



CITY COUNCIL AGENDA

NOTICE OF WORKSHOP

Tuesday, September 3, 2013

5:30 p.m.

Council Chamber - City Hall

Daniel P. Moore Community Center Complex

1900 Billy G. Webb

Portland, Texas 78374

This workshop may be recessed before the Regular City Council meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.

1. **CALL TO ORDER:** MAYOR KREBS
2. **EXECUTIVE SESSION:** THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING §551.071 (DISCUSSION OF PENDING OR CONTEMPLATED LITIGATION WITH ATTORNEYS (CITY OF PORTLAND VS TCEQ), §551.072 (DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY) AND 551.087 (DISCUSS OR DELIBERATE REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS) OF THE TEXAS GOVERNMENT CODE – MAYOR AND CITY MANAGER

NO FORMAL ACTION WILL BE TAKEN AT THE CONCLUSION OF THE EXECUTIVE SESSION

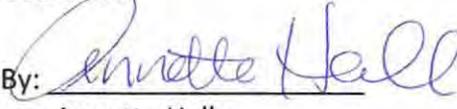
3. **WINDFEST 2014 CO-SPONSORSHIP:** THE CITY COUNCIL WILL DISCUSS THE TERMS OF WINDFEST 2014 CO-SPONSORSHIP WITH REPRESENTATIVES OF THE PORTLAND CHAMBER OF COMMERCE - MAYOR KREBS AND PORTLAND CHAMBER OF COMMERCE REPRESENTATIVES
4. **ADJOURNMENT:** MAYOR KREBS

NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Posted: August 30, 2013 by 5 p.m.
Portland City Hall

By: 
Annette Hall
City Secretary



CITY COUNCIL AGENDA

NOTICE OF REGULAR MEETING

Tuesday, September 3, 2013

7:00 p.m.

City Hall - Council Chamber

Daniel P. Moore Community Center Complex

1900 Billy G. Webb Drive

Portland, Texas

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

- 1. CALL TO ORDER: MAYOR KREBS**
- 2. INVOCATION AND PLEDGE: MAYOR KREBS OR DESIGNEE**
- 3. FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
- 4. CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding items of community interest and/or be presented reports from the Staff regarding items of community interest, provided no action is taken or discussed. Items of community interest include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

OLD BUSINESS

5. **MINUTES OF PREVIOUS MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS AUGUST 20, 2013 REGULAR MEETING AND AUGUST 27, 2013 SPECIAL MEETING - MAYOR KREBS AND CITY SECRETARY
6. **ORDINANCE NO. 2074 - AMENDING CURRENT FISCAL YEAR BUDGET:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2074 WHICH AMENDS THE 2012-2013 FISCAL YEAR BUDGET - DIRECTOR OF FINANCE
7. **ORDINANCE NO. 2075 - ADOPTING 2013-201 FISCAL YEAR BUDGET:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2075 WHICH ADOPTS THE 2013-2014 FISCAL YEAR BUDGET - DIRECTOR OF FINANCE
8. **ORDINANCE NO. 2076 - ADOPTING AD VALOREM TAX RATE:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2076 WHICH ADOPTS THE AD VALOREM TAX RATE FOR 2013 - DIRECTOR OF FINANCE

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.62 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$20.

9. **RATIFICATION OF AD VALOREM (PROPERTY) TAX RATE:** THE CITY COUNCIL WILL CONSIDER RATIFYING THE \$0.572756 AD VALOREM (PROPERTY TAX RATE) FOR

2013 WHICH WAS PREVIOUSLY ADOPTED BY ORDINANCE NO. 2076 – FINANCE DIRECTOR

NEW BUSINESS

10. **APPOINTMENT OF MUNICIPAL COURT ASSOCIATE JUDGE:** THE CITY COUNCIL WILL CONSIDER THE APPOINTMENT OF A MUNICIPAL COURT ASSOCIATE JUDGE – CITY MANAGER
11. **ORDINANCE NO. 2077 – AMENDING APPLICATION OF SPECIFIC FEES:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2077 WHICH AMEND THE APPLICATION OF SPECIFIC MONTHLY FEES (EMERGENCY MEDICAL SERVICES, YOUTH SAFETY AND PROGRAMMING FEE, DRAINAGE FEE AND FIRE FEE – CITY MANAGER AND ASSISTANT TO THE CITY MANAGER
12. **ORDINANCE NO. 2078 – REVISING SOLID WASTE SERVICE RATES:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2078 WHICH REVISES SOLID WASTE SERVICE RATES FOR COMMERCIAL ACCOUNTS AND ROLL-OFF DUMPSTERS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
13. **LEASE-PURCHASE OF STREET SWEEPER:** THE CITY COUNCIL WILL CONSIDER AUTHORIZING THE PURCHASE OF A STREET SWEEPER AND AUTHORIZING THE FINANCE DIRECTOR TO ISSUE REQUESTS FOR PROPOSALS FOR LEASE-PURCHASE FINANCING - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
14. **ENGAGEMENT OF CONSULTING CITY PLANNER:** THE CITY COUNCIL WILL CONSIDER ENGAGING DAN SEFKO (CONSULTING CITY PLANNER) WITH FREESE AND NICHOLS, INC. TO DEVELOP A GROWTH MANAGEMENT PLAN– CITY MANAGER

C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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- Persons who wish to speak must identify themselves and their places of residence

- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

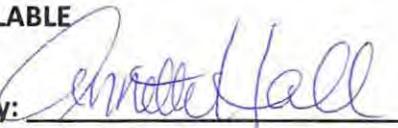
D. ADJOURNMENT: MAYOR KREBS

NOTICE OF ASSISTANCE

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BRAILLE IS NOT AVAILABLE

Posted: August 30, 2013 by 5:00 p.m.
Portland City Hall

By: 
Annette Hall
City Secretary

**CITY OF PORTLAND
CITY COUNCIL
REGULAR MEETING
AUGUST 20, 2013 – 7:00 P.M.**

On this the 20th day of August 2013, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David Lewis	Council Member

STAFF PRESENT:

Randy Wright	City Manager
Brian DeLatte	Director of Public Works and Development
Sandy Clarkson	Finance Director
Gary Giles	Police Chief
Tim Vanlandingham	Fire Chief
Kristin Connor	Director of Parks and Recreation
RoseAleta Laurell	Library Director
Michel Weaver	Assistant to the City Manager
Kyle Schreckenbach	Assistant Director of Public Works
Annette Hall	City Secretary
Lorenzo Lara	Senior Accountant
Terrell Elliott	IT Manager - Police Sergeant
Brandon Lemon	Accounting Assistant
Fred Bussman	IT Technician
Luci Rodriguez	Utility Billing Supervisor

And with a quorum being present, the following business was transacted:

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER:** MAYOR

Mayor Krebs called the meeting to order at 7:00 pm.

2. **INVOCATION AND PLEDGE:** MAYOR OR DESIGNEE

Council Member Vilo gave the invocation and Mayor Krebs led the Pledge of Allegiance.

3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**

- BUDDY GANEM PROJECT UPDATE – DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

Director of Public Works and Development Brian DeLatte gave a brief update on the Buddy Ganem Project informing the public of lane changes on Buddy Ganem Dr. and the rerouting of traffic on Memorial in order to prepare for the next phase of the project.

4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding “items of community interest” and/or be presented reports from the Staff regarding “items of community interest,” provided no action is taken or discussed. “Items of community interest” include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Council Member Green announced that the San Patricio EDC is looking for table sponsorship for their upcoming annual banquet.

Utility Billing Supervisor Luci Rodriguez presented the Labor Day Holiday schedule for the city’s various facilities and services.

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

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- Persons who wish to speak will be given 4 minutes to do so

There were none.

5. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JULY 31, 2013 WORKSHOP, AUGUST 6, 2013 WORKSHOP, AUGUST 6, 2013 REGULAR MEETING AND AUGUST 15, 2013 SPECIAL MEETING - MAYOR KREBS AND CITY SECRETARY

Council Member Moore made the motion to approve the minutes of the July 31, 2013 workshop, August 6, 2013 workshop, August 6, 2013 regular meeting and the August 15, 2013 special meeting with changes to the list of staff members on the August 6, 2013 and August 15, 2013. Council Member Green seconded the motion.

The motion passed 6-1 (with Council Member Lewis abstaining).

6. PUBLIC HEARING ON PROPOSED AD VALOREM TAX INCREASE: THE CITY COUNCIL WILL CONDUCT A PUBLIC HEARING TO SOLICIT COMMENTS FROM CITIZENS AND OTHER INTERESTED PARTIES CONCERNING A PROPOSED AD VALOREM TAX INCREASE OF TOTAL TAX REVENUES:

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.62 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$20.

THE FIRST READING OF THE ORDINANCE ADOPTING THE PROPOSED TAX RATE INCREASE WILL BE DELIBERATED BY THE CITY COUNCIL AT ITS AUGUST 27, 2013 SPECIAL MEETING

Mayor Krebs opened the Public Hearing at 7:15 p.m. to solicit comments from citizens and other interested parties concerning a proposed Ad Valorem Tax Increase of Total Revenues.

City Manager Randy Wright explained that this is the 3rd public meeting to discuss the Ad Valorem Tax Rate increase. Copies of the proposed budget are available for public viewing here at City Hall, on the City's Website and at the Library. He then explained that the 2013-2014 Fiscal Year Budget includes \$22,355,952 in total revenues (\$1,565,381 or 7.53% more than the amount included in the Revised 2012-2013 Fiscal Year Budget), \$21,534,297 in total expenditures (\$1,502,486 or 7.50% more than the amount included in the Revised 2012-2013 Fiscal Year Budget) and a total fund balance decrease of \$889,285 on September 30, 2014. Included in this year's budget is \$14,844,350 in capital improvement projects, which will be administered during the 2013-2014 Fiscal Year. He added that in all, this budget meets or exceeds the needs of our city and its citizens

With no public participation Mayor Krebs closed the Public Hearing at 7:15 p.m.

Mayor Krebs announced that Item C. **CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA** will be discussed before Item No. 7 **EXECUTIVE SESSION.**

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS
NOT APPEARING ON THE AGENDA:**

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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- Persons who wish to speak will only be given 4 minutes to do so

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Selina Borden of 918 Sea Breeze voiced her concerns with the zoning and construction issues in Doyle Addition/Nueces Bay Subdivision where she resides and requested the City of Portland begin the annexation process for that area.

7. EXECUTIVE SESSION: THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING TO TEXAS GOVERNMENT CODE §551.074 (DELIBERATION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION AND DUTIES OF PUBLIC OFFICERS: MUNICIPAL COURT ASSOCIATE JUDGE) – MAYOR AND CITY MANAGER

At 7:22 p.m. Mayor Krebs announced that the City Council will conduct an Executive Session according to Texas Government Code §551.074 (deliberation regarding the appointment, employment, evaluation and duties of Public Officers: Municipal Court Associate Judge).

Mayor Krebs announced that the Executive Session was concluded at 7:54 p.m. and reconvened the regular meeting.

Mayor Krebs announced no action would be taken on this item.

D. ADJOURNMENT: MAYOR

Mayor Krebs adjourned the meeting at 7:54 p.m.

E. NOTICE OF ASSISTANCE:

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BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

**CITY OF PORTLAND
CITY COUNCIL
SPECIAL MEETING
AUGUST 27, 2013 – 5:30 P.M.**

On this the 27th day of August 2013, the Council of the City of Portland convened in a special meeting session at 5:30 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David Lewis	Council Member

STAFF PRESENT:

Randy Wright	City Manager
Brian DeLatte	Director of Public Works and Development
Sandy Clarkson	Finance Director
Gary Giles	Police Chief
Tim Vanlandingham	Fire Chief
Kristin Connor	Director of Parks and Recreation
RoseAleta Laurell	Library Director
Michel Weaver	Assistant to the City Manager
Kyle Schreckenbach	Assistant Director of Public Works
Annette Hall	City Secretary
Lorenzo Lara	Senior Accountant
Terrell Elliott	IT Manager - Police Sergeant
Brandon Lemon	Accounting Assistant
Drew Schell	IT Technician

And with a quorum being present, the following business was transacted:

1. CALL TO ORDER: MAYOR KREBS

Mayor Krebs called the special meeting to order at 5:30 pm.

2. RATIFICATION OF DECISIONS OF BOARD OF DIRECTORS: THE CITY COUNCIL WILL CONSIDER RATIFYING THE AUGUST 20, 2013 DECISIONS OF THE PORTLAND COMMUNITY CENTER COMPLEX DEVELOPMENT CORPORATION BOARD OF DIRECTORS - MAYOR KREBS

Mayor Krebs explained that the Portland Community Center Complex Development Corporation held a meeting on August 20, 2013 to discuss following items and all action items were approved by acclamation.

- **MINUTES:** THE BOARD OF DIRECTORS WILL CONSIDER THE MINUTES OF ITS AUGUST 21, 2012 MEETING.
- **ELECTION OF OFFICERS:** THE BOARD OF DIRECTORS WILL ELECT A PRESIDENT, VICE-PRESIDENT, SECRETARY AND TREASURER FOR ONE YEAR TERMS.
President – David Krebs
Vice-President – Tom Curlee
Secretary – John Green
Treasurer – Sandy Clarkson
- **DISCUSSION OF THE COMMUNITY CENTER BUILDING REPAIRS:** THE EXECUTIVE DIRECTOR WILL REPORT ON THE REPAIRS CURRENTLY UNDERWAY AND ADDITIONAL NEEDS IDENTIFIED BY THE CONSULTING ARCHITECT.
- **AMENDMENT OF FY 2012-2013 BUDGET:** THE BOARD OF DIRECTORS WILL CONSIDER ACTION TO AMEND THE CURRENT FISCAL YEAR BUDGET.
- **ADOPTION OF FY 2013-2014 BUDGET:** THE BOARD OF DIRECTORS WILL CONSIDER ACTION TO ADOPT THE BUDGET FOR FISCAL YEAR 2013-2014.

Council Member Vilo made the motion to ratify the August 20, 2013 decision of the Portland Community Center Complex Development Corporation Board of Directors. Council Member Green seconded the motion.

The motion passed 7-0.

3. ORDINANCE NO. 2074 - AMENDING CURRENT FISCAL YEAR BUDGET: THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2074 WHICH AMENDS THE 2012-2013 FISCAL YEAR BUDGET - DIRECTOR OF FINANCE

Council Member Moore made the motion to approve the first reading of Ordinance No. 2074 which amends the 2012-2013 Fiscal Year Budget. Council Member Vilo seconded the motion.

The motion passed 7-0.

Mayor Krebs read the following caption:

ORDINANCE NO. 2074

AN ORDINANCE AMENDING AND ADJUSTING ORDINANCE NO. 2057 PASSED ON THE 4th OF SEPTEMBER 2012, ADOPTING THE FUND LEVEL BUDGET FOR THE CITY OF PORTLAND FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2013, AND MAKING SUPPLEMENTAL APPROPRIATIONS AND ADJUSTMENTS FOR S AID FISCAL YEAR; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE; AND AN EFFECTIVE DATE THEREOF

4. **PUBLIC HEARING - ADOPTION OF PROPOSED 2013-2014 FISCAL YEAR BUDGET:** THE CITY COUNCIL WILL CONDUCT A PUBLIC HEARING TO SOLICIT COMMENTS FROM CITIZENS AND OTHER INTERESTED PARTIES CONCERNING THE ADOPTION OF THE PROPOSED 2013-2014 FISCAL YEAR BUDGET - CITY MANAGER AND DIRECTOR OF FINANCE

At 5:42 p.m. Mayor Krebs opened the Public Hearing to solicit comments from citizens and other interested parties concerning the Adoption of the Proposed 2013-2014 Fiscal Year Budget.

City Manager Randy Wright explained that this is the 4rd public meeting to discuss the Ad Valorem Tax Rate increase and related Budget. Copies of the proposed budget are available for public viewing here at City Hall, on the City's Website and at the Library. He then reviewed the 2013-2014 Budget Assumptions highlights. And further explanted that the 2013-2014 Fiscal Year Budget includes \$22,355,952 in total revenues (\$1,565,381 or 7.53% more than the amount included in the Revised 2012-2013 Fiscal Year Budget), \$21,534,297 in total expenditures (\$1,502,486 or 7.50% more than the amount included in the Revised 2012-2013 Fiscal Year Budget) and a total fund balance decrease of \$889,285 on September 30, 2014. Included in this year's budget is \$14,844,350 in capital improvement projects, which will be administered during the 2013-2014 Fiscal Year. He added that in all, this budget meets or exceeds the needs of our city and its citizens.

With no citizen participation Mayor Krebs closed the Public Hearing at 5:54 p.m.

5. **ORDINANCE NO. 2075 - ADOPTING 2013-2014 FISCAL YEAR BUDGET:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2075 WHICH ADOPTS THE 2013-2014 FISCAL YEAR BUDGET - DIRECTOR OF FINANCE

Council Member Vilo made the motion to approve the first reading of Ordinance No. 2075 which adopts the 2013-2014 Fiscal Year Budget. Mayor Pro Tem Skurow seconded the motion.

The motion passed 7-0.

Mayor Krebs read the following caption:

ORDINANCE NO. 2075

AN ORDINANCE ADOPTING A FUND LEVEL BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF PORTLAND, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND FOR AN EFFECTIVE DATE THEREOF

6. **ORDINANCE NO. 2076 - ADOPTING AD VALOREM TAX RATE:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2076 WHICH ADOPTS THE AD VALOREM TAX RATE FOR 2013 - DIRECTOR OF FINANCE

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.62 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$20.

Mayor Pro Tem Skurow made the motion to approve the first of Ordinance No. 2076 which adopts the Ad Valorem Tax Rate for 2013. Council Member Jorgensen seconded the motion.

The motion passed 7-0.

Mayor Krebs read the following caption:

ORDINANCE NO. 2076

AN ORDINANCE LEVYING TAXES FOR THE CITY OF PORTLAND, TEXAS FOR THE YEAR 2013, PROVIDING FOR A DATE OF WHICH

SUCH TAXES BECOME DELINQUENT; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; PROVIDING FOR PENALTY AND INTEREST TO AND EFFECTIVE DATE THEREOF; PROVIDING FOR A 20% COLLECTION FEE; PROVIDING FOR PUBLICATION OF THE CAPTION OF THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE THEREOF

7. ADJOURNMENT: MAYOR KREBS

Mayor Krebs adjourned the meeting at 6:01 p.m.

NOTICE OF ASSISTANCE

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BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

**BUSINESS OF THE CITY COUNCIL
FOR THE
CITY OF PORTLAND, TEXAS**

SUBJECT: ORDINANCE NO. 2074 - AMENDING CURRENT FISCAL YEAR BUDGET: THE CITY COUNCIL WILL CONSIDER THE SECOND AND FINAL READING OF ORDINANCE NO. 2074 WHICH AMENDS THE 2012-2013 FISCAL YEAR BUDGET

SUBMITTED BY: Sandy Clarkson SC

DATE SUBMITTED: 08/28/2013 **FOR THE AGENDA OF:** 09/03/2013

ATTACHMENTS: Ordinance 2074 and Amended Budget

SUMMARY STATEMENT: As we come to the close of the fiscal year ending September 30, 2013 there have been some changes since the budget was adopted. These amendments reflect the careful budget management practices as planned by the City Manager and executed by each department head.

	Current Budget	Projected Year-End	Increase (Decrease)
General Fund			
Revenues	10,843,573	10,521,353	(322,220)
Expenditures	10,792,399	10,520,560	(271,839)
Reserve	51,174	793	(50,381)
Water/Wastewater Fund			
Revenues	6,104,700	6,180,261	75,561
Expenditures	6,103,949	6,113,189	9,240
Reserve	751	67,072	66,321
Venue Tax Fund**			
Revenues	1,194,350	3,120,340	1,925,990
Expenditures	907,580	3,014,838	2,107,258
Reserve	286,770	105,502	(181,268)
Debt Service Fund			
Revenues	1,069,945	1,196,079	126,134
Expenditures	1,067,976	1,168,176	100,200
Reserve	1,969	27,903	25,934
4B Economic Development Sales Tax Fund			
Revenues	1,050,400	950,500	(99,900)
Expenditures	696,267	694,188	(2,079)
Reserve	354,133	256,312	(97,821)

	Current Budget	Projected Year-End	Increase (Decrease)
Drainage Utility Fund			
Revenues	274,620	274,620	-
Expenditures	207,663	208,859	1,196
Reserve	66,957	65,761	(1,196)
Restricted Use Fund			
Revenues	635,200	561,350	(73,850)
Expenditures	565,369	433,829	(131,540)
Reserve	69,831	127,521	57,690

RECOMMENDED ACTION: Staff recommends approval of the second and final reading of the Budget Amendment, Ordinance No. 2074 for Fiscal Year 2012-2013.

ORDINANCE NO. 2074

AN ORDINANCE AMENDING AND ADJUSTING ORDINANCE NO. 2057 PASSED ON THE 4th OF SEPTEMBER 2012, ADOPTING THE FUND LEVEL BUDGET FOR THE CITY OF PORTLAND FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2013, AND MAKING SUPPLEMENTAL APPROPRIATIONS AND ADJUSTMENTS FOR SAID FISCAL YEAR; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE; AND AN EFFECTIVE DATE THEREOF.

WHEREAS, during the fiscal year of the City of Portland ending the 30th day of September 2013, the City Manager has indicated to the City Council that there are amendments and adjustments necessary to the present Budget adopted by Ordinance 2057 passed on the 4th day of September 2012, and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS, AS FOLLOWS, TO-WIT:

SECTION 1: That the attached amendments and adjustments shall be made to the Budget for the fiscal year of the City of Portland ending the 30th day of September, 2013

SECTION 2: That this Ordinance repeals all ordinances in conflict herewith.

SECTION 3: That this Ordinance shall be in full force and effect from and after the date of its adoption, approval, and required publication of its caption.

Duly approved by the City Council of the City of Portland, Texas on the first reading, August 27, 2013.

Duly approved by the City Council of the City of Portland, Texas on the second and final reading, September 3, 2013.

David R. Krebs, Mayor

ATTEST:

Annette Hall,
City Secretary

FINANCIAL STATEMENT - SUMMARY

AS OF: AUGUST 31ST, 2013

01 -GENERAL FUND

REVENUES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL REVENUE		10,521,353.00	397,187.52	8,657,416.42	1,863,936.58	82.28

01 -GENERAL FUND

EXPENSES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
02-ADMINISTRATION		1,897,281.00	40,100.50	1,076,978.79	820,302.21	56.76
06-FINANCE		367,368.00	25,445.41	309,062.63	58,305.37	84.13
07-I.T.DEPARTMENT		323,764.00	18,179.05	269,221.59	54,542.41	83.15
10-POLICE ADMINISTRATION		3,276,106.00	202,261.93	2,728,705.04	547,400.96	83.29
14-FIRE DEPARTMENT		1,533,088.00	112,259.57	1,299,370.42	233,717.58	84.76
15-ANIMAL CONTROL		146,198.00	7,228.31	128,086.75	18,111.25	87.61
19-MUNICIPAL COURT		158,788.00	9,914.39	136,752.51	22,035.49	86.12
20-GENERAL SERVICES DEPT		130,071.00	7,767.93	105,479.16	24,591.84	81.09
21-STREET MAINTENANCE		561,565.00	40,356.22	435,885.82	125,679.18	77.62
23-VEHICLE MAINTENANCE		75,635.00	4,422.37	60,972.49	14,662.51	80.61
26-DEVELOPMENT SERVICES		314,909.00	22,942.68	246,749.73	68,159.27	78.36
50-PARK MAINTENANCE		447,194.00	24,749.90	383,391.59	63,802.41	85.73
51-COMMUNITY CENTER		522,183.00	33,163.79	417,049.87	105,133.13	79.87
53-KIDS KLUB/KIDS KAMP		258,033.00	26,393.10	216,508.37	41,524.63	83.91
55-SENIOR CITIZENS CENTER		64,839.00	3,762.42	44,027.97	20,811.03	67.90
56-SKATE PARK		4,500.00	84.00	1,999.74	2,500.26	44.44
60-LIBRARY		439,038.00	25,676.35	371,896.01	67,141.99	84.71
*** TOTAL EXPENSES ***		10,520,560.00	604,707.92	8,232,138.48	2,288,421.52	78.25

*** END OF REPORT ***

FINANCIAL STATEMENT - SUMMARY

AS OF: AUGUST 31ST, 2013

02 -WATER/WASTERWATER FUND

REVENUES		CURRENT	M-T-D	Y-T-D	BUDGET	% OF
ACCOUNT NO#	ACCOUNT NAME	BUDGET	ACTUAL	ACTUAL	BALANCE	BUDGET
TOTAL REVENUE		6,180,261.00	10,115.21	4,862,503.20	1,317,757.80	78.68

02 -WATER/WASTERWATER FUND

EXPENSES		CURRENT	M-T-D	Y-T-D	BUDGET	% OF
ACCOUNT NO#	ACCOUNT NAME	BUDGET	ACTUAL	ACTUAL	BALANCE	BUDGET
02-ADMINISTRATION		2,270,689.00	18,272.24	931,480.60	1,339,208.40	41.02
05-UTILITY BILLING		211,495.00	13,406.80	172,865.43	38,629.57	81.73
30-WATER DISTRIBUTION		2,450,286.00	234,784.30	1,961,493.59	488,792.41	80.05
32-WASTEWATER COLLECTION		547,751.00	11,939.11	210,387.26	337,363.74	38.41
34-WASTEWATER TREATMENT		632,968.00	37,995.01	502,475.70	130,492.30	79.38
*** TOTAL EXPENSES ***		6,113,189.00	316,397.46	3,778,702.58	2,334,486.42	61.81

*** END OF REPORT ***

C I T Y O F P O R T L A N D
 FINANCIAL STATEMENT - SUMMARY
 AS OF: AUGUST 31ST, 2013

11 -DEBT SERVICE FUND

REVENUES		CURRENT	M-T-D	Y-T-D	BUDGET	% OF
ACCOUNT NO#	ACCOUNT NAME	BUDGET	ACTUAL	ACTUAL	BALANCE	BUDGET
TOTAL REVENUE		1,196,079.00	110,283.30	1,181,869.46	14,209.54	98.81

11 -DEBT SERVICE FUND

EXPENSES		CURRENT	M-T-D	Y-T-D	BUDGET	% OF
ACCOUNT NO#	ACCOUNT NAME	BUDGET	ACTUAL	ACTUAL	BALANCE	BUDGET
02-ADMINISTRATION		1,168,176.00	728,706.23	1,000,967.15	167,208.85	85.69
***	TOTAL EXPENSES ***	1,168,176.00	728,706.23	1,000,967.15	167,208.85	85.69

*** END OF REPORT ***

CITY OF PORTLAND
 FINANCIAL STATEMENT - SUMMARY
 AS OF: AUGUST 31ST, 2013

12 -4b ECONOMIC DEV. TAX FUND
 REVENUES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL REVENUE		950,500.00	84,902.92	829,960.43	120,539.57	87.32

12 -4b ECONOMIC DEV. TAX FUND
 EXPENSES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
02-ADMINISTRATION		694,188.00	147,791.25	623,969.66	70,218.34	89.88
*** TOTAL EXPENSES ***		694,188.00	147,791.25	623,969.66	70,218.34	89.88

*** END OF REPORT ***

CITY OF PORTLAND
 FINANCIAL STATEMENT - SUMMARY
 AS OF: AUGUST 31ST, 2013

18 -DRAINAGE FUND

REVENUES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL REVENUE		274,620.00	380.94	231,687.14	42,932.86	84.37

18 -DRAINAGE FUND

EXPENSES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION		208,859.00	167,490.47	205,740.70	3,118.30	98.51
*** TOTAL EXPENSES ***		208,859.00	167,490.47	205,740.70	3,118.30	98.51

*** END OF REPORT ***

CITY OF PORTLAND
 FINANCIAL STATEMENT - SUMMARY
 AS OF: AUGUST 31ST, 2013

20 -RESTRICTED USE FUND

REVENUES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL REVENUE		561,350.00	63,460.80	337,302.24	224,047.76	60.09

20 -RESTRICTED USE FUND

EXPENSES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
02 ADMINISTRATION		422,449.00	3,862.80	204,719.02	217,729.98	48.46
19 MUNI COURT BUSINESS		11,380.00	286.92	8,747.28	2,632.72	76.87
*** TOTAL EXPENSES ***		433,829.00	4,149.72	213,466.30	220,362.70	49.21

*** END OF REPORT ***

C I T Y O F P O R T L A N D
 FINANCIAL STATEMENT - SUMMARY
 AS OF: AUGUST 31ST, 2013

21 -VENUE SALES TAX FUND
 REVENUES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL REVENUE		3,120,340.00	2,117,478.03	3,017,604.19	102,735.81	96.71

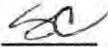
21 -VENUE SALES TAX FUND
 EXPENSES

ACCOUNT NO#	ACCOUNT NAME	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION		2,650,142.00	2,279,594.99	2,588,041.09	62,100.91	97.66
AQUATIC CENTER		364,696.00	43,689.70	321,724.76	42,971.24	88.22
*** TOTAL EXPENSES ***		3,014,838.00	2,323,284.69	2,909,765.85	105,072.15	96.51

*** END OF REPORT ***

**BUSINESS OF THE CITY COUNCIL
FOR THE
CITY OF PORTLAND, TEXAS**

SUBJECT: ORDINANCE NO. 2075 – ADOPTING 2013 – 2014 FISCAL YEAR BUDGET: THE CITY COUNCIL WILL CONSIDER THE SECOND AND FINAL READING OF ORDINANCE NO. 2075 WHICH ADOPTS THE 2013 – 2014 FISCAL YEAR BUDGET

SUBMITTED BY: Sandy Clarkson 

DATE SUBMITTED: 08/28/2013 **FOR THE AGENDA OF:** 09/03/2013

ATTACHMENTS: Ordinance 2075 and Proposed Budget

SUMMARY STATEMENT: As discussed in the workshops and meetings over the last two months, and in the public hearing, the Proposed 2013 – 14 Budget has been constructed to meet the demands of our citizens and provide excellent service consistent with the Strategic Operating Plan.

Budgeted Fund	Revenues	Expenditures	Balance
General Fund*	\$ 10,586,553	\$ 10,583,404	\$ 3,149
Water/Wastewater Enterprise*	\$ 6,999,714	\$ 6,916,680	\$ 83,034
Debt Service	\$ 1,203,385	\$ 1,182,064	\$ 21,321
4b Eco. Dev. Sales Tax*	\$ 1,085,500	\$ 751,721	\$ 333,779
Drainage Enterprise	\$ 275,100	\$ 194,258	\$ 80,842
Restricted Use*	\$ 996,350	\$ 852,826	\$ 143,524
Venue Sales Tax	\$ 1,209,350	\$ 1,053,344	\$ 156,006
Totals	\$ 22,355,952	\$ 1,534,297	\$ 821,655

**2014 Budget includes a draw on fund reserves to finance capital improvements.*

RECOMMENDED ACTION: Approve the second and final reading of Ordinance 2075 adopting the Fiscal Year 2013 - 2014 Budget for the City of Portland.

ORDINANCE NO. 2075

AN ORDINANCE ADOPTING A FUND LEVEL BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF PORTLAND, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND FOR AN EFFECTIVE DATE THEREOF.

WHEREAS, the City Manager of the City of Portland has submitted to the City Council a proposed budget of the revenues of said City and the expenditures/expenses of conducting the affairs thereof and providing a complete financial plan for 2013-14 and which said proposed budget has been compiled from detailed information obtained from several departments, divisions, and offices of the City; and,

WHEREAS, the City Council has received said City Manager's proposed budget, a copy of which proposed budget and all supporting schedules have been filed with the City Secretary of the City of Portland; and,

WHEREAS, the City Council has held public hearings, workshops and meetings to discuss the elements included in the budget and receive comments from citizens and other interested parties.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:

SECTION 1: The fund Level Budget (revenues and expenditures) of the City of Portland for the 2013– 2014 fiscal year is hereby adopted.

SECTION 2: That the sum of \$10,583,404 is hereby appropriated out of the General Fund for the general government/public safety expenditures (capital items included) authorized in the budget document.

SECTION 3: That the sum of \$1,182,064 is hereby appropriated out of the General Obligation Debt Service Fund for the purpose of paying the principal and interest due on general obligation bonds and certificates of obligation.

SECTION 4: That the sum of \$6,916,680 is hereby appropriated out of the Water/Wastewater Enterprise Fund for water and sanitary sewer system expenditures (capital items included) authorized in the budget document including the sum of \$1,372,118 out of the Water/Wastewater Enterprise Fund revenues for the purpose of paying interest and principal due on revenue bonds.

SECTION 5: That the sum of \$751,721 is hereby appropriated out of the 4B Economic Development Tax Fund, for the Community Center operating expenditures and to pay \$268,581 principal & interest due on public improvement bonds (Community Center) and certificates of obligation (Library Expansion).

SECTION 6: That the sum of \$1,053,344 is hereby appropriated out of the Venue Sales Tax Fund for expenditures related to the operations of the aquatic center, payment of \$216,371 interest and principal due on certificates of obligation, and city-wide parks maintenance and operations.

SECTION 7: That the sum of \$852,826 is hereby appropriated out of the Restricted Use Fund for expenditures related to the special activities authorized by the enabling legislation for each special revenue type.

SECTION 8: That the sum of \$194,258 is hereby appropriated out of the Drainage Enterprise Fund for expenditures to improve drainage throughout the City and pay \$173,358 principal and interest due on certificates of obligation.

SECTION 9: That ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 10: That this ordinance shall be and remain in full force and effect from and after its final passage and publication as herein provided.

SECTION 11: This Ordinance shall take effect on October 1, 2013.

Duly approved by the City Council of the City of Portland, Texas on the first reading,
August 27, 2013.

Duly approved by the City Council of the City of Portland, Texas on the second reading,
September 3, 2013.

David R. Krebs

ATTEST:

Annette Hall,
City Secretary

APPROVED BUDGET

AS OF: AUGUST 31ST, 2013

01 -GENERAL FUND

	2012-2013					2013-2014		
	2010-2011 ACTUAL	2011-2012 ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
REVENUES								
=====								
TOTAL REVENUE	9,368,086	9,841,617	10,843,573	10,843,573	8,657,416	10,521,353	9,640,298	10,586,553
EXPENDITURES								
=====								
02-ADMINISTRATION								
PAYROLL/EMPLOYEE BENEFITS	339,544	418,223	693,447	693,447	550,437	607,510	518,500	520,220
OPERATIONS/UTILITIES	203,752	302,084	242,050	249,275	227,224	256,644	257,550	269,937
REPAIR & MAINTENANCE	53,539	49,493	57,085	74,635	69,125	70,000	70,830	70,830
CONTRACT SERVICES	115,325	193,002	107,550	107,550	54,135	63,940	83,950	83,950
CAPITAL OUTLAY	7,411	0	9,500	9,500	0	0	37,000	37,000
OTHER	162,072	322,337	873,390	848,615	176,058	899,187	193,275	193,275
TOTAL 02-ADMINISTRATION	881,643	1,285,139	1,983,022	1,983,022	1,076,979	1,897,281	1,161,105	1,175,212
06-FINANCE								
PAYROLL/EMPLOYEE BENEFITS	300,091	292,830	313,805	313,305	277,186	320,529	322,020	322,020
OPERATIONS/UTILITIES	14,200	11,974	21,900	21,400	14,253	17,942	22,950	23,080
REPAIR & MAINTENANCE	14,570	12,755	13,160	13,160	10,660	10,897	14,160	14,160
CONTRACT SERVICES	0	0	0	1,000	1,000	1,000	2,500	2,500
CAPITAL OUTLAY	0	5,185	17,000	17,000	5,964	17,000	0	0
TOTAL 06-FINANCE	328,861	322,745	365,865	365,865	309,063	367,368	361,630	361,760
07-I.T.DEPARTMENT								
PAYROLL/EMPLOYEE BENEFITS	163,864	224,093	235,558	235,558	218,152	250,097	251,523	251,523
OPERATIONS/UTILITIES	230	17,326	62,322	62,322	35,257	55,907	69,372	69,733
REPAIR & MAINTENANCE	13	2,908	12,000	12,000	15,812	17,760	13,100	13,100
CONTRACT SERVICES	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	8,650	0	0	0	0	0	162,000	162,000
TOTAL 07-I.T.DEPARTMENT	172,757	244,327	309,880	309,880	269,222	323,764	495,995	496,356
10-POLICE ADMINISTRATION								
PAYROLL/EMPLOYEE BENEFITS	2,134,335	2,405,311	2,537,000	2,537,000	2,152,742	2,528,288	2,622,331	2,748,918
OPERATIONS/UTILITIES	339,467	314,848	366,774	366,774	247,488	350,031	475,327	478,333
REPAIR & MAINTENANCE	156,500	167,052	156,797	156,797	185,330	212,267	209,340	210,840
CONTRACT SERVICES	193,625	181,700	184,500	184,500	143,145	185,520	191,500	186,500
CAPITAL OUTLAY	103,166	8,668	8,668	8,668	0	0	90,000	117,500
TOTAL 10-POLICE ADMINISTRATION	2,927,093	3,077,580	3,253,739	3,253,739	2,728,705	3,276,106	3,588,498	3,742,091
14-FIRE DEPARTMENT								
PAYROLL/EMPLOYEE BENEFITS	1,042,944	1,108,341	1,194,587	1,194,587	992,869	1,161,060	1,171,028	1,171,028
OPERATIONS/UTILITIES	119,902	119,972	156,100	156,100	104,896	142,532	156,100	156,997
REPAIR & MAINTENANCE	81,689	89,703	84,760	84,760	57,229	81,778	84,760	84,760
CONTRACT SERVICES	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	11,181	23,144	187,235	187,235	144,376	147,718	25,726	25,726
TOTAL 14-FIRE DEPARTMENT	1,255,716	1,341,160	1,622,682	1,622,682	1,299,370	1,533,088	1,437,614	1,438,511
15-ANIMAL CONTROL								

APPROVED BUDGET

AS OF: AUGUST 31ST, 2013

01 -GENERAL FUND

(----- 2012-2013 -----) (----- 2013-2014 -----)

	2010-2011	2011-2012	ORIGINAL	AMENDED	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PAYROLL/EMPLOYEE BENEFITS	58,520	74,260	99,738	99,738	88,971	100,847	102,265	102,265
OPERATIONS/UTILITIES	6,211	10,906	29,975	29,975	11,492	14,514	10,650	10,832
REPAIR & MAINTENANCE	7,246	5,909	11,000	11,000	6,287	9,500	11,000	11,000
CONTRACT SERVICES	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	0	0	23,000	23,000	21,337	21,337	26,000	26,000
TOTAL 15-ANIMAL CONTROL	71,977	91,075	163,713	163,713	128,087	146,198	149,915	150,097
<u>19-MUNICIPAL COURT</u>								
PAYROLL/EMPLOYEE BENEFITS	111,499	114,887	122,063	122,063	106,309	122,226	122,823	122,823
OPERATIONS/UTILITIES	8,864	14,454	13,875	13,875	8,204	11,232	15,100	15,255
REPAIR & MAINTENANCE	1,419	1,444	1,580	1,580	1,079	1,330	1,680	1,680
CONTRACT SERVICES	22,683	24,086	23,200	23,200	21,160	24,000	25,800	25,800
CAPITAL OUTLAY	0	24	0	0	0	0	0	0
TOTAL 19-MUNICIPAL COURT	144,465	154,895	160,718	160,718	136,753	158,788	165,403	165,558
<u>20-GENERAL SERVICES DEPT</u>								
PAYROLL/EMPLOYEE BENEFITS	36,950	87,144	94,238	94,238	83,083	96,745	98,097	98,097
OPERATIONS/UTILITIES	18,462	15,026	22,900	22,900	11,378	21,267	20,830	21,203
REPAIR & MAINTENANCE	6,094	11,148	11,956	11,956	11,018	12,059	11,956	11,956
CONTRACT SERVICES	0	9,367	0	0	0	0	0	0
CAPITAL OUTLAY	0	0	0	0	0	0	0	25,000
TOTAL 20-GENERAL SERVICES DEPT	61,506	122,685	129,094	129,094	105,479	130,071	130,883	156,256
<u>21-STREET MAINTENANCE</u>								
PAYROLL/EMPLOYEE BENEFITS	256,250	272,312	288,931	288,931	234,051	288,132	299,048	299,048
OPERATIONS/UTILITIES	206,084	183,736	183,450	183,450	146,655	176,433	187,250	193,043
REPAIR & MAINTENANCE	84,532	96,533	100,500	100,500	55,180	97,000	100,500	97,000
CONTRACT SERVICES	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	639,713	308,210	0	0	0	0	0	0
TOTAL 21-STREET MAINTENANCE	1,186,579	860,789	572,881	572,881	435,886	561,565	586,798	589,091
<u>23-VEHICLE MAINTENANCE</u>								
PAYROLL/EMPLOYEE BENEFITS	54,278	53,633	55,585	55,585	48,599	56,611	56,849	56,849
OPERATIONS/UTILITIES	13,756	10,824	11,800	11,800	8,323	10,874	12,550	12,618
REPAIR & MAINTENANCE	6,562	8,488	8,150	8,150	4,050	8,150	8,150	8,150
CONTRACT SERVICES	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	0	0	0	0	0	0	0	0
TOTAL 23-VEHICLE MAINTENANCE	74,596	72,946	75,535	75,535	60,972	75,635	77,549	77,617
<u>26-DEVELOPMENT SERVICES</u>								
PAYROLL/EMPLOYEE BENEFITS	281,832	179,218	181,146	181,146	158,410	182,946	182,600	182,600
OPERATIONS/UTILITIES	25,368	18,990	29,550	29,550	16,660	29,653	31,550	31,838
REPAIR & MAINTENANCE	16,647	8,085	12,160	12,160	7,823	12,510	12,160	12,160
CONTRACT SERVICES	13,403	96,478	104,000	104,000	63,857	89,800	106,500	106,500
CAPITAL OUTLAY	0	0	0	0	0	0	0	0
TOTAL 26-DEVELOPMENT SERVICES	337,251	302,771	326,856	326,856	246,750	314,909	332,810	333,098
<u>50-PARK MAINTENANCE</u>								

APPROVED BUDGET
AS OF: AUGUST 31ST, 2013

01 -GENERAL FUND

	2012-2013					2013-2014		
	2010-2011 ACTUAL	2011-2012 ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PAYROLL/EMPLOYEE BENEFITS	286,755	290,543	369,314	369,314	232,052	259,104	380,583	380,583
OPERATIONS/UTILITIES	60,801	65,302	80,944	80,944	57,612	75,575	75,612	77,793
REPAIR & MAINTENANCE	83,793	104,743	84,000	84,000	93,727	112,515	94,000	94,000
CONTRACT SERVICES	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	19,786	0	0	0	0	0	57,412	0
TOTAL 50-PARK MAINTENANCE	451,135	460,587	534,258	534,258	383,392	447,194	607,607	552,376
<u>51-COMMUNITY CENTER</u>								
PAYROLL/EMPLOYEE BENEFITS	298,916	246,803	281,126	281,126	225,189	281,337	282,106	282,106
OPERATIONS/UTILITIES	112,960	118,627	132,168	132,168	112,252	137,962	148,818	151,174
REPAIR & MAINTENANCE	56,024	63,054	71,560	71,560	68,451	69,504	76,760	76,760
CONTRACT SERVICES	93,243	12,301	15,000	15,000	11,158	13,380	15,000	15,000
CAPITAL OUTLAY	4,566	18,582	25,000	25,000	0	20,000	55,000	0
TOTAL 51-COMMUNITY CENTER	565,708	459,367	524,854	524,854	417,050	522,183	577,684	525,040
<u>53-KIDS KLUB/KIDS KAMP</u>								
PAYROLL/EMPLOYEE BENEFITS	161,550	170,049	198,802	198,802	171,212	197,261	201,910	201,910
OPERATIONS/UTILITIES	31,251	30,302	51,421	51,421	33,886	51,422	48,421	48,528
REPAIR & MAINTENANCE	994	994	800	800	911	850	800	800
CONTRACT SERVICES	2,997	2,927	8,000	8,000	10,499	8,500	8,000	8,000
CAPITAL OUTLAY	0	0	0	0	0	0	0	0
TOTAL 53-KIDS KLUB/KIDS KAMP	196,792	204,272	259,023	259,023	216,508	258,033	259,131	259,238
<u>55-SENIOR CITIZENS CENTER</u>								
PAYROLL/EMPLOYEE BENEFITS	33,208	32,012	34,827	34,827	27,326	34,827	34,783	35,810
OPERATIONS/UTILITIES	19,941	16,280	23,875	23,875	15,100	23,612	26,305	26,550
REPAIR & MAINTENANCE	4,448	3,564	6,700	6,700	1,601	6,400	6,400	6,400
CONTRACT SERVICES	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	0	3,710	0	0	0	0	0	0
TOTAL 55-SENIOR CITIZENS CENTER	57,596	55,566	65,402	65,402	44,028	64,839	67,488	68,760
<u>56-SKATE PARK</u>								
PAYROLL/EMPLOYEE BENEFITS	0	0	0	0	0	0	0	0
OPERATIONS/UTILITIES	474	300	600	600	300	600	600	600
REPAIR & MAINTENANCE	1,017	1,494	3,000	3,000	1,700	3,900	5,000	5,000
CAPITAL OUTLAY	0	0	0	0	0	0	0	0
TOTAL 56-SKATE PARK	1,491	1,794	3,600	3,600	2,000	4,500	5,600	5,600
<u>60-LIBRARY</u>								
PAYROLL/EMPLOYEE BENEFITS	259,856	266,419	274,762	274,762	242,998	281,119	290,095	290,095
OPERATIONS/UTILITIES	122,024	126,668	137,605	137,605	112,001	131,009	140,105	141,336
REPAIR & MAINTENANCE	11,317	18,595	21,410	21,410	10,652	19,410	21,910	21,910
CONTRACT SERVICES	12,440	7,492	7,500	7,500	6,245	7,500	7,500	7,500
CAPITAL OUTLAY	0	1,451	0	0	0	0	25,902	25,902
TOTAL 60-LIBRARY	405,637	420,625	441,277	441,277	371,896	439,038	485,512	486,743
TOTAL EXPENDITURES	9,120,803	9,478,324	10,792,399	10,792,399	8,232,138	10,520,560	10,491,222	10,583,404
REVENUE OVER/(UNDER) EXPENDITURES	247,283	363,293	51,174	51,174	425,278	793	(850,924)	3,149

APPROVED BUDGET
AS OF: AUGUST 31ST, 2013

02 -WATER/WASTERWATER FUND

	{----- 2012-2013 -----}					{----- 2013-2014 -----}		
	2010-2011 ACTUAL	2011-2012 ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
REVENUES								
=====								
TOTAL REVENUE	7,141,563	5,935,454	6,104,700	6,104,700	4,862,503	6,180,261	5,970,200	6,999,714
EXPENDITURES								
=====								
<u>02-ADMINISTRATION</u>								
PAYROLL/EMPLOYEE BENEFITS	177,618	185,341	247,376	250,246	153,656	228,189	202,178	250,189
OPERATIONS/UTILITIES	35,317	36,623	44,250	41,380	21,734	40,783	44,250	44,724
REPAIR & MAINTENANCE	22,761	28,794	35,524	35,524	26,031	35,524	38,339	38,339
CONTRACT SERVICES	10,279	27,262	9,100	9,100	28,763	31,387	23,487	23,487
CAPITAL OUTLAY	18,689	0	11,320	11,320	4,939	5,000	0	25,000
OTHER	<u>1,354,236</u>	<u>1,564,950</u>	<u>1,952,115</u>	<u>1,952,115</u>	<u>696,357</u>	<u>1,929,806</u>	<u>2,114,219</u>	<u>1,955,669</u>
TOTAL 02-ADMINISTRATION	1,618,899	1,842,970	2,299,685	2,299,685	931,481	2,270,689	2,422,473	2,337,408
<u>05-UTILITY BILLING</u>								
PAYROLL/EMPLOYEE BENEFITS	164,647	170,976	173,018	173,018	135,883	158,808	164,587	164,587
OPERATIONS/UTILITIES	10,132	10,617	10,935	10,935	7,283	9,200	9,600	9,755
REPAIR & MAINTENANCE	5,459	7,700	8,960	8,960	5,150	6,812	6,800	6,800
CONTRACT SERVICES	26,800	27,923	29,000	29,000	24,549	29,000	32,000	32,000
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>7,675</u>	<u>7,675</u>	<u>0</u>	<u>7,675</u>	<u>0</u>	<u>0</u>
TOTAL 05-UTILITY BILLING	207,038	217,217	229,588	229,588	172,865	211,495	212,987	213,142
<u>30-WATER DISTRIBUTION</u>								
PAYROLL/EMPLOYEE BENEFITS	264,384	242,732	225,366	225,366	233,590	273,818	239,332	239,332
OPERATIONS/UTILITIES	2,232,574	2,161,808	2,040,975	2,040,975	1,671,643	2,041,723	2,046,075	2,048,683
REPAIR & MAINTENANCE	151,494	96,975	126,700	126,700	55,794	126,970	126,700	126,700
CONTRACT SERVICES	5,514	1,416	7,775	7,775	466	7,775	7,775	7,775
CAPITAL OUTLAY	<u>976</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 30-WATER DISTRIBUTION	2,654,941	2,502,931	2,400,816	2,400,816	1,961,494	2,450,286	2,419,882	2,422,490
<u>32-WASTEWATER COLLECTION</u>								
PAYROLL/EMPLOYEE BENEFITS	189,283	184,465	221,501	221,501	102,870	148,065	184,013	184,013
OPERATIONS/UTILITIES	47,966	40,715	59,150	59,150	31,149	59,186	59,150	60,531
REPAIR & MAINTENANCE	65,315	69,299	62,000	62,000	25,043	63,000	62,000	62,000
CONTRACT SERVICES	1,500	1,276	4,500	4,500	2,665	4,500	4,500	4,500
CAPITAL OUTLAY	<u>0</u>	<u>105,750</u>	<u>225,000</u>	<u>225,000</u>	<u>48,660</u>	<u>273,000</u>	<u>94,100</u>	<u>369,100</u>
TOTAL 32-WASTEWATER COLLECTION	304,064	401,505	572,151	572,151	210,387	547,751	403,763	680,144
<u>34-WASTEWATER TREATMENT</u>								
PAYROLL/EMPLOYEE BENEFITS	227,101	220,981	242,234	242,234	227,004	254,798	254,402	254,402
OPERATIONS/UTILITIES	280,419	246,629	270,750	270,750	229,834	276,250	300,350	307,869
REPAIR & MAINTENANCE	68,279	81,241	83,200	83,200	43,714	94,707	95,700	95,700
CONTRACT SERVICES	1,728	5,490	5,525	5,525	1,923	7,213	5,525	5,525
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>600,000</u>
TOTAL 34-WASTEWATER TREATMENT	577,526	554,341	601,709	601,709	502,476	632,968	655,977	1,263,496
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TOTAL EXPENDITURES	5,362,469	5,518,964	6,103,949	6,103,949	3,778,703	6,113,189	6,115,082	6,916,680
=====								
REVENUE OVER/(UNDER) EXPENDITURES	1,779,094	416,489	751	751	1,083,801	67,072	(144,882)	83,034

APPROVED BUDGET
AS OF: AUGUST 31ST, 2013

11 -DEBT SERVICE FUND

	----- 2012-2013 -----					----- 2013-2014 -----		
	2010-2011	2011-2012	ORIGINAL	AMENDED	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<hr/>								
REVENUES								

TOTAL REVENUE	1,069,661	1,032,367	1,069,945	1,069,945	1,181,869	1,196,079	1,128,643	1,203,385
<hr/>								
EXPENDITURES								

<u>02-ADMINISTRATION</u>								
OTHER	934,422	901,768	1,067,976	1,067,976	1,000,967	1,168,176	1,188,965	1,182,064
OTHER	0	0	0	0	0	0	0	0
TOTAL 02-ADMINISTRATION	934,422	901,768	1,067,976	1,067,976	1,000,967	1,168,176	1,188,965	1,182,064
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TOTAL EXPENDITURES	934,422	901,768	1,067,976	1,067,976	1,000,967	1,168,176	1,188,965	1,182,064
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REVENUE OVER/(UNDER) EXPENDITURES	135,239	130,599	1,969	1,969	180,902	27,903	(60,322)	21,321
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*** END OF REPORT ***

APPROVED BUDGET
AS OF: AUGUST 31ST, 2013

12 -4b ECONOMIC DEV. TAX FUND

	----- 2012-2013 -----					----- 2013-2014 -----		
	2010-2011	2011-2012	ORIGINAL	AMENDED	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
REVENUES								

TOTAL REVENUE	849,658	1,012,945	1,050,400	1,050,400	829,960	950,500	950,400	1,085,500
EXPENDITURES								

02-ADMINISTRATION								
OPERATIONS/UTILITIES	0	196	750	750	21	771	750	750
REPAIR & MAINTENANCE	2,596	3,753	1,500	1,500	675	675	1,500	1,500
CONTRACT SERVICES	4,880	1,605	3,050	3,050	15,092	15,205	17,550	17,550
CAPITAL OUTLAY	100,000	164,000	0	0	0	0	0	80,000
OTHER	<u>693,311</u>	<u>765,215</u>	<u>690,967</u>	<u>690,967</u>	<u>608,182</u>	<u>677,537</u>	<u>643,190</u>	<u>651,921</u>
TOTAL 02-ADMINISTRATION	800,787	934,770	696,267	696,267	623,970	694,188	662,990	751,721
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TOTAL EXPENDITURES	800,787	934,770	696,267	696,267	623,970	694,188	662,990	751,721

REVENUE OVER/ (UNDER) EXPENDITURES	48,871	78,175	354,133	354,133	205,991	256,312	287,410	333,779

*** END OF REPORT ***

CITY OF PORTLAND
 APPROVED BUDGET
 AS OF: AUGUST 31ST, 2013

18 -DRAINAGE FUND

	(----- 2012-2013 -----)					(----- 2013-2014 -----)		
	2010-2011	2011-2012	ORIGINAL	AMENDED	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
REVENUES								

TOTAL REVENUE	274,553	275,140	274,620	274,620	231,687	274,620	275,100	275,100
EXPENDITURES								

<u>ADMINISTRATION</u>								
OPERATIONS/UTILITIES	0	1,006	0	0	3,713	4,340	850	4,350
REPAIR & MAINTENANCE	603	218	0	0	216	216	250	250
CONTRACT SERVICES	343	895	700	700	510	600	700	700
CAPITAL OUTLAY	3,936	0	0	0	0	2,400	0	0
OTHER	<u>168,047</u>	<u>228,384</u>	<u>200,963</u>	<u>200,963</u>	<u>201,302</u>	<u>201,303</u>	<u>175,458</u>	<u>175,458</u>
TOTAL ADMINISTRATION	172,929	230,504	201,663	201,663	205,741	208,859	177,258	180,758
<u>DRAINAGE OPERATIONS</u>								
OPERATIONS/UTILITIES	0	0	0	0	0	0	0	0
REPAIR & MAINTENANCE	0	0	6,000	6,000	0	0	6,000	6,000
CONTRACT SERVICES	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	<u>37,064</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,500</u>	<u>7,500</u>
TOTAL DRAINAGE OPERATIONS	37,064	0	6,000	6,000	0	0	13,500	13,500
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TOTAL EXPENDITURES	209,993	230,504	207,663	207,663	205,741	208,859	190,758	194,258

REVENUE OVER/(UNDER) EXPENDITURES	64,560	44,636	66,957	66,957	25,946	65,761	84,342	80,842

*** END OF REPORT ***

APPROVED BUDGET
AS OF: AUGUST 31ST, 2013

20 -RESTRICTED USE FUND

	2012-2013					2013-2014		
	2010-2011	2011-2012	ORIGINAL	AMENDED	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
REVENUES								

TOTAL REVENUE	287,400	430,168	635,200	635,200	337,302	561,350	961,350	996,350
EXPENDITURES								

<u>02 ADMINISTRATION</u>								
PAYROLL/EMPLOYEE BENEFITS	6,362	37,668	39,837	39,837	33,342	39,445	40,317	40,317
OPERATIONS/UTILITIES	17,369	6,486	35,160	35,160	28,939	33,567	36,450	37,200
REPAIR & MAINTENANCE	4,806	3,416	6,380	6,380	2,524	3,700	4,700	4,700
CONTRACT SERVICES	21,708	31,922	32,700	32,700	14,903	70,726	32,700	39,700
CAPITAL OUTLAY	16,892	95,780	150,000	150,000	0	150,000	150,000	495,000
OTHER	<u>142,409</u>	<u>119,320</u>	<u>293,413</u>	<u>293,413</u>	<u>125,011</u>	<u>125,011</u>	<u>225,430</u>	<u>225,430</u>
TOTAL 02 ADMINISTRATION	209,546	294,592	557,490	557,490	204,719	422,449	489,597	842,347
<u>19 MUNI COURT BUSINESS</u>								
PAYROLL/EMPLOYEE BENEFITS	2,020	2,877	2,279	2,279	1,790	2,279	2,279	2,279
OPERATIONS/UTILITIES	2,568	902	2,100	2,100	4,805	5,101	4,700	4,700
REPAIR & MAINTENANCE	4,556	1,784	3,500	3,500	2,152	4,000	3,500	3,500
CAPITAL OUTLAY	0	0	0	0	0	0	0	0
OTHER	<u>0</u>							
TOTAL 19 MUNI COURT BUSINESS	9,144	5,564	7,879	7,879	8,747	11,380	10,479	10,479
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TOTAL EXPENDITURES	218,690	300,156	565,369	565,369	213,466	433,829	500,076	852,826

REVENUE OVER/(UNDER) EXPENDITURES	68,711	130,012	69,831	69,831	123,836	127,521	461,274	143,524

*** END OF REPORT ***

APPROVED BUDGET

AS OF: AUGUST 31ST, 2013

21 -VENUE SALES TAX FUND

	{----- 2012-2013 -----}					{----- 2013-2014 -----}		
	2010-2011	2011-2012	ORIGINAL	AMENDED	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
REVENUES								
=====								
TOTAL REVENUE	1,002,180	1,182,933	1,194,350	1,194,350	3,017,604	3,120,340	1,108,943	1,209,350
EXPENDITURES								
=====								
<u>ADMINISTRATION</u>								
PAYROLL/EMPLOYEE BENEFITS	0	0	694	694	0	0	1,296	1,296
OPERATIONS/UTILITIES	248	1,201	300	300	2,188	2,040	675	700
REPAIR & MAINTENANCE	4,335	1,628	4,000	4,000	7,148	4,644	4,000	4,000
CONTRACT SERVICES	12,500	891	0	0	15,552	15,552	14,387	14,387
CAPITAL OUTLAY	507	151,399	0	0	0	0	29,186	86,598
OTHER	545,160	507,764	552,531	552,531	2,563,154	2,627,906	526,338	577,738
TOTAL ADMINISTRATION	562,750	662,883	557,525	557,525	2,588,041	2,650,142	575,882	684,719
<u>AQUATIC CENTER</u>								
PAYROLL/EMPLOYEE BENEFITS	187,665	205,624	213,177	213,177	203,141	214,855	214,425	214,425
OPERATIONS/UTILITIES	103,015	98,323	108,553	108,553	87,016	115,283	109,447	111,000
REPAIR & MAINTENANCE	24,921	24,316	19,180	19,180	22,006	25,500	28,500	28,500
CONTRACT SERVICES	3,725	4,888	3,645	3,645	4,149	3,645	3,700	3,700
CAPITAL OUTLAY	0	56,958	5,500	5,500	5,413	5,413	11,000	11,000
TOTAL AQUATIC CENTER	319,326	390,109	350,055	350,055	321,725	364,696	367,072	368,625
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TOTAL EXPENDITURES	882,077	1,052,992	907,580	907,580	2,909,766	3,014,838	942,954	1,053,344

REVENUE OVER/(UNDER) EXPENDITURES	120,103	129,941	286,770	286,770	107,838	105,502	165,989	156,006

*** END OF REPORT ***

**BUSINESS OF THE CITY COUNCIL
FOR THE
CITY OF PORTLAND, TEXAS**

**SUBJECT: ORDINANCE NO. 2076 – ADOPTING AD VALOREM
TAX RATE: THE CITY COUNCIL WILL CONSIDER THE
SECOND AND FINAL READING OF ORDINANCE NO. 2076
WHICH ADOPTS THE AD VALOREM TAX RATE FOR 2013**

SUBMITTED BY: Sandy Clarkson 
DATE SUBMITTED: 08/28/2013 **FOR THE AGENDA OF:** 09/03/2013
ATTACHMENTS: Ordinance 2076

SUMMARY STATEMENT: The City's 2013-14 Budget will increase the property tax revenue compared to the prior year by \$155,456. This increase is the result of two pennies added to the effective maintenance and operation portion of the tax rate.

	<u>Tax Rate – 2013</u>
General Fund	
Maintenance & Operations	44.0586¢ per \$100
Debt Service Fund	
Interest & Sinking	13.217¢ per \$100
Total Tax Rate	57.2756¢ per \$100

The tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 3.62 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$20.

RECOMMENDED ACTION: Approve the second and final reading of Ordinance 2076 that sets the maintenance and operation portion of the tax rate at 44.0586¢ and the debt service rate at 13.217¢ for a total tax rate of 57.2756¢ per \$100 valuation

ORDINANCE NO. 2076

AN ORDINANCE LEVYING TAXES FOR THE CITY OF PORTLAND, TEXAS FOR THE YEAR 2013, PROVIDING FOR A DATE OF WHICH SUCH TAXES BECOME DELINQUENT; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; PROVIDING FOR PENALTY AND INTEREST TO AND EFFECTIVE DATE THEREOF; PROVIDING FOR A 20% COLLECTION FEE; PROVIDING FOR PUBLICATION OF THE CAPTION OF THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:

SECTION 1: There should be and is hereby levied and ordered to be assessed and collected for the following rate of taxes for the City of Portland, Texas, for the year 2013 to provide for the expenditures of said City for the fiscal year ending September 30, 2014, and to provide for the payments of indebtedness, interest and sinking funds for the City of Portland, to-wit:

- (a) For the general revenue of the General Fund, 0.440586 dollars (44.0586 cents) on each \$100.00 valuation of all taxable property within said City.
- (b) For the revenue to pay General Obligation indebtedness and related fees, 0.13217 dollars (13.217 cents) on each \$100.00 valuation of all taxable property within said City.

SECTION 2: The taxes assessed and levied hereby will increase tax revenues for maintenance and operations over last year's tax rate. The tax rate will effectively be raised by 3.62 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$20.

SECTION 3: The taxes assessed and levied hereby are due and payable on October 1, 2013, and shall be payable not later than January 31, 2014. The penalties and interest provided for herein shall accrue after January 31, 2014 on all taxes remaining unpaid after that date. No penalty or interest shall be due on taxes paid prior to that date.

SECTION 4: In addition to the taxes assessed and levied herein, there is also assessed and levied for the failure to pay taxes due as herein specified, a penalty in the amount of 6% for the first month, plus 1% for each additional month of delinquency. The penalty shall be 12% on all taxes remaining unpaid on July 1, 2014. And, in addition thereto, there is hereby levied and assessed interest at the rate of 1% per month, or any part thereof, of all taxes which become delinquent by the failure or refusal to pay the taxes as herein specified.

SECTION 5 In addition to the taxes and penalty and interest assessed and levied herein, there is also assessed and levied a 20% collection fee on all taxes and penalty and interest that become delinquent and remain unpaid. For all tangible personal property accounts, the effective date for the 20% collection fee will be 60 days following the delinquency date of February 1, 2014. The effective date of the collection fee for all delinquent real property accounts will be July 1, 2014.

SECTION 6: The City of Portland shall have a lien on all taxable property located in the City of Portland, Texas to secure the payment of taxes, penalty, interest, and all costs of collection, assessed and levied hereby.

SECTION 7: Taxes are payable at the San Patricio County Tax-Assessor Collector's offices located in Sinton, Texas or Portland, Texas. The San Patricio County Tax Assessor collector, who serves as the tax collector of the City of Portland, may, at her discretion, provide other means for payment such as mail, telephone or internet service. The City of Portland shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 8: That the tax roll as presented to the City Council together with any supplements thereto is hereby accepted.

SECTION 9: That the City Council hereby authorizes the City Tax Collector to accept a tender of payment of all the taxes, penalty, and interest due for a tax year's assessment when more than one tax year's assessment is due and owing on property; but such authorization shall not permit the acceptance of a partial payment of the total sum to tax, penalty, and interest due for a year's tax assessment.

SECTION 10: This Ordinance shall be in full force and effect from and after the date of its adoption, approval, and the required publication of its caption in a newspaper having general circulation in the City of Portland.

Duly approved by the City Council of the City of Portland, Texas on the first reading, August 27, 2013.

Duly approved by the City Council of the City of Portland, Texas on the second and final reading, September 3, 2013.

David R. Krebs, Mayor

ATTEST:

Annette Hall,
City Secretary

**BUSINESS OF THE CITY COUNCIL
FOR THE
CITY OF PORTLAND, TEXAS**

SUBJECT: Ratification of Property Tax Rate

SUBMITTED BY: Sandy Clarkson SC

DATE SUBMITTED: 08/28/2013

FOR THE AGENDA OF: 09/03/2013

ATTACHMENTS: Excerpt from Local Government Code **APPROVED:** _____

SUMMARY STATEMENT: The City has adopted a budget for Fiscal Year 2013-14 which relies upon an ad valorem tax rate that is two-cents higher than the effective tax rate. Per the attached excerpt from Local Government Code §102.007 (c), the City is required to take a second vote to “ratify” the adoption of the tax rate if the adopted budget will require an increase in *tax revenue*.

The Adopted 2013 – 14 Budget includes an increase in property tax revenue for maintenance and operations of \$155,456. The tax rate will effectively be raised by 3.62 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$20.

RECOMMENDED ACTION: Ratify the property tax rate of 57.2756¢ per \$100 valuation represented in the adopted 2014 Budget.

than the 10th day before the date of the hearing.

(d) Notice under this section must include, in type of a size at least equal to the type used for other items in the notice, any statement required to be included in the proposed budget under Section 102.005(b).

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 24, eff. Sept. 1, 1993. Amended by Acts 2001, 77th Leg., ch. 402, Sec. 9, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924, Sec. 3, eff. September 1, 2007.

Sec. 102.007. ADOPTION OF BUDGET. (a) At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget.

(b) The governing body may make any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers.

(c) Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924, Sec. 4, eff. September 1, 2007.

Sec. 102.008. APPROVED BUDGET FILED WITH MUNICIPAL CLERK: POSTING ON INTERNET. On final approval of the budget by the governing body of the municipality, the governing body shall:

(1) file the budget with the municipal clerk; and

(2) if the municipality maintains an Internet website, take action to ensure that a copy of the budget is posted on the website.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924, Sec. 5, eff. September 1, 2007.

REGULAR MEETING AGENDA BILL

SUBJECT: **ORDINANCE NO. 2077 - AMENDING APPLICATION OF SPECIFIC FEES:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2077 WHICH AMENDS THE APPLICATION OF SPECIFIC MONTHLY FEES (EMERGENCY MEDICAL SERVICE, YOUTH SAFETY AND PROGRAMMING FEE, DRAINAGE FEE AND FIRE FEE)

SUBMITTED BY: Michel Weaver, Assistant to the City Manager

DATE SUBMITTED: August 27, 2013 **FOR THE AGENDA OF:** September 3, 2013

ATTACHMENTS: Proposed Ordinance No. 2077

SUMMARY STATEMENT: The Fiscal Year 2013-2014 Budget includes certain fee changes and increases. A number of those changes are handled by the budget process itself and certain changes must be handled by ordinance. The budget discussions for the FY 2013-2014 budget include dissolution of the Voluntary Youth Fee and establishing a Youth Safety and Programming Fee, which will be mandatory. This amendment of fees must be done by ordinance.

While reviewing the language of Ordinance No. 2046; which was the last ordinance that addressed the Voluntary Youth Fee, as noted the language in Sections 7-33, 11-14, 23-33, and 23-51 was confusing and contradictory. Ordinance No. 2046 was approved January 3, 2012 to keep residences and businesses that have irrigation meters and main meters from being charged certain fees on their irrigation meters. However, the language in the Code of Ordinances does not specify irrigation meters but reads, "has more than one meter" which could be misinterpreted to include a multi-unit complex. This amendment will clarify the language.

If approved this ordinance will abolish the Voluntary Youth Fee and establish in its place the Youth Safety and Programming Fee. Approval of this ordinance will also clarify language in the Code of Ordinances, Sections 7-33, 11-14, 23-33, and 23-51.

RECOMMENDED ACTION: Motion to approve the first reading of Ordinance No. 2077 amending the application of specific monthly fees and clarification of Code of Ordinance language (Emergency Medical Service, Youth Safety and Programming Fee, Drainage Fee and Fire Fee).

ORDINANCE NO. 2077

AN ORDINANCE AMENDING SECTION 7-33, 11-14, 23-33, AND 23-51 OF THE CODE OF ORDINANCES, CITY OF PORTLAND, TEXAS, TO ESTABLISH A CONSISTENT POLICY FOR THE APPLICATION OF CERTAIN MONTHLY UTILITY FEES; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS the City Council assesses certain monthly fees on utility accounts that are necessary for the efficient and effective operation of the City, and;

WHEREAS it is the intent of the City Council to apply those fees in a clear and consistent manner;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:

SECTION 1. Chapter 7, Article III, Section 7-33 of the Code of Ordinances, City of Portland, Texas is amended to read:

Sec. 7-33. – Emergency medical service fee established.

- (a) A mandatory two dollars and fifty cents (\$2.50) a month emergency medical service fee is hereby created, which shall be charged to every residential dwelling, to every individual unit within multi-family dwellings, to individual non-residential establishments, and to each unit within non-residential establishments, which receives utility service from the City of Portland.
- (b) When a customer or business occupying a single residence, campus or business site has a main meter and an irrigation or auxiliary services meter, an emergency medical service fee shall apply only to the main meter.

SECTION 2. Chapter 11, Article I, Section 11-14 of the Code of Ordinances, City of Portland, Texas is amended to read:

Sec. 11-14. – Youth safety and programming fee established.

- (a) A mandatory one dollar (\$1.00) a month youth safety and programming fee is hereby created, which shall be charged to every residential dwelling, to every individual unit within multi-family dwellings, to individual non-residential establishments, and to each unit within non-residential establishments, which receives utility service from the City of Portland.

- (b) Revenue to be restricted. Revenue generated by the youth safety and programming fee shall only be used to finance the operation of youth athletic facilities, crossing guards and school resource officers.
- (c) When a customer or business occupying a single residence, campus or business site has a main meter and an irrigation meter, or auxiliary services meter, the youth safety and programming fee shall apply only to the main meter.

SECTION 3. Chapter 23, Article II, Section 23-33 of the Code of Ordinances, City of Portland, Texas is amended to read:

Sec. 23-33. - Drainage utility fund established.

- (a) Fund established. A drainage utility fund is hereby created, the purpose being to finance drainage system permits, studies, plans, maintenance and improvements.
- (b) Fee established. A three dollar (\$3.00) per month drainage utility fee is hereby created, which shall be charged to every residential dwelling, to every individual unit within multi-family dwellings, to individual non-residential establishments, and to each unit within non-residential establishments, which receives utility service from the City of Portland.
- (c) When a customer or business occupying a single residence, campus or business site has a main meter and an irrigation or auxiliary services meter, the drainage utility fee shall apply only to the main meter.

SECTION 4. Chapter 23, Article I, Section 23-51 of the Code of Ordinances, City of Portland, Texas is amended to read:

Sec. 23-51. – Fire service fee established.

- (a) A mandatory one dollar (\$1.00) a month fire service fee is hereby created, which shall be charged to every residential dwelling, to every individual unit within multi-family dwellings, to individual non-residential establishments, and to each unit within non-residential establishments, which receives utility service from the City of Portland.
- (b) When a customer or business occupying a single residence, campus or business site has a main meter and an irrigation or auxiliary services meter, the fire service fee shall apply only to the main meter.

SECTION 5. REPEALER: All previously adopted rules, regulations, policies and ordinances in conflict with this Ordinance are hereby repealed.

SECTION 6. SEVERABILITY: If any provision, section, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

SECTION 7. EFFECTIVE DATE: This Ordinance shall take effect upon its second and final reading.

PASSED and **APPROVED** this 17th day of September 2013.

City of Portland

BY: _____
David Krebs
Mayor

ATTEST: _____
Annette Hall
City Secretary

REGULAR MEETING AGENDA BILL

AGENDA ITEM: **ORDINANCE NO. 2078 – REVISING SOLID WASTE SERVICE RATES:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2078 WHICH REVISES SOLID WASTE SERVICE RATES FOR COMMERCIAL ACCOUNTS AND ROLL-OFF DUMPSTERS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

SUBMITTED BY: Brian DeLatte, Director of Public Works and Development

DATE: September 3, 2013

DATE SUBMITTED: August 27, 2013

ATTACHMENTS: CPI Request
Proposed Ordinance No. 2078

SUMMARY STATEMENT: In accordance with the Solid Waste Collection and Disposal Contract, Allied Waste Services of Texas/Republic Services of Corpus Christi has requested a 2.02% increase in the commercial and roll-off dumpster rates to become effective October 1, 2013. The change is based on a contract provision that allows increases based on the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W).

On February 7, 2012, the City Council passed Resolution 645 authorizing automated solid waste collection and single stream recycling. By doing so the City's contract with Republic Services was renegotiated, locking in residential rates through October 1, 2014, even if the annual CPI rate increases.

The 2.02% CPI percent increase only affects the commercial accounts and roll-off dumpsters.

RECOMMENDATION: Approve the first reading of Ordinance No. 2078 revising solid waste service rates for commercial accounts and roll-off dumpsters.

August 5, 2013

Mr. Randy Wright
City Manager
City of Portland
P.O. Drawer 1285
Portland, TX. 78374

Dear Mr. Wright;

In accordance with Section 14.02 (a) of the Solid Waste Collection and Disposal Contract between Allied Waste Services of Texas//Republic Services of Corpus Christi and the City of Portland, we hereby submit a comparative statement reflecting a 2.02% increase in the Commercial Rates only, to become effective October 1, 2013. The following is the calculation of the percentage increase using the "Consumer Price Index for Urban Wage Earners and Clerical Workers," (CPI-W):

	<u>All Items</u>	<u>Gasoline</u>
CPI June 2013	230.00	312.68
CPI June 2012	226.04	304.35
Index Change	3.96	8.32
Net Percentage Change	1.75	2.74
Applicable Contract Percentage	100%	10.0%
Rate Modification Percentage	1.75	.27
Combined Rate Modification %		2.02%

The residential rates will be exempt from the 2013 CPI increase per the amendment signed in 2012. As of October 1st of 2014, both the residential and commercial rates will be subject to the CPI increase if applicable. The commercial rates on the attachment based on the above "Combined Rate Modification Percentage," will go into effective October 1, 2013.

Should you have any questions concerning the price increase or our service, please do not hesitate to call me.

Sincerely,

Mike Reeves
Municipal Marketing Manager
361-549-3097
mreeves@republicservices.com



ORDINANCE NO. 2078

AN ORDINANCE REVISING RATES FOR THE PROVISION OF SOLID WASTE SERVICE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION

WHEREAS, the exclusive franchise agreement between the City and Allied Waste Services /Republic Services incorporates annual Consumer Price Index (CPI) driven rate increases, and;

WHEREAS, the City and Allied Waste Services/Republic Services agree that the CPI has increased 2.02 percent during the last year, and;

WHEREAS, the City and Allied Waste Services/Republic Services agree that a commensurate 2.02 percent increase that takes effect October 1, 2013 is in order,

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:

SECTION 1: That the Portland Code of Ordinances, Chapter 23, Article II, Division 2, Section 23-41, TABLE TWO: SOLID WASTE CHARGES is hereby amended to read as follows:

MONTHLY RESIDENTIAL CART COLLECTION RATES

1 Trash Cart (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 14.50
Administrative/billing fee	<u>2.50</u>
Total	\$ 17.00
2 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 26.83
Administrative/billing fee	<u>2.50</u>
Total	\$ 29.33
3 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 39.16
Administrative/billing fee	<u>2.50</u>
Total	\$ 41.66

MONTHLY COMMERCIAL CART COLLECTION RATE

1 Trash Cart (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 23.26
Administrative/billing fee	<u>3.06</u>
Total	\$ 26.32
2 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 38.38
Administrative/billing fee	<u>3.06</u>
Total	\$ 41.44
3 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 53.50
Administrative/billing fee	<u>3.06</u>

Total \$ 56.56

20, 30 & 40-YARD ROLL-OFF (OPEN TOP) DUMPSTER RATES

Rates include an administrative/billing fee of 19.5% for every roll-off (open-top) dumpster account per month.

Delivery \$ 80.54
 Monthly Service 53.69
 Haul Rate 243.88*
 (* plus disposal fee of \$45.43 per ton)

17-YARD ROLL-OFF (OPEN TOP) DUMPSTER RATES

Rates include an administrative/billing fee of 19.5% for every roll-off (open-top) dumpster account per month.

Delivery \$ 40.28
 Monthly Rental 53.69
 Haul Rate \$ 194.30*
 (*plus disposal fee of \$45.43 per ton)

MONTHLY COMMERCIAL DUMPSTER COLLECTION RATE

Rates include an administrative/billing fee of 19.5% for every commercial dumpster account per month.

Container Size	Pickups Per Week					
	1	2	3	4	5	6
2 cu yd	\$ 57.42	\$ 100.71	\$135.41	\$183.40	\$225.54	\$259.67
3 cu yd	84.12	135.31	219.44	281.33	345.88	403.24
4 cu yd	96.97	180.46	254.34	338.65	422.92	505.71
6 cu yd	126.40	259.67	397.25	531.05	666.57	787.03
8 cu yd	171.40	338.56	510.19	678.78	847.34	1015.93
6 cu yd Recycle	66.56	139.76				

SECTION 2. REPEALER: All previously adopted rules, regulations, policies and ordinances in conflict with this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY: If any provision, section, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any constitutionality of any other portion hereof, and all provisions of this ordinance are hereby declared severable for that purpose.

SECTION 4. PUBLICATION: This Ordinance shall be published after the second reading hereof by publishing the caption thereof in the official newspaper with a statement that the public may view the Ordinance in the Office of the City Secretary.

SECTION 5. EFFECTIVE DATE: This Ordinance shall take effect on October 1, 2013.

PASSED and **APPROVED** on first reading this 3rd day of September, 2013.

PASSED and **APPROVED** on this 17th day of September, 2013.

City of Portland, Texas

David Krebs
Mayor

ATTEST: _____
Annette Hall
City Secretary

REGULAR MEETING AGENDA BILL

AGENDA ITEM: **LEASE-PURCHASE OF STREET SWEEPER:** THE CITY COUNCIL WILL CONSIDER AUTHORIZING THE PURCHASE OF A STREET SWEEPER AND AUTHORIZING THE FINANCE DIRECTOR TO ISSUE REQUESTS FOR PROPOSALS FOR LEASE-PURCHASE FINANCING - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

SUBMITTED BY: Brian DeLatte, Director of Public Works and Development

DATE: September 3, 2013

DATE SUBMITTED: August 27, 2013

ATTACHMENTS: Kinloch Equipment & Supply, Inc. BuyBoard Quote
Elgin Crosswind Fact Sheets

Background

The Public Works Department has traditionally cleaned the streets of the city using a street sweeper on a monthly basis, using either a 1998 Tymco sweeper or a 1984 Ford sweeper. Work was generally alternated between the city's two sweepers based on the maintenance needs of each sweeper. Both sweepers became inoperable earlier this year due to a host of issues that made repairs impractical for machines 15 and 29 years old.

Staff research shows that there are several reasons advocating the need to purchase a new sweeper or enter into an agreement with a private contractor to sweep the streets:

1. The cleanliness of the streets, and by extension the city, is dramatically increased with a regular sweeping program.
2. Excess seal coat rock from street improvements or other loose material will continue to grind into the pavement, causing damage if left unchecked. A regular sweeping program will extend the life of our streets.
3. A lack of sweeping has greatly increased weeds and other vegetation growing in the street gutters, between the gutter lip and pavement section, and in the Memorial ditch.
4. A regular street sweeping program will help the City maintain compliance with current and future TCEQ stormwater quality regulations.

Options for Consideration

There are three options available for consideration:

1. The sweeping program can be discontinued. For the reasons stated above, Staff does not recommend this option.
2. Purchasing a street sweeper would allow us to sweep the city on a monthly basis, or more frequently if needed.
3. A street sweeping contractor can be engaged on a regular basis. This option has been

extensively explored and is not as financially feasible as Option #2. Based on numerous attempted contacts, there appears to be one contractor in the Coastal Bend that would provide street sweeping services on a monthly basis. The standard charge per curb mile is \$120, which equates to an approximately \$18,000 charge for one pass through the city.

Sweeper selection

Public Works staff tested several street sweepers on city streets, as well as visited street sweeping operation in Corpus Christi. There are four major street sweepers in use in Texas that we considered: Elgin, Schwarze, Johnston, and Tymco. The Elgin 2013 Crosswind Dual Sweeper performed the best in our tests and comes highly recommended by other cities using Elgin products. Kingsville, Corpus Christi (via contract), San Antonio, and Austin all use this Elgin sweeper.

Highlights of the Elgin sweeper include:

- 8 cubic yard debris body
- 12 foot dual sweeping path
- Boom-mounted 8-inch rear vacuum hose
- 4 year parts and labor warranty on the sweeper components (unlimited miles)
- 2 year parts and labor warranty on the chassis (unlimited miles)

The boom-mounted rear vacuum hose is notable in that it allows this machine to serve dual purposes. For wastewater overflows, the vacuum hose can be used similar to a vacuum truck to pick up wastewater debris. This ability is critical in maintaining TCEQ compliance.

Costs and Financing

The Elgin is less expensive than the other sweepers considered by a considerable margin (10-15%). It is recommended that the sweeper be purchased using the BuyBoard price of \$202,265.00 via Kinloch Equipment & Supply, Inc. \$45,000 has been allocated in the proposed FY 2013-2014 budget, with the following breakdown:

Fund	Allocation	Budget
Debt Service Fund	66.67%	\$30,000
Drainage Fund	16.67%	\$7,500
Water/Wastewater Fund	16.67%	\$7,500

If authorized, the Finance Director will issue a Request for Proposal from interested financial institutions for a five year lease-purchase agreement. The financing agreement will be placed on a future City Council agenda.

RECOMMENDATION: Authorize the purchase of the 2013 Elgin Crosswind sweeper with BuyBoard pricing in the amount of \$202,265.00 via Kinloch Equipment & Supply, Inc. Authorize the Finance Director to issue Requests for Proposals for lease-purchase financing for the sweeper.

ELGIN

Subsidiary of Federal Signal Corporation

Crosswind[®]



CROSSWIND® – RELIABLE, VERSATILE REGENERATIVE AIR SWEEPER

Searching for a reliable, versatile, regenerative air sweeper? Elgin Sweeper Company has the answer. The Elgin Crosswind combines superior performance with a low-maintenance, simplified design. The wide sweeping path is suited for municipalities, contractors, airport applications and general maintenance sweeping. From the high performance sweep system to the user-friendly controls, the Crosswind has been designed and manufactured to the exacting quality standards that have made Elgin a leading sweeper manufacturer. Thanks to a worldwide factory-trained dealer network, you can be sure of complete satisfaction on delivery and far down the road.



APPLICATION SOLUTIONS

Elgin Sweeper doesn't offer just one sweeping technology — we take an application-based approach to solving our customers' sweeping needs. Our team works with each customer to ensure that you get a machine that fits your specifications, with the right truck, engine configuration, fuel requirements, and options.

POWERFUL SUPPORT

Elgin Sweepers are built for clean, backed for life. Throughout the life of the sweeper, we offer training to your team on proper use and maintenance. We have a world-wide network of experienced dealers with factory trained technicians and a local stock of OEM parts and accessories, to ensure total customer peace of mind.

UNMATCHED QUALITY

The Crosswind was introduced nearly 30 years ago and has been continuously improved in design and production. Elgin sweepers are manufactured in an ISO:9001 certified manufacturing plant. Products are painted prior to assembly and quality tested. Elgin Crosswinds are proudly assembled in the U.S.A. using only the finest materials.

POWERFUL CLEANING SYSTEM

How well a street sweeper picks up material is determined by its overall design. The air conveyance, sweeping, dust suppression, and maintenance systems must work together as an integrated cleaning system to achieve maximum sweeping performance.



HIGHLY EFFICIENT AIR CONVEYANCE SYSTEM

Efficient air flow, including a superior vacuum source and air routing path, is at the heart of the Crosswind.

- High volume air flow at high velocity results in exceptional one-pass pickup while eliminating plugging that can occur in similar type sweepers.
- A nine-vane closed face turbine fan is powered by a turbo-charged diesel auxiliary engine for maximum airflow.
- A centrifugal dust separator minimizes pressure loss and maximizes sweep performance and fan life.



HIGH PRODUCTIVITY SWEEP SYSTEM

The Crosswind's wide sweep path picks up debris close to the curb and across a wide expanse of road.

- The large, hydraulically driven, 42 in. (1067 mm) side brooms provide a 12 ft. (3658 mm) wide sweep path.
- Work with brooms fully extended or add the optional full broom retract feature for powerful scrubbing action in front of the pick-up head.
- An optional center broom provides added digging power for heavily-compacted debris.



SUPERIOR DUST SUPPRESSION

Proper use of water is essential for dust suppression, sweeping performance, and longevity of sweeper components.

- Two heavy-duty water pumps – one for the pickup head and suction hose and one for the side brooms – are easy to access and capable of run-dry operation.
- The durable 240 gallon (908 L) polyethylene water tank is removable for service.
- Ample water is provided by 16 high-quality, agricultural-grade water nozzles (standard), all in easy-to-access locations.
- High/low selectable pump speeds allow for application-dependent dust suppression.



SIMPLE, EASY-ACCESS MAINTENANCE

The Crosswind is designed so that systems are accessible and easy to service.

- Large access doors allow for quick and easy inspection without tilting the hopper. The engine oil and pneumatic pressure can be checked, hydraulic filter changed, and the fan bearings greased.
- The hydraulic system with o-ring face seal fittings is designed for long life and leak-free operation.
- Heavy-duty, waterproof electrical connectors and color-coded wires have stamped identification for quick location during troubleshooting.

THE ELGIN CROSSWIND



HIGH CAPACITY/EFFICIENT LOADING

The 8 cu. yard (6 m³) capacity hopper provides extended sweeping time. Abrasion-resistant steel inlet deflector directs debris flow to the center of the hopper, ensuring even, efficient material loading for maximum capacity utilization.

COMPACT DESIGN

The sweeper mounts on conventional or cab-over chassis with short wheelbases, enabling a tight turning radius for better reach in cul-de-sac sweeping, and greater maneuverability around tight corners. The standard auto pickup in reverse allows for quick change of sweeping locations.

COMPREHENSIVE WATER SYSTEM

This system controls dust during sweeping and lubricates the sweep system for protection from abrasive materials. A removable polyethylene tank provides 240 gallons (908 L) of clean water. 16 spray nozzles (standard) are located at the side brooms, pick-up head, and intake tube to provide maximum lubrication and dust control. Includes in-cab water level gauge.



UNIQUE TRAILING ARM SIDE BROOMS

Trailing arms provide special 4-way action to closely follow road contours, provide inward motion safety for obstacles, and maintain a consistent broom angle even as the broom starts to wear. Digging pressure is adjustable in-cab. Brooms can be extended outward for maximum sweep path. The optional full broom retract feature allows for scrubbing action directly in front of the pick-up head.



EASY ACCESS SERVICE DOORS

The auxiliary engine, water system, hydraulic system and pneumatic system components can be easily accessed behind two full-service doors, without tilting the hopper.

HIGH-PERFORMANCE SWEEPER ENGINE

The heavy-duty John Deere 4045T diesel provides exceptional power and extended service life. Auto shut-down of engine functions comes standard. The latest EPA and CARB emission compliant packages are available.



HIGH PRODUCTIVITY SWEEP SYSTEM

A 90 in (2286 mm) wide pick-up head and dual 42 in (1067 mm) side brooms create a wide sweep path for maximum productivity. A 12 3/4 in (324 mm) diameter suction hose accepts large debris. Quick disconnect allows operator to inspect and clean hose and intake tube without raising hopper. The vacuum enhancer/leaf bleeder facilitates sweeping under light and bulky debris conditions. A traditional tilting hopper (50° dump angle) and drop-down hopper screens make the Crosswind easy to clean.

SUPERIOR REGENERATIVE AIR SWEEPER DESIGN

POWERFUL BLOWER

The Crosswind features a high velocity, 9-vane closed face turbine fan with a rubber-lined housing for extended life. The vanes are constructed from Hardox® brand steel for durability. A secure, multiple V-groove power belt adjusts without repositioning engine.



MEMORY SWEEP

Elgin's optional Memory Sweep™ system allows the operator to resume all previous sweep settings, even broom tilt (if so equipped), with one touch control. This feature enhances productivity and reduces fatigue. Memory Sweep incorporates a multi-screen display that indicates system diagnostics as well as optional features such as broom tilt angle, vacuum enhancer position, and broom hours.



ERGONOMIC CONTROLS

The Crosswind's centrally-mounted console features rocker switches for all sweep functions and complete gauges (aux. engine coolant temperature, oil pressure, charging voltage, fuel level, engine hour meter, engine RPM) for quick review of system conditions. Side broom down pressure controls and automotive-style fuses further enhance ease of operation and maintenance. A back up camera and alarm are standard for increased operational awareness and safety.



APPLICATION-SPECIFIC CONFIGURATIONS

CROSSWIND SHARED POWER

Economical Tier 4 Interim Compliant



The Crosswind featuring a patent-pending Shared Power system is Tier 4 Interim emissions compliant. The system allows power to be transferred from the chassis to the auxiliary engine. Power can come from the chassis engine or from vehicle momentum as regenerative braking. Power normally lost to heat by braking can be immediately directed back to the auxiliary engine, resulting in improved performance and reduced fuel consumption. Normally, the chassis engine is underutilized while sweeping. That potential is now shared with the auxiliary engine resulting in reliable Crosswind performance.



CROSSWIND FSX™

Top Performance On and Off the Runway

If you need top performance for airport applications, the Crosswind FSX is for you. With a unique pickup head, at 15 mph (24 km/h) the FSX can sweep 950,000 sq. ft. (88,255 sq. m) of runway per hour, and sweeps tarmac, gate areas and access roadways at slower speeds. Results are tested and proven.

Special options are available including: poly side brooms, a high-performance cast aluminum side air blast nozzle, pick-up head casters, and a heavy duty magnet mounted to front bumper.



CROSSWIND GRS

Glycol Recovery Sweeper

The Crosswind GRS is ideal for sweeping debris and removing environmentally damaging glycol and other deicing fluid runoff on runways and gate locations. The GRS does not require any modifications when switching from sweeping debris to glycol removal in snow and ice conditions.

The system features a blower enhanced with a flow blocker system to allow for quick glycol unloading. Specially designed baffles in the hopper help reduce liquid slosh without impeding sweeping or dumping operations. The hopper capacity is 750 gal (2839 L).



CROSSWIND SPECIALTY TRACK SWEEPER

Racetrack Cleaning and Drying

The Crosswind Specialty Track Sweeper was engineered with input from racetrack officials. It includes features for racetrack sweeping and maintenance, including a hydraulically-driven, plastic bristle side broom on one side and a high-performance cast aluminum air blast nozzle on the other. The Track Sweeper can clean a wide, 117 in (2972 mm) path with its side broom and pickup head. Its side air blast nozzle can blow debris off the track for distances up to 50 ft (15.24 m).

The Track Sweeper quickly and efficiently removes standing water, rubber, and debris from in and around the pit area for the overall safety of the racers, their crews, and spectators. It features an internal dust-suppression system to reduce airborne dust and prevent water from being applied directly to the racing surface.



OPTIONAL ENHANCEMENTS



WANDERING HOSE

The versatile, hydraulic-assist hose gets into hard to reach places and is effective in catch basin cleaning. It handles multiple tubes for especially deep catch basin cleaning.



LIFELINER® HOPPER SYSTEM

The LifeLiner® hopper liner and finish system greatly improves the life, durability, and dumping functionality of a sweeper hopper. It is backed by a lifetime warranty*.



STAINLESS STEEL HOPPER SYSTEM

This complete hopper body is constructed entirely of 304 grade stainless steel to provide maximum service life, even in the most corrosive applications.

ADDITIONAL OPTIONS:

- Center broom
- Memory Sweep™
- Side broom tilt
- High pressure washdown/ high pressure pump
- Front spray bar
- Hopper deluge
- Auxiliary hydraulic pump
- PM-10 compliant
- Full side broom retract
- Compressed natural gas engines
- In-cab hopper dump
- Variable speed side brooms
- Full-width magnet
- Rotating beacon
- Auxiliary lighting packages
- In-cab control for vacuum enhancer
- Broom hour meter
- Additional water: 140 gal. (530L), 280 gal (1060L), 360 gal. (1363L)
- R or L inspection door
- Cast aluminum side air blast
- Enhanced water control

SPECIFICATIONS:

SWEEP SYSTEM

High performance regenerative air
Sweeping path: 12 ft. (3658 mm)
Side brooms: 42 in. (1067 mm)

PICK-UP HEAD

High flow with pressure and vacuum chamber
2700 sq. in. (17,450 sq. cm.)
Pressure hose diameter:
14 in. (356 mm)
Suction hose diameter:
12 3/4 in. (324 mm)

AUXILIARY ENGINE

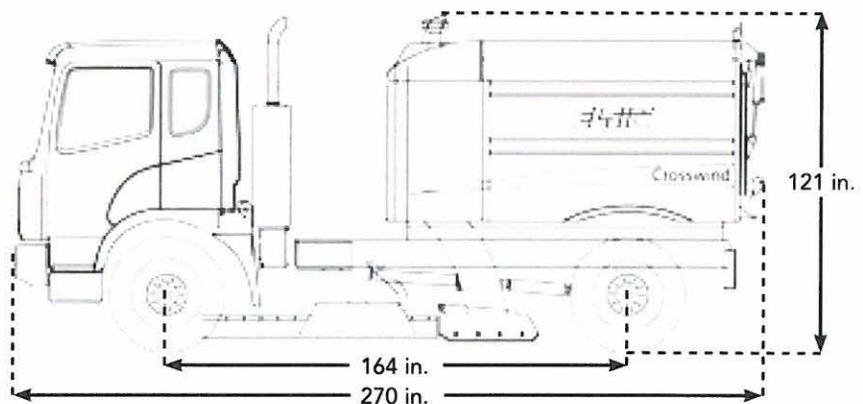
John Deere 4045T
Tier 4 interim low emission diesel
*Tier 2 & 3 for export only

CHASSIS

Choice of conventional or cab-over chassis

TRAVEL SPEED

Highway speeds



*Consult factory for warranty details

ELGIN SWEEPER IS YOUR PARTNER...

IN THE PLANNING

Instead of one-size-fits-all solutions, we'll work with you to select the sweeping technology that fits your specific needs.



IN THE STREETS

We're here to help you maintain your Elgin and train your operators to ensure the job is done right.



INTO THE FUTURE

Our dealers don't just sell you an Elgin; they're available to answer your questions and provide service for the life of the machine.



WARRANTY

Elgin Sweeper Company backs the Crosswind sweeper with a one-year limited warranty. The Crosswind is warranted against defects in material or workmanship for a period of 12 months from the date of delivery to the original purchaser. Optional extended warranty packages are available. Consult your Elgin dealer for complete warranty information.

Your Local Elgin Dealer Is:



elginsweeper.com

Specifications subject to change without notice. Some items shown may be optional. Elgin® Crosswind® Crosswind FSX® and Memory Sweep™ are registered trademarks of Federal Signal Corporation. Hardox® is a registered trademark of Hardox wear plate. Federal Signal Corporation is listed on the NYSE by the symbol FSS. ©2013 Elgin Sweeper Company. Effective 7/13 P/N 0705223-L

1300 W. Bartlett Road • Elgin, IL 60120 U.S.A.
(847) 741-5370 Phone • (847) 742-3035 Fax



Kinloch
Equipment & Supply, Inc.

Corporate
P.O. Box 4919
Pasadena, Texas 77502
Office (713) 473-6213
Fax (713) 473-7858
Toll Free (800) 231-6929

August 12, 2013

Kyle Schreckenbach
City of Portland
Public Works

Mr. Schreckenbach,

I am pleased to quote you an Elgin 2013 Crosswind Dual Sweepers mounted on a 2013 M2 Freightliner chassis. This sweeper has A/C, 240 gallons of water, 8 cubic yard debris body, 12 foot sweeping path and rear hydraulic dumping.

Crosswind

Crosswind

Crosswind

Standard Features:

Alternator, 95 amp
Auto Shutdown, Aux. Engine
Backup Alarm, electric
Blower, 20,000 CFM rating with linatex lined housing
Brooms, hydraulic rotation
Brooms, Dual with side broom lights for night operation
Console, w/rocker switches for all sweep functions, including memory sweep with full gauge package including tachometer, engine hour meter, oil pressure indicator, coolant temperature, voltmeter and fuel lever indicator, water level gauge and warning lights for hopper "up", hopper rear door "open" and hopper "full", with auxiliary engine, RPM control, side broom down pressure controls and manual reset circuit breakers.
Doors, access fiberglass doors provide easy service and maintenance on auxiliary engine, hydraulic and electrical system
Electronic Throttle, sweep resume/sweep transport/reverse pick-up
Fuel Water Separator on Aux Engine

Hopper rear door, hydraulically opened/closed and locked/unlocked with external controls.
Hose, hydrant fill, 16'8" (5080 mm) with coupling.
In-Cab Hopper Dump
LED Clearance Lights
Lights, rear clearance and rear identification
Manuals, operator and parts
Mirrors, West Coast type with 8" convex inserts, one each side
Pick-up head, hydraulically operated, 14" (355 mm) outside diameter pressure hose, 12-3/4" (324mm) inside diameter (11" on FSX) suction hose with quick disconnect on suction side
Spray nozzles, sixteen (16), seven (7) in the pick-up head, three (3) in the suction nozzle, three (3) at each side broom
SB Outer Position Stop
Trans Oil Cooler
Vacuum enhancer, in-cab operated
Water tank, molded polyethylene, 240 gallons (907L)
Water pre-filter, hydrant fill hose



**Kinloch
Equipment & Supply, Inc.**

Corporate
P.O. Box 4919
Pasadena, Texas 77502
Office (713) 473-6213
Fax (713) 473-7858
Toll Free (800) 231-6929

Options and Accessories:

RH Inspection door and step
Right Broom Tilt
Strobe Light Cab
ArrowStick
Hoper Duluge
Camera in front of Head
Front Spray Bar
LH Mirror
Hopper Life Liner
High Pressure Washdown
Hydraulic Wandering Hose with 2 Extensions
CROSSWIND 4TH YEAR PARTS/LABOR

Your BuyBoard price is \$202,265.00

***Price includes shipping and training**

I appreciate your interest, let me know if you have any questions.

Sincerely,

Brian Grabow
Kinloch Equipment & Supply Inc.
(210) 323-2749

**BUSINESS OF THE CITY COUNCIL
CITY OF PORTLAND**

SUBJECT: Engagement of Freese and Nichols, Inc., to develop a Growth Management Plan for the City of Portland

SUBMITTED BY: Randy L. Wright, City Manager 

DATE: August 29, 2013 **FOR THE AGENDA OF:** September 3, 2013

ATTACHMENTS: Scope of services document

SUMMARY STATEMENT:

In recent years, we have taken steps to better understand and control our growth by maintaining a Comprehensive Plan. We have addressed the quality of local development with periodic improvements to our Unified Development Ordinance. And, we have continuously invested in our infrastructure, including our streets, water and wastewater systems, drainage ways, and city facilities. These things are necessary to insure we are providing our citizens with the best community possible and, in return, helping our citizens maximize their investment in Portland.

Like other cities, we want to fairly allocate the cost of our services and infrastructure among those who benefit from them. We also have a duty to protect our existing investments within the city limits by controlling the types and quality of development in our Extraterritorial Jurisdiction (ETJ). Cities accomplish both by the orderly and legitimate process of annexation.

Annexation occurs in two phases. Phase I includes development of a Growth Management Plan that includes a comprehensive assessment of our ETJ carefully considering both the benefits and costs that will be associated with annexing a given tract or area. Phase II includes the actual process of annexation. Together, these processes can take up to three years to complete.

Annexation is best accomplished with the help of an experienced planning and engineering firm. Dan Sefko, representing Freese and Nichols, Inc., understands our needs and has successfully provided planning and development guidance to the City on many occasions. Mr. Sefko and the firm have special expertise in the development of growth management plans and annexation services.

Given the time required to move through this process and the pace of industrial growth around Portland, it is imperative that we move forward now rather than later in beginning this important process.

RECOMMENDED ACTION: Motion to authorize the City Manager to execute of a contract with Freese and Nichols, Inc. for an amount not exceeding \$30,000 for Phase I - Development of a Growth Management Plan.



SCOPE OF SERVICES

GROWTH MANAGEMENT PLAN AND ANNEXATION SERVICES

BASIC SERVICES: FNI shall render the following professional services in connection with the development of a growth management plan and annexation services. It is assumed that legal services are not included in this proposal but are referenced here to illustrate the interaction that is required between FNI work and the City Attorney.

PHASE I: GROWTH MANAGEMENT PLAN

A. Perform Detailed Analysis of Areas Identified for Annexation

FNI shall complete an evaluation of the ETJ areas in order to determine the following: (1) identification of populous areas that may be placed in a three-year annexation plan; (2) identification of sparsely settled areas that may be annexed outside of a three-year annexation plan; (3) the order in which such areas should be annexed, taking into consideration the City's ability to provide municipal services, statutory limitations on area, and any other constraints on annexation affecting any area.

1. Delineate populous and sparsely settled areas of the potential annexation areas in the ETJ in relation to utility service areas.
2. Develop general water demand and sewer load projections based on per-capita usage, peaking factors, and land use.
3. Evaluate the potential annexation areas in the ETJ to determine if they can be served from existing pressure planes (water) and existing basins (sewer).
4. Evaluate and prioritize the potential annexation areas in the ETJ. System parameters could include, but are not limited to:
 - a. Service area issues (utilities and solid waste)
 - b. Pressure plane/basin issues
 - c. Distance from existing infrastructure
 - d. Existing system infrastructure capacity
 - e. Existing/historical requests for water/wastewater service
 - f. Prepare planning-level cost estimates for the infrastructure required to provide water and wastewater service to the potential annexation areas in the ETJ.
5. Meet with City Staff to discuss scoring ranking and water and wastewater load projection. FNI will develop ranking criteria for review/approval by the City prior to the analysis.

6. Evaluate and prioritize the potential annexation areas in the ETJ in terms of the ability to provide service.
7. Conduct a work session meeting with City Council to discuss the plan development.

B. Prepare Initial Three-Year Annexation Plan

FNI (with assistance from the City Attorney) shall prepare a three-year annexation plan only for those areas in the City's Growth Strategy Plan identified above that must be included in a three-year plan prior to annexation. Based on data derived in previous tasks, and input from the City, one (1) annexation plan scenario will be developed.

C. Prepare Service Plans

FNI (with assistance from the City Attorney) shall prepare initial service plans for those areas in the City's Growth Strategy Plan that may be annexed without inclusion in a three-year annexation plan. The previous tasks shall be completed prior to commencing the following services.

1. Prepare a conceptual plan for system improvements and timing to provide water and wastewater service to each of the potential annexation areas in the ETJ.
2. Explanation of other municipal services to be provided, such as fire, police, and refuse collection.

D. Data Needs

The City shall be responsible for providing FNI with a current parcel map, and the existing water/wastewater master plans. For population projections of areas to be annexed, the City will provide and/or approve an appropriate growth rate. Data from recently approved Comprehensive Plan will be used as a basis for population projections.

E. Phase I Meetings

FNI will prepare for and attend two (2) meetings as outlined above.

F. Phase I Deliverables

The results of this analysis shall be produced in the form of a report to the City. One draft report will be submitted to the City for review/comment. The City will provide FNI with a consolidated set of comments from which a final report will be prepared. Deliverables include a digital file and two (2) hardcopies of the report.

PHASE II: ANNEXATION SERVICES A. Preparation of Ordinances

FNI will complete the following tasks:

1. Conduct a project kick-off meeting with City Staff to gather and share pertinent information related to the annexation of those areas identified in Phase I
2. Gather property descriptions and establish a project calendar
3. Prepare metes and bounds descriptions and a plat exhibit
4. Provide recommendations for land use designations for the newly annexed areas
5. Prepare one (1) draft ordinance and service plan to be reviewed by City Staff and City Attorney
6. Prepare draft notices to be reviewed by City Staff and City Attorney

B. Phase II Meetings

FNI will prepare for, attend, and present at the following four (4) meetings:

1. One (1) joint workshop of the City Council and the Planning and Zoning Commission
2. One (1) Town Hall informational meeting with the public
3. One (1) Public Hearing
4. One (1) presentations of ordinance(s) to City Council

C. Phase II Deliverables

FNI will prepare a map of revised extraterritorial jurisdiction and new City limit boundaries. Deliverables are to include a digital file and two (2) color hardcopies of the map (34"x44").



STAFF
WEEKLY
REPORTS



Portland Fire Department
595 Buddy Ganem
Portland, TX 78374
361-643-0155
361-643-0369

Completed Activities

08/18/2013 through 08/24/2013

Page 1 of 2

Report run on: 08-26-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
08/20/2013	Unwholesome Property (FD)	Follow-Up	MIKE NEWMAN OR STEPHEN BLOCK	100 Bik. Cedar	Craig Hedrick	COMPLETE
08/20/2013	Annual Inspection	Annual	HEADSTART DAY CARE	00518 ELM & 5TH ST	Craig Hedrick	PASS
08/20/2013	Annual Inspection	Re-Inspection	SAINT CHRISTOPHER'S BY THE SEA	00820 WILDCAT DR	Craig Hedrick	FAIL
08/20/2013	Annual Inspection	Re-Inspection	AFFORDABLE BUSINESS & TAX SOLUTIONS	00706 Moore Ave.	Craig Hedrick	FAIL
08/20/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	LAIRD MARY	00604 COMMERCE	Craig Hedrick	IN COMPLIANCE
08/20/2013	Unwholesome Property (FD)	Follow-Up	LAIRD MARY	00604 COMMERCE	Craig Hedrick	COMPLETE
08/21/2013	Unwholesome Property (FD)	Follow-Up	BRETT CHARLES	00318 PEBBLE BEACH DR	Craig Hedrick	COMPLETE
08/21/2013	Unwholesome Property (FD)	Follow-Up	MICHAEL DAWSON	0217 San Saba	Craig Hedrick	COMPLETE
08/21/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	MICHAEL DAWSON	0217 San Saba	Craig Hedrick	IN COMPLIANCE
08/21/2013	Alarm	Annual	JENNIFER OCHOA, DDS, INC.	101 Cedar Dr. #B	Craig Hedrick	PASS
08/21/2013	Annual Inspection	Annual	TAQUERIA PLAZA GUADALAJARA	01001 DALLAS & BROADWAY	Craig Hedrick	FAIL
08/21/2013	Unwholesome Property (FD)	Follow-Up	COLLINS BRADLEY & RENAE	01100 LA MIRADA & TOPANGA	Craig Hedrick	COMPLETE
08/21/2013	Unwholesome Property (FD)	Action Taken	GOMEZ ALBERTO & PERLA	01017 SOUTHCLIFF DR	Craig Hedrick	TASK COMPLETED
08/21/2013	Unwholesome Property (FD)	Action Taken	PENA SANTIAGO & ROGELIA M	01018 SOUTHCLIFF DR	Craig Hedrick	TASK COMPLETED
08/21/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	MONCIVAIS RODOLFO & LISA PALCIOS	01305 DALLAS	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	MONCIVAIS RODOLFO & LISA PALCIOS	01305 DALLAS	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	MIGL MISTY A & STEPHEN GENTRY	01307 DALLAS	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	MIGL MISTY A & STEPHEN GENTRY	01307 DALLAS	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	SKORUPPA DUSTIN & ANGELA MORENO SK	01604 AUSTIN	Craig Hedrick	NOTIFIED



Portland Fire Department
595 Buddy Ganem
Portland, TX 78374
361-643-0155
361-643-0369

Completed Activities

08/18/2013 through 08/24/2013

Page 2 of 2

Report run on: 08-26-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)		01602 AUSTIN	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	COCHRAN WM T	01508 AUSTIN	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	WHITE WILLIAM E III	01408 AUSTIN	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	ZUNIGA WILLIAM EDUARDO	01210 CROSBY	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	HERNANDEZ RAMON & MONICA	01302 CROSBY	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	HERNANDEZ GLORIA	01509 CROSBY	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	HERNANDEZ GLORIA	01509 CROSBY	Craig Hedrick	NOTIFIED
08/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	SALINAS DARRELL & MELISSA	01507 CROSBY	Craig Hedrick	NOTIFIED
08/22/2013	Annual Inspection	Annual	VERIZON STORE - ENSIGNAL	1702 U.S. Highway 181 Suite B-1	Craig Hedrick	FAIL
08/22/2013	Annual Inspection	Annual	STRIPES	01301 MOORE AVE	Craig Hedrick	FAIL
08/22/2013	Fire Safety	Annual	WESTBURY SQUARE	406 Lang	Craig Hedrick	N/A
08/22/2013	Unwholesome Property (FD)	Follow-Up	JOHN BASKIN	1002 BAYVIEW BLVD.	Craig Hedrick	COMPLETE
08/22/2013	Fire Safety	Re-Inspection	HOLIDAY INN EXPRESS	220 Reliant	Craig Hedrick	PASS
08/22/2013	Annual Inspection	Annual	CHILI'S	2010 US Hwy 181	Craig Hedrick	FAIL

Total Completed Activities: 33

Portland Fire Department

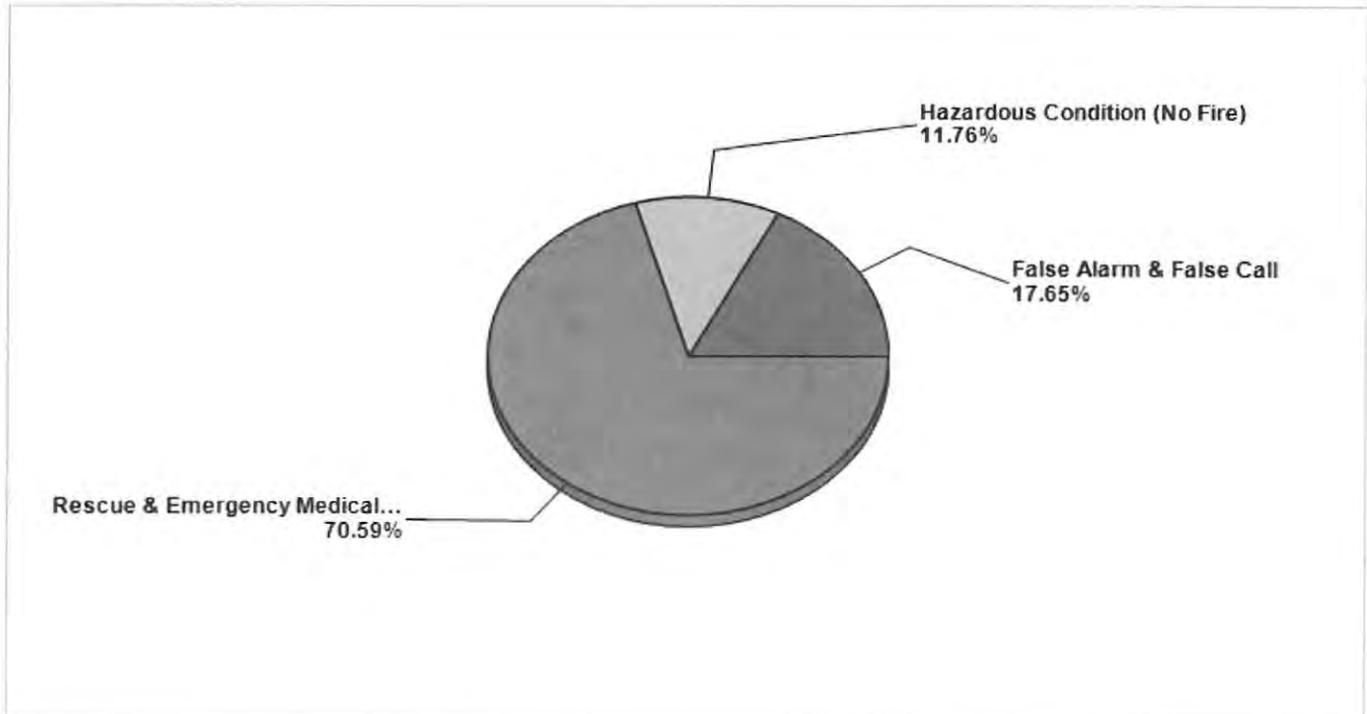
Portland, TX

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Breakdown by Major Incident Types for Date Range

Start Date: 08/19/2013 | End Date: 08/25/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	12	70.59%
Hazardous Condition (No Fire)	2	11.76%
False Alarm & False Call	3	17.65%
TOTAL	17	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	3	17.65%
321 - EMS call, excluding vehicle accident with injury	9	52.94%
412 - Gas leak (natural gas or LPG)	1	5.88%
440 - Electrical wiring/equipment problem, other	1	5.88%
700 - False alarm or false call, other	3	17.65%
TOTAL INCIDENTS:	17	100.00%

Participated in Parks and Recreation Park Event at Violet Andrews Park

Average Response Time: 3.92 Min.



Portland Fire Department
595 Buddy Ganem
Portland, TX 78374
361-643-0155
361-643-0369

Completed Activities

08/11/2013 through 08/17/2013

Page 1 of 2

Report run on: 08-19-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
08/12/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	NORTH SHORE COUNTRY CLUB	00316 COUNTRY CLUB BLVD	Craig Hedrick	IN COMPLIANCE
08/12/2013	Unwholesome Property (FD)	Follow-Up	NORTH SHORE COUNTRY CLUB	00316 COUNTRY CLUB BLVD	Craig Hedrick	COMPLETE
08/12/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	NORTH SHORE COUNTRY CLUB	00316 COUNTRY CLUB BLVD	Craig Hedrick	IN COMPLIANCE
08/12/2013	Unwholesome Property (FD)	Action Taken	NORTH SHORE COUNTRY CLUB	00316 COUNTRY CLUB BLVD	Craig Hedrick	TASK COMPLETED
08/12/2013	Unwholesome Property (FD)	Follow-Up	PETE BACA	00945 AUSTIN & BROADWAY	Craig Hedrick	COMPLETE
08/12/2013	Unwholesome Property (FD)	Follow-Up	TORRALVA RALPH	01224 MEMORIAL PKY	Craig Hedrick	COMPLETE
08/12/2013	Unwholesome Property (FD)	Follow-Up	HICKMAN CLAIRE M & STEVEN C	01201 AUSTIN	Craig Hedrick	COMPLETE
08/12/2013	Unwholesome Property (FD)	Follow-Up	MILDRED MOCK OR IRENE CANNON	01307 Austin St.	Craig Hedrick	COMPLETE
08/12/2013	Unwholesome Property (FD)	Follow-Up	JOHN & BARBARA RALLS	01305 Austin St	Craig Hedrick	COMPLETE
08/12/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	BRETT CHARLES	00318 PEBBLE BEACH DR	Craig Hedrick	NOTIFIED
08/12/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	MIKE NEWMAN OR STEPHEN BLOCK	100 Blk. Cedar	Craig Hedrick	NOTIFIED
08/13/2013	Fence	Notice of violation, damaged fence		01100 LA MIRADA		PENDING
08/13/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	COLLINS BRADLEY & RENAE	01100 LA MIRADA & TOPANGA	Craig Hedrick	NOTIFIED
08/13/2013	Annual Inspection 1	Annual	LA DOLCE VITA DAY SPA	504 Moore	Craig Hedrick	FAILED
08/13/2013	Unwholesome Property (FD)	Follow-Up	PORTLAND MARINE INC	500 MOORE AVE.	Craig Hedrick	COMPLETE
08/13/2013	Unwholesome Property (FD)	Notice of violation, stagnant water	ORRELL JUSTAN MORGAN & CELINDA CHAR	01109 POLARIS DR	Craig Hedrick	IN COMPLIANCE
08/13/2013	Unwholesome Property (FD)	Follow-Up	ORRELL JUSTAN MORGAN & CELINDA CHAR	01109 POLARIS DR	Craig Hedrick	COMPLETE
08/13/2013	Unwholesome Property (FD)	Follow-Up	JOHN BASKIN	1002 BAYVIEW BLVD.	Craig Hedrick	PENDING
08/13/2013	Unwholesome Property (FD)	Follow-Up	LAFOUR DEBI K	00502 COMMERCE & 4TH ST	Craig Hedrick	COMPLETE
08/13/2013	Annual Inspection 1	Annual	METHODIST DAY CARE	4545 Wildcat	Craig Hedrick	FAILED



Portland Fire Department
595 Buddy Ganem
Portland, TX 78374
361-643-0155
361-643-0369

Completed Activities

08/11/2013 through 08/17/2013

Page 2 of 2

Report run on: 08-19-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
08/13/2013	Annual Inspection	Re-Inspection	COLDWELL BANKER	1702 U.S. Highway 181 Suite A-2	Craig Hedrick	FAIL
08/13/2013	Annual Inspection	Annual	SUN LOANS	1702 U.S. Highway 181 Suite B-11	Craig Hedrick	FAIL
08/15/2013	Annual Inspection	Annual	GREGORY-PORTLAND I.S.D.	608 Collage St	Craig Hedrick	PASS
08/15/2013	Unwholesome Property (FD)	Follow-Up	ORTEGA EMILIO AND GETZ JESSICA	01722 DALLAS	Craig Hedrick	COMPLETE
08/15/2013	Unwholesome Property (FD)	Follow-Up	KNOWER PROPERTIES COMMONS WAY LLC	100 Blk. Commons Way S.	Craig Hedrick	COMPLETE
08/15/2013	Unwholesome Property (FD)	Follow-Up	PENA SANTIAGO & ROGELIA M	01018 SOUTHCLIFF DR	Craig Hedrick	PENDING
08/15/2013	Unwholesome Property (FD)	Follow-Up	GOMEZ ALBERTO & PERLA	01017 SOUTHCLIFF DR	Craig Hedrick	PENDING
08/15/2013	Unwholesome Property (FD)	Follow-Up	FELAN ANDREA	01005 MEMORIAL	Craig Hedrick	COMPLETE
08/15/2013	Unwholesome Property (FD)	Follow-Up	RODRIGUEZ GUADALUPE	01007 MEMORIAL	Craig Hedrick	COMPLETE
08/15/2013	Unwholesome Property (FD)	Follow-Up	RAMON GUADALUPE T & JOSE A RAMON	01011 MEMORIAL PARKWAY	Craig Hedrick	COMPLETE
08/15/2013	Unwholesome Property (FD)	Follow-Up	LOPEZ ELIDA R CASTILLO	01021 MEMORIAL	Craig Hedrick	PENDING
08/15/2013	Unwholesome Property (FD)	Follow-Up	PALMER JOHN E & ROBIN L	01106 ORION DR	Craig Hedrick	COMPLETE
08/15/2013	Unwholesome Property (FD)	Action Taken	GOMEZ ALBERTO & PERLA	01017 SOUTHCLIFF DR	Craig Hedrick	TASK IN PROGRESS
08/15/2013	Unwholesome Property (FD)	Action Taken	LOPEZ ELIDA R CASTILLO	01021 MEMORIAL	Craig Hedrick	TASK IN PROGRESS
08/16/2013	Unwholesome Property (FD)	Follow-Up	MIKE NEWMAN OR STEPHEN BLOCK	100 Blk. Cedar	Craig Hedrick	PENDING

Total Completed Activities: 35

Portland Fire Department

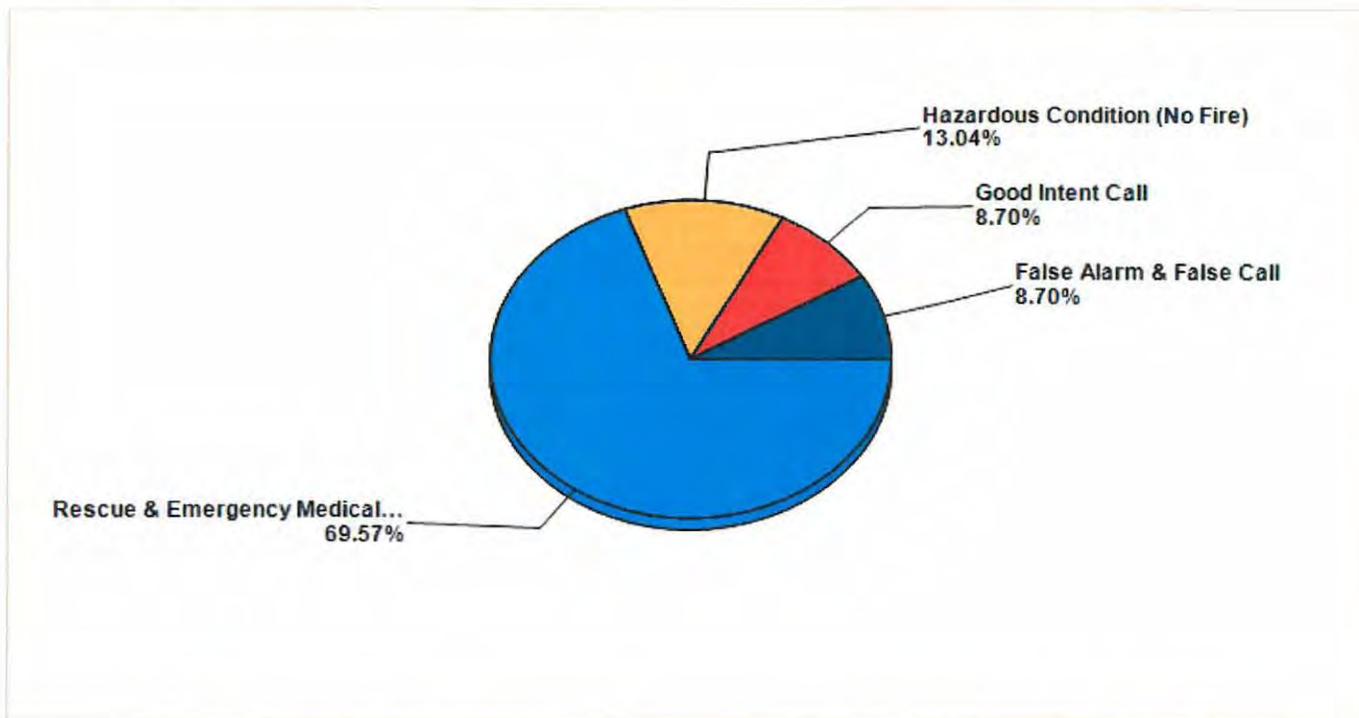


Portland, TX

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Breakdown by Major Incident Types for Date Range

Start Date: 08/12/2013 | End Date: 08/18/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	16	69.57%
Hazardous Condition (No Fire)	3	13.04%
Good Intent Call	2	8.70%
False Alarm & False Call	2	8.70%
TOTAL	23	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	6	26.09%
321 - EMS call, excluding vehicle accident with injury	10	43.48%
412 - Gas leak (natural gas or LPG)	2	8.70%
440 - Electrical wiring/equipment problem, other	1	4.35%
611 - Dispatched & cancelled en route	1	4.35%
622 - No incident found on arrival at dispatch address	1	4.35%
700 - False alarm or false call, other	1	4.35%
740 - Unintentional transmission of alarm, other	1	4.35%
TOTAL INCIDENTS:	23	100.00%

Extrication Training on School Bus

Average Response Time: 4.22 Min.