



CITY COUNCIL AGENDA

NOTICE OF REGULAR MEETING

Tuesday, October 20, 2020

7:00 p.m.

City Hall - Council Chamber

Daniel P. Moore Community Center Complex

1900 Billy G. Webb Drive

Portland, Texas

Citizens may watch the meeting live on Spectrum Cable Channel 1300 or online at <http://www.portlandtx.com/418/Media-Center>. Citizens may also comment on items appearing on the agenda online at <http://www.portlandtx.com/418/Media-Center> and/or submit comments or questions for the City Council to Annette.hall@portlandtx.com. To be considered by the City Council, all comments must be received one (1) hour prior to the meeting.

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER:** MAYOR SKUROW
2. **ROLL CALL:** CITY SECRETARY
3. **INVOCATION AND PLEDGE:** MAYOR SKUROW OR DESIGNEE
4. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
 - INTRODUCTION OF NEW EMPLOYEE – CITY MANAGER
 - PROCLAMATION DECLARING OCTOBER 19-23, 2020 TO BE “TEXAS CHAMBER OF COMMERCE WEEK” – MAYOR
 - VOESTALPINE TEXAS, LLC OPERATIONS UPDATE – REPRESENTATIVE OF VOESTALPINE TEXAS, LLC
 - GREGORY-PORTLAND INDEPENDENT SCHOOL DISTRICT UPDATE ON DISTRICT ACTIVITIES – DR. MICHELLE CAVAZOS, SUPERINTENDENT
5. **CITY COUNCIL COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding items of community interest,

provided no action is taken or discussed. Items of community interest include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements of imminent threats to the public health and safety of the city

6. CITY MANAGER'S REPORT:

The City Manager may present announcements, comments and updates on City operations and projects.

7. PUBLIC COMMENT - AUDIENCE AND PRESENTER SOCIAL DISTANCING AND PUBLIC TESTIMONY AND PUBLIC HEARING INPUT AT PUBLIC MEETINGS OF THE CITY COUNCIL:

To reduce the chance of COVID-19 transmission, City Council meetings will be held in a manner intended to separate, to the maximum practical extent, audience and presenters from personal contact with members of Community, City Staff, and City Council. This meeting will be live streamed at www.portlandtx.com/418/Media-Center and on Spectrum Channel 1300.

Public testimony and public hearing input for Public Comment and all items on the agenda should be provided in written format and presented to the City Secretary prior to the start of each meeting of the City Council. Written comments on agenda items may also be submitted through the City's Speak-Up website at www.portlandtx.com/418/Media-Center one (1) hour prior to the meeting.

Written public testimony will be provided to members of City Council prior to voting on measures for that meeting and included in the meeting record.

Written and oral testimony as described shall serve as public testimony pursuant to Texas Government Code 551.007 for purposes of any public hearing requirement under law. The meeting may be held telephonically or via videoconference.

Persons wishing to speak must fill out a speaker request card prior to the meeting. You will be notified when it is your turn to speak. Speakers will be given four (4) minutes to speak.

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

- 8. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER APPROVAL OF THE MINUTES OF ITS OCTOBER 6, 2020 WORKSHOP AND REGULAR MEETING MEETING—MAYOR SKUROW AND CITY SECRETARY**

9. **EXECUTIVE SESSION:** THE CITY COUNCIL MAY CONDUCT AN EXECUTIVE SESSION ACCORDING TO GOVERNMENT CODE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATION REGARDING REAL PROPERTY), 551.073 (DELIBERATION REGARDING PROSPECTIVE GIFT), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION REGARDING SECURITY DEVICES) AND 551.087 (DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATION).

EXECUTIVE SESSION ACTION: THE CITY COUNCIL MAY TAKE ACTION AS A RESULT OF ITEMS DISCUSSED IN EXECUTIVE SESSION

C. ADJOURNMENT: MAYOR SKUROW

Posted: October 16, 2020 by 5:00 p.m.
Portland City Hall
Electronically at www.portlandtx.com

By: 
Annette Hall
City Secretary

Proclamation

WHEREAS, communities across the state of Texas will recognize Chamber of Commerce Week on October 19-23 to celebrate the challenging work and accomplishments of chambers of commerce and the communities they represent; and

WHEREAS, Texas Chamber of Commerce Week is coordinated annually through the Texas Chamber of Commerce Executives organization (TCCE). TCCE is an organization of chamber executives from across the state, working together to improve the business climate in Texas, while developing ways to enhance the quality of life in the communities that they represent; and

WHEREAS, the Portland Chamber of Commerce members, staff and volunteers are routinely involved in many areas of the community. These include Old Town Planning Committee, business development, business retention, business recruitment, education, and workforce development, community development and beautification among others; and

WHEREAS, in recognition of this year's celebration, the Portland Chamber of Commerce will provide several opportunities for business and community members to connect.

NOW, THEREFORE, be it proclaimed that the Portland City Council proclaims the week of October 19-23, 2020 to be

"TEXAS CHAMBER OF COMMERCE WEEK"

in the City of Portland, Texas and encourages all businesses and community members to take advantage of the resources available from the Portland Chamber of Commerce and to celebrate the Portland Chamber of Commerce for their contributions.

PROCLAIMED THIS 20th day of October 2020.

Cathy Skurow, Mayor
City of Portland

ATTEST:

Annette Hall,
City Secretary

portland ^{the}land 
of possibilities.

**CITY OF PORTLAND
CITY COUNCIL
WORKSHOP
MINUTES
OCTOBER 6, 2020 – 5:30 P.M.**

Citizens may watch the meeting live on Spectrum Cable Channel 1300 or online at <http://www.portlandtx.com/418/Media-Center>. Citizens may also comment on items appearing on the agenda online at <http://www.portlandtx.com/418/Media-Center> and/or submit comments or questions for the City Council to Annette.hall@portlandtx.com. To be considered by the City Council, all comments must be received one (1) hour prior to the meeting.

On this the 6TH day of October 2020, the Council of the City of Portland convened in a workshop session at 4:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of workshop giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

COUNCIL MEMBERS PRESENT:

Cathy Skurow	Mayor
John Green	Mayor Pro Tem
Bill T. Wilson II	Council Member
John G. Sutton Jr.	Council Member
Gary W. Moore	Council Member
Tom Yardley	Council Member
Troy Bethel	Council Member

COUNCIL MEMBERS ABSENT:

Bill T. Wilson II	Council Member
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EXECUTIVE STAFF PRESENT:

Randy Wright	City Manager
Brian DeLatte	Deputy City Manager
Kathleen Weisenberger	Assistant City Manager
Annette Hall	City Secretary
Drew Schell	IT Technician
Jessica O'Reilly	IT Technician
Hal George	City Attorney

And with a quorum being present, the following business was transacted:

1. CALL TO ORDER: MAYOR SKUROW

Mayor Skurow called the meeting to order at 5:30 pm.

2. ROLL CALL: CITY SECRETARY

City Secretary Annette Hall called the roll and announced that a quorum was present.

- 3. CAPITAL PROJECTS UPDATE:** THE CITY COUNCIL WILL RECEIVE A PRESENTATION ON THE STATUS OF THE PHASE 11 STREET IMPROVEMENT PROGRAM PROJECT AND THE CITY-WIDE BICYCLE LANE STRIPING PROJECT—CITY MANAGER, DEPUTY CITY MANAGER, AND CONSULTING CITY ENGINEER

LJA Representatives Jeff Coym, P.E., Vice President – Public Works and Yesenia Singleton, PE Project Manager presented and reviewed the following information with the City Council:

**Project Briefing on Phase 11 – Paving Improvements
(Part 1A- Seal Coats & Overlays) and (Part 1B – Bicycle Lanes Striping)**

Items of Discussion

- Part 1A – Seal Coats and Overlays
 - Construction Progress
 - Construction Schedule
 - California Drive Deficiencies
 - Tabs Versus Permanent Centerline Striping for Broadway Blvd.
- Part 1B – Bicycle Lanes Striping
 - Overall Project Location
 - Broadway Blvd. and US 181
 - Broadway Ave & Ghent
 - Cross Sections (Northshore Blvd, Long Point, Country Club & Lang Rd.)
 - Project Schedule

Part 1A – Seal Coat & Overlays Construction Progress (Map)

Part 1A – Seal Coat & Overlays Construction Schedule

- Seal Coats Portion will be Completed Tomorrow 10-7-2020
- Overlays Portion needs to be completed as follows:
 - Broadway Blvd. Concrete Work and Mill & Overlay (16 Days)
 - California Dr. Bridge Improvements & Road Remedy (15 Days)
 - Country Club Blvd. Mill & Overlay Section (4 Days)
 - Northshore Blvd. Concrete Work and Mill & Overlay (8 Days)
 - Bayview at Northshore Area Mill & Overlay Subdivision (7 Days)
 - Total Project Completion 50 Days, November 25, 2020
 - Tabs Versus Permeant Centerline Striping for Broadway Blvd. (Discussion)

Part 1B – Bicycle Lanes Striping Overall Layout

Part 1B – Bicycle Lanes Striping Broadway Blvd. and US 181 (Map)

Part 1B – Bicycle Lanes Striping Broadway & Ghent (Map)

Part 1B – Bicycle Lanes Striping Cross Sections (Map)

Part 1B – Bicycle Lanes Striping Project Schedule

- Advertisement (21 days)
- City Letter of concurrence to TxDOT (Austin) (6 Weeks)
- Award Contract (2 Weeks)
- Issue Notice to Proceed (10 Days)
- Project Completion (60 Days)
- Total Project Time (5 Months) Estimated Completion Date (March 22, 2021)

4. **COMPENSATION STUDY UPDATE:** THE CITY COUNCIL WILL RECEIVE A PRESENTATION ON THE CLASSIFICATION, COMPENSATION, AND BENEFITS STUDY PRELIMINARY RESULTS—CITY MANAGER, ASSISTANT CITY MANAGER, FINANCE DIRECTOR, AND HUMAN RESOURCES CONSULTANT

Assistant City Manager Kathleen Weisenberger explained that Evergreen Solutions Representatives Angele Yazbec and Nancy Berkley will be presenting the preliminary results of the Compensation, Classification, and Benefits Study.

Evergreen Solutions Representatives Angele Yazbec and Nancy Berkley presented and reviewed the following information with the City Council:

Compensation, Classification, and Benefits Study For the City of Portland, TX

Agenda

- Study Process
- Employee Outreach
- Current Conditions
- Compensation Philosophy
- Classification Review
- Compensation (Pay and Benefits) Review
- New Pay Plans and Implementation

Study Process

Completed Tasks:

- ✓ Conducted employee outreach.
- ✓ Assessed conditions of current pay system.
- ✓ Reviewed the City's compensation philosophy.

- ✓ Conducted an Internal equity analysis by reviewing Job Assessment Too (JAT) input.
- ✓ Conducted external equity analysis by surveying the market to determine competitiveness of pay plan.

- ✓ Developed new competitive pay plans
- ✓ Individually assigned classifications to a pay grade/range.
- ✓ Developed the most appropriate methods for implementing the revised plans/pay ranges.
- ✓ Estimated annualized salary cost for implementing the proposed plans.
- ✓ Prepared/provided Draft Report.

Remaining Tasks:

- Prepare/provide Final Report
- Provide training in study methodology to HR.
- Revise job descriptions.

Employee Outreach

Received the following feedback from employees:

- ✓ Employees find their jobs rewarding and enjoy serving their local community.
- ✓ Concern for salary compression between newly hired and longer tenured employees.
- ✓ Concern that salary should be competitive with the market.
- ✓ City provides good benefits package.

Current Conditions

Types of plans administered by the City:

- ✓ General Employees
 - Open Range
 - 16 pay grades
- ✓ Public Safety Employees
 - Open Range
 - 4 pay grades

Employees' salaries within current pay ranges

- ✓ General Pay Plan
 - 43.8% of salaries fell within the first quartile of their salary range
- ✓ Public Safety Pay Plan
 - 91.5% of salaries fell within the first quartile of their salary range

Compensation Philosophy

Reviewed the City's Compensation Philosophy

Desired Market Position - Leading the market at the 80th percentile

Pay Practices - Equitable, flexible
 Pay Plan Design - Open-range
 Pay Increase Methods - Across the board and performance-based

Classification Review

- ✓ Reviewed employee input and supervisor review of JATs;
- ✓ Determined classification hierarchy/**internal equity**; and
- ✓ Made appropriate title change recommendations.

Compensation Review

Conducted a salary survey; collected salary range data from 17 peers.

- 61 benchmark classifications
- Average number of matches for each classification was:
 - ☐ 7.4 for general classifications;
 - ☐ 8.5 for Fire; and
 - ☐ 11.4 for Police.

(not all respondents had matches for all benchmark classifications)

Collected salary range data for the benchmark classifications (subset of all) and compared the data at the 80th percentile of market:

General Employee Classifications

Benchmark Classification	Differential at the Range Minimum	Differential at the Range Midpoint	Differential at the Range Maximum
Overall Average	-17.4%	-17.9%	-18.6%

Fire Classifications

Benchmark Classification	Differential at the Range Minimum	Differential at the Range Midpoint	Differential at the Range Maximum
Overall Average	-23.1%	-18.0%	-15.0%

Police Classifications

Benchmark Classification	Differential at the Range Minimum	Differential at the Range Midpoint	Differential at the Range Maximum
Overall Average	-21.4%	-15.9%	-12.3%

*Results do not indicate that all benchmarks (classifications) were ahead or behind

Benefits Review

Conducted a benefits survey; collected benefits data from 12 peers:

- Medical, dental and vision premiums were competitive with the market.
- Medical deductibles were competitive with the market.
- Retirement contributions to TMRS were comparable with the market.

The City's health and retirement benefits are competitive with its peers.

Proposed Pay Plans

General Employees

- New highly competitive plan
- Open-range design
- 21 pay grades
- classifications/positions slotted in pay grade/range – based on internal and external equity; i.e., classification review, market survey results, and selected market positions

Public Safety Employees

- new highly competitive plan
- open-range design
- 4 pay grades
- Classifications are assigned specific pay grade/range based on internal and external equity

Implementation – Current Employees

Bring to Tier (years beyond Minimum Qualifications)

- All positions are “slotted” into the appropriate pay grade/range.
- Pay grade is broken down into “tiers” increasing at percentiles between the minimum through the maximum of the range.
- Calculations are performed to determine where salaries “should” be placed within the pay range for their position – based on employees’ years of experience beyond minimum qualifications.
- Current employees’ salaries were placed at designed “tiers” based on their years beyond minimum qualifications.

This methodology “credits” employees based on their total years of related experience (prior to and since joining the City) beyond minimum qualifications and places salaries at “expected” points within the pay range.

Example – Current Employees

Implementation – New Hire

Determining Salaries for New Hires

- The employee’s years of related prior experience, beyond minimum qualifications, are calculated.
- The salary offer is made based on the appropriate “tier” they qualify for based on prior experience.

This methodology provides guidance to place salaries within the pay range. It “credits” employees based on their total years of related experience (prior to joining the City).

Ongoing Salary Progression

Advancing Employees’ Through Pay Grades

- The annual performance review process will continue.
- The employee’s performance rating will be used to determine if and how the employee’s salary will advance into higher tiers within their pay range.
- Attaining additional related education and certifications will be factored into the salary advancement methodology.

Next Steps

- Staff will evaluate financial impacts of study recommendations and will develop a staff recommendation to Council for implementation.
- Staff will return to City Council with a request for financial authorization for implementation.
- Each department director will have the opportunity to review impacts to positions within their departments.
- If authorized, implementation is estimated for January 2021.

5. ADJOURNMENT: MAYOR SKUROW

Mayor Skurow adjourned the workshop at 6:57 p.m.

NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRILLE IS NOT AVAILABLE

Approved:

Cathy Skurow
Mayor

Attest:

City Secretary

**CITY OF PORTLAND
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REGULAR MEETING
MINUTES
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On this the 6th day of October 2020, the Council of the City of Portland conducted a regular meeting session at 7:00 pm electronically. A notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

COUNCIL MEMBERS PRESENT:

Cathy Skurow	Mayor
John Green	Mayor Pro Tem
John G. Sutton, Jr.	Council Member
Gary W. Moore	Council Member
Tom Yardley	Council Member
Troy Bethel	Council Member

COUNCIL MEMBERS ABSENT:

Bill T. Wilson II	Council Member
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EXECUTIVE STAFF PRESENT:

Randy Wright	City Manager
Brian DeLatte	Deputy City Manager
Kathleen Weisenberger	Assistant City Manager
Annette Hall	City Secretary
Aldilia Martin	Director of Finance
Kristin Connor	Director of Parks and Recreation
Shelby O'Brien	Public Information Officer
Jessica O'Reilly	IT Technician
Fred Busman	IT Technician
Hal George	City Attorney

And with a quorum being present, the following business was transacted:

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. CALL TO ORDER: MAYOR SKUROW

Mayor Skurow called the meeting to order at 7:00 pm.

2. ROLL CALL: CITY SECRETARY

City Secretary, Annette Hall, called the roll and made the following announcements:

- A quorum is present.

3. INVOCATION AND PLEDGE: MAYOR SKUROW OR DESIGNEE

Council Member Bethel gave an invocation and Council Member Sutton led the pledge.

4. FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:

- PROCLAMATION DECLARING THE WEEK OF SEPTEMBER 13-19, 2020 TO BE NATIONAL ASSISTED LIVING WEEK – MAYOR SKUROW

Mayor Skurow read a proclamation declaring September 13-19, 2020, to be National Assisted Living Week.

5. CITY COUNCIL COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:

Members of the City Council may present reports regarding items of community interest, provided no action is taken or discussed. Items of community interest include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements of imminent threats to the public health and safety of the city

Council Member Yardley made the following comments:

- He is happy to be here in person for tonight's meeting.

Mayor Pro Tem Green made the following comments:

- It is good to be here and to see everyone.

Mayor Skurow made the following comments:

- Recognized Jay Naranjo (a Portland resident) for receiving his Eagle Scout Certificate in recognition of the successful completion of all requirements for

Scouting's highest rank during a ceremony held on September 26, 2020. He is the son of Jesus and Elia Naranjo.

6. CITY MANAGER'S REPORT:

The City Manager may present announcements, comments and updates on City operations and projects.

- He announced that the Bell Whittington Library and Gregory-Portland ISD will be hosting their annual Book-A- Palooza Event on October 17, 2020 at the Gregory-Portland Middle School from 9am -2pm. This year the event has been modified to a drive by book pick-up due to COVID-19.
- He announced that the Parks and Recreation Department will be hosting their annual Boo Bash Fright Night Freeway Event at Municipal Park on October 24, 2020 from 6-9pm. This year the event will be a drive thru experience.
- He announced that this year the TML Annual Conference will be held virtual. The conference offers great training for City Officials.
- He gave an update on the status of the Phase 11 Street Improvement Project.

7. PUBLIC COMMENT - AUDIENCE AND PRESENTER SOCIAL DISTANCING AND PUBLIC TESTIMONY AND PUBLIC HEARING INPUT AT PUBLIC MEETINGS OF THE CITY COUNCIL:

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Written public testimony will be provided to members of City Council prior to voting on measures for that meeting and included in the meeting record.

Written and oral testimony as described shall serve as public testimony pursuant to Texas Government Code 551.007 for purposes of any public hearing requirement under law. The meeting may be held telephonically or via videoconference.

Persons wishing to speak must fill out a speaker request card prior to the meeting. You will be notified when it is your turn to speak. Speakers will be given four (4) minutes to speak.

There were no public comments made.

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

8. **MINUTES OF PREVIOUS MEETINGS:** THE CITY COUNCIL WILL CONSIDER APPROVAL OF THE MINUTES OF ITS SEPTEMBER 15, 2020 REGULAR MEETING, SEPTEMBER 21, 2020 5:00 PM SPECIAL MEETING AND THE SEPTEMBER 21, 2020 5:15 PM SPECIAL MEETING—MAYOR SKUROW AND CITY SECRETARY

Council Member Moore made the motion to approve the minutes of the September 15, 2020 regular meeting, September 21, 2020 5:00 pm special meeting and the September 21, 2020 5:15 pm special meeting, seconded Bethel.

The motion passed with the following vote:

For:	6	Mayor Skurow, Mayor Pro Tem Green, Council Member Sutton, Council Member Moore, Council Member Yardley and Council Member Bethel
Against:	0	
Absent:	1	Council Member Wilson
Abstained:	0	

9. **RESOLUTION NO. 805—HAZARD PAY POLICY:** THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 805 AUTHORIZING THE CITY MANAGER TO INSTITUTE AND ADMINISTER A TEMPORARY POLICY FOR PROVISION OF COVID-19 HAZARD ASSIGNMENT PAY DURING THE DECLARED STATE OF LOCAL DISASTER DUE TO PUBLIC HEALTH EMERGENCY (COVID-19)—FINANCE DIRECTOR

Director of Finance Aldilia Martin presented the following information:

On March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic. Subsequently, Texas Governor Greg Abbot issued a statewide disaster declaration for COVID-19 on March 13, 2020 and is still in effect. On March 17, the Mayor for the City of Portland similarly declared a local disaster and public health emergency regarding Covid-19, which is also still in effect.

The Center for Disease Control (CDC) has consistently issued guidance on the situation of the COVID-19 pandemic, including the recommendation of social distancing to prevent the continued spreading of this illness in the community. Since the City of Portland provides essential services, City employees in certain employment positions cannot telework or work remotely but must continue to physically report for work in positions that put those employees in contact with members of the public and others who may be infected with the COVID-19 disease. Consequently, the current declared state of local disaster due to the COVID-19 public health emergency presents a unique circumstance

that exceeds the ordinary for employees who are unable to perform their duties and work remotely from home or another location or telework. The City of Portland finds it to be in the best interest of the City to recognize and compensate employees for their willingness to take on hazardous duties due to these unique circumstances retroactively to March 17, 2020, the date the pandemic was declared a local disaster.

Council Member Sutton made the motion to adopt Resolution No. 805 authorizing the City Manager to institute and administer a temporary policy for provision of COVID-19 Hazard assignment pay during the declared State of Local Disaster due to Public Health Emergency (COVID-19), seconded by Council Member Yardley.

The motion passed with the following vote:

For:	6	Mayor Skurow, Mayor Pro Tem Green, Council Member Sutton, Council Member Moore, Council Member Yardley and Council Member Bethel
Against:	0	
Absent:	1	Council Member Wilson
Abstained:	0	

- 10. EXECUTIVE SESSION:** THE CITY COUNCIL MAY CONDUCT AN EXECUTIVE SESSION ACCORDING TO GOVERNMENT CODE AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATION REGARDING REAL PROPERTY), 551.073 (DELIBERATION REGARDING PROSPECTIVE GIFT), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION REGARDING SECURITY DEVICES) AND 551.087 (DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATION).

At 7:21 p.m. Mayor Skurow announced that City Council will conduct an Executive Session according to Government Code as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding prospective gift), 551.074 (personnel matters), 551.076 (deliberation regarding security devices) and 551.087 (deliberation regarding economic development negotiations).

EXECUTIVE SESSION ACTION: THE CITY COUNCIL MAY TAKE ACTION AS A RESULT OF ITEMS DISCUSSED IN EXECUTIVE SESSION

Mayor Skurow reconvened the regular meeting at 9:51 p.m.

- 11. APPOINTMENTS TO CITY BOARDS AND COMMISSIONS:** THE CITY COUNCIL WILL CONSIDER APPOINTMENTS TO THE PLANNING AND ZONING COMMISSION, BOARD OF ADJUSTMENT, CONSTRUCTION BOARD OF ADJUSTMENT AND APPEALS—MAYOR AND CITY MANAGER

Mayor Pro Tem Green made the motion appoint the following:

Planning and Zoning Commission – 2 year term

Brad Sarchet
Craig Forsythe
Jerry Browning

Zoning Board – 2 year term

Sage Nichol

Chantel Kennedy

Construction Board of Adjustment and Appeals – 3 year terms

Braden Blackman
Christine Seward
Elizabeth Ackman

The motion was seconded by Council Member Sutton.

The motion passed with the following vote:

For:	6	Mayor Skurow, Mayor Pro Tem Green, Council Member Sutton, Council Member Moore, Council Member Yardley and Council Member Bethel
Against:	0	
Absent:	1	Council Member Wilson
Abstained:	0	

C. ADJOURNMENT: MAYOR SKUROW

Mayor Skurow adjourned the meeting at 9:55 p.m.

Approved:

Cathy Skurow, Mayor

Attest:

City Secretary