



# CITY COUNCIL AGENDA

## NOTICE OF WORKSHOP

Tuesday, October 2, 2012  
5:30 p.m.  
Council Chamber - City Hall  
Daniel P. Moore Community Center Complex  
1900 Billy G. Webb  
Portland, Texas

\*\*\*\*\*  
*This workshop may be adjourned before the Regular City Council Meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.*  
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1. **CALL TO ORDER:** MAYOR KREBS
2. **EXECUTIVE SESSION:** THE CITY COUNCIL WILL CONDUCT A CLOSED MEETING TO DO THE FOLLOWING:
  - DISCUSS FINANCIAL INFORMATION IT HAS RECEIVED FROM A BUSINESS PROSPECT WITH WHICH IT IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS AND DELIBERATE INCENTIVES ACCORDING TO SECTION 551.087 OF THE TEXAS GOVERNMENT CODE
  - DISCUSS PENDING OR CONTEMPLATED LITIGATION WITH THE CITY ATTORNEY ACCORDING TO 551.071 OF THE TEXAS GOVERNMENT CODE

**NO ACTION WILL BE TAKEN BY THE CITY COUNCIL AT THE CONCLUSION OF THE EXECUTIVE SESSION**

3. **ZONING ISSUES:** THE CITY COUNCIL WILL DISCUSS A MULTITUDE OF ZONING ISSUES - CITY MANAGER AS WELL AS DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

4. **BOARDS AND APPOINTMENTS:** THE CITY COUNCIL WILL DISCUSS BOARDS (CONSTRUCTION BOARD OF ADJUSTMENT AND APPEALS, PARKS AND RECREATION ADVISORY BOARD, SENIOR SERVICES ADVISORY BOARD, AND ZONING BOARD OF ADJUSTMENT AND APPEALS) AND THE APPOINTMENT PROCESS - CITY MANAGER AND CITY SECRETARY
5. **LONE STAR SIGN PROGRAM MARKETING:** THE CITY COUNCIL WILL DISCUSS MARKETING HOTELS, MOTELS, RESTAURANTS AND OTHER COMMERCIAL USES ON OR NEAR U.S. HIGHWAY 181 VIA THE LONE STAR SIGN PROGRAM - DIRECTOR OF PARKS AND RECREATION
6. **ADJOURNMENT:** MAYOR KREBS

#### NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

Posted: September 28, 2012 by 5 p.m.  
Portland City Hall

By:



Annette Hall  
City Secretary



# CITY COUNCIL AGENDA

## NOTICE OF REGULAR MEETING

Tuesday, October 2, 2012  
7:00 p.m.

City Hall - Council Chamber  
Daniel P. Moore Community Center Complex  
1900 Billy G. Webb Drive  
Portland, Texas

### A. **PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:**

1. **CALL TO ORDER:** MAYOR KREBS
2. **INVOCATION AND PLEDGE:** MAYOR KREBS OR DESIGNEE
3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
  - INTRODUCTION OF NEW EMPLOYEE - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
  - RECOGNITION OF 2011-2012 DISTINGUISHED BUDGET PRESENTATION AWARD - MAYOR KREBS
  - PROMOTION OF "MAKING STRIDES AGAINST BREAST CANCER" - FIRE DEPARTMENT PARTICIPANTS
4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding "items of community interest" and/or be presented reports from the Staff regarding "items of community interest," provided no action is taken or discussed. "Items of community interest" include the following:

- Expressions of thanks, congratulations, or condolence

- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

**B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:**

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
  - Persons who wish to speak must identify themselves and their places of residence
  - All comments, requests and proposals must be presented to or through the Mayor
  - Persons who wish to speak will be given 4 minutes to do so
5. **MINUTES OF PREVIOUS MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS SEPTEMBER 18, 2012 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY
  6. **OLDE TOWN LIFTSTATION/FORCE MAIN CONSTRUCTION PROJECT:** THE CITY COUNCIL WILL CONSIDER THE FINAL CHANGE ORDER AND ACCEPTANCE OF THE OLDE TOWN LIFTSTATION/FORCE MAIN CONSTRUCTION PROJECT - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
  7. **COMMUNITY CENTER ENERGY EFFICIENCY AND CONSERVATION PROJECT (LIGHTING RETROFIT):** THE CITY COUNCIL WILL CONSIDER THE FINAL ACCEPTANCE OF THE COMMUNITY CENTER ENERGY EFFICIENCY AND CONSERVATION PROJECT (LIGHTING RETROFIT) WHICH WAS FINANCED BY AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
  8. **COMMUNITY CENTER ENERGY EFFICIENCY AND CONSERVATION PROJECT (HEATING, VENTILATION AND AIR CONDITIONING RETROFIT):** THE CITY COUNCIL WILL CONSIDER THE FINAL ACCEPTANCE OF THE COMMUNITY CENTER ENERGY EFFICIENCY AND CONSERVATION PROJECT (HEATING, VENTILATION AND AIR CONDITIONING RETROFIT) WHICH WAS FINANCED BY AN ENERGY

EFFICIENCY AND CONSERVATION BLOCK GRANT - DIRECTOR OF  
PUBLIC WORKS AND DEVELOPMENT

9. **RESOLUTION NO. 657 - ADOPTING THE COASTAL BEND  
MITIGATION ACTION PLAN:** THE CITY COUNCIL WILL CONSIDER  
RESOLUTION NO. 657 WHICH ADOPTS THE COASTAL BEND  
MITIGATION ACTION PLAN - FIRE CHIEF

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT  
APPEARING ON THE AGENDA:**

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

**D. ADJOURNMENT: MAYOR KREBS**

**NOTICE OF ASSISTANCE**

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**BRaille IS NOT AVAILABLE**

**Posted:** September 28, 2012 by 5:00 p.m.  
Portland City Hall

By:



Annette Hall  
City Secretary

**CITY OF PORTLAND  
CITY COUNCIL  
WORKSHOP MINUTES  
SEPTEMBER 18, 2012 – 6:00 P.M.**

On this the 18<sup>th</sup> day of September 2012, the Council of the City of Portland convened in workshop session at 6:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular workshop giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

David Krebs	Mayor
David Lewis	Mayor Pro Tem
Ron Jorgensen	Council Member
Cathy Skurow	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member

**STAFF PRESENT:**

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Sandy Clarkson	Finance Director
RoseAleta Laurell	Library Director
Polly Wright	Director of Utility Billing
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

**A. CALL TO ORDER: MAYOR KREBS**

Mayor Krebs called the workshop to order at 6:15 p.m.

**B. NON-ACTION ITEMS:**

- EXECUTIVE SESSION: THE CITY COUNCIL WILL CONDUCT A CLOSED MEETING TO DISCUSS PENDING OR CONTEMPLATED LITIGATION WITH THE CITY ATTORNEY PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE - CITY MANAGER AND CITY ATTORNEY**

At 6:00 p.m. Mayor Krebs announced that the City Council conduct a closed meeting to discuss pending or contemplated litigation with the City Attorney pursuant to Section 551.071 of the Texas Government Code.

Council reconvened at 6:20 p.m.

**2. 2012 CITIZEN SATISFACTION SURVEY: THE CITY COUNCIL WILL DISCUSS THE 2012 CITIZEN SATISFACTION SURVEY CONDUCTED BY THE ETC INSTITUTE - CITY MANAGER, ASSISTANT TO THE CITY MANAGER AND REPRESENTATIVES OF THE ETC INSTITUTE**

Assistant to the City Manager Michel Weaver introduced ETC Institute, Vice President Karen Falk.

Ms. Falk presented and reviewed the results of the 2012 City of Portland DirectionFinder Survey Findings as follows:

***PURPOSE***

- To objectively assess resident satisfaction with the delivery of City services (“resident” including silent majority)
- Establish base-line data to be able to measure trends over time
- To gather input from residents to help set priorities
- To compare Portland’s performance with other communities
- To have defensible data

***METHODOLOGY***

- Survey Description
  - The survey was 7 pages long
  - Each survey took 15-20 minutes to complete
- Method of Administration
  - mailed to a sample of 1,800 households in the City
  - could be completed by mail or phone
- A total of 592 households completed the survey (our goal was 400)
- Confidence level: 95%, Margin of error: +/- 4%
- Home address was geocoded to allow GIS Mapping
- Overall satisfaction with Public Safety Services in Portland is consistent throughout the Area.
- Overall satisfaction with many areas of City service are unusually high. High benchmarks were set in two categories.
- Economic development is supported in many areas and residents are willing to support increased funding for the issues that are most important to them.
- Emphasis for Portland over the next 2 years:
  - Maintenance of City Streets/sidewalks/infrastructure

- Clean up of litter and debris on private property
- Adequacy of City street lighting

**C. ADJOURNMENT: MAYOR KREBS**

Mayor Krebs adjourned the workshop at 6:55 pm.

**D. NOTICE OF ASSISTANCE**

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**BRAILLE IS NOT AVAILABLE**

Approved:

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David Krebs  
Mayor

Attest:

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Annette Hall  
City Secretary

**CITY OF PORTLAND  
CITY COUNCIL  
REGULAR MEETING  
SEPTEMBER 18, 2012 – 7:00 P.M.**

On this the 18<sup>th</sup> day of September 2012, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

David Krebs	Mayor
David E. Lewis	Mayor Pro Tem
Ron Jorgensen	Council Member
Cathy Skurow	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member

**STAFF PRESENT:**

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Sandy Clarkson	Finance Director
Kristin Connor	Director of Parks and Recreation
RoseAleta Laurell	Library Director
Polly Wright	Director of Utility Billing
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary
Sheri Gagliano	Aquatics Specialist

And with a quorum being present, the following business was transacted:

**A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:**

1. **CALL TO ORDER: MAYOR**

Mayor Krebs called the meeting to order at 7:00 pm.

2. **INVOCATION AND PLEDGE: MAYOR OR DESIGNEE**

Council Member Vilo gave the invocation and Mayor Krebs led the Pledge of Allegiance.

3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**

• RECOGNITION OF LOCAL POWER LIFTING CHAMPION - MAYOR KREBS

Mayor Krebs recognized and presented JJ Gonzales with a certificate of appreciation for representing Portland in the 2012 International Power Lifting Competition held in Poland.

• REVENUE UPDATE - FINANCE DIRECTOR

Finance Director Sandy Clarkson gave a revenue update on the following:

- ❖ Utility Billing Accounts
- ❖ Sales Tax Revenues
- ❖ Hotel/Motel Tax Collection
- ❖ Single-Family Housing Permits

4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

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- Expressions of thanks, congratulations, or condolence
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- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Council Member Skurow reminded everyone of the upcoming celebration of San Patricio Economic Development Corporation’s 20 Year Anniversary on September 20, 2012 at the San Patricio County Fairgrounds.

Council Member Moore complemented the Fire Department and all the citizens for the warm welcome for the Wounded Warriors during their drive through Portland while being escorted by the Patriot Riders to Rockport.

Council Member Jorgensen announced that the GP Wildcats are doing well in their football season and commented that he is pleased with the results of the Citizen Satisfaction Survey results.

City Manager Mike Tanner announced that Utility Billing Director Polly Wright will be retiring effective September 28, 2012 and thanked her for the 37 years of service and dedication to the City of Portland.

**B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:**

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**There were none.**

**OLD BUSINESS**

**5. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS SEPTEMBER 4, 2012 WORKSHOP AND REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY**

Council Member Green made the motion to approve the minutes of the September 4, 2012 workshop and regular minutes as presented. Mayor Pro Tem Lewis seconded the motion.

The motion passed 6-1 (Council Member Vilo abstained).

**6. ORDINANCE NO. 2059 - REVISING SKATE PARK AND SPECIFIC CONTRACTOR REGISTRATION FEES: THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2059 WHICH REVISES SKATE PARK AND SPECIFIC CONTRACTOR REGISTRATION FEES - ASSISTANT TO THE CITY MANAGER**

Council Member Jorgensen made the motion to approve the second and final reading of Ordinance No. 2059 which revised Skate Park and Specific Contractor Registration Fees. Council Member Green seconded the motion.

The motion passed 5-2 (Council Member Moore and Vilo voted against).

Mayor Krebs read the following caption.

**ORDINANCE NO. 2059**

**AN ORDINANCE REVISING SKATE PARK  
AND SPECIFIC CONTRACTOR REGISTRATION  
FEES; PROVIDING FOR THE REPEAL OF  
ORDINANCES IN CONFLICT HEREWITH;  
PROVIDING A SEVERABILITY CLAUSE; PROVIDING  
FOR PENALTIES AND ESTABLISHING AN  
EFFECTIVE DATE**

7. **ORDINANCE NO. 2060 - REVISING SOLID WASTE SERVICE RATES:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2060 WHICH REVISES SOLID WASTE SERVICE RATES (COMMERCIAL AND ROLL-OFF DUMPSTERS) - DIRECTOR OF UTILITY BILLING

Director of Utility Billing Polly Wright explained that this is the second reading of Ordinance No. 2060 which revises Solid Waste Service Rates (Commercial and Roll-Off Dumpsters). Allied Waste Services is requesting a 1.12% percent increase based on the CPI on commercial dumpster rates that will take effective October 1, 2012.

Allied Waste Representative Mike Reeves reported that the participation average for the Tuesday recycling route is 71%, 30 residents have requested additional recycling cart and 37 residents are utilizing the special assistance service pickup.

Council Member Jorgensen made the motion to approve the second and final reading of Ordinance No. 2060 which revises Solid Waste Service Rates (Commercial and Roll-Off Dumpsters). Council Member Skurow seconded the motion.

The motion passed 7-0.

Mayor Krebs read the following caption.

**ORDINANCE NO. 2060**

**AN ORDINANCE AMENDING ORDINANCE  
NO. 2055 REVISING RATES FOR THE  
PROVISION OF SOLID WASTE SERVICE;  
PROVIDING FOR AN EFFECTIVE DATE AND  
FOR PUBLICATION**

8. **ORDINANCE NO. 2061 - REVISING SOLID WASTE SERVICE REGULATIONS:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2061 WHICH REVISES SOLID WASTE SERVICE REGULATIONS FOR RESIDENTS AND SMALL BUSINESSES - CITY MANAGER

City Manager Mike Tanner explained that revisions to reflect that carts must be returned to the houses by 7:00 a.m. the day after collection and recycled shredded paper must be

placed in clear or white plastic bags are included in the second and final reading of Ordinance No. 2061 which revises Solid Waste Service regulation for residents and small business.

Council Member Green made the motion to approve the second and final reading of Ordinance No. 2061 which revises Solid Waste Service Regulations for Residents and Small Businesses and reflect that carts must be returned to the houses by 7:00 a.m. the day after collection and requires recycled shredded paper must be placed in clear or white plastic bags. Council Member Moore seconded the motion.

The motion passed 7-0.

Mayor Krebs read the following caption.

**ORDINANCE NO. 2061**

**AN ORDINANCE REVISING SOLID WASTE SERVICE REGULATIONS FOR RESIDENTS AND SMALL BUSINESSES; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; ESTABLISHING A PENALTY FOR VIOLATIONS AS WELL AS AN EFFECTIVE DATE**

**Mayor Krebs announced that Council Member Skurow has filed an Affidavit with the City Secretary and will be abstaining from discussion or any action concerning Item No. 9.**

9. **ORDINANCE NO. 2062 - AMENDING SPECIAL USE PERMIT NO. 750:** THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2062 WHICH AMENDS SPECIAL USE PERMIT NO. 750 (GOVERNING THE DEVELOPMENT/USE OF THE PROPERTY/FACILITY LOCATED AT 206 LANG ROAD CURRENTLY OWNED/OPERATED BY BASE LINE DATA, INC.) - CITY MANAGER

City Manager Mike Tanner explained that this is the second reading of Ordinance No. 2062 which amends Special Use Permit No. 750 (governing the development/use of the property/facility located at 206 Lang Road currently owned/operated by Base Line Date, Inc.

Council, Staff and Base Line Data Representative Clark Smith discussed the proposed ordinance, current commercial requirements, fence issues and right-of-way concerns.

Council Member Jorgensen made the motion to approve the second and final reading of Ordinance No. 2062 which amends Special Use Permit No. 750 (governing the

development/use of the property/facility located at 206 Lang Road currently owned/operated by Base Line Data, Inc.) as presented. Council Member Green seconded the motion.

The motion passed 4-2-1 (with Council Members Lewis, Viol, Green and Jorgensen voting for, Council Member Moore and Mayor Krebs voting against and Council Member Skurow abstaining).

Mayor Krebs read the following motion.

**ORDINANCE NO. 2062**

**AN ORDINANCE AMENDING SPECIAL USE PERMIT NO. 750 AT THE REQUEST OF THE PROPERTY/FACILITY OWNER (RALLS FAMILY LIMITED PARTNERSHIP VIA BASE LINE DATA, INC.); PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; ESTABLISHING A PENALTY AND EFFECTIVE DATE**

**NEW BUSINESS**

- 10. REQUEST TO RESTRICT PARK USE: THE CITY COUNCIL WILL CONSIDER A REQUEST FROM THE SPONSORS OF THE 6TH ANNUAL HARBOR HALF MARATHON TO RESTRICT USE OF SUNSET LAKE PARK AND INDIAN POINT PARK ON OCTOBER 21, 2012 - AQUATICS SPECIALIST**

Aquatics Specialist Sheri Gagliano explained that the Junior Achievement of the Coastal Bend will be hosting their 6th Annual Harbor Half Marathon on Sunday, October 21, 2012. They are requesting restricting use of vehicular traffic to Sunset Lake Park and exclusive use including the parking lot and trail from 6:00 a.m. to 11:00 a.m. on the day of the race. The Portland Police Department does provide traffic control for this event; they are asking that fees be waived.

Council Member Skurow made the motion to approve restricting vehicular traffic to Sunset Lake Park, granting exclusive use of parking lot only from 6:00 a.m. to 11:00 a.m. to the Junior Achievement of the Coastal Bend to host their 6<sup>th</sup> Annual Harbor Half Marathon on Sunday, October 21, 2012 and requiring traffic control provided by the Portland Police Department be paid. Council Member Vilo seconded the motion.

The motion passed 7-0.

- 11. PLANNING AND ZONING COMMISSION APPOINTMENTS: THE CITY COUNCIL WILL CONSIDER REAPPOINTING DAVID WORST (CHAIRPERSON),**

**CRAIG FORSYTHE AND PETE STRICKER TO THE PLANNING AND ZONING COMMISSION FOR 2 YEAR TERMS OF OFFICE - MAYOR KREBS AND CITY SECRETARY**

Mayor Krebs explained that David Worst, Craig Forsythe and Pete Stricker are seeking reappointment to the Planning and Zoning Commission for 2 year terms of office.

Council Member Moore made the motion to approve the reappointment David Worst (Chairperson), Craig Forsythe and Pete Stricker to the Planning and Zoning Commission for 2 year terms of office. Council Member Vilo seconded the motion.

The motion passed 7-0

**12. PURCHASE OF POLICE SPECIAL UTILITY VEHICLES: THE CITY COUNCIL WILL CONSIDER THE PURCHASE OF 5 POLICE SPECIAL UTILITY VEHICLES FOR \$115,719.05 - ASSISTANT CITY MANAGER**

Assistant City Manager Randy Wright explained that we have pricing from three mass bidders for the purchase of four new police SUVs to replace older cars. We also have one seized 2006 Hummer H2 ready for transfer to the City for use as a police vehicle.

Mass bids for four (4) 2013 Chevrolet Tahoe Police Packages are as follows:

<b>Vendor</b>	<b>Unit Cost</b>	<b>Total Cost</b>
Caldwell Country Chevrolet, Caldwell, TX (TBPC)	\$ 25,796.00	\$ 103,184.00
Reliable Chevrolet, Richardson, TX (TBPC)	26,260.68	105,042.72
Caldwell Country Chevrolet, Caldwell, TX (Buy Board)	26,416.00	105,664.00
Holiday Chevrolet/Ford, Whitesboro, TX (TBPC)	26,700.75	106,803.00
Caldwell Country Chevrolet, Caldwell, TX (H-GAC)	26,719.00	106,876.00

These prices include delivery, center equipment consoles, sirens, speakers, controls, 1 overhead light bar, 1 prisoner partition, 4 rear partitions and 1 push bumper. In addition to the basic vehicle purchases, an additional \$5,650 is required for installation of equipment and striping on one of the vehicles that will be used for patrol service. The total cost for four vehicles and equipment from the low bidder is \$108,834.

As part of our work with the DEA, we have access to a variety of seized vehicles. In most cases, those vehicles are not appropriate for police work and are sold at auction. We derive a portion of the proceeds. In some cases, the vehicle is in good condition and can be more valuable for use than for sale. Such is the case with a 2006 Hummer H2 that was previously seized by federal agents. We have requested ownership of the vehicle at a transfer cost of \$6,885.05 (\$4,690 federal share and \$2,195.05 expenses and accumulated storage). The value for this vehicle is approximately \$24,000.

We intend to acquire the Hummer, and purchase and equip the four SUVs from Caldwell Country Chevrolet, for a total of \$115,719.05. These purchases will be funded entirely from our federal drug forfeiture fund.

Federal rules require that the chief law enforcement officer report the expenditure of these funds to the local governing body. As an added measure of oversight, we prefer that the City Council understand and approve those expenditures.

Council Member Jorgensen made the motion authorize the use of federal drug forfeiture funds to purchase four Chevrolet Tahoes from Caldwell Country Chevrolet at a cost of \$108,834.00 and to acquire a seized 2006 Hummer H2 from the federal government at a cost not to exceed \$6,885.05 for a total of \$115,719.05. Council Member Moore seconded the motion.

The motion passed 7-0.

**13. RESOLUTION NO. 656 - AUTHORIZING INTER-FUND LOAN TO FINANCE DRAINAGE IMPROVEMENTS: THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 656 WHICH AUTHORIZES AN INTER-FUND LOAN TO FINANCE THE BROADWAY/NORTH SHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENT PROJECT - FINANCE DIRECTOR**

Finance Director Sandy Clarkson explained that the area of the City with the highest potential to attract large national retail businesses is largely undeveloped and in need of extensive and costly drainage improvements. The City has decided to take a proactive stance in order to improve our competitive position to attract these businesses by making the drainage improvements to this area. The costs of these improvements will then be passed onto the future beneficiaries of these improvements through Impact Fees as authorized in Ordinance No. 2052.

In order to expedite the completion of the project, General Fund will “loan” the Drainage Utility the funds necessary for construction. This will allow the project, which has already been designed, to proceed immediately through bidding and construction. The final amendment to the FY2012 Budget, adopted by City Council on September 4, included a transfer of \$700,000 for this purpose.

City Manager Mike Tanner explained that this process ensures the integrity of the overall system.

Council Member Skurow made the motion to approve Resolution No. 656 which authorizes General Fund to loan the Drainage Utility the funds necessary to construct the Broadway/Northshore Boulevard Outfall System Capital Drainage Improvement Project and provides the method of repayment. Council Member Jorgensen seconded the motion.

The motion passed 7-0

**14. ENGAGEMENT OF ATTORNEY: THE CITY COUNCIL WILL CONSIDER AUTHORIZING THE ENGAGEMENT OF A TRIAL ATTORNEY (MICHAEL TERRY) FOR PENDING/CONTEMPLATED LITIGATION - CITY MANAGER**

City Manager Mike Tanner explained that the City needs to expand the engagement of Trial Attorney Michael Terry for pending/contemplated litigation to include City Hall.

Council Member Skurow made the motion to expand the engagement of Trial Attorney Michael Terry for pending/contemplated litigation to include City Hall. Council Member Moore seconded the motion.

The motion passed 7-0.

Mayor Krebs announced that Item No. C. **CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA** would be discussed before Item No 15. **EXECUTIVE SESSION.**

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:**

**Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:**

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Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

Nick of 406 Lang Rd. No. 203 asked the City Council to consider allowing BMX bikes in the Skate Park.

**15. EXECUTIVE SESSION: THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION TO DELIBERATE THE EVALUATION, DUTIES AND COMPENSATION OF PUBLIC OFFICERS (CITY MANAGER AND ASSISTANT CITY MANAGER)**

ACCORDING TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE -  
MAYOR KREBS AND CITY MANAGER

**RELATED ACTION MAY BE TAKEN BY THE CITY COUNCIL IN PUBLIC AT  
THE CONCLUSION OF THE EXECUTIVE SESSION**

At 8:18 p.m. Mayor Krebs announced that the City Council will conduct an Executive Session to deliberate the evaluation, duties and compensation of Public Officers (City Manager and Assistant City Manager) according to Section 551.074 of the Texas Government Code.

**RELATED ACTION MAY BE TAKEN BY THE CITY COUNCIL IN PUBLIC AT  
THE CONCLUSION OF THE EXECUTIVE SESSION**

Mayor Krebs announced that the Executive Session was concluded at 9:10 p.m.

Council reconvened in open session at 9:11 p.m.

Council Member Skurow made the motion recommending a 3.2% salary increase be given to City Manager Mike Tanner effective immediately. Council Member Jorgensen seconded the motion.

The motion passed 7-0.

**D. ADJOURNMENT: MAYOR**

Mayor Krebs adjourned the meeting at 9:12 p.m.

**E. NOTICE OF ASSISTANCE:**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com)) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

Approved:

\_\_\_\_\_  
David Krebs  
Mayor

Attest:

---

City Secretary

the 1990s, the number of people with a mental health problem has increased in the UK (Mental Health Act 1983, 1990).

There is a growing awareness of the need to improve the lives of people with mental health problems. The Department of Health (1999) has set out a vision of a new mental health system, which will be based on the following principles: (1) a focus on the needs of the individual; (2) a focus on the prevention of mental health problems; (3) a focus on the recovery of people with mental health problems; (4) a focus on the involvement of people with mental health problems in decisions about their care; (5) a focus on the development of a new mental health workforce; (6) a focus on the development of a new mental health system.

The Department of Health (1999) has also set out a vision of a new mental health system, which will be based on the following principles:

1. A focus on the needs of the individual.
2. A focus on the prevention of mental health problems.
3. A focus on the recovery of people with mental health problems.
4. A focus on the involvement of people with mental health problems in decisions about their care.
5. A focus on the development of a new mental health workforce.
6. A focus on the development of a new mental health system.

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2. A focus on the prevention of mental health problems.
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4. A focus on the involvement of people with mental health problems in decisions about their care.
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4. A focus on the involvement of people with mental health problems in decisions about their care.
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3. A focus on the recovery of people with mental health problems.
4. A focus on the involvement of people with mental health problems in decisions about their care.
5. A focus on the development of a new mental health workforce.
6. A focus on the development of a new mental health system.

## **REGULAR MEETING AGENDA BILL**

**AGENDA ITEM:** **OLDE TOWN LIFT STATION AND FORCE MAIN CHANGE ORDER NO. 3 AND PROJECT ACCEPTANCE:** THE CITY COUNCIL WILL CONSIDER CHANGE ORDER NO. 3 (PROJECT COST DECREASE OF \$5,224.00) AND PROJECT ACCEPTANCE – DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT, AS WELL AS CONSULTING CITY UTILITIES ENGINEER

**SUBMITTED BY:** Brian DeLatte, Director of Public Works and Development

**DATE:** October 2, 2012

**DATE SUBMITTED:** September 26, 2012

**ATTACHMENTS:** Change Order No. 3  
Affidavit of Bills Paid  
Certification of Completion  
Authorization for Payment #9 (Final)

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**SUMMARY STATEMENT:** Construction has finished on the Olde Town Lift Station and Force Main, ensuring that the City of Portland will complete its obligations of the Sanitary Sewer Overflow Agreement with the Texas Commission on Environmental Quality years ahead of schedule.

The work has been inspected and found acceptable by the city staff and by the consulting city utilities engineer. The lift station has been in operation for several weeks and is functioning as intended. During the course of construction, fewer quantities of pavement repair and seeding were required, reducing the total contract amount by \$5,224.00 to \$668,149.55.

In order to “close out” the project, the City Council must approve deductive Change Order No. 3 in the amount of \$5,224.00 and accept the work performed.

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**RECOMMENDATION:** Adopt a motion approving deductive Change Order No. 3 and accept the work performed.

# Coym, Rehmet & Gutierrez Engineering, L.P.

ENGINEERS - PLANNERS - SURVEYORS  
TBPE Firm Reg. No. F-398

5856 S. STAPLES, SUITE 230  
CORPUS CHRISTI, TX 78411  
361-684-8580 FAX:361-684-7669  
1220 N. TEXAS BLVD., SUITE 4  
ALICE, TX 78032  
361-684-8821 FAX:361-684-0589

September 4, 2012

Associated Construction Partners, Ltd.  
215 W. Bandera Road, Suite 114-461  
Boerne, Texas 78006

RE: Change Order No. 3  
Olde Town Lift Station and Force Main  
Portland, Texas  
CRG Project No. 20151c

Gentlemen,

This Change Order No. 3 is for an adjustment of final quantities and a \$1,000.00 deduction for additional charges for temporary construction easement.

The adjustment final quantities (see attached Estimate No. 9-Final) and deduction for easement payment results in a net contract decrease amount of \$5,224.00. The final contract breakdown is shown as follows:

Original Contract Amount	\$653,850.00
Revised Contract Amount Through Change Orders 1 & 2	\$673,373.55
Change Order No. 3	\$<5,224.00>
<b>REVISED (FINAL) CONTRACT AMOUNT</b>	<b><u>\$668,149.55</u></b>

SUBMITTED:  
Coym, Rehmet & Gutierrez  
Engineering, L.P.

ACCEPTED:  
Associated Construction  
Partners, Ltd.

By: *[Signature]* 9/4/12  
Date

By: *[Signature]* 9/4/12  
Date

APPROVED:  
City of Portland  
Mike Tanner

By: \_\_\_\_\_  
City Manager Date

**AFFIDAVIT OF BILLS PAID**

STATE OF TEXAS                   §

COUNTY OF KENDALL           §

BEFORE ME, the undersigned authority, on this day Jill Simpson, President, Associated Construction Partners, Ltd. party to that certain Contract entered into on 7<sup>th</sup> September, 2011, between CITY OF PORTLAND, TEXAS and ASSOCIATED CONSTRUCTION PARTNERS, LTD. for the erection, construction, and completion of certain improvements and/or additions upon the following described premises to wit:

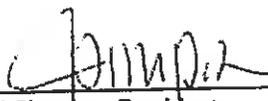
**OLDE TOWN LIFT STATION AND FORCE MAIN, PORTLAND, TEXAS**

Said party being by me duly sworn upon oath that the said improvements have been erected and completed in full compliance with the above referred to Contract and the agreed plans and specifications therefore.

Deponent further states that he has paid all bills and claims for materials furnished and labor performed on said Contract and that there are no outstanding unpaid bills or legal claims for labor performed or materials furnished upon said job.

This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained herein that final and full settlement of the balance due on said Contract is being made, and in consideration of the disbursement of funds by CITY OF PORTLAND, TEXAS, deponent expressly waives and releases all liens, claims and rights to assert a lien on said premises and agrees to indemnify and hold CITY OF PORTLAND, TEXAS safe and harmless from and against all losses, including court costs, bonding fees and attorney fees, arising out of or in any way relating to claims for unpaid labor or material used or associated with construction of improvements on the above described premises.

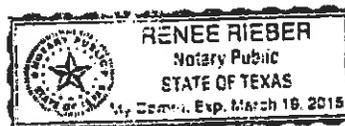
ASSOCIATED CONSTRUCTION PARTNERS, LTD.

  
\_\_\_\_\_  
By: Jill Simpson, President

Subscribed and sworn to before me, the undersigned authority, on this the 4<sup>th</sup> day of August, 2012

  
\_\_\_\_\_  
Notary Public in and for \_\_\_\_\_  
County of Kendall

My Commission Expires: 3/19/2015



**CERTIFICATE OF COMPLETION**

I, Joseph Don Rehmet, a Registered Professional Engineer, License No. 36151, State of Texas, hereby certify to the City of Portland that the **Olde Town Lift Station and Force Main** project has been completed in accordance with the plans and specifications, that the work is built correctly to the best of my knowledge and belief to the lines and grades approved in the plans; and according to the approved plans and specifications and approved changes, all with no exceptions, other than as follows: None

As authorized representative of the City, I request that the City of Portland, in consideration of the completion of this work, accept these improvements and dedications and assume ownership and responsibility for future maintenance and operation.

Date 9/4/12

  
*Signature*

Coym, Rehmet & Gutierrez Engineering, L.P.  
*Firm Name*

5656 S. Staples, Suite 230  
*Address*

Corpus Christi, Texas 78411

(Seal)



**Coym, Rehmet & Gutierrez  
Engineering, L.P.**  
ENGINEERS • PLANNERS • SURVEYORS  
TBPE Firm Reg. No. F-388

5656 S. STAPLES, SUITE 230  
CORPUS CHRISTI, TX 78411  
361-651-8550 FAX:361-693-7589

1220 N. TEXAS BLVD., SUITE 4  
ALICE, TX 78332  
361-664-5821 FAX:361-664-0559

### AUTHORIZATION FOR PAYMENT

**DATE:** September 4, 2012

**TO:** City of Portland

**PROJECT AND ADDRESS:** Old Town Lift Station and Force Main  
Portland, Texas

**PAYEE AND ADDRESS:** Associated Construction Partners, LTD.  
215 W Bandera Rd, Suite 114-461  
Boerne, Texas 78006

**INVOICE IDENTIFICATION:** Estimate No. 9 (Final) **\$35,663.73**  
=====

**PAYMENT SOURCE:** City of Portland **TOTAL \$35,663.73**

**COMMENTS:**

1. Payment for construction work performed for the period August 1, 2012 through August 31, 2012.
2. Construction Start Date: September 19, 2011
3. Length of Contract: 247 Calendar Days  
Elapsed Time: 243 Calendar Days  
Time Remaining: Project Substantially Complete

Notes: Time temporarily suspended September 23, 2011  
Time resumed December 1, 2011  
Project Substantially Complete July 26, 2012

**PREPARED BY:**

  
\_\_\_\_\_  
J. Don Rehmet, P.E., R.P.L.S.  
Project Engineer  
Coym, Rehmet & Gutierrez Engineering, L.P.

**SUBMITTED BY:**

  
\_\_\_\_\_  
Associated Construction Partners, LTD.

**APPROVED BY:**

\_\_\_\_\_  
Mike Tanner, City Manager  
City of Portland

ENGINEERS • PLANNERS • SURVEYORS

**CONTRACT MONTHLY ESTIMATE**

**Project:** OLD TOWN LIFT STATION AND FORCE MAIN  
PORTLAND, TEXAS

**Contractor:** ASSOCIATED CONSTRUCTION PARTNERS, LTD.  
215 W BANDERA RD. SUITE 114-481  
BOERNE, TEXAS 76006

**Engineer:** Coyne, Rahmet & Gutierrez Engineering, L.P.

Estimate No.: 9 (Final)  
Date: 8/31/2012  
Original Contract Amount: \$853,850.00  
Revised Contract Amount: \$998,148.55

ITEM	DESCRIPTION	QTY.	UNIT	CONTRACT		THIS PERIOD		TOTAL TO DATE	
				PRICE	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
<b>PART A. SITE PREPARATION AND GENERAL CONDITIONS</b>									
A-1	Mobilization and Demobilization	1	LS	\$15,000.00	\$15,000.00		\$0.00	100%	\$15,000.00
A-2	Site Clearing and Striping, Minor Demolition	1	LS	\$10,000.00	\$10,000.00		\$0.00	100%	\$10,000.00
A-3	Site Grading, Excavation and Fill	1	LS	\$25,000.00	\$25,000.00		\$0.00	100%	\$25,000.00
A-4	Storm Water Pollution Prevention, including Seeding Disturbed Areas	1	LS	\$20,000.00	\$20,000.00		\$0.00	100%	\$20,000.00
A-5	Traffic Control Measures	1	LS	\$8,000.00	\$8,000.00		\$0.00	100%	\$8,000.00
A-6	Expenditure Excavators	1	LS	\$10,000.00	\$10,000.00		\$0.00	100%	\$10,000.00
A-7	Allowance for Unanticipated Adjustments	1	LS	\$20,000.00	\$20,000.00		\$0.00	100%	\$20,000.00
<b>PART B. LIFT STATION STRUCTURE, PIPES, PIPING &amp; SITEWORK</b>									
B-1	Lift Station Structure, West Well Top Slab	1	LS	\$123,500.00	\$123,500.00		\$0.00	100%	\$123,500.00
B-2	Lift Station Piping, Valves, Fittings and Other Appurtenances To East Site Boundary	1	LS	\$20,000.00	\$20,000.00		\$0.00	100%	\$20,000.00
B-3	Lift Station Pumps, Bases and Supports	1	LS	\$55,000.00	\$55,000.00		\$0.00	100%	\$55,000.00
B-4	Miscellaneous Water Service Piping, Air Vent, Appurtenances	1	LS	\$2,000.00	\$2,000.00		\$0.00	100%	\$2,000.00
B-5	Wood Fence With Gate	175	LF	\$16.00	\$2,800.00		\$0.00	175	\$2,800.00
B-6	Concrete Pavement	1,025	SF	\$6.00	\$6,150.00		\$0.00	1,025	\$6,150.00
B-7	Electrical Switch rack Foundation	1	LS	\$2,500.00	\$2,500.00		\$0.00	100%	\$2,500.00
B-8	Trench Safety	1	LS	\$10,000.00	\$10,000.00		\$0.00	100%	\$10,000.00
B-9	Demolishing	1	LS	\$5,000.00	\$5,000.00		\$0.00	100%	\$5,000.00
<b>PART C. MANHOLES, PIPES, VALVES AND FITTINGS</b>									
C-1	12" PVC, 14' - 18' Cut Gravity Sewer	45	LF	\$160.00	\$8,750.00		\$0.00	45	\$8,750.00
C-2	5' Diameter FRP manhole 14' - 18' Depth	1	EA	\$8,500.00	\$8,500.00		\$0.00	1	\$8,500.00
C-3	4' Diameter FRP Bypass Manhole 14' - 18' Depth	1	EA	\$8,500.00	\$8,500.00		\$0.00	1	\$8,500.00
C-4	8" PVC 3000 DR 18 Force Main From East Site Boundary To Manhole Tie-in Point	1,655	LF	\$78.00	\$116,625.00		\$0.00	1,655	\$116,625.00
C-5	Mobilization and Demobilization, Boring Construction	1	LS	\$7,500.00	\$7,500.00		\$0.00	100%	\$7,500.00
C-6	Allowance for Lowering Boring Depth 2.0'	1	LS	\$4,000.00	\$4,000.00		\$0.00	100%	\$4,000.00
C-7	8" PVC 3000 DR 18 Force Main in Bored and Cased Construction	635	LF	\$10.00	\$6,350.00		\$0.00	635	\$6,350.00
C-7a	Boring & Casing	635	LF	\$165.00	\$105,225.00		\$0.00	635	\$105,225.00
C-8	Air Release Valves In FRP Structure	2	EA	\$4,000.00	\$8,000.00		\$0.00	2	\$8,000.00
C-8	1/2" 45° Ductile Iron Bells	24	EA	\$500.00	\$12,000.00		\$0.00	24	\$12,000.00

CONTRACT MONTHLY ESTIMATE

ITEM	DESCRIPTION	QTY.	UNIT	CONTRACT		THIS PERIOD		TOTAL TO DATE	
				UNIT PRICE	AMOUNT	CITY.	AMOUNT	CITY.	AMOUNT
<b>PART C. MANHOLES, PIPES, VALVES AND FITTINGS</b>									
<b>CONTR</b>									
C-10	6" 60" Double Iron Bands	2	EA	\$500.00	\$1,000.00		\$0.00		\$1,000.00
C-11	6" x 6" Double Iron Wye	2	EA	9500.00	\$1,900.00		\$0.00		\$1,900.00
C-12	Tie-In To Existing Manhole	1	EA	\$1,500.00	\$1,500.00		\$0.00		\$1,500.00
C-13	Asphalt Pavement Repair	320	SF	\$11.00	\$3,520.00		\$0.00		\$3,520.00
C-14	Trench Safety System, Force Main, Sewer Lines & Bore Pit	1,650	LF	\$6.00	\$9,900.00		\$0.00		\$9,900.00
C-15	Trench Safety System For New Manholes & Manhole Tie-Ins	3	EA	\$1,000.00	\$3,000.00		\$0.00		\$3,000.00
C-16	Manhole Dry-Press Operation	1	LS	\$2,500.00	\$2,500.00		\$0.00		\$2,500.00
C-17	Dewatering Trench, Manholes and Stone Pit	1	LS	\$8,500.00	\$8,500.00		\$0.00		\$8,500.00
C-18	Block Seeding	280	SY	\$4.00	\$1,120.00		\$0.00		\$1,120.00
C-18	Construct Great Plug In 10" Sanitary Sewer	2	EA	\$150.00	\$300.00		\$0.00		\$300.00
<b>PART D. CONCRETE CURB, GUTTER, SIDEWALK, DRIVEWAY REPAIR</b>									
D-1	Concrete Driveway Repair	180	SF	\$5.00	\$900.00		\$0.00		\$900.00
D-2	Concrete Sidewalk Repair	180	SF	\$6.00	\$1,080.00		\$0.00		\$1,080.00
D-3	Curb Repair	10	LF	\$7.00	\$70.00		\$0.00		\$70.00
<b>PART E. ELECTRICAL</b>									
E-1	General Conditions, Testing, Calibration and Start Up, Training and O & M's	1	LS	\$2,500.00	\$2,500.00		\$0.00		\$2,500.00
E-2	Electrical Installation	1	LS	\$16,500.00	\$16,500.00		\$0.00		\$16,500.00
<b>CHANGE ORDER NO. 2</b>									
1	Remove Biosolids	1	LS	\$5,750.00	\$5,750.00		\$0.00		\$5,750.00
2	Paint Repair	1	LS	\$13,773.55	\$13,773.55		\$13,773.55		\$13,773.55
<b>CHANGE ORDER NO. 3</b>									
1	Change For Additional Construction Escrowment Terms	1	LS	1,000.00	\$1,000.00		\$0.00		\$1,000.00
<b>TOTAL</b>									
				\$672,373.51	\$672,373.51		\$0.00		\$1,000.00
				\$672,373.51	\$672,373.51		\$0.00		\$672,373.51

TOTAL PERFORMED TO DATE  
 MATERIALS ON HAND  
 SUBTOTAL  
 LESS RETAINAGE (6%)  
 LESS PREVIOUS PAYMENTS  
 TOTAL DUE

\$668,149.55  
 \$0.00  
 \$668,149.55  
 \$0.00  
 \$668,149.55

*[Signature]*  
 J. D. Rehmet, P.E., R.P.L.S.  
 Project Engineer



## **REGULAR MEETING AGENDA BILL**

**AGENDA ITEM:** **COMMUNITY CENTER ENERGY EFFICIENCY AND CONSERVATION PROJECT (LIGHTING RETROFIT):** THE CITY COUNCIL WILL CONSIDER THE FINAL ACCEPTANCE OF THE COMMUNITY CENTER ENERGY EFFICIENCY AND CONSERVATION PROJECT (LIGHTING RETROFIT) WHICH WAS FINANCED BY AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

**SUBMITTED BY:** Brian DeLatte, Director of Public Works and Development

**DATE:** October 2, 2012

**DATE SUBMITTED:** September 27, 2012

**ATTACHMENTS:** Final Pay Application

---

**SUMMARY STATEMENT:** Installation has been completed on the Community Center Lighting Retrofit Project. The new lighting has made improvements to the facility while reducing the overall energy consumption. The work has been inspected and found acceptable by the city staff and by the consulting city engineer.

The project is another example of the City of Portland utilizing state and federal funding to complete essential projects. The City was awarded \$57,576 through the Energy Efficiency and Conservation Block Grant (EECBG) through the State Energy Conservation Office (SECO). SECO has accepted the project and approved the reimbursement request.

In order to "close out" the project, the City Council must accept the work performed and authorize payment to TL Electric for \$15,829.00.

---

**RECOMMENDATION:** Adopt a motion accepting the work performed and authorizing final payment to TL Electric for \$15,829.00.

**TL Electric, INC**  
 4717 Westway Dr.  
 Corpus Christi, TX 78408  
 PH: 361-814-7748 Fax: 361-852-5733  
 TECL 17102  
 PH: 361-814-7748 Fax: 361-852-5733

## Invoice

Invoice #	B12427
Date	6/11/2012
Date of Service	June 2012
Due Date	6/11/2012

Bill To

**LNV, Inc.**  
 8918 Texoro Drive, Suite 401  
 San Antonio, Texas 78217  
 doddnaiser@lnvinc.com

Project	City of Portland Community Cntr 12-0340	Purchase Order #		110439
Description		Qty	Rate	Amount
Quote for Lighting Retrofit project for energy savings.			2,408.00	2,408.00
Materials - 43 (2) Lamp fixtures				
Labor			1,505.00	1,505.00
Retrofit			393.00	393.00
Materials - 3 (2) lamp emergency				
Labor			105.00	105.00
Retrofit			5,695.00	5,695.00
Materials - 85 (4) Lamp Fixtures				
Labor			2,975.00	2,975.00
Retrofit			1,136.00	1,136.00
Materials - 8 (4) Lamp emergency fixture				
Labor			280.00	280.00
Change Order #1 install occupancy sensors @ raquetball courts			575.00	575.00
Materials				
*All lamps provided are HO T-8 with energy efficient ballast.				
Thank you for your payment. Thank you for the opportunity to be of service to you.		<b>Total</b>		
		<b>Payments/Credits</b>		
Regulated by: The Texas Department of Licensing and Regulations, PO Box 12157, Austin, Texas 78711 800-803-9202 or 512-463-6599		<b>Balance Due</b>		

TL Electric, INC  
 4717 Westway Dr.  
 Corpus Christi, TX 78408  
 PH: 361-814-7748 Fax: 361-852-5733  
 TECL 17102  
 PH: 361-814-7748 Fax: 361-852-5733

# Invoice

Invoice #	E12427
Date	6/11/2012
Date of Service	June 2012
Due Date	6/11/2012

Bill To

LNV, Inc.  
 8918 Tesoro Drive, Suite 401  
 San Antonio, Texas 78217  
 doddmiser@lvyinc.com

Project	City of Portland Community Cntr 12-0340	Purchase Order #		110439
Description		Qty	Rate	Amount
Labor			757.00	757.00
No Sales Tax Included.				
Sales Tax			8.25%	0.00
<p><i>Thank you for your payment.            Thank you for the opportunity to be of service to you.</i></p> <p>Regulated by: The Texas Department of Licensing and Regulations,            PO Box 12157, Austin, Texas 78711 800-803-9202 or 512-463-6599</p>		<b>Total</b>		\$15,829.00
		<b>Payments/Credits</b>		\$0.00
		<b>Balance Due</b>		\$15,829.00



## **REGULAR MEETING AGENDA BILL**

**AGENDA ITEM:** **COMMUNITY CENTER ENERGY EFFICIENCY AND CONSERVATION PROJECT (HEATING, VENTILATION AND AIR CONDITIONING RETROFIT)**: THE CITY COUNCIL WILL CONSIDER THE FINAL ACCEPTANCE OF THE COMMUNITY CENTER ENERGY EFFICIENCY AND CONSERVATION PROJECT (HEATING, VENTILATION AND AIR CONDITIONING RETROFIT) WHICH WAS FINANCED BY AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

**SUBMITTED BY:** Brian DeLatte, Director of Public Works and Development

**DATE:** October 2, 2012

**DATE SUBMITTED:** September 27, 2012

**ATTACHMENTS:** Final Pay Application

---

**SUMMARY STATEMENT:** Installation has been completed on the Community Center HVAC Retrofit Project. The new controls allow Community Center staff to better regulate the temperatures in the facility while reducing the overall energy consumption. The work has been inspected and found acceptable by the city staff and by the consulting city engineer.

The project is another example of the City of Portland utilizing state and federal funding to complete essential projects. The City was awarded \$57,576 through the Energy Efficiency and Conservation Block Grant (EECBG) through the State Energy Conservation Office (SECO). SECO has accepted the project and approved the reimbursement request.

In order to "close out" the project, the City Council must accept the work performed and authorize payment to Schneider Electric for \$28,650.00.

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**RECOMMENDATION:** Adopt a motion accepting the work performed and authorizing final payment to Schneider Electric for \$28,650.00.



Original Invoice

Date: June 5/2012  
Page 1 of Detail

City of Portland Community Ctr  
Project S-E12-S-1003

Application Number 000001  
Application Date 6/30/2012

Period From 6/1/2012  
Period To 6/30/2012

PO Number  
Invoice Number 467731

LOI 467731

Item Number	Description of Work	C		D		E		F		G		H		I
		Scheduled Value	Previous Application	This Application Work in Price	Stored Material (Net in D or E)	Completed & Stored To Date (D+E+F)	Percent Billed (\$/C)	Balance To Finish (C-G)	Rebate					
<b>WORK COMPLETED</b>														
000001	Mobilization & Demolition	1,110.00	0.00	1,110.00	0.00	1,110.00	100.0	0.00	0.00	1,110.00	100.0	0.00	0.00	
000002	Installation of 22 HVAC controls	23,135.00	0.00	23,135.00	0.00	23,135.00	100.0	0.00	0.00	23,135.00	100.0	0.00	0.00	
000003	Engineering Graphics	1,859.00	0.00	1,859.00	0.00	1,859.00	100.0	0.00	0.00	1,859.00	100.0	0.00	0.00	
000004	Laptop for mobile connectivity	2,550.00	0.00	2,550.00	0.00	2,550.00	100.0	0.00	0.00	2,550.00	100.0	0.00	0.00	
** Subtotal		28,659.00	0.00	28,659.00	0.00	28,659.00	100.0	0.00	0.00	28,659.00	100.0	0.00	0.00	
** Tax		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
*** Total Request		28,659.00	0.00	28,659.00	0.00	28,659.00	100.0	0.00	0.00	28,659.00	100.0	0.00	0.00	

Item Number - Detailed Description of Work

- Mobilization & demolition complete in place per lump sum.
- Replacement of thermostats & complete BAC control panel & all components & wiring to start stop & control multiple schedule for one year for 22 roof top packaged HVAC units.
- Graphics, programming & start up with any trouble shooting necessary to complete system operational from the desk top computer.
- Standard Microsoft based Laptop Computer to be provided to customer to enable "remote" access to the HVAC controls system graphics. The laptop will use any web browser with a valid internet connection, along with a customer provided VPN connection into the City of Portland's network, to connect to the Schneider Electric web server and access the fully functional system graphics. Laptop system setup and configuration of VPN connection to be setup as "shortcuts" on the laptop's desktop for easy access when offsite or outside the city's physical network.

the 1990s, the number of people with a mental health problem has increased in the UK (Mental Health Act 1983, 1990).

There is a growing awareness of the need to improve the lives of people with mental health problems. The Department of Health (1999) has set out a vision of a new mental health system, which will be based on the following principles:

- (i) People with mental health problems should be treated as individuals, with their own needs and wishes.
- (ii) People with mental health problems should be given the opportunity to participate in decisions about their care.
- (iii) People with mental health problems should be given the opportunity to live in their own homes and communities.

These principles are reflected in the new Mental Health Act (Mental Health Act 2003) and the new Mental Health Review Tribunal (Mental Health Act 2003).

The new Mental Health Act (Mental Health Act 2003) is a landmark piece of legislation, which will bring about a fundamental change in the way in which people with mental health problems are treated. The new Act will give people with mental health problems the right to participate in decisions about their care, and will give them the right to live in their own homes and communities.

The new Act will also give people with mental health problems the right to be treated in their own homes and communities, rather than in hospital. This will be a major step towards the goal of a new mental health system, which is based on the principles of individuality, participation and community living.

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## **REGULAR MEETING AGENDA BILL**

**AGENDA ITEM:** **RESOLUTION NO. 657 - ADOPTING THE COASTAL BEND MITIGATION ACTION PLAN:** THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 657 WHICH ADOPTS THE COASTAL BEND MITIGATION PLAN

**SUBMITTED BY:** Tim Vanlandingham, Fire Chief      **DATE:** October 2, 2012

**ATTACHMENTS:** Proposed Resolution No. 657

---

**SUMMARY STATEMENT:** The City of Portland is subject to hurricane winds, flooding, drought, and other natural hazards with the potential to cause severe damage to persons and properties.

The City of Portland desires to reduce future losses from such events and has entered into the "Coastal Bend Mitigation Action Plan Interlocal Cooperation Agreement" with other jurisdictions to develop the Coastal Bend Mitigation Plan.

Resolution No. 657 adopts the updated Coastal Bend Mitigation Action Plan (CBMAP). This plan is reviewed and updated once every five years and encompasses other local jurisdictions and municipalities in a seven county region that have worked together to develop the CBMAP. Adoption of the resolution is necessary by all participating jurisdictions and municipalities before acceptance by the State of Texas.

---

**RECOMMENDATION:** Make a motion approving Resolution No. 657 which adopts the Coastal Bend Mitigation Plan

## **RESOLUTION NO. 657**

### **ADOPTING THE COASTAL BEND MITIGATION ACTION PLAN**

**WHEREAS**, certain areas of the City of Portland are subject to hurricane winds, flooding, drought, and other natural hazards with the potential to cause damages to people, property, and the natural environment within the area; and

**WHEREAS**, the City of Portland desires to reduce future losses from such events; and

**WHEREAS**, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Plan as a condition of receipt of certain future federal assistance funding for mitigation after November 1, 2004; and

**WHEREAS**, the City of Portland has entered into the “Coastal Bend Mitigation Action Plan Interlocal Cooperation Agreement” with other jurisdictions within a seven-county region for the purpose of developing Coastal Bend Mitigation Action Plan (the Plan); and

**WHEREAS**, the mitigation strategy set forth in the Plan must be implemented, monitored, and evaluated in the future; and

**WHEREAS**, the members of the Coastal Bend Council of Governments (CBCOG) have adopted Resolution Number 2567A, wherein CBCOG has agreed to provide certain administrative and technical support services necessary for future required updates to the Plan;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF PORTLAND:**

1. That those portions of the Plan entitled “Coastal Bend Mitigation Action Plan” that pertain to the City of Portland be adopted.
2. That Timothy Vanlandingham, as the City’s Hazard Mitigation Coordinator, be vested with the responsibility, authority, and the means to:
  - a) inform all concerned parties of this action,
  - b) ensure that the Plan is reviewed at least annually, and after every significant natural disaster affecting the City of Portland,
  - c) collect and maintain records necessary to update the Plan on a five-year revision cycle.

3. That to the extent permitted under the laws and Constitution of the State of Texas, the Mayor/City Manager for the City of Portland shall ensure that the mitigation strategy is reviewed, and where appropriate, incorporated into other land use and planning mechanisms.

4. That the City Council agrees to take such other official action as may reasonably be necessary to carry out the objectives of the Plan.

**PASSED and APPROVED** this 2<sup>nd</sup> day of October 2012.

**CITY OF PORTLAND**

\_\_\_\_\_  
David Krebs  
Mayor

ATTEST:

\_\_\_\_\_  
Annette Hall  
City Secretary



STAFF  
WEEKLY  
REPORTS

# Inspections Search

Portland Fire Department  
 595 Buddy Ganem  
 Portland, TX 78374  
 Phone: 361-643-0155  
 Fax: 361-643-0369



**Search Criteria:**  
 All Addresses      Status: Complete      Inspector

**Date**  
 From: 9/16/2012  
 To: 9/22/2012 11:59:00 PM

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector
					New	Old	Corr			
09/17/2012	7:47 am Annual Inspection	I-CH-12-0702	Request	Yes	14	0	0	1006 US Hwy 181	Spirit of Halloween	Craig Hedrick
09/17/2012	8:51 am Annual Inspection	I-CH-12-0703	Request	Yes	6	0	0	705 Moore	Macareno Signs	Craig Hedrick
09/18/2012	2:05 pm Annual Inspection	I-CH-12-0656.A	Re-inspection	Yes	0	1	0	321 Fifth	Charro Operating	Craig Hedrick
09/18/2012	2:17 pm Unwholesome Property	I-CH-12-0704	Complaint	Yes	2	0	0	109 Grace	109 Grace Resident	Craig Hedrick
09/18/2012	2:21 pm Unwholesome Property	I-CH-12-0705	Complaint	Yes	2	3	0	113 Grace	113 Grace Resident	Craig Hedrick
09/18/2012	2:31 pm Annual Inspection	I-CH-12-0669.A	Re-inspection	Yes	0	0	0	705 Bay View	Margaret Edwards	Craig Hedrick
09/18/2012	2:33 pm Annual Inspection	I-CH-12-0670.A	Re-inspection	Yes	0	15	0	1617 Cimarron	Sun Valley	Craig Hedrick
09/18/2012	2:35 pm Unwholesome Property	I-CH-12-0402.H	Re-inspection	Yes	0	2	0	1400 Blk. Moore Ave.	BP Newman Inv.	Craig Hedrick
09/18/2012	2:36 pm Unwholesome Property	I-CH-12-0688.A	Re-inspection	Yes	0	0	0	117 W Janin Cir.	117 JaninCir-RespParty	Craig Hedrick
09/18/2012	2:37 pm Unwholesome Property	I-CH-12-0692.A	Re-inspection	Yes	0	0	0	104 Fulton	104 Fulton Resp. Party	Craig Hedrick
09/18/2012	2:38 pm Unwholesome Property	I-CH-12-0699.A	Re-inspection	Yes	0	0	0	123 Janin West	Elia Escobedo	Craig Hedrick
09/18/2012	2:39 pm Unwholesome Property	I-CH-12-0700.A	Re-inspection	Yes	0	0	0	106 Melba	106Melba-RespParty	Craig Hedrick
09/18/2012	2:42 pm Unwholesome Property	I-CH-12-0643.C	Re-inspection	Yes	0	2	0	113 Sixth	113 Sixth Resident	Craig Hedrick
09/19/2012	2:02 pm Building Plans	I-CH-12-0701.A	Re-inspection	Yes	0	0	0	1702 US Hwy 181 Suite A1	Mattress Firm	Craig Hedrick
09/19/2012	2:22 pm Annual Inspection	I-CH-12-0653.B	Re-inspection	Yes	0	41	0	801 Broadway	Northshore Country Club	Craig Hedrick
09/19/2012	2:24 pm Unwholesome Property	I-TVAN-12-0027.C	Re-inspection	Yes	0	1	0	200 Block Country Club Vacant Field	Northshore Country Club	Craig Hedrick
09/19/2012	2:25 pm Unwholesome Property	I-CH-12-0697.A	Re-inspection	Yes	0	0	0	1603 Memorial	Ms. Tommie Hicks	Craig Hedrick
09/19/2012	2:26 pm Unwholesome Property	I-CH-12-0695.A	Re-inspection	Yes	0	0	0	1008 Northcliff	Rock Solid Housing	Craig Hedrick
09/19/2012	2:26 pm Unwholesome Property	I-CH-12-0691.B	Re-inspection	Yes	0	0	0	1405 Hesse	1405Hesse-RespParty	Craig Hedrick
09/19/2012	2:29 pm Unwholesome Property	I-CH-12-0696.A	Re-inspection	Yes	0	0	0	1012 Northcliff	1012 Northcliff Resident	Craig Hedrick
09/19/2012	2:29 pm Unwholesome Property	I-CH-12-0690.B	Re-inspection	Yes	0	2	0	1406 Madrid	1406 Madrid Resident	Craig Hedrick
09/20/2012	1:21 pm Unwholesome Property	I-CH-12-0719	Complaint	Yes	0	0	2	1036 Starlite	Terry and Maria Billen	Craig Hedrick
09/20/2012	1:27 pm Unwholesome Property	I-CH-12-0720	Complaint	Yes	2	1	0	1020 Diomede	1020 Diomede Resident	Craig Hedrick
09/20/2012	1:45 pm Unwholesome Property	I-CH-12-0721	Complaint	Yes	2	2	0	1008 Diomede	1008 Diomede Resident	Craig Hedrick
09/20/2012	1:50 pm Unwholesome Property	I-CH-12-0722	Complaint	Yes	2	0	0	1004 Diomede	1004Diomede-RespParty	Craig Hedrick
09/21/2012	3:17 pm Unwholesome Property	I-CH-12-0723	Complaint	Yes	0	2	0	1202 Crosby	1202 Crosby Resident	Craig Hedrick
09/21/2012	3:23 pm Unwholesome Property	I-CH-12-0724	Complaint	Yes	2	0	0	820 7th	820 7th-RespParty	Craig Hedrick

**Total Number of Records: 27**

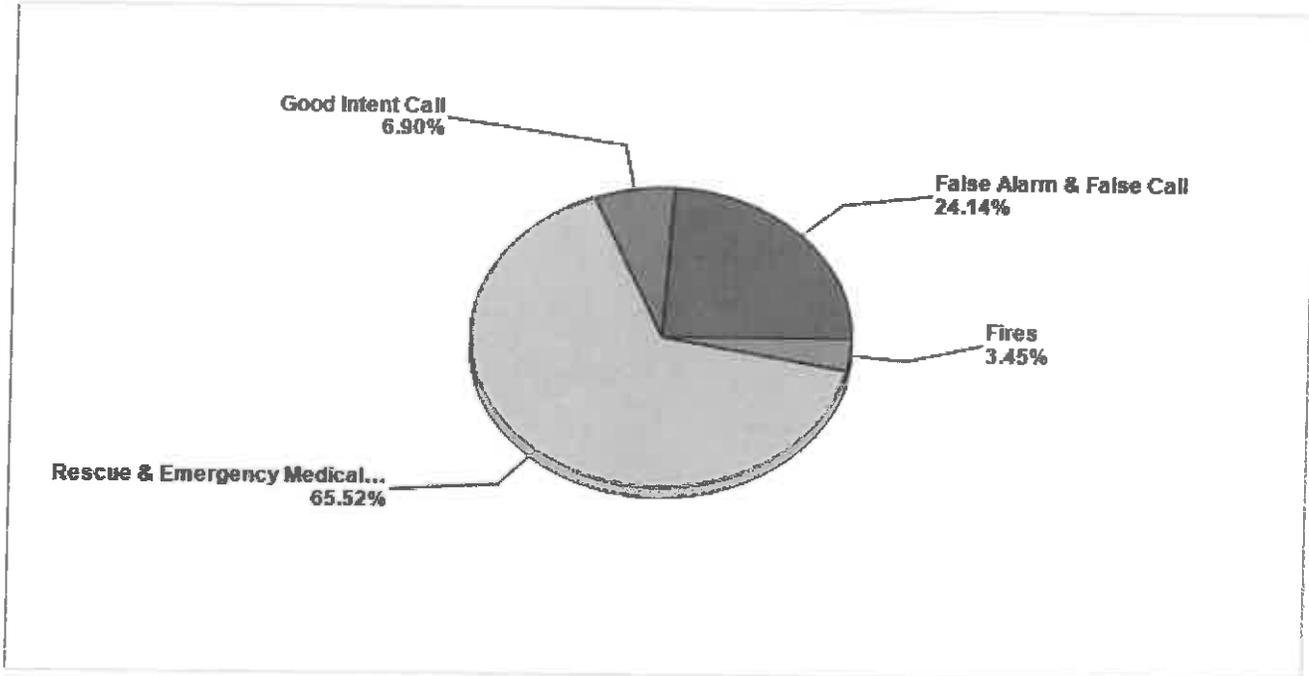
# Portland Fire Department

Portland, TX

This report was generated on 9/24/2012 8:57:27 AM

## Breakdown by Major Incident Types for Date Range

Start Date: 09/17/2012 | End Date: 09/23/2012



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	3.45%
Rescue & Emergency Medical Service	19	65.52%
Good Intent Call	2	6.90%
False Alarm & False Call	7	24.14%
<b>TOTAL</b>	<b>29</b>	<b>100.00%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
160 - Special outside fire, other	1	3.45%
311 - Medical assist, assist EMS crew	4	13.79%
321 - EMS call, excluding vehicle accident with injury	13	44.83%
322 - Motor vehicle accident with injuries	1	3.45%
341 - Search for person on land	1	3.45%
611 - Dispatched & cancelled en route	1	3.45%
671 - HazMat release investigation w/no HazMat	1	3.45%
700 - False alarm or false call, other	2	6.90%
743 - Smoke detector activation, no fire - unintentional	1	3.45%
744 - Detector activation, no fire - unintentional	1	3.45%
745 - Alarm system activation, no fire - unintentional	3	10.34%
<b>TOTAL INCIDENTS:</b>	<b>29</b>	<b>100.00%</b>

Average Response Time: 4.23 Min.

# Portland Fire Department

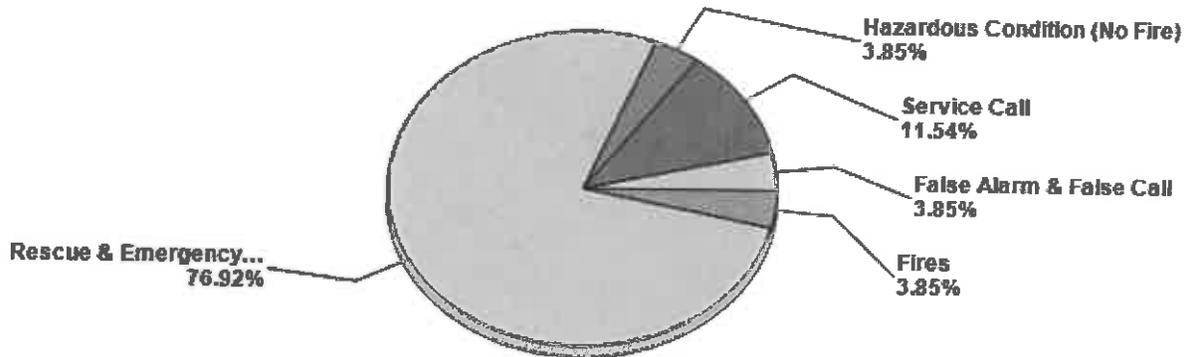
Portland, TX

This report was generated on 9/17/2012 8:11:02 AM



## Breakdown by Major Incident Types for Date Range

Start Date: 09/10/2012 | End Date: 09/16/2012



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	3.85%
Rescue & Emergency Medical Service	20	76.92%
Hazardous Condition (No Fire)	1	3.85%
Service Call	3	11.54%
False Alarm & False Call	1	3.85%
<b>TOTAL</b>	<b>26</b>	<b>100.00%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
143 - Grass fire	1	3.85%
311 - Medical assist, assist EMS crew	10	38.46%
321 - EMS call, excluding vehicle accident with injury	7	26.92%
322 - Motor vehicle accident with injuries	2	7.69%
324 - Motor vehicle accident with no injuries	1	3.85%
444 - Power line down	1	3.85%
510 - Person in distress, other	2	7.69%
522 - Water or steam leak	1	3.85%
743 - Smoke detector activation, no fire - unintentional	1	3.85%
<b>TOTAL INCIDENTS:</b>	<b>26</b>	<b>100.00%</b>

Appreciation Breakfast at The Pavilion Assisted Living  
 HazMat Drill Exercise with Texas Military Forces  
 Average Response Time: 4.18 Min.

# Inspections Search

Portland Fire Department  
 595 Buddy Ganem  
 Portland, TX 78374  
 Phone: 361-643-0155  
 Fax: 361-643-0369



**Search Criteria:**  
 All Addresses      Status: Complete      Inspector

Date: 9/9/2012  
 From: 9/9/2012  
 To: 9/15/2012 11:59:00 PM

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector
					New	Old	Corr			
09/10/2012	1:43 pm Annual Inspection (FD)	I-CH-12-0655.A	Reinspection	Yes	0	0	0	1605 US Hwy 181 Suite A	SanPat Republican Headquarters	Craig Hedrick
09/11/2012	11:38 am Unwholesome Prop (FD)	I-TVAN-12-0027.B	Reinspection	Yes	0	1	0	200 Block Country Club Vacant Field	Northshore Country Club	Craig Hedrick
09/11/2012	11:39 am Unwholesome Prop (FD)	I-CH-12-0672.A	Reinspection	Yes	0	0	0	108 Magnolia	108Magnolia-RespParty	Craig Hedrick
09/11/2012	12:15 pm Unwholesome Prop (FD)	I-CH-12-0689.A	Reinspection	Yes	0	1	0	318 Pebble Beach	Charles Brett	Craig Hedrick
09/11/2012	12:18 pm Unwholesome Prop (FD)	I-CH-12-0607.C	Reinspection	Yes	0	4	0	606 Colonial	MC Mgt	Craig Hedrick
09/11/2012	2:15 pm Unwholesome Prop (FD)	I-CH-12-0686.B	Reinspection	Yes	0	0	0	2009 Parkwood	2009Parkwood-RespParty	Craig Hedrick
09/11/2012	2:16 pm Unwholesome Prop (FD)	I-CH-12-0687.A	Reinspection	Yes	0	0	0	1603 Crosby	1603 Crosby Resident	Craig Hedrick
09/11/2012	2:18 pm Unwholesome Prop (FD)	I-CH-12-0688.A	Reinspection	Yes	0	0	0	1604 Austin	1604 Austin Resident	Craig Hedrick
09/11/2012	2:19 pm Unwholesome Prop (FD)	I-CH-12-0690.A	Reinspection	Yes	0	4	0	1406 Madrid	1406 Madrid Resident	Craig Hedrick
09/11/2012	2:21 pm Unwholesome Prop (FD)	I-CH-12-0691.A	Reinspection	Yes	0	2	0	1405 Hesse	1405Hesse-RespParty	Craig Hedrick
09/11/2012	2:23 pm Plants/Vegetation (FD)	I-CH-12-0674.A	Reinspection	Yes	0	0	0	2315 Willow	2315Willow-RespParty	Craig Hedrick
09/11/2012	2:24 pm Plants/Vegetation (FD)	I-CH-12-0673.A	Reinspection	Yes	0	0	0	2010 Oakleaf	2010Oakleaf-RespParty	Craig Hedrick
09/11/2012	2:26 pm Unwholesome Prop (FD)	I-CH-12-0608.B	Reinspection	Yes	0	2	0	1409 Crosby	1409 Crosby Resident	Craig Hedrick
09/14/2012	12:47 pm Unwholesome Prop (FD)	I-TVAN-12-0028.D	Reinspection	Yes	0	2	0	103 Shore Cliff	Stephen and Belinda Burkett	Craig Hedrick
09/14/2012	12:49 pm Annual Inspection (FD)	I-CH-12-0638.B	Reinspection	Yes	0	0	0	401 Northshore	Carriage Inn	Craig Hedrick
09/14/2012	1:27 pm Plants/Vegetation (FD)	I-CH-12-0677.A	Reinspection	Yes	0	0	0	2208 Postoak	2208Postoak-RespParty	Craig Hedrick
09/14/2012	1:29 pm Plants/Vegetation (FD)	I-CH-12-0685.A	Reinspection	Yes	0	0	0	1900 Falcon	1900Falcon-RespParty	Craig Hedrick
09/14/2012	1:30 pm Plants/Vegetation (FD)	I-CH-12-0681.A	Reinspection	Yes	0	1	0	2213 Memorial	Jose Gonzales	Craig Hedrick
09/14/2012	1:32 pm Plants/Vegetation (FD)	I-CH-12-0678.A	Reinspection	Yes	0	0	0	2200 Hickory	2200 Hickory Oak Resident	Craig Hedrick
09/14/2012	1:33 pm Plants/Vegetation (FD)	I-CH-12-0682.A	Reinspection	Yes	0	4	0	2102 E Dolphin	2102 E. Dolphin Circle Resident	Craig Hedrick
09/14/2012	1:34 pm Plants/Vegetation (FD)	I-CH-12-0683.A	Reinspection	Yes	0	0	0	1901 Dolphin	1901 Dolphin Resident	Craig Hedrick
09/14/2012	1:35 pm Plants/Vegetation (FD)	I-CH-12-0676.A	Reinspection	Yes	0	6	0	2014 Pecan	2014 Pecan Resident	Craig Hedrick
09/14/2012	1:36 pm Plants/Vegetation (FD)	I-CH-12-0680.A	Reinspection	Yes	0	0	0	2221 Hickory	2221Hickory-RespParty	Craig Hedrick
09/14/2012	1:37 pm Plants/Vegetation (FD)	I-CH-12-0679.A	Reinspection	Yes	0	0	0	1807 Liveoak	1807Liveoak-RespParty	Craig Hedrick
09/14/2012	1:38 pm Plants/Vegetation (FD)	I-CH-12-0675.A	Reinspection	Yes	0	4	0	2028 Pecan	Nathan & Drucilla East	Craig Hedrick
09/14/2012	1:41 pm Plants/Vegetation (FD)	I-CH-12-0684.A	Reinspection	Yes	0	0	0	1801 Falcon	1801 Falcon Resident	Craig Hedrick
09/14/2012	1:45 pm Annual Inspection (FD)	I-CH-12-0644.B	Reinspection	Yes	0	2	0	1201 Moore	Lands End	Craig Hedrick
09/14/2012	1:48 pm Annual Inspection (FD)	I-CH-12-0123.H	Reinspection	Yes	0	0	0	2100 Buddy Ganem	Oak Ridge Babbist Church	Craig Hedrick

**Total Number of Records: 28**

# Portland Fire Department

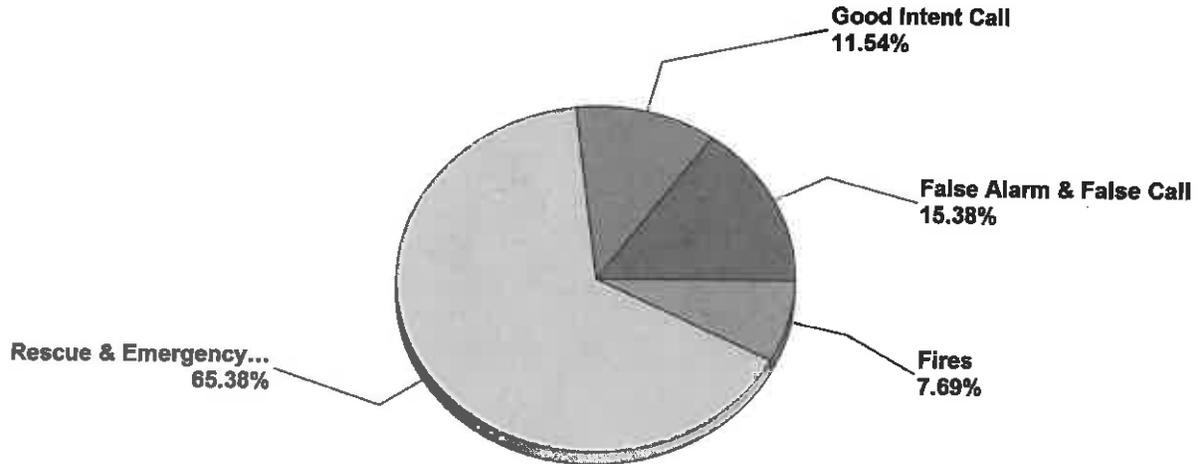
Portland, TX

This report was generated on 9/10/2012 9:57:58 AM



## Breakdown by Major Incident Types for Date Range

Start Date: 09/03/2012 | End Date: 09/09/2012



MAJOR INCIDENT TYPE	# INCIDENTS	% OF TOTAL
Fires	2	7.69%
Rescue & Emergency Medical Service	17	65.38%
Good Intent Call	3	11.54%
False Alarm & False Call	4	15.38%
<b>TOTAL</b>	<b>26</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	1	3.85%
143 - Grass fire	1	3.85%
311 - Medical assist, assist EMS crew	9	34.62%
321 - EMS call, excluding vehicle accident with injury	8	30.77%
600 - Good intent call, other	1	3.85%
611 - Dispatched & cancelled en route	1	3.85%
651 - Smoke scare, odor of smoke	1	3.85%
733 - Smoke detector activation due to malfunction	1	3.85%
744 - Detector activation, no fire - unintentional	1	3.85%
745 - Alarm system activation, no fire - unintentional	2	7.69%
<b>TOTAL INCIDENTS:</b>	<b>26</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

# Inspections Search

Portland Fire Department  
 595 Buddy Garner  
 Portland, TX 78374  
 Phone: 361-643-0155  
 Fax: 361-643-0369

**Date**  
 From: 9/2/2012  
 To: 9/8/2012 11:59:00 PM

**Search Criteria:**  
 All Addresses      Status: All      Inspector: Craig Hedrick

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector
					New	Old	Corr			
09/03/2012 9:00 am	Unwholesome Property	I-CH-12-0402.G	Re-inspection	Yes	0	2	0	1400 Blk. Moore Ave.	BP Newman Inv.	Craig Hedrick
09/04/2012 11:06 am	Unwholesome Property	I-TVAN-12-0027.A	Re-inspection	Yes	0	1	0	200 Block Country Club Vacant Field	Northshore Country Club	Craig Hedrick
09/04/2012 1:30 pm	Unwholesome Property	I-CH-12-0635.B	Re-inspection	Yes	0	2	0	861 Cliff	Mark Woodin	Craig Hedrick
09/04/2012 2:13 pm	Unwholesome Property	I-CH-12-0689	Complaint	Yes	0	1	1	318 Pebble Beach	Charles Brett	Craig Hedrick
09/05/2012 9:00 am	Annual Inspection (FD)	I-CH-12-0653.A	Re-inspection	Yes	0	41	0	801 Broadway	Northshore Country Club	Craig Hedrick
09/05/2012 3:10 pm	Unwholesome Property	I-CH-12-0690	Complaint	Yes	4	0	0	1406 Madrid	1406 Madrid Resident	Craig Hedrick
09/05/2012 3:16 pm	Unwholesome Property	I-CH-12-0691	Complaint	Yes	2	0	0	1405 Hesse	1405Hesse-RespParty	Craig Hedrick
09/05/2012 3:23 pm	Unwholesome Property	I-CH-12-0692	Complaint	Yes	2	0	0	104 Fulton	104 Fulton Resp. Party	Craig Hedrick
09/06/2012 7:30 am	Annual Inspection (FD)	I-CH-12-0646.A	Re-inspection	Yes	0	0	0	4601 Wildcat	High School	Craig Hedrick
09/06/2012 7:33 am	Annual Inspection (FD)	I-CH-12-0645.A	Re-inspection	Yes	6	0	0	4600 Wildcat	Junior High School	Craig Hedrick
09/06/2012 7:40 am	Annual Inspection (FD)	I-CH-12-0649.A	Re-inspection	Yes	0	0	0	1100 Lang	W C Andrews Elementary	Craig Hedrick
09/06/2012 7:46 am	Annual Inspection (FD)	I-CH-12-0650.A	Re-inspection	Yes	0	0	0	200 Fulton	Eastcliff Elementary	Craig Hedrick
09/06/2012 7:48 am	Annual Inspection (FD)	I-CH-12-0647.A	Re-inspection	Yes	4	0	0	4200 Wildcat	Intermediate School	Craig Hedrick
09/06/2012 7:54 am	Annual Inspection (FD)	I-CH-12-0648.A	Re-inspection	Yes	4	0	0	2250 Memorial	T M Clark Elementary	Craig Hedrick
09/06/2012 8:07 am	Annual Inspection (FD)	I-CH-12-0693	Periodic	Yes	0	0	0	1100 Austin	GPISD ADMIN	Craig Hedrick
09/06/2012 8:33 am	Building Plans (FD)	I-CH-12-0694	Request	Yes	0	1	0	1103 US Hwy 181	Rickster's	Craig Hedrick
09/06/2012 9:00 am	Unwholesome Property	I-CH-12-0665.A	Re-inspection	Yes	0	2	0	306 Seco	306 Seco Resident	Craig Hedrick
09/06/2012 9:00 am	Unwholesome Property	I-CH-12-0642.B	Re-inspection	Yes	0	0	0	107 Park Plc.	107Park-RespParty	Craig Hedrick
09/06/2012 11:30 am	Unwholesome Property	I-CH-12-0615.C	Re-inspection	Yes	0	0	0	1605 Crosby	1605 Crosby Resident	Craig Hedrick
09/06/2012 11:34 am	Unwholesome Property	I-CH-12-0617.C	Re-inspection	Yes	0	0	0	1602 Austin	Property Mg. - Tamara	Craig Hedrick
09/06/2012 11:36 am	Unwholesome Property	I-CH-12-0667.A	Re-inspection	Yes	0	0	0	318 Seco	318Seco-RespParty	Craig Hedrick
09/06/2012 11:37 am	Unwholesome Property	I-CH-12-0663.A	Re-inspection	Yes	0	0	0	222 Seco	222 Seco Resident	Craig Hedrick
09/06/2012 11:38 am	Unwholesome Property	I-TVAN-12-0028.C	Re-inspection	Yes	0	2	0	103 Shore Cliff	Stephen and Belinda Burkett	Craig Hedrick
09/06/2012 11:42 am	Unwholesome Property	I-CH-12-0660.A	Re-inspection	Yes	0	0	0	204 Seco	204Seco-RespParty	Craig Hedrick
09/06/2012 11:44 am	Unwholesome Property	I-CH-12-0668.A	Re-inspection	Yes	0	0	0	118 Seco	James Bell	Craig Hedrick
09/06/2012 11:44 am	Unwholesome Property	I-CH-12-0661.A	Re-inspection	Yes	0	0	0	216 Seco	216 Seco Resident	Craig Hedrick
09/06/2012 11:45 am	Unwholesome Property	I-CH-12-0664.A	Re-inspection	Yes	0	0	0	302 Seco	302Seco-RespParty	Craig Hedrick
09/06/2012 11:46 am	Unwholesome Property	I-CH-12-0659.A	Re-inspection	Yes	0	0	0	202 Seco	Bridget & Brian Willerford	Craig Hedrick
09/06/2012 11:47 am	Unwholesome Property	I-CH-12-0666.A	Re-inspection	Yes	0	0	0	308 Seco	308Seco-RespParty	Craig Hedrick
09/06/2012 11:47 am	Unwholesome Property	I-CH-12-0662.A	Re-inspection	Yes	0	0	0	220 Seco	220 Seco Resident	Craig Hedrick
09/06/2012 11:55 am	Unwholesome Property	I-CH-12-0643.B	Re-inspection	Yes	0	2	0	113 Sixth	113 Sixth Resident	Craig Hedrick

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector
					New	Old	Corr			
09/06/2012 2:51 pm	Unwholesome Property	I-CH-12-0686.A	Re-inspection	Yes	0	4	0	2009 Parkwood	2009Parkwood-RespParty	Craig Hedrick
09/07/2012 9:00 am	Annual Inspection (FD)	I-CH-12-0644.A	Re-inspection	Yes	0	4	0	1201 Moore	Lands End	Craig Hedrick
09/07/2012 12:05 pm	Unwholesome Property	I-CH-12-0695	Complaint	Yes	2	0	0	1008 Northcliff	Rock Solid Housing	Craig Hedrick
09/07/2012 12:07 pm	Unwholesome Property	I-CH-12-0696	Complaint	Yes	2	0	0	1012 Northcliff	1012 Northcliff Resident	Craig Hedrick
09/07/2012 12:56 pm	Unwholesome Property	I-CH-12-0697	Complaint	Yes	2	0	1	1603 Memorial	Ms. Tommie Hicks	Craig Hedrick
09/07/2012 1:01 pm	Unwholesome Property	I-CH-12-0698	Complaint	Yes	2	0	0	117 W Janin Cir.	117JaninCir-RespParty	Craig Hedrick
09/07/2012 1:03 pm	Unwholesome Property	I-CH-12-0699	Complaint	Yes	2	0	0	123 Janin West	Ella Escobedo	Craig Hedrick
09/07/2012 1:08 pm	Unwholesome Property	I-CH-12-0700	Complaint	Yes	2	0	0	106 Melba	106Melba-RespParty	Craig Hedrick
09/07/2012 1:13 pm	Building Plans (FD)	I-CH-12-0701	Request	Yes	0	0	0	1702 US Hwy 181 Suite A1	Mattress Firm	Craig Hedrick

**Total Number of Records: 40**