



CITY COUNCIL AGENDA

NOTICE OF REGULAR MEETING

Tuesday, July 16, 2013

7:00 p.m.

**City Hall - Council Chamber
Daniel P. Moore Community Center Complex
1900 Billy G. Webb Drive
Portland, Texas**

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

- 1. CALL TO ORDER: MAYOR KREBS**
- 2. INVOCATION AND PLEDGE: MAYOR KREBS OR DESIGNEE**
- 3. FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
 - FINAL REPORT - CITY MANAGER
- 4. CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding "items of community interest" and/or be presented reports from the Staff regarding "items of community interest," provided no action is taken or discussed. "Items of community interest" include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee

- Announcements involving imminent threats to the public health and safety of the city

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to comment on issues concerning an agenda item must comply with the following rules of procedure:

- Fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Identify yourself and your place of residence
- Present comments solely to or through the Mayor
- Speak no more than 4 minutes

5. **MINUTES OF PREVIOUS WORKSHOPS AND MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JULY 2, 2013 REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY

6. **ENGAGEMENT OF MDR ADVERTISING:** THE CITY COUNCIL WILL CONSIDER ENGAGING MDR ADVERTISING AND IMPLEMENTING A REGIONAL MARKETING PLAN (\$55,468 TOTAL COST FINANCED BY THE HOTEL OCCUPANCY TAX) - DIRECTOR OF PARKS AND RECREATION

7. **MANAGERIAL SUCCESSION:** THE CITY COUNCIL WILL CONSIDER MANAGERIAL SUCCESSION AND RELATED MATTERS (RESOLUTION NO. 669 - REVISING LIST OF OFFICIALS AUTHORIZED TO PERFORM TEXPOOL TRANSACTIONS AND RESOLUTION NO. 670 - APPOINTING OF TRUSTEE TO THE EMPLOYEE BENEFIT PLAN TRUST) REQUIRED BY THE JULY 23, 2013 RETIREMENT OF CITY MANAGER MIKE TANNER - MAYOR KREBS

THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING TO SECTION 551.074 (DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE - CITY MANAGER) OF THE GOVERNMENT CODE

C. CITIZEN COMMENTS ON ISSUES FOR WHICH THERE IS NO APPROPRIATE AGENDA ITEM:

Members of the audience who wish to comment on issues for which there is no appropriate agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)

- Persons who wish to speak must identify themselves and their places of residence
- All comments must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments for which there is no appropriate agenda item. A member of the City Council or the City Manager may place an appropriate item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice so he or she may be present.

D. ADJOURNMENT: MAYOR KREBS

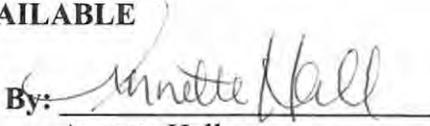
NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361) 777-4513 or annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Posted: July 12, 2013 by 5:00 p.m.
Portland City Hall

By:



Annette Hall
City Secretary

**CITY OF PORTLAND
CITY COUNCIL
REGULAR MEETING
JULY 2, 2013 – 7:00 P.M.**

On this the 2nd day of July 2013, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
Cathy Skurow	Mayor Pro Tem
Ron Jorgensen	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member
David Lewis	Council Member

MEMBERS ABSENT:

John Vilo	Council Member
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STAFF PRESENT:

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Brian DeLatta	Director of Public Works and Development
Tim Vanlandingham	Fire Chief
Sandy Clarkson	Finance Director
RoseAleta Laurell	Library Director
Michel Weaver	Assistant to the City Manager
Kyle Schreckenbach	Assistant Director of Public Works
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. CALL TO ORDER: MAYOR

Mayor Krebs called the meeting to order at 7:00 pm.

2. **INVOCATION AND PLEDGE: MAYOR OR DESIGNEE**

Mayor Krebs announced that a moment of silence will be observed in honor of Patrice Worsham.

Council Member Lewis then gave the invocation and Mayor Krebs led the Pledge of Allegiance.

3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**

- PROCLAMATION DECLARING JULY TO BE “PARK AND RECREATION MONTH” - MAYOR KREBS AS WELL AS DIRECTOR OF PARKS AND RECREATION

Mayor Krebs read and presented a signed copy of the proclamation declaring July to be “Park and Recreation Month” to Park and Recreation Director Kristin Connor, Reservation Manager, Cheryl Timmons and Parks Supervisor, Ray Gwinn.

- BELL-WHITTINGTON PUBLIC LIBRARY GRANT UPDATE - LIBRARY DIRECTOR

Library Director RoseAletta Laurell announced that the Bell –Whittington Library has received a grant for the Seniors in Cyberspace Program for the 3rd year in a row.

- NOTIFICATION OF UPCOMING TEST OF CODE RED EMERGENCY CALL SYSTEM - FIRE CHIEF

Fire Chief Tim Vanlandingham announced that a test of Code Red Emergency Call System will be conducted on Friday, July 12th at 6:00 p.m. He encouraged the public to go to the City’s website to register and encourages family and friends to register as well.

4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

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- Information regarding holiday schedules

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- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Mayor Pro Tem Skurow announced that the SBA and Del Mar Business Center will be at the Library on July 16th from 10 a.m. to 12 p.m. and will be available to talk to anyone interested in starting a business. She then wished everyone a happy and safe 4th of July.

Council Member Moore thanked Council Member Jorgensen for mentioning the traffic light issue on Broadway Blvd and Buddy Ganem because it has been addressed. He also wished everyone a happy and safe 4th of July.

Council Member Jorgensen thanked Chief Giles for addressing the traffic light issue at Broadway and recognized the Parks and Recreation for doing a great job on the Park It Events being held throughout the city.

Mayor Krebs announced that there will be regular trash pickup despite the holiday and wished everyone a happy and safe 4th of July.

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

There were none.

5. MINUTES OF PREVIOUS MEETING: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JUNE 4, 2013 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY

Mayor Pro Tem Skurow made the motion to approve the minutes of its June 18, 2013 workshop and regular meeting. Council Member Lewis seconded the motion.

The motion passed 5-1 (with Council Member Green abstaining).

6. **CAPITAL PROGRAM AND BUDGET SCHEDULE:** THE CITY COUNCIL WILL CONSIDER A SCHEDULE TO DELIBERATE THE 5 YEAR CAPITAL PROGRAM, 2012-2013 FISCAL YEAR BUDGET REVISIONS AND 2013-2014 FISCAL YEAR BUDGET - ASSISTANT TO THE CITY MANAGER

Assistant to the City Manager Michel Weaver explained that a budget calendar must be set in order to comply with Taxation Laws and the City Charter.

Council and Staff discussed the setting the following calendar to meet the Texas Tax Code laws and Charter requirements:

FY 2013 – 2014 BUDGET PLANNING CALENDAR FOR CITY COUNCIL	
<u>DATE</u>	<u>ACTION REQUIRED</u>
July 31 (Wednesday) at 5:30 pm & August 1 (Thursday) at 5:30 pm	At Special City Council Meetings , conduct Budget Workshops (open meetings notice required)
August 6 (Tuesday) at 7:00 pm	At Regular City Council Meeting * Present Proposed Budget (per Charter §5.02) * Adopt the 5 Year Capital Improvement Program (per Charter §5.09) * Take recorded vote to set dates of public hearings on tax increase (per Texas Tax Code)
August 15 (Thursday) at 5:30 pm	At Special City Council Meeting , conduct first public hearing on tax increase (for action items, 5 affirmative votes required)
August 20 (Tuesday) at 7:00 pm	At Regular City Council Meeting, conduct second public hearing on tax increase
August 27 (Tuesday) at 5:30 pm	At Special City Council Meeting : * Conduct public hearing on 2013 – 2014 Budget <u>In Addition: Have first reading of ordinances for:</u> * Amending the FY 2012-2013 Budget * Adopting the FY 2013-2014 Budget * Setting the 2013 ad valorem tax rate (5 affirmative votes are required)
September 3 (Tuesday) at 7:00 pm	At Regular City Council Meeting, Have second reading of ordinances for: * Amending the FY 2012-2013 Budget * Adopting the FY 2013-2014 Budget * Setting the 2013 ad valorem tax rate

Mayor Krebs announced that Item No. C. **CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA** would be discussed before Item No. 7. **COMMISSION AND COMMITTEE APPOINTMENTS:**

C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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There were none.

7. **COMMISSION AND COMMITTEE APPOINTMENTS:** THE CITY COUNCIL WILL CONSIDER APPOINTMENTS TO THE PLANNING AND ZONING COMMISSION (1 REGULAR MEMBER) AS WELL AS THE WATER ALLOCATION AND REVIEW COMMITTEE (1 CHAIRPERSON AND 4 REGULAR MEMBERS) - ASSISTANT CITY MANAGER

THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION TO DELIBERATE THE APPOINTMENT, EVALUATION, REASSIGNMENT AND DUTIES OF PUBLIC OFFICERS (COMMISSION AND COMMITTEE MEMBERS) ACCORDING TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE

At 7:26 p.m. Mayor Krebs announced that the City Council will conduct an Executive Session to deliberate the appointment, evaluation, reassignment and duties of Public

Officers (Commission and Committee Members) according to Section 551.074 of the Texas Government Code.

Mayor Krebs announced that the Executive Session was concluded at 7:45 p.m.

Mayor Krebs reconvened the regular meeting at 7:47 p.m.

Mayor Pro Tem Skurow made a motion appointing Jerry Browning Jr. to the Planning and Zoning Commission for a term that expires September 2014 and appointing Logan Burton, Marcia Tesauro, Brenda Coonrod, Ron Earley and James Mobley (as Chairman) to the Water Allocation Review Committee. Council Member Jorgensen seconded the motion.

The motion passed 6-0.

D. ADJOURNMENT: MAYOR

Mayor Krebs adjourned the meeting at 7:49 p.m.

E. NOTICE OF ASSISTANCE:

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BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

REGULAR MEETING AGENDA BILL

AGENDA ITEM: **ENGAGEMENT OF MDR ADVERTISING: THE CITY COUNCIL WILL CONSIDER ENGAGING MDR ADVERTISING AND IMPLEMENTING A REGIONAL MARKETING PLAN (\$55,468 TOTAL COST FINANCED BY THE HOTEL OCCUPANCY TAX) - DIRECTOR OF PARKS AND**

SUBMITTED BY: Kristin Connor, Director of Parks and Recreation

DATE: July 16, 2013

ATTACHMENTS: Marketing Plan

SUMMARY STATEMENT: In an effort to promote the City of Portland staff has been working with MDR to put together a regional marketing plan. This plan will include billboards, city website enhancements and print ads in selected magazines. This regional marketing plan will be funded with Hotel Occupancy Tax.

Details of the plan are on attachment and will be presented by MDR representative.

RECOMMENDATION: Consider the regional marketing plan as presented by MDR.

CITY OF PORTLAND MEDIA PLAN 2013 / 2014

PROPOSED

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
OUTDOOR													
I-37 • Edroy/Mathis area	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$8,800
Hwy 77 • Kingsville area	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,500
Hwy 59 • Victoria area	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$850	\$9,350
ONLINE													
Once web is established													\$2,700
PRINT													
Texas Monthly 1/4 pg							\$1,500		\$6,450				\$6,450
Tx Coastal Bend Reg. Tour Guide 1/2 pg							\$1,800						\$1,500
CC Beach & Bay Guide 1/4 pg													\$1,800
Texas Coastal Bend Magazine 1/3 pg		\$325	\$325		\$325		\$325		\$325		\$325	\$325	\$2,275
Texas State Travel Guide 1/6 pg							\$5,376						\$5,376
Texas Highways Magazine 1/6 pg			\$1,739				\$1,739				\$1,739		\$5,217
Creative/Design/ Production	\$4,500			\$1,000				\$1,000					\$6,500
TOTAL	\$4,500	\$2,475	\$4,214	\$3,150	\$2,475	\$2,150	\$12,890	\$3,150	\$8,925	\$2,150	\$4,214	\$2,475	\$55,468

Outdoor:

Chosen to reach visitors and residents as they are coming into the coastal bend area. Serves as a consistent reminder and branding too.

Online:

Once website changes have been completed recommend online for image and to push people to web for more info and hotel contact info.

Print:

Texas Monthly	Monthly publication, 300m circulation
Tx Coastal Bend Reg. Tour Guide	Annual Visitors Guide published and distributed by the Tx Coastal Bend Regional Tourism Council 30m circulation (Consider joining this org.
CC Beach & Bay Guide	Annual Visitors Guide published and distributed by the Corpus Christi CVB, 125m circulation and posted online
Texas Coastal Bend Magazine	Visitors Guide distributed around Bay Area, San Antonio & Austin, 25m circulation
Texas State Travel Guide	Annual Visitors Guide published and distributed by the state of Texas, 1M circulation
Texas Highways Magazine	Monthly publication, 200m circulation



RESOLUTION AMENDING AUTHORIZED REPRESENTATIVES

WHEREAS, CITY OF PORTLAND

(Participant Name & Location Number)

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representatives of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Name: David Krebs Title: Mayor
Phone/Fax/Email: 361-777-4500, 361-777-4501
Signature:

2. Name: Randy Wright Title: Assistant City Manager
Phone/Fax/Email: 361-777-4500, 361-777-4501, rwright@portlandtx.com
Signature:

ORIGINAL SIGNATURE AND DOCUMENT REQUIRED

TEX - REP

3. Name: Sandra Clarkson Title: Finance Director
Phone/Fax/Email: 361-777-4520, 361-777-4501, sclarkson@portlandtx.com
Signature: _____

4. Name: Lorenzo Lara Title: Senior Accountant
Phone/Fax/Email: 361-777-4523, 361-777-4501
Signature: _____

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name Randy Wright

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

5. Name: _____ Title: _____
Phone/Fax/Email: _____

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 16th day July, 2013.

Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

NAME OF PARTICIPANT: CITY OF PORTLAND

SIGNED: _____
Signature
David Krebs
Printed Name
Mayor
Title

ATTEST: _____
Signature
Annette Hall
Printed Name
City Secretary
Title

This document supersedes all prior Authorized Representative designations.

ORIGINAL SIGNATURE AND DOCUMENT REQUIRED

TEX – REP

TexPool Participant Services • Federated Investors Inc
1001 Texas Ave., Suite 1400 • Houston, TX 77002 • www.texpool.com • 1-866-839-7665

Resolution 670

A RESOLUTION OF THE CITY OF PORTLAND,
TEXAS, REGARDING THE EMPLOYEE BENEFIT
PLAN TRUST AND APPOINTING A SUCCESSOR
TRUSTEE

WHEREAS, the City of Portland (the "City") has established the City of Portland Employee Benefit Plan Trust (the "Trust") on or about October 1, 2003 to provide for the payment or reimbursement of all or a portion of covered expenses and which is for the exclusive use of Participants and, should the Plan Sponsor so direct, is also intended to be exempt under Section 501(c)(9) of the Internal Revenue Code of 1986 and its regulations, as amended (the Code):

WHEREAS, as of October 1, 2003, the original trustees of the trust were Mike Tanner and Sandy Clarkson; and

WHEREAS, as of July 23, 2013, pursuant to paragraph 11.2 of the Trust, Mike Tanner resigns as a trustee of the Trust, as evidenced by the Resignation of Trustee document attached hereto.

WHEREAS, as July 23, 2013, the City of Portland, pursuant to paragraph 11.5 of the City of Portland Employee Benefit Plan Trust (the "Trust"), hereby appoints Randy Wright as an additional Successor Trustee of the Trust.

THEREFORE, IT IS RESOLVED, that effective July 23, 2013, Mike Tanner resigns as a trustee of the Trust.

IT IS FURTHER RESOLVED, that effective July 23, 2013, the trustees of the Trust are Sandy Clarkson and Randy Wright.

PRESENTED AND PASSED on this 16th day of July 2013 at a regular meeting of the City Council of Portland, Texas.

David Krebs, Mayor

ATTEST:

Annette Hall, City Secretary

CITY OF PORTLAND
REGARDING
CITY OF PORTLAND EMPLOYEE BENEFIT PLAN TRUST
ACCEPTANCE OF TRUSTEE APPOINTMENT

EFFECTIVE on the July 23, 2013, pursuant to paragraph 11.6 of the City of Portland Employee Benefit Plan Trust (the "Trust"), I, Randy Wright, hereby accept my appointment as Trustee of the Trust.

BY SIGNING this Additional Trustee Appointment I, Randy Wright, hereby acknowledge and accept the appointment of the position as Trustee and all the responsibilities that accompany that position and agree to abide by the conditions of the Trust which I have read and understood.

Randy Wright

Date: July 16, 2013

CITY OF PORTLAND
REGARDING
EMPLOYEE BENEFIT PLAN TRUST

RESIGNATION OF TRUSTEE

Effective on July 23, 2013, pursuant to paragraph 11.2 of the City of Portland Employee Benefit Plan Trust (the "Trust"), I, Mike Tanner, hereby tender my resignation as Trustee of the Trust.

Mike Tanner

Date: July 16, 2013



STAFF
WEEKLY
REPORTS

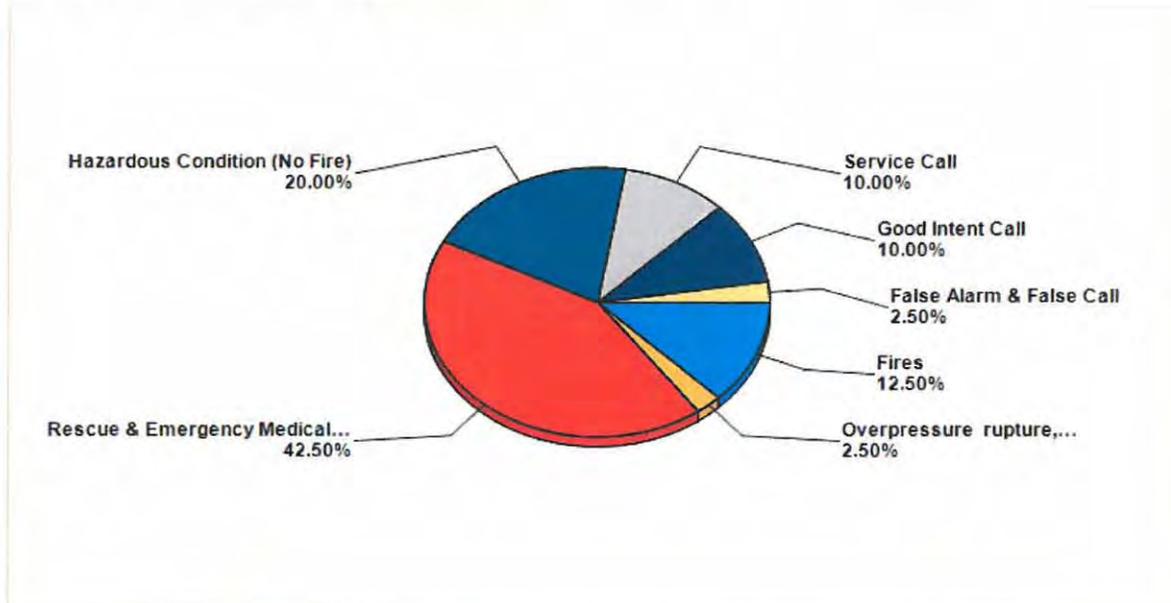
Portland Fire Department

Portland, TX

This report was generated on 7/8/2013 9:21:54 AM

Breakdown by Major Incident Types for Date Range

Start Date: 07/01/2013 | End Date: 07/07/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	12.50%
Overpressure rupture, explosion, overheating - no fire	1	2.50%
Rescue & Emergency Medical Service	17	42.50%
Hazardous Condition (No Fire)	8	20.00%
Service Call	4	10.00%
Good Intent Call	4	10.00%
False Alarm & False Call	1	2.50%
TOTAL	40	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	2.50%
142 - Brush or brush-and-grass mixture fire	1	2.50%
143 - Grass fire	1	2.50%
150 - Outside rubbish fire, other	1	2.50%
154 - Dumpster or other outside trash receptacle fire	1	2.50%
251 - Excessive heat, scorch burns with no ignition	1	2.50%
311 - Medical assist, assist EMS crew	8	20.00%
320 - Emergency medical service, other	1	2.50%
321 - EMS call, excluding vehicle accident with injury	7	17.50%
324 - Motor vehicle accident with no injuries.	1	2.50%
411 - Gasoline or other flammable liquid spill	1	2.50%
440 - Electrical wiring/equipment problem, other	1	2.50%
444 - Power line down	1	2.50%
445 - Arcing, shorted electrical equipment	1	2.50%
480 - Attempted burning, illegal action, other	4	10.00%
510 - Person in distress, other	4	10.00%
622 - No incident found on arrival at dispatch address	3	7.50%
631 - Authorized controlled burning	1	2.50%
700 - False alarm or false call, other	1	2.50%
TOTAL INCIDENTS:	40	100.00%

Average Response Time: 4.11 Min.



Portland Fire Department
595 Buddy Ganem
Portland, TX 78374
361-643-0155
361-643-0369

Completed Activities

06/30/2013 through 07/06/2013

Page 1 of 2

Report run on: 07-08-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
07/01/2013	Alarm	Re-Inspection	CITY HALL	01900 Billy G. Webb Dr.	Craig Hedrick	PASS
07/01/2013	Annual Inspection	Re-Inspection	CITY HALL	01900 Billy G. Webb Dr.	Craig Hedrick	PASS
07/01/2013	Alarm	Re-Inspection	COMMUNITY CENTER	02000 Billy G. Webb Dr.	Craig Hedrick	FAIL
07/05/2013	Foster Care	Periodic	FISHER IAN & ASHLEY MEYER	00320 TIMBER TRAIL CIRCLE	Craig Hedrick	PASSED
07/05/2013	Annual Inspection	Annual	PIZZA HUT	01014 U.S. Highway 181	Craig Hedrick	FAIL
07/05/2013	Unwholesome Property (FD)	Follow-Up	PHAM DOUG X	00101 SAN SABA	Craig Hedrick	COMPLETE
07/05/2013	Unwholesome Property (FD)	Follow-Up	MILLER HOWARD WM	01802 PORTLAND	Craig Hedrick	COMPLETE
07/05/2013	Unwholesome Property (FD)	Notice of violation, trees are less than 7 feet above sidewalk surface	MILLER HOWARD WM	01802 PORTLAND	Craig Hedrick	IN COMPLIANCE
07/05/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	MILLER HOWARD WM	01802 PORTLAND	Craig Hedrick	IN COMPLIANCE
07/05/2013	Unwholesome Property (FD)	Follow-Up	MILLS DEBORAH & CHARLES E BARTON	00116 SAN SABA	Craig Hedrick	COMPLETE
07/05/2013	Unwholesome Property (FD)	Notice of violation, trees obstruct passage of vehicles or pedestrians from using sidewalk or parking on street	MILLS DEBORAH & CHARLES E BARTON	00116 SAN SABA	Craig Hedrick	IN COMPLIANCE
07/05/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	MILLS DEBORAH & CHARLES E BARTON	00116 SAN SABA	Craig Hedrick	IN COMPLIANCE
07/05/2013	Unwholesome Property (FD)	Follow-Up	GREER PIXIE G TRUSTEE OF THE PIXIE	01011 SACRAMENTO	Craig Hedrick	COMPLETE
07/05/2013	Unwholesome Property (FD)	Follow-Up	KULHAN STORM & NICHOLE MAREE ANDER	00922 WATERVIEW S	Craig Hedrick	COMPLETE
07/05/2013	Unwholesome Property (FD)	Follow-Up	MOTAGHI GHOLAMREZA	00926 WATERVIEW S	Craig Hedrick	COMPLETE
07/05/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	PHAM DOUG X	00101 SAN SABA	Craig Hedrick	COMPLETE
07/05/2013	Unwholesome Property (FD)	Action Taken	TRESSIDER MICHAEL JR &	01805 TIKI COURT DR	Craig Hedrick	TASK COMPLETED
07/05/2013	Unwholesome Property (FD)	Action Taken	ANGLLEY ELMORE & WANDA	00102 DRIFTWOOD DR	Craig Hedrick	TASK COMPLETED



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Completed Activities

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Report run on: 07-08-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
07/05/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	LOIDL MARY L & JENNIFER M FRANK	00939 WATERVIEW	Craig Hedrick	NOTIFIED
07/05/2013	Unwholesome Property (FD)	Action Taken	GREER PIXIE G TRUSTEE OF THE PIXIE	01011 SACRAMENTO	Craig Hedrick	TASK IN PROGRESS
Total Completed Activities: 20						

Portland Fire Department

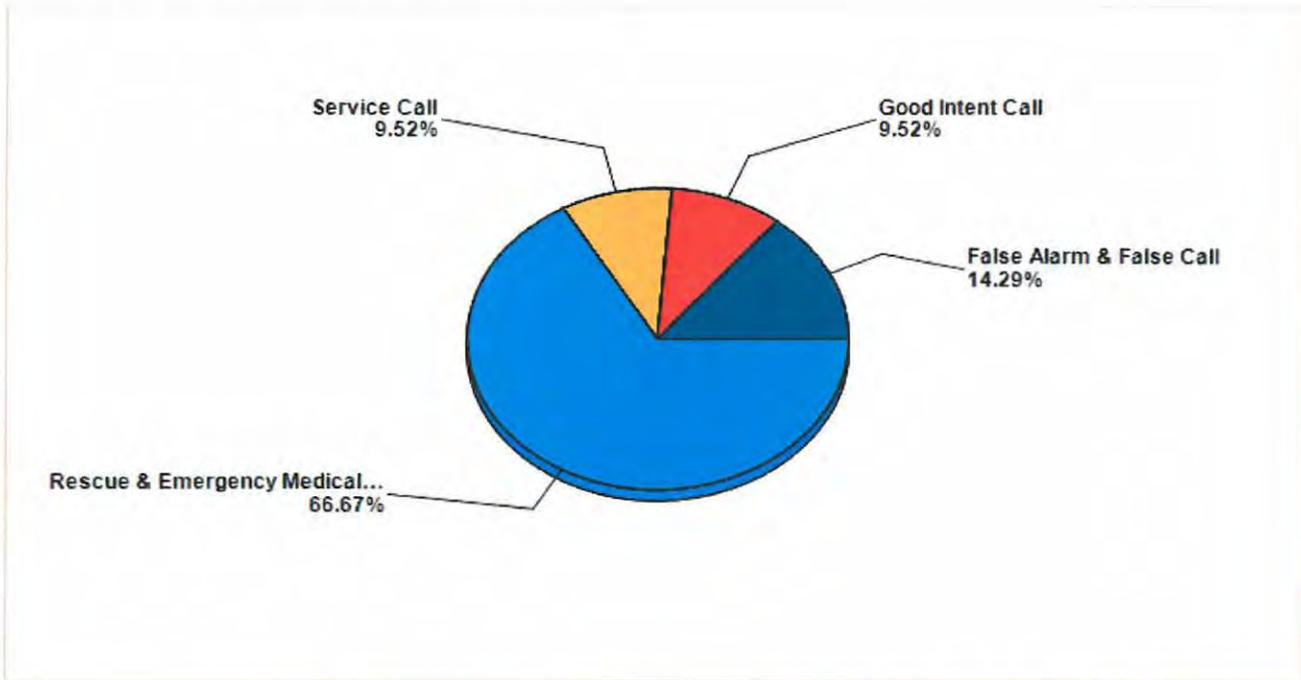
Portland, TX

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Breakdown by Major Incident Types for Date Range

Start Date: 06/17/2013 | End Date: 06/23/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	14	66.67%
Service Call	2	9.52%
Good Intent Call	2	9.52%
False Alarm & False Call	3	14.29%
TOTAL	21	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	4	19.05%
321 - EMS call, excluding vehicle accident with injury	10	47.62%
510 - Person in distress, other	1	4.76%
531 - Smoke or odor removal	1	4.76%
611 - Dispatched & cancelled en route	2	9.52%
700 - False alarm or false call, other	1	4.76%
733 - Smoke detector activation due to malfunction	1	4.76%
740 - Unintentional transmission of alarm, other	1	4.76%
TOTAL INCIDENTS:	21	100.00%

Fire Safety Presentation at Open Arms Day Care (Approx 30 children)
Fire Safety Presentation at TM Clark Kids Summer Camp (Approx 150 children)
Presentation of STEAR Program at the Portland Library

Average Response Time: 4.52 Min.



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Report run on: 06-24-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
06/17/2013	Annual Inspection	Annual	NORTH SHORE LANDING	00201 NORTSHORE BLVD	Craig Hedrick	FAIL
06/17/2013	Annual Inspection	Annual	NORTH SHORE PAVILLIONS	00301 North Shore Blvd.	Craig Hedrick	FAIL
06/18/2013	Unwholesome Property (FD)	Follow-Up	RESPONSIBLE PARTY	00126 SECO DR	Craig Hedrick	COMPLETE
06/18/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	RESPONSIBLE PARTY	00126 SECO DR	Craig Hedrick	IN COMPLIANCE
06/18/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	RESPONSIBLE PARTY	00126 SECO DR	Craig Hedrick	COMPLETE
06/18/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	RESPONSIBLE PARTY	00619 ELM (CORNER)	Craig Hedrick	COMPLETE
06/18/2013	Annual Inspection	Re-Inspection	FIRST BAPTIST CHURCH	01305 Wildcat Dr.	Craig Hedrick	PASS
06/18/2013	Annual Inspection	Annual	FROST BANK	00500 BROADWAY BLVD & DALLAS W	Craig Hedrick	PASS
06/18/2013	Annual Inspection	Annual	MARGOT HOPKINS	00523 Elm St.	Craig Hedrick	FAIL
06/18/2013	Annual Inspection	Annual	TEXAS PRO DRIVING SCHOOL	00720 COMMERCE & 6TH ST	Craig Hedrick	FAIL
06/18/2013	Annual Inspection	Annual	TAG'S GYM	00709 Market St.	Craig Hedrick	FAIL
06/18/2013	Annual Inspection 1	Periodic	WELLS FARGO	1031 US Hwy 181	Craig Hedrick	PASSED
06/18/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	PHAM DOUG X	00101 SAN SABA	Craig Hedrick	NOTIFIED
06/18/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	RESPONSIBLE PARTY	00104 LOST CREEK DR	Craig Hedrick	NOTIFIED
06/19/2013	Unwholesome Property (FD)	Notice of violation, trees are less than 7 feet above sidewalk surface	RESPONSIBLE PARTY	01802 PORTLAND	Craig Hedrick	NOTIFIED
06/19/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	RESPONSIBLE PARTY	01802 PORTLAND	Craig Hedrick	NOTIFIED
06/19/2013	Unwholesome Property (FD)	Follow-Up	RESPONSIBLE PARTY	01722 DALLAS	Craig Hedrick	PENDING
06/19/2013	Annual Inspection	Annual	HIBBETT SPORTS	01518 Wildcat Dr.	Craig Hedrick	PASS
06/19/2013	Annual Inspection	Annual	DOLLAR TREE	01516 Wildcat Dr.	Craig Hedrick	PASS
06/19/2013	Fire Safety	Requested	BEALL'S	01530 Wildcat Dr.	Craig Hedrick	N/A



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Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
06/19/2013	Annual Inspection	Annual	ADVANCE AMERICA	01107 U.S. Highway 181 W. B	Craig Hedrick	PASS
06/19/2013	Annual Inspection	Annual	SALLY BEAUTY SUPPLY	01107 U.S. Highway 181 W. A	Craig Hedrick	PASS
06/19/2013	Annual Inspection	Re-Inspection	RELIANT STORAGE	01605 U.S. Highway 181	Craig Hedrick	PASS
06/20/2013	Annual Inspection	Re-Inspection	POSTNET POSTAL & BUSINESS SERVICES	01605 U.S. Highway 181 Suite #A	Craig Hedrick	PASS
06/20/2013	Annual Inspection	Re-Inspection	POSTNET POSTAL & BUSINESS SERVICES	01605 U.S. Highway 181	Craig Hedrick	PASS
06/20/2013	Annual Inspection	Annual	RELIANT STORAGE	01605 U.S. Highway 181	Craig Hedrick	SCHEDULED
06/20/2013	Annual Inspection	Annual	POSTNET POSTAL & BUSINESS SERVICES	01605 U.S. Highway 181	Craig Hedrick	SCHEDULED
06/20/2013	Annual Inspection	Annual	PORTLAND CHRISTIAN CENTER	00501 ELM & FOURTH	Craig Hedrick	FAIL
06/20/2013	Unwholesome Property (FD)	Follow-Up	RESPONSIBLE PARTY	01805 TIKI COURT DR	Craig Hedrick	PENDING
06/20/2013	Unwholesome Property (FD)	Follow-Up	RESPONSIBLE PARTY	01202 Wildcat Dr.	Craig Hedrick	REASSIGNED
06/20/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	RESPONSIBLE PARTY	01202 Wildcat Dr.		PENDING
06/21/2013	Unwholesome Property (FD)	Notice of violation, trees obstruct passage of vehicles or pedestrians from using sidewalk or parking on street	MILLS DEBORAH & CHARLES E BARTON	00116 SAN SABA	Craig Hedrick	NOTIFIED
06/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	MILLS DEBORAH & CHARLES E BARTON	00116 SAN SABA	Craig Hedrick	NOTIFIED
06/21/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	GREER PIXIE G TRUSTEE OF THE PIXIE	01011 SACRAMENTO	Craig Hedrick	NOTIFIED
06/21/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	RESPONSIBLE PARTY	00211 POESTA DR	Craig Hedrick	COMPLETE
06/21/2013	Unwholesome Property (FD)	Follow-Up	RESPONSIBLE PARTY	00104 LOST CREEK DR	Craig Hedrick	COMPLETE
06/21/2013	Unwholesome Property (FD)	Follow-Up	RESPONSIBLE PARTY	00102 DRIFTWOOD DR	Craig Hedrick	COMPLETE
06/21/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	RESPONSIBLE PARTY	00030 COMMONS WAY S	Craig Hedrick	PENDING
06/21/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	RESPONSIBLE PARTY	00506 COMMERCE	Craig Hedrick	COMPLETE



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Total Completed Activities: 39

Completed Activities

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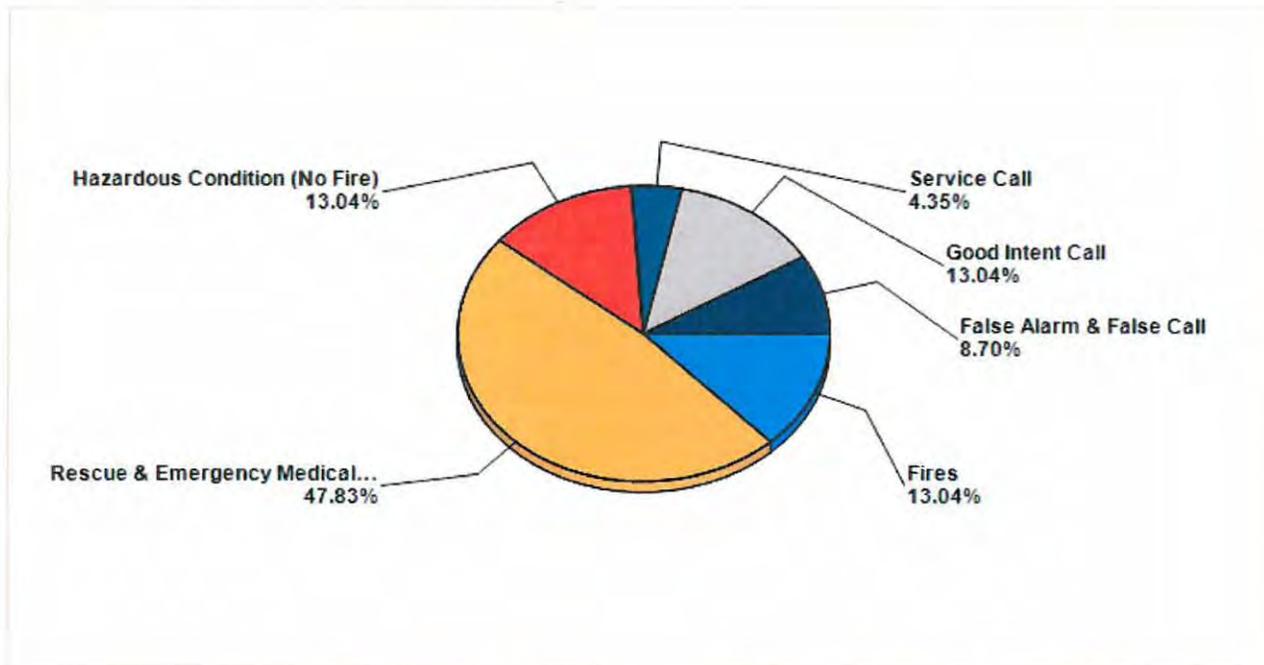
Portland, TX

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Breakdown by Major Incident Types for Date Range

Start Date: 06/24/2013 | End Date: 06/30/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	13.04%
Rescue & Emergency Medical Service	11	47.83%
Hazardous Condition (No Fire)	3	13.04%
Service Call	1	4.35%
Good Intent Call	3	13.04%
False Alarm & False Call	2	8.70%
TOTAL	23	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
142 - Brush or brush-and-grass mixture fire	1	4.35%
143 - Grass fire	1	4.35%
162 - Outside equipment fire	1	4.35%
311 - Medical assist, assist EMS crew	1	4.35%
321 - EMS call, excluding vehicle accident with injury	9	39.13%
322 - Motor vehicle accident with injuries	1	4.35%
413 - Oil or other combustible liquid spill	1	4.35%
442 - Overheated motor	1	4.35%
462 - Aircraft standby	1	4.35%
510 - Person in distress, other	1	4.35%
611 - Dispatched & cancelled en route	3	13.04%
700 - False alarm or false call, other	1	4.35%
735 - Alarm system sounded due to malfunction	1	4.35%
TOTAL INCIDENTS:	23	100.00%

Average Response Time: 4.19 Min.



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Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
06/24/2013	Annual Inspection	Annual	FIRST BAPTIST PRESCHOOL OF PORTLAND	01305 Wildcat	Craig Hedrick	SCHEDULED
06/24/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	NARO EDWARD & SCOTT MCMILLAN	00030 COMMONS WAY S	Craig Hedrick	COMPLETE
06/24/2013	Unwholesome Property (FD)	Follow-Up	TRESSIDER MICHAEL JR &	01805 TIKI COURT DR	Craig Hedrick	COMPLETE
06/24/2013	Unwholesome Property (FD)	Follow-Up	ORTEGA EMILIO AND GETZ JESSICA	01722 DALLAS	Craig Hedrick	COMPLETE
06/24/2013	Unwholesome Property (FD)	Follow-Up	PHAM DOUG X	00101 SAN SABA	Craig Hedrick	REASSIGNED
06/24/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	QUIZNOS SUB	01202 Wildcat Dr.	Craig Hedrick	COMPLETE
06/24/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	KULHAN STORM & NICHOLE MAREE ANDER	00922 WATERVIEW S	Craig Hedrick	MAILED
06/24/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	MOTAGHI GHOLAMREZA	00926 WATERVIEW S	Craig Hedrick	MAILED
06/24/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	PHAM DOUG X	00101 SAN SABA	Craig Hedrick	PENDING
06/24/2013	Unwholesome Property (FD)	Action Taken	TRESSIDER MICHAEL JR &	01805 TIKI COURT DR	Craig Hedrick	TASK ASSESSED
06/24/2013	Unwholesome Property (FD)	Follow-Up	MUGRAGE SHANNON CLARK	01099 POLARIS DR	Craig Hedrick	COMPLETE
06/24/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	TEENIER LIMITED PARTNERSHIP	01006 BLACK DIAMOND CT	Craig Hedrick	MAILED
06/24/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	WEBER ALLYN D & KRISTY L	01008 BLACK DIAMOND CT	Craig Hedrick	MAILED
06/24/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	JAIME SANDOVAL L P	01801 HWY 181	Craig Hedrick	MAILED
06/24/2013	Annual Inspection 1	Annual	FIRST BAPTIST PRESCHOOL OF PORTLAND	01305 Wildcat	Craig Hedrick	PASSED
06/25/2013	Unwholesome Property (FD)	Follow-Up	CAMP BETTY JO S	00530 BAY VIEW BLVD & 6TH	Craig Hedrick	REASSIGNED
06/25/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	RUSSELL ALICIA ANNE CO-TR	01121 ORION DR	Craig Hedrick	NOTIFIED
06/25/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	FRYE PETER E	00087 COMMONS WAY S	Craig Hedrick	NOTIFIED
06/25/2013	Annual Inspection	Re-Inspection	PURE ENERGY	1004 U.S. Highway 181	Craig Hedrick	FAIL



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Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
06/26/2013	Annual Inspection 1	Periodic	QUELL INDUSTRIAL SERVICE	00614 Elm	Craig Hedrick	PASSED
06/26/2013	Annual Inspection	Re-Inspection	MCLOBA	00616 Elm St.	Craig Hedrick	PASS
06/26/2013	Annual Inspection	Re-Inspection	DOUBLE PLAY OIL/GAS	00509 Houston St.	Craig Hedrick	PASS
06/26/2013	Annual Inspection	Re-Inspection	CUTT'N IN SALON	00507 Houston St.	Craig Hedrick	PASS
06/26/2013	Annual Inspection 1	Periodic	NEW WAVE PROPERTIES	203 Lang Suite A	Craig Hedrick	FAILED
06/26/2013	Annual Inspection 1	Periodic	TRADE MART CONSTRUCTION - MARTINEZ/ATTORNEY	203 Lang Suite C/D	Craig Hedrick	FAILED
06/26/2013	Annual Inspection 1	Periodic	NU IMAGE SALON	203 Lang Suite B	Craig Hedrick	FAILED
06/26/2013	Annual Inspection	Annual	GULF COAST LASER RENU	704 Moore Ave.	Craig Hedrick	PASS
06/26/2013	Annual Inspection	Annual	GULF COAST LASER RENU	704 Moore Ave.	Craig Hedrick	SCHEDULED
06/26/2013	Annual Inspection	Annual	AFFORDABLE BUSINESS & TAX SOLUTIONS	00706 Moore Ave.	Craig Hedrick	FAIL
06/26/2013	Annual Inspection	Annual	COUNTRY STORE	00716 Moore Ave.	Craig Hedrick	FAIL
06/26/2013	Annual Inspection	Annual	DOUBLE PLAY OIL/GAS	00509 Houston St.	Craig Hedrick	SCHEDULED
06/26/2013	Annual Inspection	Annual	QUELL INDUSTRIAL SERVICE	00614 Elm	Craig Hedrick	SCHEDULED
06/26/2013	Annual Inspection	Annual	CUTT'N IN SALON	00507 Houston St.	Craig Hedrick	SCHEDULED
06/26/2013	Annual Inspection	Annual	MCLOBA	00616 Elm St.	Craig Hedrick	SCHEDULED
06/26/2013	Annual Inspection 1	Periodic	SWANTNER & GORDON INS.	00601 Moore Ave.	Craig Hedrick	PASSED
06/27/2013	Annual Inspection 1	Periodic	WENDLAND 1HR AC	00901 AUSTIN	Craig Hedrick	PASSED
06/27/2013	Annual Inspection 1	Periodic	GP BARBER SHOP	906 Dallas St. #B	Craig Hedrick	PASSED
06/27/2013	Annual Inspection	Annual	TIME WARNER CABLE	00821 MARKET	Craig Hedrick	PASS
06/27/2013	Annual Inspection	Annual	1ST COMMUNITY BANK	01001 WILDCAT DR	Craig Hedrick	PASS
06/27/2013	Fire Safety	Annual	NORTH SHORE LANDING	00201 NORTHSHORE BLVD	Craig Hedrick	PASS



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Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
06/27/2013	Fire Safety	Annual	NORTH SHORE PAVILLIONS	00301 North Shore Blvd.	Craig Hedrick	PASS
06/27/2013	Unwholesome Property (FD)	Action Taken	ANGLLEY ELMORE & WANDA	00102 DRIFTWOOD DR	Craig Hedrick	TASK IN PROGRESS
06/27/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	JIM PARRISH	01323 BAY VIEW DR	Craig Hedrick	NOTIFIED
06/28/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	NORTH SHORE COUNTRY CLUB	00316 COUNTRY CLUB BLVD	Craig Hedrick	NOTIFIED
06/28/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	NORTH SHORE COUNTRY CLUB	00316 COUNTRY CLUB BLVD	Craig Hedrick	NOTIFIED
Total Completed Activities: 45						