at the Entrance of Festival Grounds (banner provided by City)

Signage Space in the Windfest Information Booth (banner provided by City)

City Logo on All Print Advertising

Full Page Ad in Windfest Guide

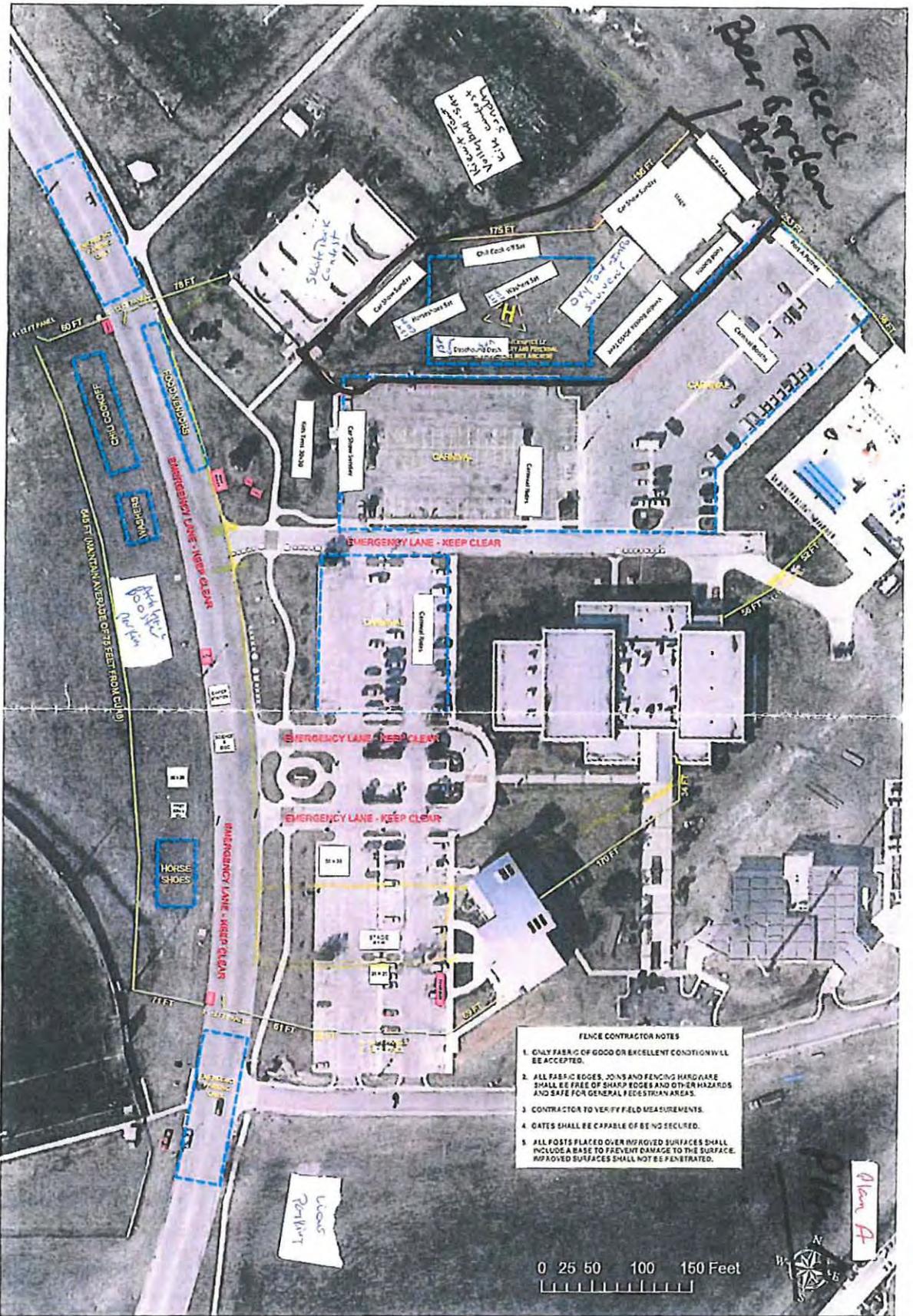
City Logo on Chamber Website as a Sponsor

City Logo on Facebook as a Sponsor

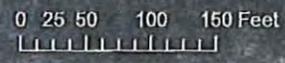
City Logo in Chamber's 2<sup>nd</sup> Quarterly Newsletter recognizing sponsorship

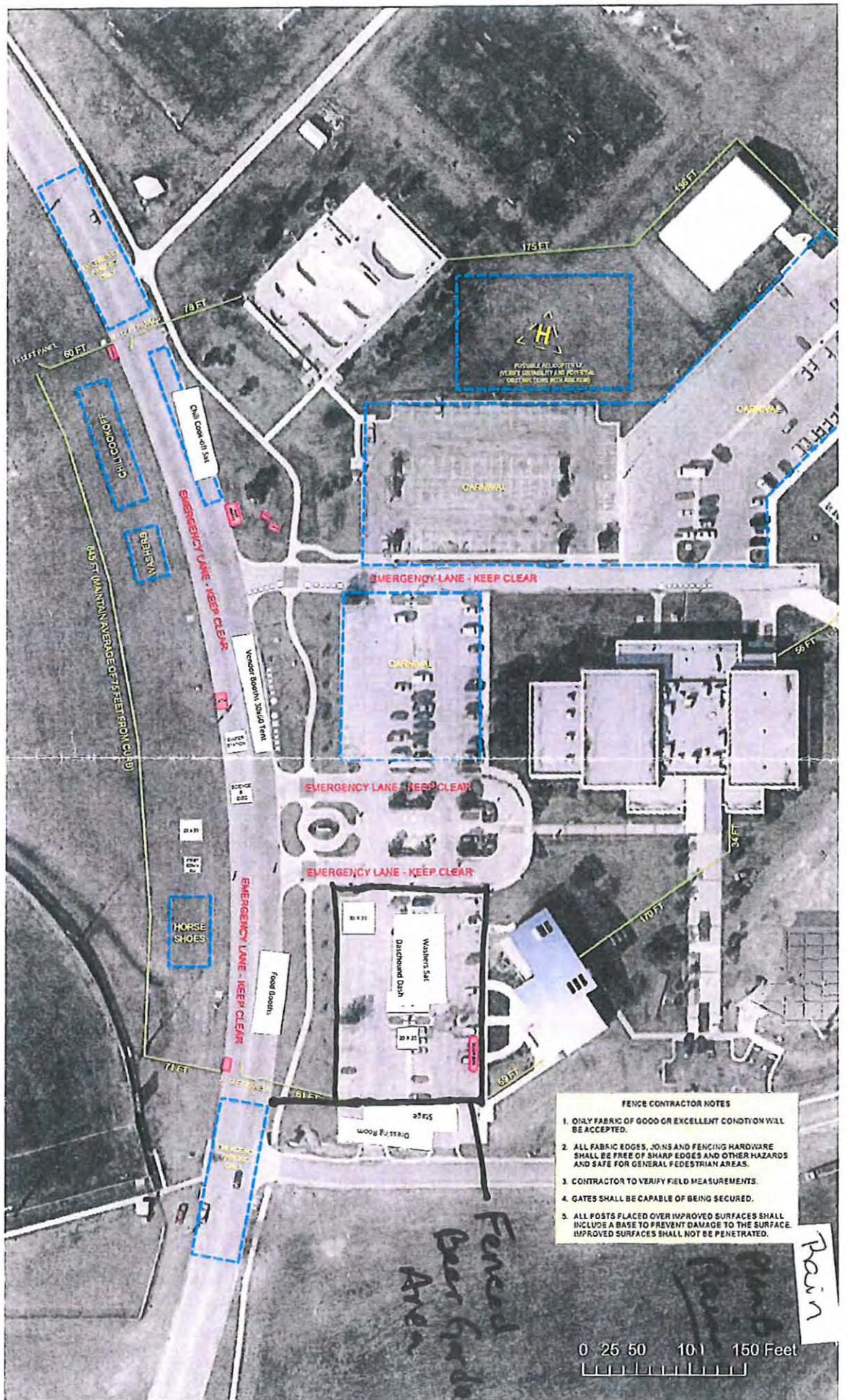
10 Weekend Entrance Passes

10 VIP Parking Passes



- FENCE CONTRACTOR NOTES
1. ONLY FABRIC OF GOOD OR EXCELLENT CONDITION WILL BE ACCEPTED.
  2. ALL FABRIC EDGES, JOINS AND FENCING HARDWARE SHALL BE FREE OF SHARP EDGES AND OTHER HAZARDS AND SAFE FOR GENERAL PEDESTRIAN AREAS.
  3. CONTRACTOR TO VERIFY FIELD MEASUREMENTS.
  4. GATES SHALL BE CAPABLE OF BEING SECURED.
  5. ALL POSTS PLACED OVER IMPROVED SURFACES SHALL INCLUDE A BASE TO PREVENT DAMAGE TO THE SURFACE. IMPROVED SURFACES SHALL NOT BE PENETRATED.





POSSIBLE FELLOWSHIP  
(VERIFY DIMENSIONS AND POSTING  
OBSTACLES WITH AGENCY)

- FENCE CONTRACTOR NOTES**
1. ONLY FABRIC OF GOOD OR EXCELLENT CONDITION WILL BE ACCEPTED.
  2. ALL FABRIC EDGES, JOINS AND FENCING HARDWARE SHALL BE FREE OF SHARP EDGES AND OTHER HAZARDS AND SAFE FOR GENERAL PEDESTRIAN AREAS.
  3. CONTRACTOR TO VERIFY FIELD MEASUREMENTS.
  4. GATES SHALL BE CAPABLE OF BEING SECURED.
  5. ALL POSTS PLACED OVER IMPROVED SURFACES SHALL INCLUDE A BASE TO PREVENT DAMAGE TO THE SURFACE. IMPROVED SURFACES SHALL NOT BE PENETRATED.

*Fenced Area*  
*Rain*





## **REGULAR MEETING AGENDA BILL**

**AGENDA ITEM:** **REQUEST FROM JUNIOR ACHIEVEMENT FOR HARBOR HALF: THE CITY COUNCIL WILL CONSIDER A REQUEST FROM THE SPONSORS OF THE ANNUAL HARBOR HALF MARATHON TO RESTRICT USE OF SUNSET LAKE PARK AND INDIAN POINT PARK ON OCTOBER 20, 2013 - DIRECTOR OF PARKS AND RECREATION**

**SUBMITTED BY:** Kristin Connor, Director of Parks and Recreation

**DATE:** September 10, 2013

**ATTACHMENTS:** Letter of Request

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**SUMMARY STATEMENT:** The Junior Achievement of the Coastal Bend will be hosting their Annual Harbor Half Marathon on Sunday, October 20, 2013. The race begins at Concrete Street in Corpus Christi and the turn around/mid point is in the parking lot of Sunset Lake Park. Junior Achievement is requesting to close vehicular access to Sunset Lake Park and have exclusive use including the parking lot and trail from 6:00-11:00 am on the day of the race. The Harbor Half Marathon is a fund raiser Junior Achievement with all proceeds going to support their financial literacy program.

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**RECOMMENDATION:** Consider the request from Junior Achievement.



September 3, 2013

To Whom It May Concern:

Valero Refinery is the Title Sponsor of the Harbor Half Marathon & Relay and a proud supporter of Junior Achievement of the Coastal Bend. We support the organization's mission because we believe JA's portfolio of programs address key issues facing our educational system, promote student achievement, and meet the expectations of a range of constituencies that demand results. The funds raised by the Harbor Half Marathon & Relay will help JA continue to be at the forefront of providing effective business education programs for school-aged children, and most importantly, it will help to ensure a better quality of life for them. Our community must prepare tomorrow's employees and employers...**students sitting in classrooms today throughout the Coastal Bend...** to create opportunities to achieve their goals.

Junior Achievement of the Coastal Bend would like to respectfully request the exclusive use of Sunset Lake Parking area and Hike and Bike trail on Sunday, October 20, 2013 to stage the turnaround point for the Harbor Half Marathon & Relay. The request would be to have the Sunset Lake Parking area and Hike and Bike trail closed to vehicular traffic from 6 a.m. – 11:00 a.m. on Sunday, October 20, 2013. Over 1,200-1,500 runners are expected to participate in the Harbor Half Marathon. At the turnaround point we will have water stations and portable restroom facilities for the runners and volunteers. The race utilizes computerized timing and a mid-point station will be set up to record the runners times. The race requires all participants to use a shuttle bus service to and from the turnaround point. The only vehicles allowed will be the buses with the participants, limited use by the volunteers and the timing personnel.

Junior Achievement of the Coastal Bend appreciates your support of this race and organization year after year. Without your approval and assistance the race would not be possible. Your consideration of closing Sunset Lake Park to vehicular traffic on Sunday, October 20, 2013 would be greatly appreciated. If you have any questions you can contact either one of us at the numbers listed below.

Sincerely,

Ralph Tapscott, Co-Race Director  
Frost Bank  
844-1278

Jayne Woodall, District Director  
Junior Achievement of the Coastal Bend  
361.884.6561

615 N. Upper Broadway, #618 | Corpus Christi, TX 78477 | 884-6561 phone | 884-6685 fax  
[www.harborhalf.com](http://www.harborhalf.com)



Work Readiness | Entrepreneurship | Financial Literacy



## **REGULAR MEETING AGENDA BILL**

**AGENDA ITEM:** **VIOLET ANDREWS PARK FUNDING AUTHORIZATION:** THE CITY COUNCIL WILL CONSIDER AUTHORIZING THE FUNDING OF THE VIOLET ANDREWS PARK EROSION CONTROL AND HABITAT RESTORATION PROJECT (\$28,800) - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

**SUBMITTED BY:** Brian DeLatte, Director of Public Works and Development

**DATE:** September 17, 2013

**DATE SUBMITTED:** September 11, 2013

**ATTACHMENTS:** Violet Andrews Park Erosion Control and Habitat Restoration Project Description

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This agenda item authorizes the City Manager to designate \$28,800 from Water/Wastewater Fund reserves for the Violet Andrews Park Erosion Control and Habitat Restoration project (TCEQ SEP Project 2011-05). This project will restore native vegetation in strategic areas that are currently barren within the park site. Doing so will reduce erosion and sedimentation, as well as enhance and restore native habitat for numerous bird species protected under the Migratory Bird Treaty Act. The funding of this project satisfies TCEQ Docket No. 2012-1472-MWD-E.

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**RECOMMENDATION:** Authorize the City Manager to designate \$28,800 from Water/Wastewater Fund reserves for the Violet Andrews Park Erosion Control and Habitat Restoration project.

## **City of Portland**

### **Violet Andrews Park Erosion Control and Habitat Restoration**

#### **Project Description:**

Violet Andrews Park is a 10-acre public park that is owned and managed by the City of Portland. This site is unusual because it is located on a high bluff that overlooks Corpus Christ Bay shoreline, it contains a significant amount of native coastal woody and grassland vegetation throughout the bluff area, it is subject to very strong winds, and is situated directly in the migratory pathway of the Circum-Gulf and Trans-Gulf neotropical migratory birds. This SEP will restore native vegetation in strategic areas that are currently denuded within the park site which will reduce erosion and sedimentation, and enhance and restore native habitat for numerous bird species protected under the Migratory Bird Treaty Act.

The City of Portland shall develop a landscape design, install a drip irrigation system, prepare the restoration area for planting, and plant xeriscape species and hardy native trees, shrubs, forbs, and grasses. The plantings will serve to cover and bind the soil with their root systems thereby reducing soil erosion as well as provide fruit, nectar, seeds and other bird foraging habitat. The planting will be done along both sides of an existing pathway for approximately 485 linear feet, for a total distance of 970 linear feet. The areas to be planted will range from 20 to 50 feet in width, covering approximately 0.78 acres. The variety of native and xeriscape plants used will include Retama, Southern Live Oak, Huisache, Red Bay, Black Willow, Wild Olive, Agarita, Colima, Spiny Hackberry, Texas Lantana, Turks Cap, Wax Myrtle, vetches, mallows, Partridge Pea, and native grasses such as Virginia Dropseed and Coastal Salt Grass. The City of Portland shall ensure that the drip irrigation system is installed in compliance with TCEQ rules regarding licensed irrigators and irrigation systems.

After the restoration is complete, the City of Portland shall purchase and install two weather-resistant signs or kiosks which will provide information concerning the environmentally beneficial aspects of the area/project and must include the language "This habitat restoration project was performed with penalty monies from a Texas Commission on Environmental Quality Enforcement action." In its Final SEP Report, the City of Portland shall provide before and after photographs of the restored areas as well as photographs of the signs or kiosks.

#### **Environmental Benefit:**

This Project will reduce and prevent pollution by stabilizing the unvegetated sandy substrate with native forbs, grasses, shrubs, and tree species, by enhancing the ecologically important native plant communities, by providing important resident and migratory bird habitat, by reducing soil erosion and sedimentation, and by providing opportunities for public awareness of environmental matters.

Many areas in the park site are devoid of vegetation, including groundcover. As a result, there is evidence of wind and rainfall-related erosion. Native trees, shrubs, forbs and grasses provide extremely important habitat for resident birds, insects, reptiles and mammals, but their value as a stopover habitat for migrating songbirds is immeasurable. These woodland areas such as the vegetation occurring

throughout the park's bluff located along the Texas Coastal Bend's bay margins have historically, and continue to be used as important refuges for migrating birds as they make landfall during their migratory trek to their Canadian and North American breeding grounds. This SEP will result in the restoration and enhancement of ecologically important habitat located on critical migratory pathways, the reduction of erosion and sedimentation, which improves water quality, and increase public awareness of environmental matters.

**Eligible Areas and Counties:**

The project may receive contributions from the following:

San Antonio-Nueces Coastal Basin and Gulf Coast Aquifer including Aransas, Bee, Goliad, Nueces, Refugio, and San Patricio Counties.

**Minimum Contribution Amount:**

\$500



**BUSINESS OF THE CITY COUNCIL  
CITY OF PORTLAND**

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**SUBJECT:** Board and Commission appointments

**SUBMITTED BY:** Randy L. Wright, City Manager 

**DATE:** September 13, 2013      **FOR THE AGENDA OF:** September 17, 2013

**ATTACHMENTS:** 1. Application – Brenda Law  
2. Current boards and commission members

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**SUMMARY STATEMENT:**

Our boards and commissions have members whose terms are expiring on September 30, 2013, or have vacancies which need to be filled. Those requiring action are:

**Zoning Board of Adjustment**

| <u>Name</u>   | <u>Appointment status</u> |
|---------------|---------------------------|
| Sam Haywood   | Requests reappointment    |
| Cliff Ezell   | Requests reappointment    |
| Murray Hudson | Requests reappointment    |

**Construction Board of Adjustment and Appeals**

| <u>Name</u>   | <u>Appointment status</u>  |
|---------------|--|
| Mark Wendland | Retiring (Requesting new appointment to P&Z)                           |
| Lee Palmore   | Requests reappointment   |
| Henry Fey     | Requests reappointment   |
| Logan Burton  | Requests appointment as regular member (currently serves as alternate) |

**Planning & Zoning Commission**

| <u>Name</u>   | <u>Appointment status</u> |
|---------------|---------------------------|
| Coco Wendland | Retiring                  |
| Marcus Naiser | Requests reappointment    |
| Theresa Nix   | Requests reappointment    |
| John Rooney   | Requests reappointment    |
| Mark Wendland | Requests new appointment  |

**Parks and Recreation Board**

| <u>Name</u>     | <u>Appointment status</u>                            |
|-----------------|--|
| Kathleen Schulz | Retiring   |
| Peter Davidson  | Requests reappointment                               |
| Maria Conley    | Requests reappointment                               |
| Brenda Law      | Agrees to new appointment (See attached application) |

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**RECOMMENDED ACTION:** Motion to appoint/reappoint expiring positions and/or fill vacant positions on each board and commission as outlined above.



**BOARD, COMMISSION AND COMMITTEE APPOINTMENT  
APPLICATION**

The City Council of the City of Portland is soliciting applications from qualified citizens who wish to serve on its volunteer boards, commissions and committees. Regular board, commission and committee members must be at least 21 years of age (exceptions may be made for Park and Recreation Advisory Board appointments), have resided within the City for at least 12 months, be registered to vote, not be in financial arrears to the City and be able to attend at least 1 regular evening meeting a month.

If you would like to be considered for appointment, fill out this application and turn it in to Annette Hall, City Secretary, 1900 Billy G. Webb Dr. Portland, Texas 78374.

**GENERAL INFORMATION**

NAME: Brenda J. Law HOME TELEPHONE: 361-658-2380

STREET ADDRESS: 2333 Willow Dr YRS/MOS AT ADDRESS: 21 yrs.

PREVIOUS STREET ADDRESS: \_\_\_\_\_

CITY AND STATE (IF NOT IN PORTLAND): \_\_\_\_\_

DATE OF BIRTH: 12-02-1954 VOTERS REGISTRATION NUMBER: 1009960059

TEXAS DRIVERS LICENSE NUMBER: 07522911

OCCUPATION: TEACHER EMPLOYER: CCISD

WORK TELEPHONE: 361 878 2960 EMAIL: forlaw1@yahoo.com

EDUCATION AND TRAINING: Master of Science, Bach. of Science

SPECIAL SKILLS, ABILITY OR KNOWLEDGE: Great communication skills. I have the ability to work with others to solve problems.

**PREVIOUS BOARD, COMMISSION OR COMMITTEE EXPERIENCE:**

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**REASON(S) FOR SEEKING APPOINTMENT:** I am interested in getting involved in our community to improve all aspects of Portland.

**INTEREST**

Please check the board or commission appointment that you are seeking (no one will be appointed to more than one board or commission at a time). If you wish to be considered for appointment to any board or commission, rank your interest in each board or commission numerically (1 would represent your greatest interest and 7 would represent your least interest).

5 Construction Board of Adjustment and Appeals

4 Park and Recreation Advisory Board

1 Planning and Zoning Commission

3 Senior Services Advisory Board

2 Zoning Board of Adjustment

**APPLICANT'S STATEMENT**

I certify that answers given herein are true and correct to the best of my knowledge. I understand that false or misleading information given in this application will eliminate me from consideration prior to appointment and result in my removal following appointment.

I authorize the City to investigate the statements made in this application, my City credit history and my criminal history, if any.

I agree, if appointed, to meet all membership and Ethics Ordinance requirements.

SIGNATURE: Brenda J. Law DATE: Sept. 8, 2013

THANK YOU FOR YOUR INTEREST IN THE CITY OF PORTLAND





## Board, Commission & Committee 2013

### **Board of Adjustment – 7 Member Board**

5 regular members - 2 year terms

2 alternate members - 1 year terms

**Total of 3 - positions expiring**

3 - regular member positions

### **Regular Members:**

1. Sam Haywood – term expires
2. Logan Burton
3. Cliff Ezell – term expires
4. Murray Hudson – term expires
5. Robert Warner

### **Alternate Members**

6. Bill Wilson
7. Jim Naismith

### **Current members seeking reappointment:**

Sam Haywood  
Cliff Ezell  
Murray Hudson

## **Construction Board - 9 Member Board**

7 regular members - 3 year terms  
2 alternate members -1 year terms

### **Total of 4 – positions expiring**

3 - regular member positions  
1 - alternate member positions

### **Regular Members:**

1. Bill Wilson
2. Mark Wendland – term expires
3. Samuel Haywood
4. Lee Palmore – term expires
5. Henry Fey – term expires
6. Rudy Barrera
7. Gary Moore, Jr.

### **Alternate Members:**

8. Logan Burton – term expires
9. Vacant

### **Current regular members seeking reappointment:**

Lee Palmore  
Henry Fey

### **Current alternate member seeking reappointment (1 year term):**

Logan Burton

**Note: Logan Burton is currently serving on the Board of Adjustment and is serving as Chair.**

**Parks & Recreation Board - 7 Member Board - 2 year terms**

**Total of 3 - positions expiring**

**Regular Members:**

1. Peter Davidson – term expires
2. Diana Calderella
3. Maria Conley – term expires
4. Cassandra Hart
5. Renate Olds
6. Dana Hudson
7. Kathleen Schulz – term expires

**Current regular members seeking reappointment:**

Peter Davidson  
Maria Conley

**New applicants:**

Brenda Law

**Planning & Zoning Commission – 7 Member Board - 2 year terms**

**Total of 4 positions expiring**

1. Marcus Naiser – term expires
2. Coco Wendland – term expires
3. Craig Forsythe
4. Theresa Nix – term expires
5. Pete Stricker
6. John Rooney – term expires
7. Jerry Browning, Jr.

**Current regular members seeking reappointment:**

Marcus Naiser  
Theresa Nix  
John Rooney

**New applicants:**

Mark Wendland  
Brenda Law



STAFF  
WEEKLY  
REPORTS

# Portland Fire Department

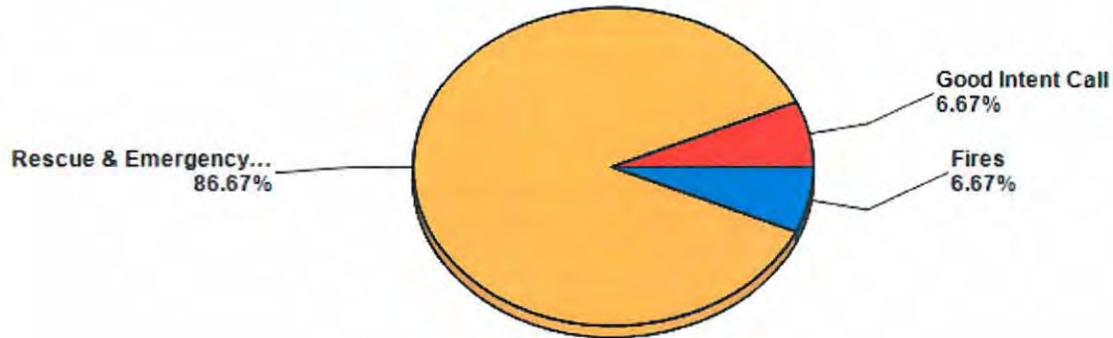


Portland, TX

This report was generated on 9/9/2013 9:05:46 AM

## Breakdown by Major Incident Types for Date Range

Start Date: 09/02/2013 | End Date: 09/08/2013



| MAJOR INCIDENT TYPE                | # INCIDENTS | % of TOTAL     |
|------------------------------------|-------------|----------------|
| Fires                              | 2           | 6.67%          |
| Rescue & Emergency Medical Service | 26          | 86.67%         |
| Good Intent Call                   | 2           | 6.67%          |
| <b>TOTAL</b>                       | <b>30</b>   | <b>100.00%</b> |

| Detailed Breakdown by Incident Type                    |             |                |
|--|-------------|----------------|
| INCIDENT TYPE  | # INCIDENTS | % of TOTAL     |
| 113 - Cooking fire, confined to container              | 1           | 3.33%          |
| 151 - Outside rubbish, trash or waste fire             | 1           | 3.33%          |
| 311 - Medical assist, assist EMS crew                  | 9           | 30.00%         |
| 321 - EMS call, excluding vehicle accident with injury | 16          | 53.33%         |
| 324 - Motor vehicle accident with no injuries.         | 1           | 3.33%          |
| 600 - Good intent call, other                          | 1           | 3.33%          |
| 611 - Dispatched & cancelled en route                  | 1           | 3.33%          |
| <b>TOTAL INCIDENTS:</b>                                | <b>30</b>   | <b>100.00%</b> |

**Conducted CPR / AED training for 42 City Employees**  
**Participated in Gregory-Portland Honk Parade**  
**Participated in Wounded Warrior Welcome**  
**Conducted New Hire Testing**

**Average Response Time: 4.00 Min.**



Portland Fire Department  
595 Buddy Ganem  
Portland, TX 78374  
361-643-0155  
361-643-0369

## Completed Activities

09/01/2013 through 09/07/2013

Page 1 of 3

Report run on: 09-09-2013

| Activity Date | Record Type               | Activity  | Party                            | Site Address        | Inspector     | Status         |
|---------------|---------------------------|---|----------------------------------|---------------------|---------------|----------------|
| 09/03/2013    | Unwholesome Property (FD) | Follow-Up   | PENA SANTIAGO & ROGELIA M        | 01018 SOUTHCLIFF DR | Craig Hedrick | COMPLETE       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | PENA SANTIAGO & ROGELIA M        | 01018 SOUTHCLIFF DR | Craig Hedrick | IN COMPLIANCE  |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | GOMEZ ALBERTO & PERLA            | 01017 SOUTHCLIFF DR | Craig Hedrick | IN COMPLIANCE  |
| 09/03/2013    | Unwholesome Property (FD) | Follow-Up   | GOMEZ ALBERTO & PERLA            | 01017 SOUTHCLIFF DR | Craig Hedrick | COMPLETE       |
| 09/03/2013    | Unwholesome Property (FD) | Follow-Up   | GOMEZ BOBBY & MARGARITA P        | 01094 POLARIS DR    | Craig Hedrick | COMPLETE       |
| 09/03/2013    | Unwholesome Property (FD) | Action Taken                                      | MONCIVAIS RODOLFO & LISA PALCIOS | 01305 DALLAS        | Craig Hedrick | TASK COMPLETED |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | HAMON GREGORY SCOTT              | 00111 GHENT PL      | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | STARRY DARRELL                   | 00102 LLANO         | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | MALLOY TODD W & DENISE M         | 00104 LLANO         | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | GCT PROPERTIES LTD               | 01239 DENVER        | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | CHAVEZ JUAN JOSE JR              | 01229 DENVER        | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | RIGGS MICHAEL J & TRACY J        | 01231 DENVER        | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | WESTVEER DANIEL JAMES            | 01230 EAST HAVEN DR | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | TORRALVA RALPH                   | 01224 MEMORIAL PKY  | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | VEGA ROBERT B & MARIA YVETTA     | 01009 SOUTHCLIFF DR | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | NARO EDWARD & SCOTT MCMILLAN     | 00030 COMMONS WAY S | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Follow-Up   | MONJU KATHLEEN B                 | 00034 COMMONS WAY S | Craig Hedrick | COMPLETE       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | FLORES DAVID R                   | 00069 COMMONS WAY S | Craig Hedrick | NOTIFIED       |
| 09/03/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | ALMANZA JOHN JR                  | 00071 COMMONS WAY S | Craig Hedrick | NOTIFIED       |



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## Completed Activities

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Report run on: 09-09-2013

| Activity Date | Record Type               | Activity  | Party                               | Site Address                     | Inspector     | Status        |
|---------------|---------------------------|---|-------------------------------------|----------------------------------|---------------|---------------|
| 09/03/2013    | Unwholesome Property (FD) | Follow-Up   | WATTS STORMY & JULIE                | 00900 BAY VIEW BLVD W            | Craig Hedrick | COMPLETE      |
| 09/03/2013    | Unwholesome Property (FD) | Follow-Up   | WILLIAMS MARJORIE M                 | 00921 DENVER & BROADWAY          | Craig Hedrick | COMPLETE      |
| 09/03/2013    | Unwholesome Property (FD) | Follow-Up   | HARDIN ROBERT                       | 00108 SUTHERLAND                 | Craig Hedrick | COMPLETE      |
| 09/03/2013    | Unwholesome Property (FD) | Follow-Up   | MANNING CHRISTOPHER & JESSICA       | 00113 DRIFTWOOD DR               | Craig Hedrick | COMPLETE      |
| 09/03/2013    | Unwholesome Property (FD) | Follow-Up   | VILLARREAL MARIBEL                  | 01604 DALLAS                     | Craig Hedrick | COMPLETE      |
| 09/04/2013    | Unwholesome Property (FD) | Follow-Up   | WORSHAM THOMAS A JR                 | 01703 AUSTIN                     | Craig Hedrick | COMPLETE      |
| 09/04/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | CHARBA JAMES L & LAURA M            | 01705 AUSTIN                     | Craig Hedrick | NOTIFIED      |
| 09/04/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | SAENZ TERRY L                       | 01715 AUSTIN                     | Craig Hedrick | NOTIFIED      |
| 09/04/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | BRASSER ROGER A ETAL                | 01500 WILDCAT DR                 | Craig Hedrick | NOTIFIED      |
| 09/04/2013    | Unwholesome Property (FD) | Follow-Up   | SKORUPPA DUSTIN & ANGELA MORENO SK  | 01604 AUSTIN                     | Craig Hedrick | COMPLETE      |
| 09/04/2013    | Unwholesome Property (FD) | Follow-Up   | SKORUPPA DUSTIN & ANGELA MORENO SK  | 01602 AUSTIN                     | Craig Hedrick | COMPLETE      |
| 09/04/2013    | Unwholesome Property (FD) | Follow-Up   | COCHRAN WM T                        | 01508 AUSTIN                     | Craig Hedrick | COMPLETE      |
| 09/04/2013    | Unwholesome Property (FD) | Follow-Up   | WHITE WILLIAM E III                 | 01408 AUSTIN                     | Craig Hedrick | COMPLETE      |
| 09/04/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | WHITE WILLIAM E III                 | 01408 AUSTIN                     | Craig Hedrick | IN COMPLIANCE |
| 09/04/2013    | Annual Inspection 1       | Periodic  | CHARRO OPERATING                    | 321 Fifth Ave.                   | Craig Hedrick | FAILED        |
| 09/04/2013    | Annual Inspection         | Re-Inspection                                     | SUN LOANS                           | 1702 U.S. Highway 181 Suite B-11 | Craig Hedrick | FAIL          |
| 09/04/2013    | Annual Inspection         | Re-Inspection                                     | SAINT CHRISTOPHER'S BY THE SEA      | 00820 WILDCAT DR                 | Craig Hedrick | PASS          |
| 09/04/2013    | Annual Inspection         | Re-Inspection                                     | AFFORDABLE BUSINESS & TAX SOLUTIONS | 00706 Moore Ave.                 | Craig Hedrick | FAIL          |
| 09/04/2013    | Annual Inspection         | Annual  | OAK RIDGE BAPTIST CHURCH            | 02100 BUDDY GANEM                | Craig Hedrick | PASS          |
| 09/04/2013    | Annual Inspection         | Annual  | PORTLAND VETERINARY HOSPITAL        | 00520 BROADWAY BLVD W            | Craig Hedrick | PASS          |



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| Activity Date | Record Type               | Activity  | Party                         | Site Address                    | Inspector     | Status   |
|---------------|---------------------------|---|-------------------------------|---------------------------------|---------------|----------|
| 09/04/2013    | Annual Inspection         | Annual  | UKE DUDES MUSIC               | 708 MOORE AVE.                  | Craig Hedrick | FAIL     |
| 09/05/2013    | Annual Inspection         | Re-Inspection   | VERIZON STORE - ENSIGNAL      | 1702 U.S. Highway 181 Suite B-1 | Craig Hedrick | N/A      |
| 09/05/2013    | Annual Inspection         | Annual  | FIRST BAPTIST ACADEMY         | 01305 Wildcat Dr.               | Craig Hedrick | FAIL     |
| 09/05/2013    | Annual Inspection         | Annual  | FIRST BAPTIST PRESCHOOL       | 01305 Wildcat                   | Craig Hedrick | PASS     |
| 09/05/2013    | Unwholesome Property (FD) | Notice of Violation,<br>unwholesome property (grass)    | ZUNIGA JESUS S                | 00325 WRIGHT DR                 | Craig Hedrick | NOTIFIED |
| 09/05/2013    | Unwholesome Property (FD) | Notice of Violation,<br>unwholesome property (grass)    | HAMILTON ROILYN J             | 00336 LEMA                      | Craig Hedrick | NOTIFIED |
| 09/05/2013    | Unwholesome Property (FD) | Notice of violation, trash,<br>rubbish, carrion, refuse | FLORES DAVID R                | 00069 COMMONS WAY S             | Craig Hedrick | NOTIFIED |
| 09/05/2013    | Unwholesome Property (FD) | Notice of Violation,<br>unwholesome property (grass)    | FRYE PETER E                  | 00087 COMMONS WAY S             | Craig Hedrick | NOTIFIED |
| 09/05/2013    | Unwholesome Property (FD) | Notice of Violation,<br>unwholesome property (grass)    | SMITH MELLISSA A              | 00126 GRACE                     | Craig Hedrick | NOTIFIED |
| 09/05/2013    | Unwholesome Property (FD) | Notice of Violation,<br>unwholesome property (grass)    | TIPTON CHRISTOPHER &          | 00120 GRACE                     | Craig Hedrick | NOTIFIED |
| 09/05/2013    | Unwholesome Property (FD) | Notice of Violation,<br>unwholesome property (grass)    | LOVELL, ROBERT JR &<br>RHONDA | 00218 CARMEL DR                 | Craig Hedrick | NOTIFIED |
| 09/05/2013    | Annual Inspection 1       | Periodic  | FIRST BAPTIST CHURCH          | 01305 Wildcat Dr.               | Craig Hedrick | FAILED   |
| 09/06/2013    | Fire Safety               | Annual  | CHINA WALL RESTAURANT         | 1016 U.S. Highway 181 C         | Craig Hedrick | FAIL     |

**Total Completed Activities: 52**

**CITY OF PORTLAND  
2013 MONTHLY BILLING STATISTICS**

| 2013                           | BILLING ACTIVITY |                         | ACCOUNT ACTIVITY |              |                                 |                                | PAYMENT ACTIVITY |              |            |                  |         |                          |
|--------------------------------|------------------|-------------------------|------------------|--------------|---------------------------------|--------------------------------|------------------|--------------|------------|------------------|---------|--------------------------|
| MONTH                          | BILLS ISSUED     | DISCONNECT BILLS ISSUED | ACTIVE ACCOUNTS  | NEW ACCOUNTS | DISCONNECT NO TRANSFER ACCOUNTS | DISCONNECT & TRANSFER ACCOUNTS | CASH             | CREDIT CARDS | CHECKS/ MO | AUTO BANK DRAFTS | ON-LINE | TOTAL PAYMENTS PROCESSED |
| JAN                            | 5,516            | 730                     | 5,494            | 80           | 56                              | 14                             | 446              | 63           | 3,603      | 678              | 187     | 4,977                    |
| FEB                            | 5,516            | 852                     | 5,513            | 72           | 44                              | 10                             | 409              | 25           | 3,665      | 670              | 211     | 4,980                    |
| MAR                            | 5,537            | 739                     | 5,513            | 78           | 64                              | 14                             | 412              | 27           | 3,572      | 682              | 194     | 4,887                    |
| APR                            | 5,542            | 706                     | 5,520            | 82           | 63                              | 13                             | 399              | 41           | 3,583      | 700              | 204     | 4,927                    |
| MAY                            | 5,540            | 747                     | 5,529            | 75           | 61                              | 7                              | 417              | 31           | 3,649      | 699              | 221     | 5,017                    |
| JUN                            | 5,558            | 846                     | 5,549            | 106          | 77                              | 10                             | 359              | 38           | 3,214      | 712              | 193     | 4,516                    |
| JUL                            | 5,591            | 756                     | 5,543            | 101          | 91                              | 17                             | 329              | 20           | 2,918      | 724              | 174     | 4,165                    |
| AUG                            | 5,568            | 820                     | 5,550            | 101          | 82                              | 16                             | 399              | 80           | 3,578      | 726              | 206     | 4,989                    |
| SEP                            |                  |                         |                  |              |                                 |                                |                  |              |            |                  |         |                          |
| OCT                            |                  |                         |                  |              |                                 |                                |                  |              |            |                  |         |                          |
| NOV                            |                  |                         |                  |              |                                 |                                |                  |              |            |                  |         |                          |
| DEC                            |                  |                         |                  |              |                                 |                                |                  |              |            |                  |         |                          |
| <b>TOTALS</b>                  | 44,368           | 6,196                   | 44,211           | 695          | 538                             | 101                            | 3,170            | 325          | 27,782     | 5,591            | 1,590   | 38,458                   |
| <b>AVERAGE</b>                 | 5,546            | 775                     | 5,526            | 86           | 67                              | 13                             |                  |              |            |                  |         |                          |
| <b>Payment Volume, by type</b> |                  |                         |                  |              |                                 |                                | 8%               | 1%           | 72%        | 15%              | 4%      | 100%                     |

**EXPLANATION OF ACTIVITIES:**

DISCONNECT NO TRANSFER ACCOUNTS - Service has been disconnected, no further service requested. Account non-active.

DISCONNECT & TRANSFER ACCOUNTS - Request for service to be disconnected and transferred to another City location.

OTHER ACTIVITIES - Self-explanatory.

# Portland Fire Department

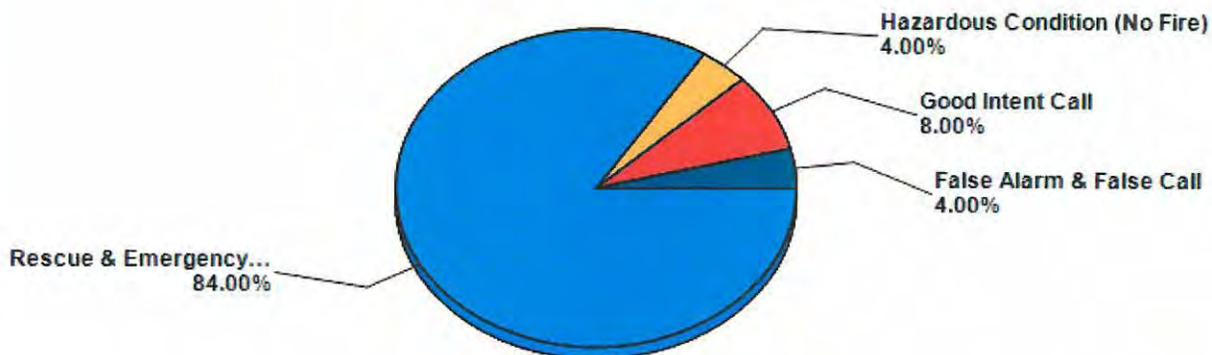
Portland, TX

This report was generated on 9/3/2013 9:55:22 AM



## Breakdown by Major Incident Types for Date Range

Start Date: 08/26/2013 | End Date: 09/01/2013



| MAJOR INCIDENT TYPE                | # INCIDENTS | % of TOTAL     |
|------------------------------------|-------------|----------------|
| Rescue & Emergency Medical Service | 21          | 84.00%         |
| Hazardous Condition (No Fire)      | 1           | 4.00%          |
| Good Intent Call                   | 2           | 8.00%          |
| False Alarm & False Call           | 1           | 4.00%          |
| <b>TOTAL</b>                       | <b>25</b>   | <b>100.00%</b> |

| Detailed Breakdown by Incident Type                    |             |                |
|--|-------------|----------------|
| INCIDENT TYPE  | # INCIDENTS | % of TOTAL     |
| 311 - Medical assist, assist EMS crew                  | 4           | 16.00%         |
| 321 - EMS call, excluding vehicle accident with injury | 17          | 68.00%         |
| 440 - Electrical wiring/equipment problem, other       | 1           | 4.00%          |
| 611 - Dispatched & cancelled en route                  | 2           | 8.00%          |
| 700 - False alarm or false call, other                 | 1           | 4.00%          |
| <b>TOTAL INCIDENTS:</b>                                | <b>25</b>   | <b>100.00%</b> |

**Average Response Time: 4.06**



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## Completed Activities

08/25/2013 through 08/31/2013

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Report run on: 09-03-2013

| Activity Date | Record Type               | Activity   | Party                               | Site Address                    | Inspector     | Status        |
|---------------|---------------------------|--|-------------------------------------|---------------------------------|---------------|---------------|
| 08/26/2013    | Annual Inspection 1       | Re-inspection  | METHODIST DAY CARE                  | 04545 WILDCAT DR                | Craig Hedrick | PASSED        |
| 08/26/2013    | Annual Inspection         | Annual   | K-BOB'S                             | 1702 U.S. Highway 181 Suite A-6 | Craig Hedrick | PASS          |
| 08/27/2013    | Annual Inspection         | Re-Inspection  | COLDWELL BANKER                     | 1702 U.S. Highway 181 Suite A-2 | Craig Hedrick | FAIL          |
| 08/27/2013    | Unwholesome Property (FD) | Notice of violation, trash, rubbish, carrion, refuse | TREVINO ALFREDO R & ISIDORA         | 00819 RAILROAD (CORNER)         | Craig Hedrick | IN COMPLIANCE |
| 08/27/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | WATTS STORMY & JULIE                | 00900 BAY VIEW BLVD W           | Craig Hedrick | NOTIFIED      |
| 08/27/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | WILLIAMS MARJORIE M                 | 00921 DENVER & BROADWAY         | Craig Hedrick | NOTIFIED      |
| 08/27/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | HARDIN ROBERT                       | 00108 SUTHERLAND                | Craig Hedrick | NOTIFIED      |
| 08/27/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | MANNING CHRISTOPHER & JESSICA       | 00113 DRIFTWOOD DR              | Craig Hedrick | NOTIFIED      |
| 08/27/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | VILLARREAL MARIBEL                  | 01604 DALLAS                    | Craig Hedrick | NOTIFIED      |
| 08/27/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | WORSHAM THOMAS A JR                 | 01703 AUSTIN                    | Craig Hedrick | NOTIFIED      |
| 08/28/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | MARIO SOLIS                         | 509 Market St                   | Craig Hedrick | NOTIFIED      |
| 08/28/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | GOMEZ BOBBY & MARGARITA P           | 01094 POLARIS DR                | Craig Hedrick | NOTIFIED      |
| 08/28/2013    | Annual Inspection         | Re-Inspection  | AFFORDABLE BUSINESS & TAX SOLUTIONS | 00706 Moore Ave.                | Craig Hedrick | FAIL          |
| 08/28/2013    | Annual Inspection 1       | Re-inspection  | LA DOLCE VITA DAY SPA               | 504 Moore                       | Craig Hedrick | PASSED        |
| 08/28/2013    | Fire Safety               | Annual   | K-MART                              | 1400 Wildcat                    | Craig Hedrick | N/A           |
| 08/28/2013    | Annual Inspection         | Annual   | SPIRIT HALLOWEEN SUPERSTORE         | 01500 WILDCAT DR STE Q          | Craig Hedrick | FAIL          |
| 08/29/2013    | Annual Inspection         | Re-Inspection  | EASTCLIFF ELEMENTARY                | 00200 Fulton Pl.                | Craig Hedrick | FAIL          |
| 08/29/2013    | Annual Inspection         | Re-Inspection  | GREGORY-PORTLAND HIGH SCHOOL        | 04601 WILDCAT DR                | Craig Hedrick | FAIL          |
| 08/29/2013    | Annual Inspection         | Re-Inspection  | GREGORY PORTLAND JR HIGH            | 04600 WILDCAT DR                | Craig Hedrick | FAIL          |



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| Activity Date | Record Type               | Activity   | Party                                | Site Address         | Inspector     | Status   |
|---------------|---------------------------|--|--------------------------------------|----------------------|---------------|----------|
| 08/29/2013    | Annual Inspection         | Re-Inspection  | GREGORY PORTLAND INTERMEDIATE SCHOOL | 04200 WILDCAT DR     | Craig Hedrick | FAIL     |
| 08/29/2013    | Annual Inspection         | Re-Inspection  | WC ANDREWS                           | 1100 Lang Rd.        | Craig Hedrick | FAIL     |
| 08/29/2013    | Annual Inspection         | Re-Inspection  | T M CLARK ELEMENTARY                 | 02250 Memorial Pkwy. | Craig Hedrick | FAIL     |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | KAUFMANN CHARLES H & MARIA E         | 00227 NUECES         | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of violation, stagnant water                  | HAYEK RONALD C & GENEVA K            | 00225 NUECES         | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of violation, trash, rubbish, carrion, refuse | HAYEK RONALD C & GENEVA K            | 00225 NUECES         | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of violation, stagnant water                  | MORA LISA MARIE                      | 00221 NUECES         | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | ARMONT RACHEL A                      | 01125 IMPERIAL ST    | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | WILLIAMS NORA                        | 02225 BAY BREEZE DR  | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | MANAHAN RAYMOND & FLORISA            | 00905 LA MIRADA      | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | BURNETT DERRICK T                    | 01024 CUPERTINO      | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | GRUS TIMOTHY R                       | 01026 CUPERTINO      | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | NAPTON MARY L & DOLORES STEINWAY     | 01028 CUPERTINO      | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | TROMBLY JOHN & LYNN                  | 01100 CUPERTINO      | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | WALTERS JOHNNY ALFORD & SUSAN LIND   | 01102 CUPERTINO      | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | BASALDUA ANTONIO A &                 | 01001 NORTHCLIFF DR  | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | ROJAS MARCELINO J                    | 01003 NORTHCLIFF DR  | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | RODRIGUEZ MARTHA C                   | 01005 NORTHCLIFF DR  | Craig Hedrick | NOTIFIED |
| 08/29/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass)    | RAMIREZ DANIEL O                     | 01027 NORTHCLIFF DR  | Craig Hedrick | NOTIFIED |



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| Activity Date | Record Type               | Activity  | Party                       | Site Address              | Inspector     | Status   |
|---------------|---------------------------|---|-----------------------------|---------------------------|---------------|----------|
| 08/30/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | PRIVATE INVESTORS FAMILY    | 00124 DANIEL MOORE AVE    | Craig Hedrick | NOTIFIED |
| 08/30/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | EDDY ROBERT D JR            | 00111 TIMBER TRAIL CIRCLE | Craig Hedrick | NOTIFIED |
| 08/30/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | WILLIAMS TERRY A            | 02400 OAK GROVE DR        | Craig Hedrick | NOTIFIED |
| 08/30/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | WILLIAMS TERRY A            | 02400 OAK GROVE DR        | Craig Hedrick | NOTIFIED |
| 08/30/2013    | Unwholesome Property (FD) | Notice of Violation, unwholesome property (grass) | AGUINALDO PAUL D & LIZABETH | 00201 CRENSHAW CIR        | Craig Hedrick | NOTIFIED |

**Total Completed Activities: 43**