



**CITY OF PORTLAND MUNICIPAL COURT  
REQUEST FOR TIME SERVED**

Name:

Phone Number:

Citation Number:

Date of Request:

Driver's License or ID #

DOB:

**TO THE HONORABLE JUDGE OF SAID COURT:**

COMES NOW, the State in the above styled and numbered cause, and respectfully requests the Court Grant the following. Entered by Defendant or Attorney on behalf of the above-mentioned Defendant.

ENTRY OF PLEA

A. BY DEFENDANT

I hereby and voluntarily waive my right to a jury trial, agree to pay all fines, fees and court cost and enter a plea of (check one)

GUILTY       NOLO CONTENDRE (NO CONTEST)

OFFICIAL DOCUMENTATION

- > The offense for which you are incarcerated.
- > The specific name of the facility and location where you are incarcerated.
- > When you began your incarceration; and the date your incarceration is scheduled to end.

I certify I was incarcerated in (location)

Date of incarceration

Release date

Shall be reported as a conviction on your drivers record.

Agreed to and signed on,

\_\_\_\_\_  
Defendant / Attorney for Defendant

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Email Address

**Portland Municipal Court**  
1900 Billy G Webb Portland, Texas 78374  
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