

**IN THE MUNICIPAL COURT OF
THE CITY OF PORTLAND, SAN PATRICIO COUNTY, TEXAS**

**THE STATE OF TEXAS
VS.**

ORDER FOR INSTALLMENT AGREEMENT

ON THIS the U02, the Defendant, **N02** in the numbered and entitled cause(s) listed below appeared before the Municipal Court and requests a payment on the cause(s) listed below. Defendant entered a plea(s) on the following cause(s) on the dates shown below and waived his/her right to a jury trial.

<MASTER_TOP_END>

<u>CITATION #</u>	<u>AMOUNT</u>	<u>OFFENSE</u>
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TOTAL AMOUNT DUE: \$

The Court finds the Defendant guilty of the offense(s) listed above and grants the request for a payment plan.

IT IS THEREFORE ORDERED that the Defendant pay the total assessed fine and court cost for all cases listed above in the amount of \$ _____ in designated intervals.

1. The Defendant must make monthly payments in the amount of _____ on before the _____ until the balance is paid in full.

Note: Payments can be made: Online @ www.portlandtx.gov, by mail or in person.

2. A time payment fee of \$ 15.00 has been added to each case in the payment agreement. In the event that any individual case is paid in full within 30 days of the judgment, the fee will be credited.

If further extensions are required, the Defendant is to submit in writing why an extension should be granted. If the Defendant fails to comply with the orders of this Judgment, a show cause hearing will be scheduled. If the Defendant fails to appear for the show cause hearing, a *capias pro fine* may be issued for the Defendant's arrest. The *capias pro fine* will be issued for the remaining amount of the fine and costs plus a \$50 warrant fee. Defendant is **ORDERED** to notify the Court of any change of address.

I have read (or had read and explained to me) this payment plan and I fully understand it without exception. I further understand that I have entered a plea.

Judge, Municipal Court
City of Portland, San Patricio County, Texas

Defendant's Signature/Date

**1900 Billy G. Webb, Portland, TX 78374
Phone (361)777-4543 Fax (361) 777-4546
www.portlandtx.gov**



**IN THE MUNICIPAL COURT
CITY OF PORTLAND, SAN PATRICIO COUNTY, TEXAS**

THE STATE OF TEXAS

VS.

N01

CAUSE NO. C03

PLEA FORM

You have been charged with 001

You may enter a plea of no contest, guilty, or not guilty.

CIRCLE ONE:

NO CONTEST

(nolo contendere)

A plea of no contest states you are not contesting the charges filed.

If you plead no contest, a finding of guilty will be entered by the court and the Judge will set the amount of your fine. I have been made aware of my option to view documents and evidence in my case, excluding those documents ordered withheld by a Court of proper jurisdiction.

GUILTY

A guilty plea states you are guilty of the charges as filed. The fine and costs on a plea of guilty are the same as plea of no contest. I have been made aware of my option to view documents and evidence in my case, excluding those documents ordered withheld by a Court of proper jurisdiction.

NOT GUILTY

A not guilty plea states you are not guilty of the charge as filed.

If you plead not guilty, a trial date will be set. You are required to appear for trial. Failing to appear may result in you being charged with Failure to Appear (Sec.38.11 PC) and a warrant being issued for your arrest. **YOU HAVE THE RIGHT TO HIRE AN ATTORNEY.** The State is represented by the City Attorney. **NOTICE OF YOUR COURT DATE WILL BE MAILED TO THE MAILING ADDRESS YOU HAVE LISTED BELOW.**

DISCOVERY

I **request/decline** to review the documents and evidence in my case.

TO THIS CHARGE:

CHECK ONE:

- I hereby enter a plea of NOT GUILTY and request a non-jury trial and do hereby waive my right to a trial by jury.
- I hereby enter a plea of NOT GUILTY and request a trial by jury.
- I hereby enter a plea of GUILTY and do hereby waive my right to a trial by jury.
- I hereby enter a plea of NOLO CONTENDERE and do hereby waive my right to a trial by jury.
- I hereby enter a plea of NOLO CONTENDERE and request Deferred Adjudication.
- I hereby enter a plea of NOLO CONTENDERE and request Defensive Driving.

DEFENDANT'S SIGNATURE/DATE

DEFENDANT'S ATTORNEY SIGNATURE/DATE

DRIVER'S LICENSE NO. OR I.D. NO.

PHONE

EMAIL ADDRESS

MAILING ADDRESS