



CITY COUNCIL AGENDA

NOTICE OF WORKSHOP

**Tuesday, May 7, 2013
5:30 p.m.
Council Chamber - City Hall
Daniel P. Moore Community Center Complex
1900 Billy G. Webb
Portland, Texas**

This workshop may be adjourned before the Regular City Council Meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.

1. **CALL TO ORDER:** MAYOR KREBS
2. **EXECUTIVE SESSION:** THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING TO 551.072 (DELIBERATION REGARDING REAL ESTATE - LA QUINTA GATEWAY TERMINAL BUFFER) AND 551.087 (DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS - VOESTALPINE TEXAS, LLC AND PORT OF CORPUS CHRISTI) OF THE TEXAS GOVERNMENT CODE - MAYOR KREBS, CITY MANAGER AND ASSISTANT CITY MANAGER
3. **FINANCIAL ISSUES:** THE CITY COUNCIL WILL DISCUSS A NUMBER OF FINANCIAL ISSUES (2012-2013 FISCAL YEAR BUDGET ADJUSTMENTS, REVIEW OF GROUP HEALTH INSURANCE BIDS AND 2013-2014 FISCAL YEAR BUDGET PARAMETERS) - CITY MANAGER AND FINANCE DIRECTOR
4. **FIRE STATION NO. 2 REHABILITATION AND EXPANSION:** THE CITY COUNCIL WILL DISCUSS PLANS FOR THE REHABILITATION AND EXPANSION OF FIRE STATION NO. 2 - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS CONSULTING CITY ARCHITECTS (SOLKA NAVA TORNO)

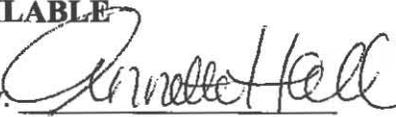
5. **FINAL DISPOSITION OF ENFORCEMENT ORDER:** THE CITY COUNCIL WILL DISCUSS THE FINAL DISPOSITION OF A TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ENFORCEMENT ORDER FOLLOWING A STAFF REPORT - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
6. **ADJOURNMENT:** MAYOR KREBS

NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Posted: May 3, 2013 by 5 p.m.
Portland City Hall

By: 
Annette Hall
City Secretary



CITY COUNCIL AGENDA

NOTICE OF REGULAR MEETING

Tuesday, May 7, 2013

7:00 p.m.

City Hall - Council Chamber
Daniel P. Moore Community Center Complex
1900 Billy G. Webb Drive
Portland, Texas

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER:** MAYOR KREBS
2. **INVOCATION AND PLEDGE:** MAYOR KREBS OR DESIGNEE
3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
 - WINDFEST 2013 FINAL REPORT - PORTLAND CHAMBER OF COMMERCE REPRESENTATIVES AS WELL AS DIRECTOR OF PARKS AND RECREATION
 - POLICE DEPARTMENT UPDATE - CHIEF OF POLICE
4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding "items of community interest" and/or be presented reports from the Staff regarding "items of community interest," provided no action is taken or discussed. "Items of community interest" include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens

- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

5. **MINUTES OF PREVIOUS WORKSHOPS AND MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS APRIL 16, 2013 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY
6. **ORDINANCE NO. 2070 - ABOLISHING SENIOR SERVICES ADVISORY BOARD:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2070 WHICH ABOLISHES THE SENIOR SERVICES ADVISORY BOARD - ASSISTANT CITY MANAGER AS WELL AS DIRECTOR OF PARKS AND RECREATION
7. **EXTENSION OF CONTRACT FOR AUDIT SERVICES:** THE CITY COUNCIL WILL CONSIDER EXTENDING A CONTRACT FOR EXTERNAL AUDIT SERVICES WITH LOVVORN & KIESCHNICK, LLP FOR FISCAL YEARS 2012-2013 AND 2013-2014 - FINANCE DIRECTOR AND REPRESENTATIVE OF LOVVORN & KIESCHNICK
8. **WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT - CHANGE ORDER NO. 1:** THE CITY COUNCIL WILL CONSIDER CHANGE ORDER NO. 1 (ESTIMATED \$63,805.50 COST INCREASE) TO THE WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT TO PERFORM EMERGENCY REPAIRS AT THE NORTHSORE SANITARY SEWER LIFTSTATION - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
9. **BOARD OF ADJUSTMENT APPOINTMENTS:** THE CITY COUNCIL WILL CONSIDER THE APPOINTMENT OF BILL WILSON AND JIM NAISMITH TO THE BOARD OF ADJUSTMENT AS ALTERNATE

MEMBERS WHO SHALL SERVE THROUGH SEPTEMBER 30, 2014 - CITY
MANAGER

**C. CITIZEN COMMENTS ON ISSUES FOR WHICH THERE IS NO
APPROPRIATE AGENDA ITEM:**

Members of the audience who wish to comment on issues for which there is no appropriate agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments for which there is no appropriate agenda item. A member of the City Council or the City Manager may place an appropriate item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice so he or she may be present.

D. ADJOURNMENT: MAYOR KREBS

NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361) 777-4513 or annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Posted: May 3, 2013 by 5:00 p.m.
Portland City Hall

By: 
Annette Hall
City Secretary

**CITY OF PORTLAND
CITY COUNCIL
WORKSHOP MINUTES
APRIL 16, 2013 – 5:30 P.M.**

On this the 16th day of April 2013, the Council of the City of Portland convened in workshop session at 5:30 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular workshop giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
David Lewis	Mayor Pro Tem
Ron Jorgensen	Council Member
Cathy Skurow	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member

STAFF PRESENT:

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Sandy Clarkson	Finance Director
Brian DeLatte	Director of Public Works and Development Services
Tim Vanlandingham	Fire Chief
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary
Hal George	City Attorney

And with a quorum being present, the following business was transacted:

1. CALL TO ORDER: MAYOR KREBS

Mayor Krebs called the workshop to order at 5:30 p.m.

2. EXECUTIVE SESSION: THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING TO SECTIONS 551.071 (DISCUSSION OF PENDING OR CONTEMPLATED LITIGATION WITH ATTORNEYS), 551.072 (DELIBERATION REGARDING REAL ESTATE), 551.074 (DELIBERATION REGARDING APPOINTMENT OF PUBLIC OFFICIAL) AND 551.087 (DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS) OF THE TEXAS GOVERNMENT CODE - MAYOR KREBS AND CITY MANAGER

At 5:31 p.m. Mayor Krebs announced that the City Council will meet in Executive Session according to Sections 551.071 (discussion of pending or contemplated litigation with attorneys), 551.072 (deliberation regarding Real Estate), 551.074 (deliberation regarding appointment of Public Official) and 551.087 (deliberation regarding economic development negotiations) of the Texas Government Code.

Mayor Krebs recessed the workshop at 6:52 p.m.

Mayor Krebs reconvened the workshop 7:12 p.m. and announced that the Executive Session was concluded at 6:46 p.m.

3. ADJOURNMENT: MAYOR KREBS

Mayor Krebs adjourned the workshop at 7:13 p.m.

D. NOTICE OF ASSISTANCE

NOTICE OF ASSISTANCE:

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BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

Annette Hall
City Secretary

**CITY OF PORTLAND
CITY COUNCIL
REGULAR MEETING
APRIL 16, 2013 – 7:00 P.M.**

On this the 16th day of April 2013, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
David Lewis	Mayor Pro Tem
Ron Jorgensen	Council Member
Cathy Skurow	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member

STAFF PRESENT:

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Sandy Clarkson	Finance Director
Brian DeLatte	Director of Public Works and Development Services
Gary Giles	Police Chief
Kristin Connor	Director of Park and Recreation
Kyle Schreckenbach	Assistant Director of Public Works and Development
RoseAleta Laurell	Library Director
Tim Vanlandingham	Fire Chief
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary
Hal George	City Attorney

And with a quorum being present, the following business was transacted:

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER: MAYOR PRO TEM DAVID LEWIS**

Mayor Krebs called the meeting to order at 7:00 pm.

2. INVOCATION AND PLEDGE: MAYOR PRO TEM DAVID LEWIS OR DESIGNEE

Council Member Vilo gave the invocation and Mayor Krebs led the Pledge of Allegiance.

3. CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:

Members of the City Council may present reports regarding “items of community interest” and/or be presented reports from the Staff regarding “items of community interest,” provided no action is taken or discussed. “Items of community interest” include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Council Member Lewis encouraged everyone to be mindful while driving through the TxDOT construction zone on Buddy Ganem.

Mayor Krebs also encouraged drivers to use caution while driving through the construction zone on Buddy Ganem.

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

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- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

There were none.

OLD BUSINESS

- 5. MINUTES OF PREVIOUS WORKSHOPS AND MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS MARCH 19, 2013 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY**

Council Member Green made the motion to approve the minutes of the April 2, 2013 regular meeting as presented. Mayor Pro Tem Lewis seconded the motion.

The motion passed 5-2 (with Mayor Krebs and Council Member Vilo abstaining).

6. ORDINANCE NO. 2068 - REVISING CITY MAINTENANCE LIMITS: THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2068 WHICH REVISES THE CITY MAINTENANCE LIMITS FOR WATER AND SEWER LINES - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

Director of Public Works and Development Brian DeLatte explained that Ordinance No. 2068 modifies the current ordinance so that city maintenance ends at the boundary of the utility easement or public right-of-way. Staff recommends approving the ordinance in order to adequately protect the City of Portland's infrastructure, as well as providing fairness to homeowners when their connection is on an adjacent lot.

Council Member Jorgensen made the motion to approve the second and final reading of Ordinance No. 2068 which revises the City Maintenance Limits for Water and Sewer Lines. Council Member Skurow seconded the motion.

The motion passed 7-0.

Mayor Krebs read the following caption:

ORDINANCE NO. 2068

AN ORDINANCE REVISING CHAPTER 23, ARTICLE II, DIVISION 1, SECTION 23-23 RELATED TO THE CITY MAINTENANCE LIMIT FOR SEWER LINES; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE AND ESTABLISHING AN EFFECTIVE DATE

NEW BUSINESS

- 7. AUTHORIZATION TO EXPAND SCOPE OF LAWSUIT: THE CITY COUNCIL WILL CONSIDER EXPANDING THE SCOPE OF A LAWSUIT STYLED "TEAL BUILDING AND CONSTRUCTION LTD, DOING BUSINESS AS TEAL CONSTRUCTION COMPANY VERSUS CITY OF PORTLAND, GIGNAC & ASSOCIATES, LLP, AND RAYMOND GIGNAC (36TH DISTRICT COURT - CAUSE NO. S-10-5265CV-A)" TO INCLUDE CITY HALL AND AUTHORIZING ASSOCIATED EXPENDITURES - CITY MANAGER**

City Manager Mike Tanner explained that as previously discussed, now is the time to move forward to expand the scope of the lawsuit to include City Hall and authorize associated expenditures.

Mayor Pro Tem Lewis made the motion to expand the scope of the lawsuit to include investigations of City Hall and authorizing the maximum associated expenditures in the amount of \$80,000. Council Member Moore seconded the motion.

The motion passed 7-0.

8. RESOLUTION NO. 665 - SUSPENDING IMPLEMENTATION OF THE CENTERPOINT ENERGY GAS RELIABILITY INFRASTRUCTURE PROGRAM SURCHARGE: THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 665 WHICH SUSPENDS IMPLEMENTATION OF THE CENTERPOINT ENERGY GAS RELIABILITY INFRASTRUCTURE SURCHARGE AND AUTHORIZES ORGANIZED INQUIRY AS WELL AS OPPOSITION - ASSISTANT TO THE CITY MANAGER

Assistant to the City Manager Michel Weaver explained that CenterPoint has submitted a statement for the purpose of establishing gas reliability infrastructure interim rate adjustment effective May 27, 2013. The Railroad Commission authorizes cities to implement a 45 day suspension of rate increases in order to permit adequate time to review the proposed changes and to establish reasonable rates.

Council Member Moore made the motion to approving Resolution No. 665 which suspends implementation of the CenterPoint Energy Gas reliability infrastructure surcharge and authorizes organized inquiry as well as opposition. Council Member Green seconded the motion.

The motion passed 7-0.

C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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- Persons who wish to speak will only be given 4 minutes to do so

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Chamber of Commerce President Daryl Genzer introduced Collette Walls the new Chamber Executive Director.

Chamber Representative Lisa Mills presented the City Council with Windfest Sponsorship VIP passes.

D. ADJOURNMENT: MAYOR

Mayor Krebs adjourned the meeting at 7:18 p.m.

E. NOTICE OF ASSISTANCE:

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BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

REGULAR MEETING AGENDA BILL

AGENDA ITEM: ORDINANCE NO. 2070 - ABOLISHING SENIOR SERVICES ADVISORY BOARD: THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2070 WHICH ABOLISHES THE SENIOR SERVICES ADVISORY BOARD - ASSISTANT CITY MANAGER AS WELL AS DIRECTOR OF PARKS AND RECREATION

SUBMITTED BY: Randy Wright, Assistant City Manager

DATE: April 9, 2013

ATTACHMENTS: Ordinance No. 2070

SUMMARY STATEMENT: The Senior Services Advisory Board was created in 2007 by Ordinance 1165. The group was charged with, among other things, assisting the City Council and staff in assessing the needs of the senior community.

In recent years, the group has lost its inertia and is finding it increasingly more difficult to identify issues on which they might have a positive affect for seniors.

The City Council agreed in the fall of 2012 to monitor the board's activities into 2013 and revisit its option of discontinuing the board. Our opinion is that while the board served a useful purpose, that purpose has now been fulfilled. There is a membership shortage and no pending or anticipated items for which the board could provide added service to the City Council. It is, therefore, an opportune time to decommission the board. The current Board Chairperson, Dolores Butler, agrees and supports this position. If abolished, future concerns and/or program initiatives could be handled by staff or by another existing board.

Current Members

Dolores Butler:	Term expires September 2013 and she does not plan to reapply.
Ed Baker:	Term expires September 2014 but he is moving in April 2013 to Corpus Christi, so he will resign from board.
Loretta Hooper:	Term expires September 2013, has not indicated if she will reapply.
Maria Bedia:	Term expires September 2014, she is also on the Parks and Recreation Advisory Board.

RECOMMENDATION: Approve first reading of Ordinance No. 2070 abolishing the Senior Services Advisory Board.

ORDINANCE NO. 2070

**AN ORDINANCE REPEALING ARTICLE VII,
CHAPTER 14 OF THE CODE OF ORDINANCES
THEREBY ABOLISHING THE SENIOR SERVICES
ADVISORY BOARD**

WHEREAS the Senior Services Advisory Board has faithfully served the City since 2007; and,

WHEREAS, the board has completed its work on all pending and anticipated issues and initiatives and no future issues or initiatives are contemplated; and,

WHEREAS the City Council has determined that a Senior Services Advisory Board is no longer essential and should therefore be abolished.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:

SECTION 1. SENIOR SERVICES ADVISORY BOARD HEREBY ABOLISHED

Article VII, Section 14 of the Code of Ordinances entitled Senior Services Advisory Board is hereby repealed in its entirety and the Senior Services Advisory Board is thereby abolished.

SECTION 2. REPEALER

All previously adopted rules, regulations, policies and ordinances in conflict with this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY

If any provision, section, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

SECTION 4. EFFECTIVE DATE

This Ordinance shall take effect upon its second and final reading.

PASSED and APPROVED this 7th day of May, 2013.

David Krebs
Mayor

ATTEST: _____
Annette Hall
City Secretary

REGULAR MEETING AGENDA BILL

AGENDA ITEM: EXTENSION OF CONTRACT FOR AUDIT SERVICES: THE CITY COUNCIL WILL CONSIDER EXTENDING A CONTRACT FOR EXTERNAL AUDIT SERVICES WITH LOVVORN & KIESCHNICK, LLP FOR FISCAL YEARS 2012-2013 AND 2013-2014 - FINANCE DIRECTOR AND REPRESENTATIVE OF LOVVORN & KIESCHNICK

SUBMITTED BY: Sandy Clarkson, Finance Director

FOR THE AGENDA OF: April 16, 2013

ATTACHMENTS: None

APPROVED: _____

SUMMARY STATEMENT: The City's independent auditors have just completed their obligation under the contract that was awarded in 2010. At that time, the City Council awarded the contract for the audit of fiscal years 2010, 2011 and 2012, with a possible two-year extension. So, the time has come to decide whether to grant that extension.

As the independent auditor works for and at the pleasure of the City Council, I felt it is imperative that Council be given this option early. The City's financial management has already experienced a good deal of change (Polly Wright's retirement) and will go through more change before the next audit is conducted. The firm of Lovvorn and Kieschnick is familiar with our operations and may provide a degree of stability during this time of change. Frank Lovvorn has indicated his interest in continuing as the auditor under the two year extension, but will be available to the City through the transition, under any conditions.

If the two year extension option is not exercised, the Finance Department will issue an RFQ for audit services and come back with the results in June.

STAFF RECOMMENDATION: Staff recommends the City Council consider this important business decision so that all necessary steps can be taken to hire the independent auditor for the current fiscal year.

REGULAR MEETING AGENDA BILL

AGENDA ITEM: **WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT - CHANGE ORDER NO. 1: THE CITY COUNCIL WILL CONSIDER CHANGE ORDER NO. 1 (ESTIMATED \$63,805.50 COST INCREASE) TO THE WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT TO PERFORM EMERGENCY REPAIRS AT THE NORTHSORE SANITARY SEWER LIFTSTATION - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT**

SUBMITTED BY: Brian DeLatte, Director of Public Works and Development

DATE: May 7, 2013 **DATE SUBMITTED:** May 1, 2013

ATTACHMENTS: Proposed Change Order No. 1

SUMMARY STATEMENT: The 21-inch wastewater influent line to the Nicklaus Drive Lift Station has recently collapsed, creating a 20'x20'x15' sinkhole on the lift station site. The existing line is 23 feet deep, considerably deeper than City equipment can repair. City Staff contacted three contractors to assess the situation and provide estimates for the repairs. CSA Construction, Inc. (currently working on the Wastewater Treatment Plant Improvements), Jhabores Construction (currently working on the Doyle Addition Wastewater Improvements), and Bridges Specialties, Inc. provided estimates of the repair work. CSA's estimate was approximately 50% of the other two due to a portion of the appropriate personnel, equipment, and materials already being mobilized in the City.

Due to the instability of the situation, lead time in ordering and delivering equipment, and fear that delay could cause more permanent damage to the lift station itself, Staff has authorized CSA Construction, Inc. to make the emergency repairs. The estimate for \$63,805.50 includes all dewatering, shoring, trenching, excavating, pipe repairs, and backfilling.

Authorizing the work through a change order on the existing project allows City Staff to enforce the general conditions of the treatment plant improvements (bonding, liability insurance, etc.) on this work as well. Staff recommends that Change Order No. 1 be approved.

RECOMMENDATION: Approve Change Order No. 1 for the Wastewater Treatment Plant Improvement Project, with an estimated increase of \$63,805.50.

DRAFT

April 29, 2013

CSA Construction, Inc.
2314 McAllister Road
Houston, Texas 77092

**RE: Change Order No. 1
Wastewater Treatment Plant Improvements
Portland, Texas
CRG Project No. 20319c**

Gentlemen,

This Change Order No. 1 is for the work on the Nicklaus lift station influent line in the Northshore Area. This Change Order is for the following item:

<u>Change Order Item</u>	<u>Description</u>	<u>Amount (Estimated)</u>
1.	Provide labor, equipment and materials required for repair of the 21" gravity sewer influent line (approximately 23' depth) at the Nicklaus Lift Station. The work will generally consist of excavation, trench safety measures, dewatering of the excavation, repair of the collapsed pipe section with SDR 18 sanitary sewer pipe, bank sand bedding and backfill and final cleanup. All General and Special Provisions of the Contract remain in effect for this Change Order. The cost for the work will be based on the Contractor's labor equipment and material charges utilized for the work. An estimated cost breakdown is shown on Attachment "A".	\$63,805.50

The Contract Amount after this Change Order No. 1 is \$3,305,805.50. The breakdown is calculated as follows:

Original Contract Amount:	\$3,242,000.00
Change Order No. 1:	<u>\$63,805.50 (Estimated)</u>
REVISED CONTRACT AMOUNT:	\$3,305,805.50

After completion of the work and tabulation of exact costs, an additional change order will be issued to finalize the amount.

Contract Time

The contract time will remain unchanged.

SUBMITTED:
Coym, Rehmet & Gutierrez
Engineering, L.P.

ACCEPTED:
CSA Construction, Inc.

By: _____
Date

By: _____
Date

APPROVED:
City of Portland
Mike Tanner

By: _____
City Manager Date

Attachments: Attachment "A" Estimated Cost Breakdown

City of Portland

Attachment "A"

04-27-13

Replace City MH

2nd REVISED BUDGET

Items	Quantity Unit	Unit Labor	Labor	Unit Mat	Tx Mat	Non Tx Mat	Total
Pipe	1 LS	0.00	0	3,000.00	0	3,000.00	3,000.00
Excavator	1 Mo	0.00	0	15,600.00	0	15,600.00	15,600.00
Matts	1 LS	0.00	0	3,750.00	0	3,750.00	3,750.00
Dewatering	1 Mo	0.00	0	12,900.00	0	12,900.00	12,900.00
Shoring	1 LS	0.00	0	8,375.00	0	8,375.00	8,375.00
CSA Crew	10 Day	800.00	8,000	0.00	0	0.00	8,000.00
Fuel	0 gal	0.00	0	4.00	0	0.00	0.00
Tools	1 LS	0.00	0	3,000.00	0	3,000.00	3,000.00
Sand	1,000 cy	0.00	0	0.00	0	0.00	0.00
Paving Patch	0 sf	2.00	0	3.00	0	0.00	0.00
MH Concrete Base	2 cy	0.00	0	90.00	0	180.00	180.00
	1 LS	0.00	0		0	0.00	0.00
		8,000.00				46,805.00	54,805.00
						Tax on Labor 40%	3,200.00
						Tax on Material 8.25%	0.00
						SUBTOTAL	58,005.00
						CSA Fee 10%	5,800.50
						Total Change Order Proposal Amount	63,805.50

REGULAR MEETING AGENDA BILL

AGENDA ITEM: **BOARD OF ADJUSTMENT APPOINTMENTS:** THE CITY COUNCIL WILL CONSIDER THE APPOINTMENT OF BILL WILSON AND JIM NAISMITH TO THE BOARD OF ADJUSTMENT AS ALTERNATE MEMBERS WHO SHALL SERVE THROUGH SEPTEMBER 30, 2014 - CITY MANAGER

SERVE THROUGH SEPTEMBER 30, 2014 - CITY MANAGER

SUBMITTED BY: Mike Tanner, City Manager **DATE:** May 1, 2013

ATTACHMENTS: None

SUMMARY: The Board of Adjustment is comprised of five (5) regular members and two (2) alternate members. Since the affirmative vote of four (4) members is required to approve a variance, it's imperative that five (5) members, regular and/or alternate, be present for formal deliberations. At the present time, both alternate member positions are vacant. To ensure optimal deliberation, two (2) alternate members should be appointed as soon as possible. Jim Naismith, PE and Bill Wilson, AIA have expressed a willingness to serve as alternate members. They are outstanding citizens and highly accomplished professionals who would definitely "strengthen our bench."

RECOMMENDATION: Adopt a motion appointing Jim Naismith and Bill Wilson to the Board of Adjustment as alternate members



BOARD, COMMISSION AND COMMITTEE APPOINTMENT APPLICATION

The City Council of the City of Portland is soliciting applications from qualified citizens who wish to serve on its volunteer boards, commissions and committees. Regular board, commission and committee members must be at least 21 years of age (exceptions may be made for Park and Recreation Advisory Board appointments), have resided within the City for at least 12 months, be registered to vote, not be in financial arrears to the City and be able to attend at least 1 regular evening meeting a month.

If you would like to be considered for appointment, fill out this application and turn it in to Annette Hall, City Secretary, 1900 Billy G. Webb Dr. Portland, Texas 78374.

GENERAL INFORMATION

NAME: JIM NAISMITH HOME TELEPHONE: 215-6999 (cell)
STREET ADDRESS: 1345 Bayview YRS/MOS AT ADDRESS: 17+ yrs.
PREVIOUS STREET ADDRESS: 11153 Jackson Terr., CC 78415
CITY AND STATE (IF NOT IN PORTLAND): CORPUS CHRISTI, TX
DATE OF BIRTH: 1936 VOTERS REGISTRATION NUMBER: 1010041992
TEXAS DRIVERS LICENSE NUMBER: 03749097
OCCUPATION: Retired EMPLOYER: —————
WORK TELEPHONE: ————— EMAIL: jpn@spnwd.net
EDUCATION AND TRAINING: BCE, MS Prof. Engr. in Texas + other sts.
SPECIAL SKILLS, ABILITY OR KNOWLEDGE: ?

PREVIOUS BOARD, COMMISSION OR COMMITTEE EXPERIENCE:

None in Portland, past member & chmn. CC Zoning Board of Adjustment. Past member Board of Directors of American Society of Civil Engineers, various committees and boards.

REASON(S) FOR SEEKING APPOINTMENT: support City of Portland

INTEREST

Please check the board or commission appointment that you are seeking (no one will be appointed to more than one board or commission at a time). If you wish to be considered for appointment to any board or commission, rank your interest in each board or commission numerically (1 would represent your greatest interest and 7 would represent your least interest).

Construction Board of Adjustment and Appeals

Park and Recreation Advisory Board

Planning and Zoning Commission

Senior Services Advisory Board

Zoning Board of Adjustment

APPLICANT'S STATEMENT

I certify that answers given herein are true and correct to the best of my knowledge. I understand that false or misleading information given in this application will eliminate me from consideration prior to appointment and result in my removal following appointment.

I authorize the City to investigate the statements made in this application, my City credit history and my criminal history, if any.

I agree, if appointed, to meet all membership and Ethics Ordinance requirements.

SIGNATURE: Jim Pruitt

DATE: 4/12/13

THANK YOU FOR YOUR INTEREST IN THE CITY OF PORTLAND





**BOARD, COMMISSION AND COMMITTEE APPOINTMENT
APPLICATION**

The City Council of the City of Portland is soliciting applications from qualified citizens who wish to serve on its volunteer boards, commissions and committees. Regular board, commission and committee members must be at least 21 years of age (exceptions may be made for Park and Recreation Advisory Board appointments), have resided within the City for at least 12 months, be registered to vote, not be in financial arrears to the City and be able to attend at least 1 regular evening meeting a month.

If you would like to be considered for appointment, fill out this application and turn it in to Annette Hall, City Secretary, 1900 Billy G. Webb Dr. Portland, Texas 78374.

GENERAL INFORMATION

NAME: Bruce T. Wilson II HOME TELEPHONE: 361. 215. 9887
STREET ADDRESS: 200 AUGUSTA YRS/MOS AT ADDRESS: 14 YEARS
PREVIOUS STREET ADDRESS: 1011 ESPANA
CITY AND STATE (IF NOT IN PORTLAND): _____
DATE OF BIRTH: 05/06/56 VOTERS REGISTRATION NUMBER: 1009957413
TEXAS DRIVERS LICENSE NUMBER: 02301298
OCCUPATION: ARCHITECT EMPLOYER: WKMC ARCHITECTS, INC
WORK TELEPHONE: 361. 561. 2125 EMAIL: BWILSON@WKMCARCHITECTS.COM
EDUCATION AND TRAINING: A.A.S. Pan Mar College; B.E.P. TEXAS A & M
TEXAS REGISTERED ARCHITECT # 10655
SPECIAL SKILLS, ABILITY OR KNOWLEDGE: _____

PREVIOUS BOARD, COMMISSION OR COMMITTEE EXPERIENCE:

PARKS AND REC. ADVISORY BOARD, BUILDING CODE BOARD OF ADJUST.,
ECONOMIC DEVELOPMENT COM.,

REASON(S) FOR SEEKING APPOINTMENT: WAS ASKED TO SERVE.

INTEREST

Please check the board or commission appointment that you are seeking (no one will be appointed to more than one board or commission at a time). If you wish to be considered for appointment to any board or commission, rank your interest in each board or commission numerically (1 would represent your greatest interest and 7 would represent your least interest).

Construction Board of Adjustment and Appeals

Park and Recreation Advisory Board

Planning and Zoning Commission

Senior Services Advisory Board

Zoning Board of Adjustment

APPLICANT'S STATEMENT

I certify that answers given herein are true and correct to the best of my knowledge. I understand that false or misleading information given in this application will eliminate me from consideration prior to appointment and result in my removal following appointment.

I authorize the City to investigate the statements made in this application, my City credit history and my criminal history, if any.

I agree, if appointed, to meet all membership and Ethics Ordinance requirements.

SIGNATURE:

Bill T. Whiff

DATE:

4-15-2013

THANK YOU FOR YOUR INTEREST IN THE CITY OF PORTLAND





**STAFF
WEEKLY
REPORTS**



Portland Fire Department
595 Buddy Ganem
Portland, TX 78374
361-643-0155
361-643-0369

Completed Activities

04/14/2013 through 04/20/2013

Page 1 of 2

Report run on: 04-22-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
04/15/2013	Annual Inspection	Re-Inspection	Gulf Coast Psychology	01700 Wildcat Dr. Suite D	Craig Hedrick	PASS
04/15/2013	Annual Inspection	Re-Inspection	Coastal Palms Nursing Center	00221 Cedar	Craig Hedrick	FAIL
04/15/2013	Annual Inspection	Re-Inspection	BOENIG ANIMAL CLINIC	00903 Market	Craig Hedrick	FAIL
04/15/2013	Unwholesome Property (FD)	Follow-Up	CHARLES & TRACY VINSON	01136 La Mirada St	Craig Hedrick	PENDING
04/16/2013	Unwholesome Property (FD)	Follow-Up	ABEL C. GUZMAN	1301 Austin St	Craig Hedrick	COMPLETE
04/16/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	GONZALES JOSE & EVELYN	02213 MEMORIAL PKWY	Craig Hedrick	NOTIFIED
04/16/2013	Unwholesome Property (FD)	Action Taken	CAMP BETTY JO S	00530 BAY VIEW BLVD & 6TH	Craig Hedrick	TASK COMPLETED
04/16/2013	Annual Inspection	Re-Inspection	FLETCHER FAMILY CHIROPRACTIC	1700 Wildcat Dr. Suite C	Craig Hedrick	FAIL
04/16/2013	Annual Inspection	Re-Inspection	Mattress Depot	00100 Lang Rd.	Craig Hedrick	PASS
04/16/2013	Unwholesome Property (FD)	Follow-Up	WEN-CORPUS INC	01105 HWY 181	Craig Hedrick	COMPLETE
04/16/2013	Unwholesome Property (FD)	Action Taken	C. R. SHULTZ	1312 Denver St.	Craig Hedrick	TASK COMPLETED
04/16/2013	Unwholesome Property (FD)	Follow-Up	PRATAP M. GOHEL	00104 Lost Creek	Craig Hedrick	COMPLETE
04/16/2013	Unwholesome Property (FD)	Follow-Up	C. R. SHULTZ	1312 Denver St.	Craig Hedrick	COMPLETE
04/16/2013	Unwholesome Property (FD)	Follow-Up	KENNETH SCHENA	00109 San Saba Dr.	Craig Hedrick	COMPLETE
04/16/2013	Unwholesome Property (FD)	Follow-Up	MIDDOUR DANIEL & LAURA	00619 ELM (CORNER)	Craig Hedrick	COMPLETE
04/16/2013	Unwholesome Property (FD)	Contract Services (Mowing or Clean-up)	KENNETH SCHENA	00109 San Saba Dr.	Craig Hedrick	COMPLETE
04/17/2013	Annual Inspection	Re-Inspection	America's Best Inn	00133 US Hwy 181	Craig Hedrick	PASS
04/17/2013	Annual Inspection	Annual	Chinier LNG	01702 U.S. Highway 181 Suite A-4	Craig Hedrick	PASS
04/17/2013	Unwholesome Property (FD)	Follow-Up	ZAMORA RICHARD & LISA	01812 DOLPHIN DR	Craig Hedrick	COMPLETE
04/17/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	WHEELER W T	00202 SUTHERLAND	Craig Hedrick	NOTIFIED



Portland Fire Department
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Completed Activities

04/14/2013 through 04/20/2013

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Report run on: 04-22-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
04/18/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	GOLDSMITH MICHAEL R	00103 HOLLY	Craig Hedrick	NOTIFIED
04/18/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	CHAVEZ JUAN J JR &	00105 HOLLY	Craig Hedrick	NOTIFIED
04/18/2013	Fire Safety	Annual	Community Center	02000 Billy G. Webb Dr.	Craig Hedrick	FAIL
04/18/2013	Unwholesome Property (FD)	Follow-Up	QUIZNOS SUB	1202 Wildcat Dr.	Craig Hedrick	PENDING
04/19/2013	Fire Safety	Re-Inspection	Community Center	02000 Billy G. Webb Dr.	Craig Hedrick	PASS
04/19/2013	Annual Inspection	Annual	Discount Computer Repair	00901 Market St. C	Craig Hedrick	PASS
04/19/2013	Annual Inspection	Annual	First Baptist Academy	01305 Wildcat Dr.	Craig Hedrick	FAIL
04/19/2013	Annual Inspection	Annual	Value Bank Texas	01625 WILDCAT DR	Craig Hedrick	PASS
04/19/2013	Annual Inspection	Requested	COWGIRLS BLING BLING & THINGS	01026 Sea Breeze Dr.	Craig Hedrick	FAIL
04/19/2013	Unwholesome Property (FD)	Follow-Up	HOGAN HOME BUILDERS	01030 Livermore St.	Craig Hedrick	PENDING
04/19/2013	Unwholesome Property (FD)	Follow-Up	HOGAN HOME BUILDERS	01026 Livermore St.	Craig Hedrick	PENDING

Total Completed Activities: 31

Portland Fire Department

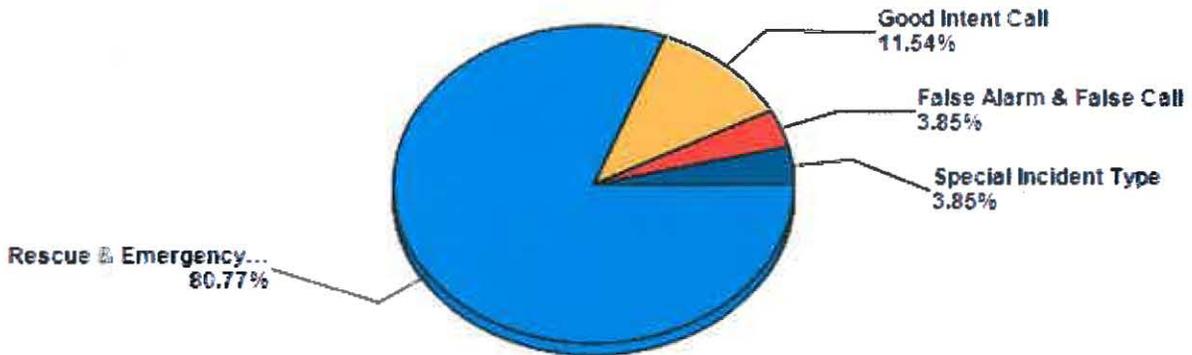
Portland, TX

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Breakdown by Major Incident Types for Date Range

Start Date: 04/15/2013 | End Date: 04/21/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	21	80.77%
Good Intent Call	3	11.54%
False Alarm & False Call	1	3.85%
Special Incident Type	1	3.85%
TOTAL	26	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	5	19.23%
321 - EMS call, excluding vehicle accident with injury	14	53.85%
322 - Motor vehicle accident with injuries	2	7.69%
600 - Good intent call, other	1	3.85%
611 - Dispatched & cancelled en route	2	7.69%
700 - False alarm or false call, other	1	3.85%
900 - Special type of incident, other	1	3.85%
TOTAL INCIDENTS:	26	100.00%

Attended Regional Mass Fatality Workshop
 Assisted TXDOT Press Conference regarding "Don't Text and Drive" Campaign
 Participated in Celebrity Reading Day at GP Intermediate School
 Station Tour for Girl Scouts (10 girls)
 Participated in Windfest Parade

Average Response Time: 4.65 Min.

Portland Fire Department

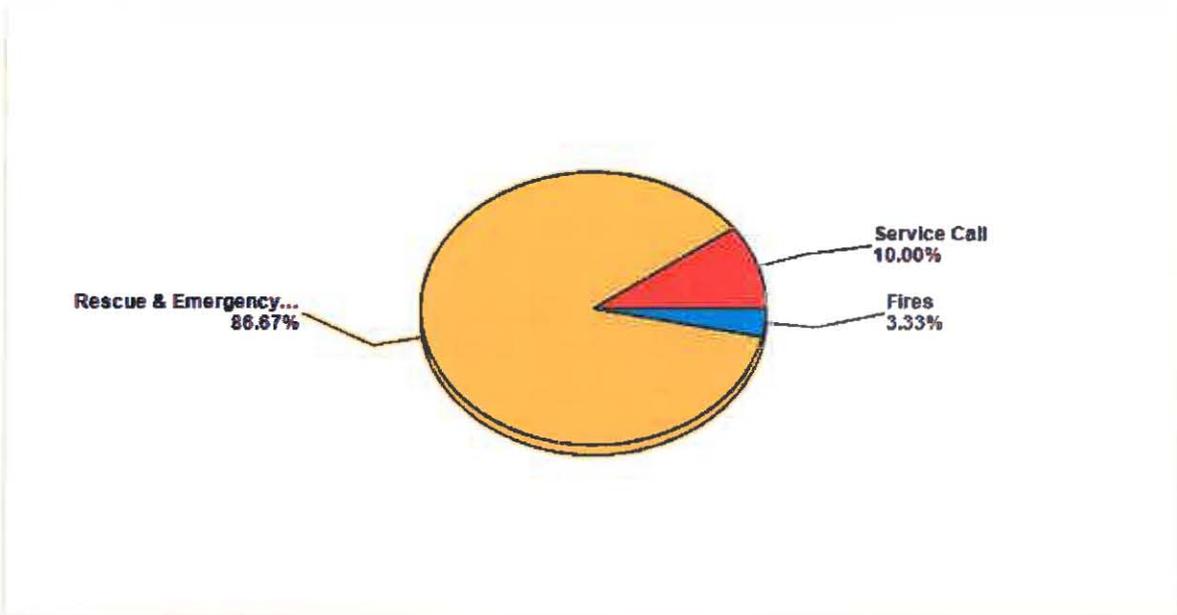
Portland, TX

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Breakdown by Major Incident Types for Date Range

Start Date: 04/08/2013 | End Date: 04/14/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	3.33%
Rescue & Emergency Medical Service	26	86.67%
Service Call	3	10.00%
TOTAL	30	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
122 - Fire in motor home, camper, recreational vehicle	1	3.33%
311 - Medical assist, assist EMS crew	10	33.33%
321 - EMS call, excluding vehicle accident with injury	15	50.00%
322 - Motor vehicle accident with injuries	1	3.33%
500 - Service Call, other	1	3.33%
510 - Person in distress, other	1	3.33%
561 - Unauthorized burning	1	3.33%
TOTAL INCIDENTS:	30	100.00%

Average Response Time: 5.65 Min.



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361-643-0369

Completed Activities

04/07/2013 through 04/13/2013

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Report run on: 04-15-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
04/08/2013	Annual Inspection	Re-Inspection	GLASSMAN	00821 Dallas St.	Craig Hedrick	PASS
04/08/2013	Foster Care	Periodic	JANSSEN CHRISTOPHER & JO LYNN	00107 GRANBY PLACE	Craig Hedrick	PASSED
04/08/2013	Annual Inspection	Re-Inspection	JENNIFER OCHOA, DDS, INC.	101 Cedar Dr. #B	Craig Hedrick	PASS
04/08/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	QUIZNOS SUB	1202 Wildcat Dr.	Craig Hedrick	NOTIFIED
04/08/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	WEN-CORPUS INC	01105 HWY 181	Craig Hedrick	NOTIFIED
04/09/2013	Unwholesome Property (FD)	Action Taken	C. R. SHULTZ	1312 Denver St.	Craig Hedrick	TASK ASSESSED
04/09/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	PRATAP M. GOHEL	00104 Lost Creek	Craig Hedrick	NOTIFIED
04/09/2013	Unwholesome Property (FD)	Follow-Up	KENNETH & ENRIQUETA KNETSCH	01099 Polaris Dr.	Craig Hedrick	COMPLETE
04/09/2013	Unwholesome Property (FD)	Follow-Up		01094 Polaris Dr.	Craig Hedrick	COMPLETE
04/09/2013	Unwholesome Property (FD)	Follow-Up	SMITH MELLISSA A	00126 GRACE	Craig Hedrick	COMPLETE
04/09/2013	Unwholesome Property (FD)	Follow-Up	BEARD JOHN & V J	00805 HOUSTON	Craig Hedrick	COMPLETE
04/09/2013	Unwholesome Property (FD)	Follow-Up	MR. BOBBY & PEGGY BREWER	1609 Memorial Pkwy.	Craig Hedrick	COMPLETE
04/09/2013	Unwholesome Property (FD)	Follow-Up	RALPH TORRALVA	1224 Memorial Pkwy.	Craig Hedrick	COMPLETE
04/09/2013	Unwholesome Property (FD)	Follow-Up	JAMES & ELAINE GRANT	302 San Saba Dr.	Craig Hedrick	COMPLETE
04/09/2013	Unwholesome Property (FD)	Notice of violation, stagnant water	JAMES & ELAINE GRANT	302 San Saba Dr.	Craig Hedrick	IN COMPLIANCE
04/09/2013	Unwholesome Property (FD)	Notice of violation, trash, rubbish, carrion, refuse	PORTLAND FURNITURE L.L.C.	900-902-904 Elm	Craig Hedrick	IN COMPLIANCE
04/09/2013	Unwholesome Property (FD)	Follow-Up	JAMES & AMY MCADA	129 Daniel Moore Ave.	Craig Hedrick	COMPLETE
04/09/2013	Unwholesome Property (FD)	Follow-Up	CHARLES MERRELL	218 Chase Dr.	Craig Hedrick	COMPLETE
04/09/2013	Unwholesome Property (FD)	Follow-Up	BRETT CHARLES & MELODIE	00318 PEBBLE BEACH DR	Craig Hedrick	COMPLETE
04/10/2013	Annual Inspection	Annual	ALLSTATE INS.	00300 8th	Craig Hedrick	PASS



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Completed Activities

04/07/2013 through 04/13/2013

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Report run on: 04-15-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
04/10/2013	Annual Inspection	Annual	ALLSTATE INS.	00300 8th	Craig Hedrick	SCHEDULED
04/10/2013	Annual Inspection	Annual	SEACREST HOME HEALTH	00604 Broadway Blvd. W	Craig Hedrick	FAIL
04/10/2013	Annual Inspection	Annual	BEALL'S	01530 Wildcat Dr.	Craig Hedrick	PASS
04/10/2013	Annual Inspection	Annual	FIRST UNITED METHODIST	04545 WILDCAT DR	Craig Hedrick	PASS
04/10/2013	Annual Inspection	Annual	FISHERS FAMILY LUTHERAN CHURCH	01200 Broadway Blvd. E.	Craig Hedrick	PASS
04/11/2013	Annual Inspection	Requested	BJ'S COUNTRY CHARM	01021 U.S. Highway 181 #8	Craig Hedrick	FAIL
04/11/2013	Unwholesome Property (FD)	Follow-Up	TIME WARNER CABLE	821 Market St.	Craig Hedrick	PENDING
04/11/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	CHARLES & TRACY VINSON	01136 La Mirada St	Craig Hedrick	NOTIFIED
04/11/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	ABEL C. GUZMAN	1301 Austin St	Craig Hedrick	NOTIFIED
04/12/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	HOGAN HOME BUILDERS	01030 Livermore St.	Craig Hedrick	NOTIFIED
04/12/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	HOGAN HOME BUILDERS	01026 Livermore St.	Craig Hedrick	NOTIFIED
04/12/2013	Unwholesome Property (FD)	Follow-Up	MIDDOUR DANIEL & LAURA	00619 ELM (CORNER)	Craig Hedrick	PENDING
04/12/2013	Unwholesome Property (FD)	Follow-Up	VALENCIA CYNTHIA MARIE	01145 AUSTIN	Craig Hedrick	COMPLETE
04/12/2013	Unwholesome Property (FD)	Follow-Up		01153 AUSTIN	Craig Hedrick	COMPLETE

Total Completed Activities: 34



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Completed Activities

04/21/2013 through 04/27/2013

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Report run on: 04-29-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
04/22/2013	Annual Inspection	Re-Inspection	HEB	1600 Wildcat Dr.	Craig Hedrick	FAIL
04/22/2013	Annual Inspection	Re-Inspection	SEACREST HOME HEALTH	00604 Broadway Blvd. W	Craig Hedrick	PASS
04/22/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	SHAW ROBERT O & KATRINA L BRIDGES	00115 MARKHAM	Craig Hedrick	NOTIFIED
04/22/2013	Unwholesome Property (FD)	Notice of violation, stagnant water	SHAW ROBERT O & KATRINA L BRIDGES	00115 MARKHAM	Craig Hedrick	NOTIFIED
04/22/2013	Alarm	Requested	PEPITO'S	01807 U.S. Highway 181	Craig Hedrick	N/A
04/23/2013	Fire Safety	Required	BEALL'S	01530 Wildcat Dr.	Craig Hedrick	N/A
04/23/2013	Unwholesome Property (FD)	Follow-Up	CHARLES & TRACY VINSON	01136 La Mirada St	Craig Hedrick	COMPLETE
04/23/2013	Unwholesome Property (FD)	Follow-Up	HOGAN HOME BUILDERS	01030 Livermore St.	Craig Hedrick	COMPLETE
04/23/2013	Unwholesome Property (FD)	Follow-Up	HOGAN HOME BUILDERS	01026 Livermore St.	Craig Hedrick	REASSIGNED
04/23/2013	Unwholesome Property (FD)	Follow-Up	GONZALES JOSE & EVELYN	02213 MEMORIAL PKWY	Craig Hedrick	COMPLETE
04/23/2013	Fire Safety	Annual	BASE LINE DATA INC.	00206 Lang Rd.	Craig Hedrick	N/A
04/24/2013	Alarm	Annual	CITY HALL	01900 Billy G. Webb Dr.	Craig Hedrick	FAIL
04/24/2013	Alarm	Annual	POLICE DEPARTMENT	01902 Billy G Webb	Craig Hedrick	PASS
04/24/2013	Alarm	Annual	COMMUNITY CENTER	02000 Billy G. Webb Dr.	Craig Hedrick	PASS
04/24/2013	Fire Safety	Annual	K-MART	1400 Wildcat	Craig Hedrick	N/A
04/24/2013	Annual Inspection	Re-Inspection	BOENIG ANIMAL CLINIC	00903 Market	Craig Hedrick	PASS
04/25/2013	Annual Inspection	Re-Inspection	COASTAL PALMS NURSING CENTER	00221 Cedar	Craig Hedrick	FAIL
04/25/2013	Annual Inspection	Re-Inspection	GOODWILL	01550 Wildcat Dr. Suite A	Craig Hedrick	PASS
04/26/2013	Unwholesome Property (FD)	Follow-Up	WHEELER W T	00202 SUTHERLAND	Craig Hedrick	PENDING
04/26/2013	Unwholesome Property (FD)	Follow-Up	GOLDSMITH MICHAEL R	00103 HOLLY	Craig Hedrick	PENDING
04/26/2013	Unwholesome Property (FD)	Follow-Up	CHAVEZ JUAN J JR &	00105 HOLLY	Craig Hedrick	PENDING



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Completed Activities

04/21/2013 through 04/27/2013

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Report run on: 04-29-2013

Activity Date	Record Type	Activity	Party	Site Address	Inspector	Status
04/26/2013	Unwholesome Property (FD)	Action Taken	QUIZNOS SUB	1202 Wildcat Dr.	Craig Hedrick	TASK COMPLETED
04/26/2013	Unwholesome Property (FD)	Notice of Violation, unwholesome property (grass)	PORTLAND MARINE INC	00500 Moore Ave.	Craig Hedrick	NOTIFIED
04/26/2013	Unwholesome Property (FD)	Follow-Up	QUIZNOS SUB	1202 Wildcat Dr.	Craig Hedrick	COMPLETE

Total Completed Activities: 24

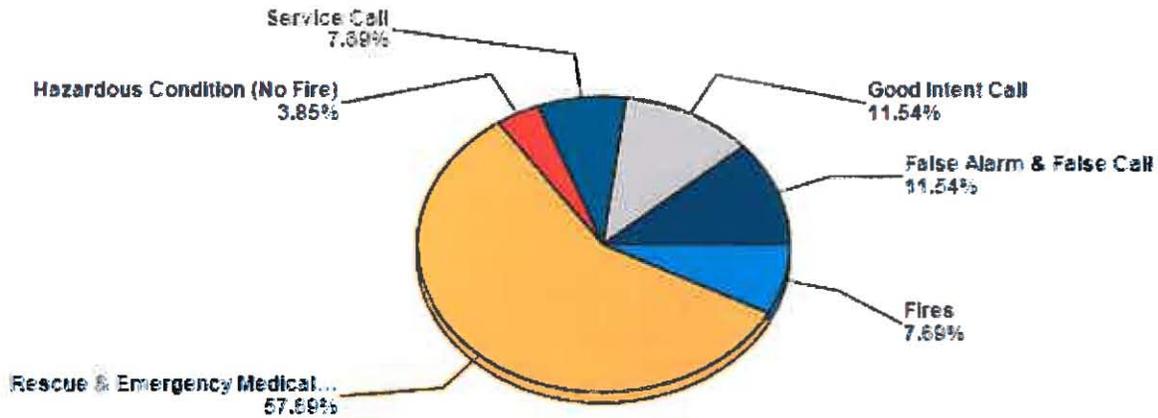
Portland Fire Department

Portland, TX

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Breakdown by Major Incident Types for Date Range

Start Date: 04/22/2013 | End Date: 04/28/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	7.69%
Rescue & Emergency Medical Service	15	57.69%
Hazardous Condition (No Fire)	1	3.85%
Service Call	2	7.69%
Good Intent Call	3	11.54%
False Alarm & False Call	3	11.54%
TOTAL	26	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	3.85%
160 - Special outside fire, other	1	3.85%
311 - Medical assist, assist EMS crew	6	23.08%
321 - EMS call, excluding vehicle accident with injury	8	30.77%
322 - Motor vehicle accident with injuries	1	3.85%
412 - Gas leak (natural gas or LPG)	1	3.85%
500 - Service Call, other	1	3.85%
561 - Unauthorized burning	1	3.85%
600 - Good intent call, other	1	3.85%
611 - Dispatched & cancelled en route	1	3.85%
631 - Authorized controlled burning	1	3.85%
700 - False alarm or false call, other	1	3.85%
735 - Alarm system sounded due to malfunction	1	3.85%
745 - Alarm system activation, no fire - unintentional	1	3.85%
TOTAL INCIDENTS:	26	100.00%

Participated in Landing Zone Safety Course with Halo Flight
 Changed Smoke Alarm Battery Upon Citizen's Request (1)

Average Response Time: 4.41 Min.