



CITY COUNCIL AGENDA

NOTICE OF REGULAR MEETING

Tuesday, August 21, 2012

7:00 p.m.

City Hall - Council Chamber

Daniel P. Moore Community Center Complex

1900 Billy G. Webb Drive

Portland, Texas

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER:** MAYOR KREBS
2. **INVOCATION AND PLEDGE:** MAYOR KREBS OR DESIGNEE
3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
 - PRESENTATION OF LABOR DAY HOLIDAY SCHEDULE (FACILITIES AND SERVICES) - UTILITY BILLING DIRECTOR
4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding "items of community interest" and/or be presented reports from the Staff regarding "items of community interest," provided no action is taken or discussed. "Items of community interest" include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee

- Announcements involving imminent threats to the public health and safety of the city

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

5. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JULY 31, 2012 WORKSHOP, AUGUST 7, 2012 WORKSHOP AND AUGUST 7, 2012 REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY

6. RATIFICATION OF DECISIONS OF BOARD OF DIRECTORS: THE CITY COUNCIL WILL CONSIDER RATIFYING THE SEPTEMBER 21, 2012 DECISIONS OF THE PORTLAND COMMUNITY CENTER COMPLEX DEVELOPMENT CORPORATION BOARD OF DIRECTORS - MAYOR KREBS

7. PUBLIC HEARING ON PROPOSED AD VALOREM TAX INCREASE: THE CITY COUNCIL WILL CONDUCT A PUBLIC HEARING TO SOLICIT COMMENTS FROM CITIZENS AND OTHER INTERESTED PARTIES CONCERNING A PROPOSED AD VALOREM TAX INCREASE OF TOTAL TAX REVENUES:

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.75 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$10.

THE FIRST READING OF THE ORDINANCE ADOPTING THE PROPOSED TAX RATE INCREASE WILL BE DELIBERATED BY THE CITY COUNCIL AT ITS AUGUST 28, 2012 SPECIAL MEETING

8. PUBLIC HEARING - REQUEST TO AMEND SPECIAL USE PERMIT NO. 750: THE CITY COUNCIL WILL CONDUCT A PUBLIC HEARING TO SOLICIT COMMENTS FROM CITIZENS AND OTHER INTERESTED

PARTIES CONCERNING A REQUEST FROM BASE LINE DATA, INC. TO AMEND SPECIAL USE PERMIT NO. 750 (ENACTED IN ORDINANCE ON DECEMBER 2, 1986) WHICH GOVERNS THE DEVELOPMENT AND USE OF ITS PROPERTY/FACILITY AT 206 LANG ROAD - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS A REPRESENTATIVE OF BASE LINE DATA, INC.

9. **REQUEST TO AMEND SPECIAL USE PERMIT NO. 750:** THE CITY COUNCIL WILL CONSIDER A REQUEST FROM BASE LINE DATA, INC. TO AMEND SPECIAL USE PERMIT NO. 750 (ENACTED IN ORDINANCE ON DECEMBER 2, 1986) WHICH GOVERNS THE DEVELOPMENT AND USE OF ITS PROPERTY/FACILITY AT 206 LANG ROAD - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS A REPRESENTATIVE OF BASE LINE DATA, INC.
10. **PROPOSALS FOR AUTOMATED METER READING SYSTEM:** THE CITY COUNCIL WILL CONSIDER SEALED PROPOSALS FOR THE PURCHASE AND INSTALLATION OF AN AUTOMATED METER READING SYSTEM THAT WERE SUBMITTED ON MAY 31, 2012 - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS REPRESENTATIVES OF MUELLER SYSTEMS
11. **RESOLUTION NO. 655 - APPLICATION AND ACCEPTANCE OF GRANT ASSISTANCE:** THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 655 WHICH AUTHORIZES THE CITY MANAGER TO MAKE APPLICATION FOR AND FORMALLY ACCEPT GRANT ASSISTANCE FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL UTILITIES SERVICE - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

D. ADJOURNMENT: MAYOR KREBS

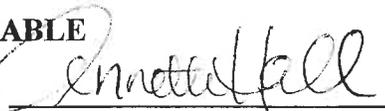
NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361) 777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Posted: August 17, 2012 by 5:00 p.m.
Portland City Hall

By:



Annette Hall
City Secretary

**CITY OF PORTLAND
CITY COUNCIL
WORKSHOP MEETING
JULY 31, 2012 – 7:00 P.M.**

On this the 31st day of July 2012, the Council of the City of Portland convened in a workshop meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of workshop meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
David E. Lewis	Mayor Pro Tem
Ron Jorgensen	Council Member
Cathy Skurow	Council Member
John Vilo	Council Member
John Green	Council Member

MEMBERS ABSENT:

Gary Moore, Sr.	Council Member
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STAFF PRESENT:

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Sandy Clarkson	Finance Director
Brian DeLatte	Director of Public Works and Development
Tim Vanlandingham	Fire Chief
RoseAleta Laurell	Library Director
Polly Wright	Director of Utility Billing
Michel Weaver	Assistant to the City Manager
Lorenzo Lara	Senior Accountant
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

A. CALL TO ORDER: MAYOR KREBS

Mayor Krebs called the workshop to order at 6:00 p.m.

B. NON-ACTION ITEMS:

1. **CAPITAL PROGRAM:** THE CITY COUNCIL WILL DISCUSS THE 5 YEAR CAPITAL PROGRAM (OCTOBER 1, 2012 THROUGH SEPTEMBER 30, 2017) - CITY MANAGER

City Manager presented and discussed the following Game Plan with the City Council:

➤ **Improve Municipal Government Image, General Efficiency and Effectiveness**

- Expedite CoP “make over” that features new logo/slogan (facilities and vehicle fleet)
- Complete City Charter review and present “essential” amendments to voters at May 11, 2013 election
- Conduct “sunset review” of boards and commission
- Incorporate results of 2012 Annual Citizen Satisfaction Survey in strategic planning process, budget process, capital programming and day to day decision-making
- Offer streaming video of public meetings on official CoP website to better inform citizenry
- Expedite digital conversion and storage of public records through computer hardware/software purchase
- Generate additional revenue and eliminate 2 full-time Meter Readers through installation of remote read water meter system
- Continue development and measurement of performance standards by budget segment
- Continue development of succession plan

➤ **Promote Economic and Community development**

- Complete major Comprehensive Plan, Unified Development Ordinance and Official Map update
- Develop and implement annexation program
- Play leadership role in Harbor Bridge replacement process to ensure vital transportation link to Corpus Christi meets long-term CoP needs
- Continue to promote CoP interests by playing leadership role in Corpus Christi Area EDC and San Patricio County EDC activities
- Market Portland hotels/motels and restaurants via Lone Star Program signs on U.S. Highway 181
- Market Portland residential developments/residences to incoming Northshore Area industry personnel and their families
- Develop and adopt economic development incentive policy that guides future prospect negotiations
- Continue municipal service negotiations with the Port of Corpus Christi and nearby industry

- Offer on-line registration, permitting and payment in Development Services Section
- Extend Master Professional Services Agreement with Bureau Veritas for new construction plan review and inspection

➤ **Improve Public Safety**

- Expand Fire Station No. 2 and lease-purchase new first response fire engine
- Upgrade Public Safety fleet via purchase of 4 Police cars, 1 Animal Control truck (light pickup) and 1 Fire truck (heavy duty pickup)
- Enhance Police and Fire incident responses through computer hardware/software purchase
- Replace code enforcement policy that is “complaint driven” with one that is “pre-emptive” and employ full-time Code Enforcement Officer to ensure CoP regulatory compliance
- Initiate Special Traffic Enforcement Program to supplement regularly scheduled patrol and aggressively enforce traffic laws
- Expand crime prevention program
- Improve oversight of EMS provider to ensure contract compliance and satisfactory service
- Expand and improve training throughout Public Safety
- Expand Police Explorer Program

➤ **Improve Facility Maintenance and Renew Infrastructure**

- Complete \$12,998,976 in prior fiscal year capital maintenance/improvement projects
- Initiate \$5,111,750 in capital maintenance/improvement projects
- Continue to address short and long term needs identified in 2012 CoP Facilities Condition Assessment
- Engage Consulting City Architect to perform annual inspection of all CoP facilities
- Conduct strategic review of CoP park and recreation facility needs
- Develop 5 year street, parking lot, sidewalk and trail improvement plan
- Update Storm Water Management Plan required for TCEQ permit renewal
- Expand SCADA coverage to Wastewater Treatment Plant and all liftstations

➤ **Fully Support Municipal Workforce**

- Sustain base pay plan, longevity pay, personnel allowances (clothing, uniform and vehicle), benefits (holidays, leave, healthcare and retirement) and the cost of family healthcare coverage
- Develop and implement employee performance management program that features June 2013 variable increases
- Expand and improve program that pays full-time employees for advanced education, commissions, licenses, certificates and critical skills

- Formally recognize and reward employee innovation
- Bid group health insurance and exploit opportunities to improve workforce wellness
- Complete update of personnel policies, rules and procedures

➤ **Maintain Community Appearance, Character and High Quality of Life**

- Promote Portland civic engagement and philanthropy
- Continue improvement of “public places” such as the Portland Veterans Memorial
- Secure and improve local programs sponsored by the Texas General Land Office and Keep Texas Beautiful
- Expand recreation programs for teenagers and seniors
- Expand library program for seniors
- Develop and adopt minimum property maintenance standards
- Provide assistance (referral, volunteer labor and gift materials) to property owners incapable of meeting minimum property maintenance standards on “as can” basis
- Formally recognize attractive residences and places of business
- Install new playground at Bayside Park
- Connect Violet Andrews Park, Sunset Lake Park and Indian Point Park with elevated hike/bike structure to link Olde Town neighborhood segments and promote recreation

City Manager Mike Tanner presented and reviewed the following revised draft of the 5 Year Capital Program with the City Council:

CAPITAL PROGRAM

OCTOBER 1, 2012 - SEPTEMBER 30, 2017

	<u>FISCAL YEAR</u>	<u>COST</u>
1.	2012-2013	1,656,750
2.	2013-2014	4,719,250
3.	2014-2015	4,400,000
4.	2015-2016	100,000
5.	2016-2017	100,000
	TOTAL	<u>\$10,976,000</u>

CAPITAL PROGRAM

FISCAL YEAR 2012-2013

 Amount Financed in Previous Fiscal Year

<u>DESCRIPTION</u>	<u>COST</u>	<u>METHOD OF FINANCE</u>
1. Complete "Street Maintenance and Improvement Program - Phase 8"	4,608,996	Certificates of Obligation (7 and 20 Year Term) and General Fund Reserve
2. Bid and Begin "Utility Line Replacement Program - Phase 1"	3,855,000	Revenue Bonds (20 Year Term)
3. Complete "Wastewater Treatment Plant Improvement Project"	3,036,980	Revenue Bonds (20 Year Term)
4. Complete "Doyle Addition/Nueces Bay Subdivision Sanitary Sewer Construction Project"	2,493,000	Economically Distressed Area Program Grant
5. Complete Installation of Remote Read Water Meter System	1,500,000	Revenue Bonds (10 Year Term)
6. Complete "Northshore Area Drainage Improvement Project"	700,000	General Fund Reserve
7. Design, Bid and Begin Fire Station No. 2 Expansion (\$300,000)	569,250	Public Safety Proceeds and General Fund Reserve (\$269,250)
8. Complete Consolidation of Memorial Parkway Travel Lanes Approaching and Intersecting Buddy Ganem Drive	303,000	General Fund Reserve
<i>TxDOT Administered Project</i>		
9. Bid and begin "ETJ Service Line Construction Project"	269,500	Economically Distressed Areas Program Grant
10. Complete SCADA Infrastructure and Communications	200,000	Water/Wastewater Enterprise Fund Reserve
11. Bid and Begin Indian Point Park Shoreline Preservation Project (Phase 1)	150,000	Restricted Use Fund Reserve (Hotel Occupancy Tax Revenue) - Local Match

CBB&E Administered Project

12.	Connect Violet Andrews Park, Sunset Lake Park and Indian Point Park with Elevated Hike/Bike Structure through Historic Railroad R-O-W	168,000	Restricted Use Fund Reserve (Hotel Occupancy Tax Revenue)
13.	Develop 5 Year Street, Parking Lot, Sidewalk and Trail Improvement Plan	100,000	General Fund Reserve
14.	Extend Southwest Outfall Ditch From Lang Road (Phase 1)	100,000	Drainage District Fund Reserve
<i>SPCDD Administered Project</i>			
15.	Lease-Purchase new First Response Fire Engine	100,000	General Fund Operating Budget
16.	Complete Comprehensive Plan, Unified Development Ordinance and Official Map Update	82,000	General Fund Reserve
17.	Complete Replacement of Official Logos on all Water Storage Tanks	75,000	Water/Wastewater Enterprise Fund Reserve
Total		<u>\$1,656,750</u>	

CAPITAL PROGRAM

FISCAL YEAR 2013-2014

 Amount Financed in Previous Fiscal Year

<u>DESCRIPTION</u>	<u>COST</u>	<u>METHOD OF FINANCE</u>
1. Complete "Utility Line Replacement Program - Phase 1"	3,855,000	Revenue Bonds (20 Year Term)
2. Finance and Design "Utility Line Replacement Program - Phase 2"	3,600,000	Revenue Bonds (20 Year Term)
3. Complete "Fire Station No. 2 Expansion Project"	569,250	Public Safety Proceeds (\$300,000) and General Fund Reserve (\$269,250)
4. Complete "Indian Point Park	150,000	Restricted Use Fund Reserve

Shoreline Preservation Project
Phase 2”

(Hotel Occupancy Tax
Revenue) - Local Match

CBB&E Administered Project

- | | | | |
|----|--|---------|---|
| 5. | Complete “ETJ Service Line Construction Project” | 269,500 | Economically Distressed Areas Program Grant |
| 6. | Expand SCADA Coverage to Wastewater Treatment Plant and Liftstations | 200,000 | Water/Wastewater Enterprise Fund Reserve |
| 7. | Lease-Purchase new First Response Fire Engine | 100,000 | General Fund Operating Budget |
| 8. | Develop Comprehensive Plan for Public Works Center | 100,000 | General Fund Reserve (\$50,000) and Water/Wastewater Enterprise Fund reserve (\$50,000) |
| 9. | Bid and Begin Indian Point Park Shoreline Preservation Project (Phase 1) | 150,000 | Restricted Use Fund Reserve (Hotel Occupancy Tax Revenue) - Local Match |

CBB&E Administered Project

Total \$4,719,250

CAPITAL PROGRAM

FISCAL YEAR 2014-2015

Amount Financed in Previous Fiscal Year

- | <u>DESCRIPTION</u> | <u>COST</u> | <u>METHOD OF FINANCE</u> |
|--|--------------------|--|
| 1. Finance and Design “Community Center Complex Improvement Project” | 4,300,000 | Certificates of Obligation (20 Year Term), General Fund Reserve, 4b Sales Tax Fund Reserve and Restricted Use Fund Reserve |
| 2. Bid and Begin “Utility Line Replacement Program - Phase 2” | 3,600,000 | Revenue Bonds (20 Year Term) |
| 3. Lease-Purchase new First Response | 100,000 | General Fund Operating Budget |

Fire Engine

Total \$4,400,000

CAPITAL PROGRAM

FISCAL YEAR 2015-2016

Amount Financed in Previous Fiscal Year

<u>DESCRIPTION</u>	<u>COST</u>	<u>METHOD OF FINANCE</u>
1. Bid and Begin "Community Center Complex Improvement Project"	4,300,000	Certificates of Obligation (20 Year Term), General Fund Reserve, 4b Sales Tax Fund Reserve and Restricted Use Fund Reserve
2. Complete "Utility Line Replacement Program - Phase 2"	3,600,000	Revenue Bonds (20 Year Term)
3. Lease-Purchase new First Response Fire Engine	100,000	General Fund Operating Budget
Total	<u>\$100,000</u>	

CAPITAL PROGRAM

FISCAL YEAR 2016-2017

Amount Financed in Previous Fiscal Year

<u>DESCRIPTION</u>	<u>COST</u>	<u>METHOD OF FINANCE</u>
1. Complete "Community Center Complex Improvement Project"	4,300,000	Certificates of Obligation (20 Year Term), General Fund Reserve, 4b Sales Tax Fund Reserve and Restricted Use Fund Reserve
2. Lease-Purchase new First Response Fire Engine	100,000	General Fund Operating Budget
Total	<u>\$100,000</u>	

Portland Chamber of Commerce, Executive Director Sue Zimmerman reported that the Chamber is planning the 2013 celebration of the 40th Annual Windfest celebration to be held April 18th through the 21st and would like to request the following:

- Request the use of the Community Center and City Hall grounds for the event in the revised (post flooding) set up the same as last year
- The \$10,000 fee would be paid to the City for facility usage, Police protection and supervision of the site
- \$5,000 Platinum sponsorship by the City
- Increase of HOT funds to \$10,000 to help promote the 40th Anniversary of the event to the Valley and the Victoria areas, as well as some state wide web based advertising. This would be targeted at over 100 miles from Portland

2. **BUDGETS:** THE CITY COUNCIL WILL DISCUSS REVISIONS TO THE CURRENT BUDGET (2011-2012 FISCAL YEAR), ADOPTION OF A NEW BUDGET (2012-2013 FISCAL YEAR) AND RELATED MATTERS - MAYOR, CITY MANAGER AND DIRECTOR OF FINANCE

Finance Director Sandy Clarkson presented and reviewed with the City Council the following:

- Major Funds Reserves
 - Audited 2011 Balances – Projected End of Fiscal 2012
- Proposed Budgets as of July 31, 2012
 - General Fund Revenues
 - Water/Wastewater Fund Revenues
 - GO Debt Service Fund Revenues
 - 4B Economic Development Sales Tax Fund Revenues
 - Drainage Utility Fund Revenues
 - Restricted Use Fund Revenues
 - Venue Sales Tax Fund Revenues

She then reviewed some of the highlights of the various funds.

City Manager Mike Tanner explained that the following adjusted rates, charges, and fees are included in the proposed 2012-2013 Fiscal Year Budget:

- Increases ad valorem tax rate \$0.01 from \$0.571845 to \$0.581845 which will generate \$72,509 in additional revenue and “balance” the proposed budget
- Increase registration fee for contractors from \$100 to \$135 and increase registration fee for landscapers/tree trimmers from \$25 to \$50 which will generate \$12,000 in additional revenue
- Increase Park and Recreation charges/fees as follows to generate \$42,285 in additional revenue:

- Community Center Annual Membership - Average increase of \$17.75 for residents and \$22.00 for non-residents
- KidzKlub/KidzKamp - Average increase of \$8.50
- Aquatics Center - Average increase of \$16.33 for residents and \$16.43 for non-residents
- Skate Park - Average increase for annual membership of \$3.00
- Municipal Park and Athletic Field Rental - Average increase of \$4.00
- Joe Burke Pavilion Rental - Average increase of \$9.50
- Community Center Rental - Average increase of \$5.00

Mr. Tanner then presented and reviewed the Proposed 2012-2013 Fiscal Year Budget Noteworthy Changes and Features of the following funds with the City Council:

- General Fund
- Water/Wastewater Enterprise Fund

Assistant to the City Manager Michel Weaver then presented and reviewed the Proposed 2012-2013 Fiscal Year Budget Noteworthy Changes and Features of the following funds with the City Council:

- Drainage Fund
- Venue Tax Fund
- Special Revenue Fund
- Restricted Use Fund
- Debt Service Fund

Finance Director Sandy Clarkson then presented and reviewed the 2012-2013 Budget Planning Calendar with the City Council.

C. ADJOURNMENT: MAYOR KREBS

Mayor Krebs adjourned the workshop at 8:45 p.m.

D. NOTICE OF ASSISTANCE:

If you plan to attend this workshop and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the workshop.

BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

**CITY OF PORTLAND
CITY COUNCIL
WORKSHOP MINUTES
AUGUST 7, 2012 – 6:00 P.M.**

On this the 7th day of August 2012, the Council of the City of Portland convened in workshop session at 6:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular workshop giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
David Lewis	Mayor Pro Tem
Cathy Skurow	Council Member
Ron Jorgensen	Council Member

MEMBERS ABSENT:

John Vilo	Council Member
Gary Moore, Sr.	Council Member
John Green	Council Member

STAFF PRESENT:

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Sandy Clarkson	Finance Director
Brian DeLatte	Director of Public Works and Development
Kristin Connor	Director of Park and Recreation
Tim Vanlandingham	Fire Chief
RoseAleta Laurell	Library Director
Polly Wright	Director of Utility Billing
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

***This workshop may be adjourned before the Regular City Council
Meeting begins at 7:00 p.m. and reconvened after the Regular***

City Council meeting ends.

A. CALL TO ORDER: MAYOR KREBS

Mayor Krebs called the workshop to order at 6:00 p.m.

B. NON-ACTION ITEMS:

1. REGULATION OF TELECOMMUNICATION TOWERS: THE CITY COUNCIL WILL DISCUSS THE REGULATION OF TELECOMMUNICATION TOWERS AND RELATED ISSUES - CITY MANAGER, ASSISTANT CITY MANAGER AS WELL AS DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

City Manager Mike Tanner explained that in the course of reviewing the regulation of telecommunication towers it was determined that the current rules conflict with what was approved by City Council. The current rules prohibit telecommunication towers in “C-G” General Commercial District and “I” Industrial District and clarification is needed.

Assistant City Manager Randy Wright gave a presentation on various types of telecommunication towers, heights and wind loads.

Council and Staff then discussed the following:

- Section 4-1 of the current Ordinance
 - Focuses on cell phone towers
 - Monopole Only
 - 1:1.5 fall ratio
 - 150’ maximum height; 130 MPH wind load
 - Requires co-location
 - Requires landscaping, fencing & building design
 - Issues with permitted use table
 - 4-1 restricts towers to “C-G” General Commercial District and “I” Industrial District
- Permitted tower types (s)
- Co-location requirement
- Height limitations
- Landscaping, fencing, etc., requirements
- Fall ration requirements for bracketed towers (attached to other structures)

2. LONE STAR SIGN PROGRAM MARKETING: THE CITY COUNCIL WILL DISCUSS MARKETING HOTELS, MOTELS, RESTAURANTS AND OTHER COMMERCIAL USES ON OR NEAR U.S. HIGHWAY 181 VIA THE LONE STAR SIGN PROGRAM - DIRECTOR OF PARKS AND RECREATION AS WELL AS A LONE STAR SIGN PROGRAM REPRESENTATIVE

Director of Parks and Recreation Kristin Connor introduced Brent Todd with LoneStar Logos & Signs.

Mr. Todd, explained that LoneStar Logos & Signs is in partnership with Texas Department of Transportation (TxDOT). They work with companies interested in logos and directional sign programs. Their goal is to connect motorist with information about nearby services and destinations in an effort to bring comfort to drivers and passengers and make Texas highways safer and easier to navigate.

Council, Staff and Mr. Todd discussed their customer base, eligible facilities (food, lodging, gas, camping and 24 hr pharmacies) and basic eligibility requirements.

C. ADJOURNMENT: MAYOR KREBS

D. NOTICE OF ASSISTANCE

Mayor Krebs adjourned the workshop at 6:55 pm.

NOTICE OF ASSISTANCE:

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BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

Annette Hall
City Secretary

**CITY OF PORTLAND
CITY COUNCIL
REGULAR MEETING
AUGUST 7, 2012 – 7:00 P.M.**

On this the 17th day of August 2012, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
David E. Lewis	Mayor Pro Tem
Ron Jorgensen	Council Member
Cathy Skurow	Council Member
John Vilo	Council Member

MEMBERS ABSENT:

Gary Moore, Sr.	Council Member
John Green	Council Member

STAFF PRESENT:

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Sandy Clarkson	Finance Director
Brian DeLatte	Director of Public Works and Development
Tim Vanlandingham	Fire Chief
RoseAleta Laurell	Library Director
Polly Wright	Director of Utility Billing
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER: MAYOR**

Mayor Krebs called the meeting to order at 7:00 pm.

2. **INVOCATION AND PLEDGE: MAYOR OR DESIGNEE**

Mayor Pro Tem Lewis gave the invocation and Mayor Krebs led the Pledge of Allegiance.

3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**

- REPORT ON KID KATCH EVENT - DIRECTOR OF PARKS AND RECREATION

Director of Parks and Recreation Kristin Conner reported that on August 4th the City of Portland co-sponsored the 9th Annual Kid Katch Youth Fishing Tournament with the Saltwater-Fisheries Enhancement Association, Spectra Energy and the San Patricio County and Nueces County branches of the Texas Parks and Wildlife Department. The event was well attended with a total of 174 participants and a list of winners was published in the local newspaper.

- REPORT ON CHIEF OF POLICE SEARCH - ASSISTANT CITY MANAGER

Assistant City Manager Randy Wright gave a brief update on the search for a new Chief of Police. Reporting that 101 resumes have been received, 54 are from out of state with 45 being well qualified. Applicants range from having PhD's, law degrees as well as current Police Chief's. A final selection should be made by mid September.

- PRESENTATION OF BUDGET AND AD VALOREM TAX RATE SCHEDULE - DIRECTOR OF FINANCE

Finance Director Sandy Clarkson reported that a budget workshop was conducted last Tuesday and would like to let citizens know the budget is available for review, daily during regular business hours at City Hall, the Library as well as the City's website.

4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding "items of community interest" and/or be presented reports from the Staff regarding "items of community interest," provided no action is taken or discussed. "Items of community interest" include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens

- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Council Member Jorgensen reminded the public of the upcoming Alumni game between G-P and Calallen.

Mayor Krebs announced that the single stream garbage and recycle started this week and encouraged everyone to read the handouts that were attached to the new carts for new schedules.

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

There were none.

5. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JULY 17, 2012 REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY

Council Member Vilo made the motion to approve the minutes of the July 17, 2012 regular meeting. Council Member Skurow seconded the motion.

The motion passed 5-0.

6. PURCHASE OF PLAY STRUCTURE: THE CITY COUNCIL WILL CONSIDER THE PURCHASE OF A \$48,933 PLAY STRUCTURE (REPLACEMENT) FOR BAYSIDE PARK - DIRECTOR OF PARKS AND RECREATION

Director of Parks and Recreation Kristin Connor explained that the Parks and Recreation Department has received BuyBoard bids for the purchase of a play structure to replace the aged equipment currently at the park. Staff is recommending the purchase of this play structure in the amount of \$48,933 from Kraftsman to replace aged equipment as

well as replacing equipment that has become unsafe due to deterioration of the existing structure.

Bayside Park is located near the water and this environment is harsh and therefore it is necessary to purchase high quality equipment with stainless steel materials. This will increase durability and provide a long life for the equipment. The play structure being recommended is similar to the play structure at Violet Andrews Park. The Violet Andrews Park play structure has maintained appearance due to the type of materials it is made of and has continued to be durable. The new play structure recommended for Bayside Park should certainly do as well. The purchase is being funded through the Venue Sales Fund.

Council Member Jorgensen made the motion to approve the purchase from Kraftsman of a \$48,933 play structure (replacement) for Bayside Park. Council Member Vilo seconded the motion.

The motion passed 5-0.

7. RESOLUTION NO. 654 - ADOPTING A 5 YEAR CAPITAL PROGRAM: THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 654 WHICH ADOPTS A 5 YEAR CAPITAL PROGRAM IN COMPLIANCE WITH THE CITY CHARTER - CITY MANAGER

City Manager Mike Tanner explained that Section 5.09 of the City Charter requires the City Council act on a 5 Year Capital Program no later than August 15 by resolution (with or without amendments). The proposed Capital Program was discussed at length during the July 31, 2012 Budget Workshop. He then presented and reviewed the proposed 5 Year Capital Program. He then added that proposed revisions to the plan will be made in the next 60 to 90 days that will include Parks and Recreation Projects as well as Street and Drainage projects when actual costs of the proposed projects can be better determined.

Council Member Jorgensen made the motion to approve Resolution No. 654 adopting a 5 Year Capital Program in compliance with the City Charter. Mayor Pro Tem Lewis seconded the motion.

The motion passed 5-0.

8. SCHEDULE FOR PUBLIC HEARING: THE CITY COUNCIL WILL CONSIDER SCHEDULING AD VALOREM TAX RATE PUBLIC HEARINGS IN COMPLIANCE WITH APPLICABLE LAW - DIRECTOR OF FINANCE

Finance Director Sandy Clarkson explained that in accordance with the Truth in Taxation laws, the City is required to hold two public hearings on proposed tax increase. The dates, location and times of these public hearings must be published in the City's official

newspaper and website at least seven days before the first hearing. In addition, the notice that is published must include a list of how each member of the governing body voted on the action to set the dates.

The Proposed Budget (which will be available for public review at the Library and City Hall) anticipates the ad valorem tax rate will be \$0.581845 per \$100 valuation. This rate is one cent per \$100 valuation over the 2012 Effective Tax Rate (ETR). The breakdown is as follows:

	<u>2012 ETR</u>	<u>Proposed Rate</u>
General Fund (M&O rate)	\$ 0.440629	\$0.450629
Debt Service (I&S rate)	0.131216	0.131216
Total Ad Valorem tax rate	\$ 0.571845	\$0.581845

In accordance with statutes governing municipal budgeting and taxing authority, it must be noted:

This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 1.75% and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$10.

Council Member Skurow made the motion to set the Public Hearings on the proposed tax increase for August 16, 2012 at 6:00 p.m. and August 21, 2012 at 7:00 p.m. Council Member Jorgensen seconded the motion.

The motion passed 5-0.

9. ESTABLISHMENT OF A REWARD FUND: THE CITY COUNCIL WILL CONSIDER THE ESTABLISHMENT OF A REWARD FUND FOR INFORMATION AND CONVICTION IN THE OLGIN/CHAPA MURDER CASE - ASSISTANT CITY MANAGER

Assistant City Manager Randy Wright explained that Tri-County Crime Stoppers has agreed to produce a video piece and offer a supplemental reward for information leading to the arrest and conviction of those responsible for the murder of Mollie Olgin and the aggravated assault of Kristene Chapa. Crime Stoppers typically offer a \$1,000 reward and on occasion are offered additional funds from individuals or various agencies. He further explained that that this would be a good opportunity to utilize federal drug forfeiture money. The intent is to commit up to \$15,000 of the drug forfeiture money. It is likely that the Aransas Pass Police Department and the San Patricio Attorney's Office will commit money as well.

Federal rules require that the chief law enforcement officer inform the local governing body of the expenditures of these funds. As an added measure of oversight of the funds he preferred the Council understand and approve all expenditures.

Council Member Vilo made a motion authorizing up to \$15,000 in federal drug forfeiture funds to be committed toward a cash reward in the Olgin/Chapa Murder Case. Mayor Pro Tem Lewis seconded the motion.

The motion passed 5-0.

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS
NOT APPEARING ON THE AGENDA:**

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

There were none.

D. ADJOURNMENT: MAYOR

Mayor Krebs adjourned the meeting at 7:34 p.m.

E. NOTICE OF ASSISTANCE:

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRaille IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

REGULAR MEETING AGENDA BILL

AGENDA ITEMS: **PUBLIC HEARING - REQUEST TO AMEND SPECIAL USE PERMIT NO. 750:** THE CITY COUNCIL WILL CONDUCT A PUBLIC HEARING TO SOLICIT COMMENTS FROM CITIZENS AND OTHER INTERESTED PARTIES CONCERNING A REQUEST FROM BASE LINE DATA, INC. TO AMEND SPECIAL USE PERMIT NO. 750 (ENACTED IN ORDINANCE ON DECEMBER 2, 1986) WHICH GOVERNS THE DEVELOPMENT AND USE OF ITS PROPERTY/FACILITY AT 206 LANG ROAD - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS A REPRESENTATIVE OF BASE LINE DATA, INC.

REQUEST TO AMEND SPECIAL USE PERMIT NO. 750: THE CITY COUNCIL WILL CONSIDER A REQUEST FROM BASE LINE DATA, INC. TO AMEND SPECIAL USE PERMIT NO. 750 (ENACTED IN ORDINANCE ON DECEMBER 2, 1986) WHICH GOVERNS THE DEVELOPMENT AND USE OF ITS PROPERTY/FACILITY AT 206 LANG ROAD - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS A REPRESENTATIVE OF BASE LINE DATA, INC.

SUBMITTED BY: Brian DeLatte, Director of Public Works and Development

DATE SUBMITTED: August 15, 2012

ATTACHMENTS: Base Line Data Application and supporting narrative
Ordinance No. 750
Existing Conditions Aerial Photo
Notice of Public Hearings

SUMMARY STATEMENT: A Special Use Permit (SUP) application was submitted to the City of Portland on July 17, 2012, to amend the following Special Use Permit:

<u>Property Location:</u>	206 Lang Road
<u>Legal Description:</u>	2.0 Acres out of Section Q of George H. Paul Subdivision of the Coleman Fulton Pasture Company's Lands
<u>Applicant:</u>	Clark Smith, Authorized Agent for Base Line Data, Inc.
<u>Current SUP:</u>	Ordinance 750, 12/2/86

Reason for SUP Request

The City of Portland was notified on May 14, 2012, that Base Line Data, Inc. (BLD) had constructed a

sixty (60) foot tall telecommunications tower on its property at 206 Lang Road to replace an existing sixty-five (65) foot tall antenna. This construction was not permitted and appeared to be in violation of City of Portland Code of Ordinances Section 4-1. On May 16, the City requested that BLD remove the tower or submit the appropriate permit application for review. BLD submitted the permit application on May 29, which was subsequently denied for not complying with Section 4-1. During the review of the permit application, it became apparent to City staff that BLD was in violation of its existing SUP in regards to use of the facility and location of the activities on site. BLD submitted the SUP application in an effort to bring the current activities on site into compliance with zoning regulations.

Existing Special Use Permit

Ordinance 750 was passed on December 2, 1986, changing the use of the property to operate under the following conditions:

- Use is restricted to indoor education, recreation, and leisure activities in the “new metal building”
- Hours of operation shall be no later than 10:30 p.m. Sunday through Thursday and 1:00 a.m. Friday and Saturday for activities attended by adults and 12:00 p.m. [sic] Friday and Saturday for activities attended by person under 18 years of age not accompanied by a parent or guardian.

Current Activities on Site

In reviewing the tower permit application, a few activities on site are not in conformance with the above-referenced SUP conditions:

- BLD operates corporate offices and production headquarters in the facility. This use would have been out of compliance since BLD’s purchase of the facility in January 1996.
- The location of activities on the site are both indoor and outdoor. An outdoor lab had been constructed for training purposes and is in direct conflict with requirements that all use is restricted to indoors in the new metal building.

Application

BLD is requesting the following modifications to the SUP:

- The use of the site be changed to “Multi-use, Education/Career Center, Corporate/Operations Office”
- The tower be an allowed use on the site

BLD has provided documentation and a narrative requesting approval of a modified SUP.

Special Use Approval Criteria

Section 310 of the Unified Development Ordinance (UDO) outlines the following criteria for which the Planning and Zoning Commission and City Council shall base approval. BLD has provided a response for each criterion:

1. *Impacts Minimized.* Whether and the extent to which the site plan minimizes adverse effects, including adverse visual impacts, on adjacent properties.

BLD Response: "Base Line Data, Inc (BLD) does not currently nor anticipates adverse impact to the surrounding properties. The planned removal of the existing guided antenna and transfer of service to the subject newly placed structure will be a marked improvement to the aesthetics and general appearance of the Property. The subject new antenna is not as tall, self-supported and its location at the rear of the building makes it less visible, much less obtrusive and inherently stronger as a replacement. Given current fencing, adjacent property orientation and facility structures, BLD does not believe there is currently or will be any adverse visual impact to adjacent properties."

Staff Comment: In its written application, BLD focused on the impacts minimized by the tower construction and did not summarize any efforts to minimize impacts of the proposed change in use. In additional discussions, staff notified BLD that conditions would be recommended to mitigate the impact from the change in use of the facility. Staff recommends additional screening and buffering than what is currently provided on site.

2. *Consistent with this Ordinance.* Whether and the extent to which the proposed special use would conflict with any portion of this Ordinance, including the applicable zoning district intent statement.

BLD Response: "The subject antenna is a lattice type. However, the antenna is a superior design to the structure it will replace. It is important to note that the new antenna is attached to the building by twice the recommended bracket support with a substantial, engineered concrete foundation. Furthermore, the proposed is not a free standing, large footprint, guided mast generally associated with significantly taller lattice structures as may be indicated by subjective interpretation of Code language."

Staff Comment: The tower structure as constructed is in violation of Section 4-1. Proposed amendments to Section 4-1 would bring the tower as constructed into compliance. If Section 4-1 is amended, staff is supportive of this shorter tower replacing the existing antenna.

3. *Compatible with Surrounding Area.* Whether and the extent to which the proposed special use is compatible with existing and anticipated uses surrounding the subject land.

BLD Response: "BLD in relationship to other properties directly across Lang and the same 200 block to the east, is consistent with existing and combatable [sic] uses of surrounding land. It is important to make an emphatic point that all residential structures and neighborhood areas adjacent to the subject property are oriented away from the site with frontage on interior streets of their respective subdivisions, not Lang Rd."

Staff Comment: This particular property is located directly across Lang from the AEP substation. Enforcing proposed conditions that limit the use, set the hours of operation, and provide screening and buffering would assist in ensuring compatibility with surrounding areas. Additionally, the usage of an existing outdoor public address system should be restricted.

4. *Traffic Circulation.* Whether and the extent to which the proposed special use is likely to result in extraordinarily prolonged or recurrent congestion of surrounding streets, especially minor residential streets.

BLD Response: "BLD neither currently or anticipates any unusual or higher level of traffic and associated recurrent congestion to surrounding streets and especially, minor residential streets."

Staff Comment: Since the application is attempting to "legalize" the existing use of the property, additional traffic is not anticipated. Staff does recommend conditions regarding internal circulation and improved emergency access.

Additionally, if the Planning and Zoning Commission determines that Conditions 10 or 11 are appropriate, it should be noted that the building's required parking is 82 spaces (20,500 sf @ 1:250). The existing site has 91 parking spaces, with an additional 45 spaces located in the BLD parking lot across Lang Road. Removal of 21 spaces along the Lang right-of-way will still allow BLD to maintain the parking count required by UDO Sec. 711.

5. *Effect on Natural Environment.* Whether and the extent to which the proposed special use would result in significant adverse impacts on the natural environment, including but not limited to water or air quality, noise, storm water management, wildlife, vegetation, wetlands and the practical functioning of the natural environment.

BLD Response: "BLD neither currently or anticipates any adverse impact to the environment, summarily. The outdoor petrochemical mock-up lab is NON-functional. Located on an otherwise unusable slab of a building lost to fire prior to subject property acquisition, the structures assembled are for training purposes only. There are not now, in the past or will ever be fluids, fuels, corrosives, gases, or conditions present within the lab that would be considered hazardous to the natural environment or pose a risk to the surrounding area."

Staff Comment: Staff is in general agreement, although a condition concerning light pollution is recommended.

6. *Community Need.* Whether and the extent to which the proposed special use addresses a demonstrated community need.

BLD Response: "BLD strongly believes that it operates as a good neighbor, adding significant value to the community by meeting the needs of the immediate and surrounding area. As a major local employer, recognized industry leader and innovative entity BLD routinely offers its facilities and resources to civic and other community groups. As an American Welding Society (AWS), American Petroleum Institute (API) and Texas Workforce Solutions (TWS) certified career training center, Base Line Data curriculum and course offering benefit the participants and the communities where they live and work."

Staff comment: Staff concurs.

7. *Development Patterns.* Whether and the extent to which the proposed special use would result in a logical and orderly pattern of urban development in the community.

BLD Response: "BLD believes that the proposed Special Use would result in a logical and orderly pattern of urban development in the community."

Staff comment: Staff concurs.

Conditions to the Special Use Permit

Staff recommends the following conditions to the Special Use Permit. The applicant has indicated general agreement with the imposition of Conditions 1 through 9:

1. The use of the facility shall be limited to business offices, operations support spaces and education and career center activities. Industrial or production activities are prohibited on the site. For the purposes of this special use permit, “industrial or production activity” is any activity that involves the use of attended or autonomous equipment, power tool or other device to cut, bend, bond, coat, melt, weld, perforate or fabricate metal, wood, or other construction material. The term does not include activities required to maintain the building and grounds.
2. Outdoor activities may only be conducted between the hours of 8:00 a.m. and 8:30 p.m. Indoor activities may be conducted between the hours of 7:00 a.m. and 12:00 midnight.
3. Outdoor activities on the property are limited to the mock petrochemical training lab. The training lab shall never utilize fluids, fuels, corrosives, gases, or create conditions that would be considered hazardous to the natural environment or pose a risk or nuisance to the surrounding area.
4. The mock petrochemical lab must be screened to prevent viewing from Lang Rd. with either a privacy fence or opaque vegetative screening not less than eight (8) feet tall. The screening shall be located immediately adjacent to the lab.
5. A minimum eight (8) foot tall privacy fence shall be erected and/or maintained on the north, east, and west property lines of the facility. For the purposes of this special use permit, the fence height shall be calculated from the higher of the adjacent parking spaces or the adjacent residential lot.
6. Outdoor public address systems shall only be used between 8:00 a.m. and 5:00 p.m.
7. Only one telecommunications tower, antenna, or structure conforming to City Ordinance Section 4-1 shall be allowed on site and shall be located as indicated on the attached site plan. In addition to any other requirements of Section 4-1, the tower shall not exceed sixty (60) feet in height and shall be secured to the building using appropriate structural connections to reduce the “fall radius.” The existing roof-mounted sixty-five (65) foot antenna shall be removed.
8. All vehicles and trailers on site must park in appropriately marked spaces and a fire lane must be established and maintained on the site as approved by the Fire Marshal.
9. Exterior security or aesthetic lighting must be of a type and situated to prevent adjacent residences from receiving direct lighting.

Additionally, if the Planning and Zoning Commission finds that Conditions 1-9 do not adequately buffer the proposed use from the surrounding neighborhood, staff recommends that the City Council deliberate the following conditions for inclusion into the above list. The applicant is not in agreement with imposition of Conditions 10 or 11.

10. All “production” or “commercial” vehicles shall utilize the Base Line Data parking lot on the south side of Lang Rd.
11. The existing row of parking adjacent to Lang Road (21 spaces) that occupies City right-of-way shall be eliminated or shifted sufficiently to vacate the right-of-way and allow space for a landscape buffer as required by the City’s Unified Development Ordinance. *(Staff comment: This condition is included for deliberation only if City Council determines that additional buffer measures are needed to screen the lab from Lang Road. It is not included in this list as a measure to “evict” BLD from the City right-of-way. BLD has been notified that parking in the right-of-way can be eliminated at the City’s sole discretion.)*

Adjacent Property Notification

There are 33 adjacent properties within 200 feet of the subject lot. Property owners were notified by mail, postmarked July 27, 2012, of Public Hearings at the Planning and Zoning Commission and City Council meetings. Notice was also posted in the Coastal Bend Herald on July 26, 2012, in conformance with UDO Section 302.

The following residents have commented on the proposed application:

- Homer Schelling—132 Catalina—Concerned that the tower as proposed is too low. Would prefer to see it not constructed at all or at a higher height to prevent cancer and interference to his electronic equipment. Concerned about the noise from dumpsters getting serviced at 5:30 a.m.
- Sharon George—1810 Portland—Concerned about previous sandblasting work, lighting, and noise. The property has traditionally been a nuisance, although somewhat quieter in the past. Mrs. George is appreciative of the proposed conditions to screen the facility.

Hearing and Recommendation by Planning and Zoning Commission

The Planning and Zoning Commission met on August 14, 2012, and conducted a Public Hearing on the proposed application.

Several residents addressed the Commission:

- Ms. Kathy Glover—1808 Portland Drive—expressed concerns regarding outdoor training, trash blowing into her yard, and the exterior lighting nuisance.
- Mr. Kent Rightmire—1809 Portland Drive—expressed concerns about safety issues and testing on-site and who monitors Base Line Data’s compliance.
- Mr. Bill George—1810 Portland Drive—expressed concerns regarding excess noise pollution and trash blowing into his yard.

The Planning and Zoning Commission voted 7-0 to recommend that City Council approve the application, with conditions 1-9 and 11.

Hearing by City Council

In accordance with UDO Section 310, City Council shall, after appropriate notice, conduct a public hearing on each request for approval of a special use. At the public hearing, the City Council shall consider the application, any pertinent comments by City staff, the Planning and Zoning Commission recommendation, other relevant support materials and public testimony given at the public hearing.

Comments and Conclusion

BLD's application and the recommended conditions would allow the operation of the facility to continue as the applicant desires while mitigating to the greatest extent practical the adverse impacts of such operations.

RECOMMENDATION: Conduct the public hearing to amend Special Use Permit No. 750 at 206 Lang Road, subject to recommended conditions.

ORDINANCE NO. 750

AN ORDINANCE AMENDING APPENDIX A OF THE CODE OF THE CITY OF PORTLAND, TEXAS, SAME BEING THE ZONING ORDINANCE, AMENDING THE ZONING MAP OF SAID CITY BY CHANGING THE USE OF PROPERTY DESCRIBED HEREIN, GRANTING A SPECIAL PERMIT UNDER SPECIFIED CONDITIONS, KEEPING ALL OTHER PROVISIONS IN SAID ORDINANCE IN EFFECT AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Portland, Texas, after notice of public hearing was duly given and such hearing held in accordance with the City Charter of Portland and the laws of the State of Texas, has made its report and has recommended that the City Council of the City of Portland amend the Zoning Ordinance of said City and issue a special permit under Appendix A of the Code of Ordinances of the City of Portland so that the use of the property described herein be changed, with conditions hereinafter set out.

WHEREAS, subsequently thereto, a City Council public hearing was held, at which hearing all persons wishing to appear and be heard were heard, to consider the same before the City Council in accordance with the proper notice of such hearing to the public, said hearing having been held on the 17th day of November, 1986, at a meeting of the City Council, in the City Hall in the City of Portland, notice of same having been duly given as required by the City Charter and the laws of the State of Texas;

WHEREAS, by motion duly made, seconded and carried, it was decided by the City Council that to approve the hereinafter set forth special permit, subject to certain conditions, would best serve public health, necessity and convenience and the general welfare of the City and its citizens;

NOT, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS, as follows, to-wit:

SECTION ONE: That the Zoning Ordinance of the City of Portland, Texas, passed on the 5th day of October, 1971 being Ordinance No. 396, and being Appendix A to the Code of Ordinances of the City of Portland, be and the same is hereby amended by making the changes hereinafter set out.

SECTION TWO: That use of a portion of a tract of land, described as: Two (2.0) acres of land out of Section Q of George H. Paul Subdivision of the Coleman Fulton Pasture Company's Lands and as being further described in attached metes and bounds, be changed and a special permit be issued for the use of such portion to operate thereon under the following conditions:

(a) Use is restricted to indoor education, recreation and leisure activities in the "new metal building" as designated on the attached site plan labeled Exhibit B.

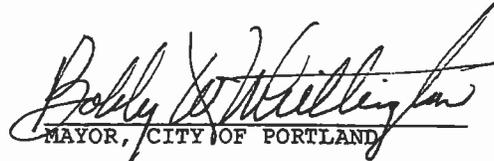
(b) hours of operation shall be no later than 10:30 p.m. Sunday through Thursday and 1:00 a.m. Friday and Saturday for activities attended by adults and 12:00 p.m. Friday and Saturday for activities attended by persons under 18 years of age not accompanied by a parent or guardian.

SECTION THREE: That the official Zoning Map of the City of Portland be and the same is hereby amended as herein ordained.

SECTION FOUR: That the Zoning Ordinance and the Map of the City of Portland, approved on the 5th day of October, 19871, except as amended prior hereto and as changed herein, shall remain in full force and effect.

SECTION FIVE: That this Ordinance shall take effect and be in full force and effect from and after its passage and approval on second reading.

PASSED AND APPROVED this 2nd day of December, 1986.


MAYOR, CITY OF PORTLAND

ATTEST:


City Secretary

Two (2.0) acres of land out of Section Q of George H. Paul Subdivision of the Coleman Fulton Pasture Company's Lands, as recorded in Volume 1, Page 32, Map Records, San Patricio County, Texas, and being described by metes and bounds as follows, to-wit:

BEGINNING at the most Westerly corner of a correction plat of Portland Heights Unit 1, as shown by map of record filed in Volume 8, Page 25, Map Records, San Patricio County, Texas, for the Southeast corner of this tract and the POINT OF BEGINNING:

THENCE with a portion of the Westerly boundary of Portland Heights Unit 1, N. 15 deg. E. 191.70 feet to the point of curve of a circular curve to the right;

THENCE with said curve having a central angle - 14 deg. 08' 56", radius 316.59 feet, tangent - 39.29 feet for an arc distance of 78.18 feet to the Northeast corner of this tract;

THENCE N. 52 deg. 33' 47" W. 276.60 feet to a point on a circular curve for the Northwest corner of this tract;

THENCE in a Southwesterly direction, tangent to and to the left of the tangent line having the bearing S. 37 deg. 26' 13" W; with said curve having a central angle - 7 deg. 59' 13", radius - 2,134.27 feet, tangent - 148.99 feet, for an arc distance of 297.51 feet to the point of tangency;

THENCE S. 29 deg. 27' W. 4.45 feet to a point in the Northerly right of way of a county road for the Southwest corner of this tract;

THENCE with said right of way S. 60 deg. 13' E. 349.49 feet to the Point of Beginning;

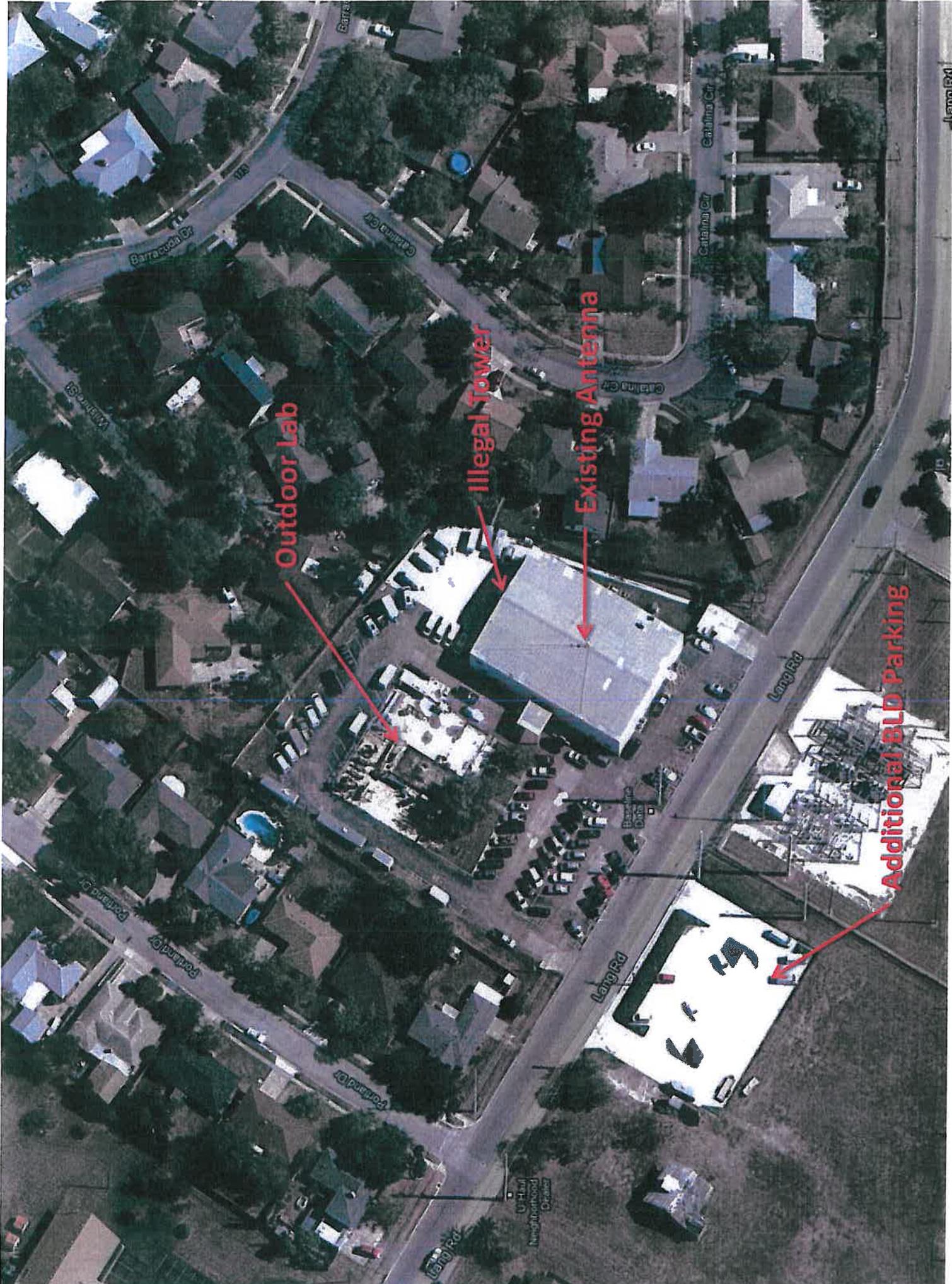
which has the address of 706 Lang Road, Portland
(Street) (City)
 Texas 78374 (herein "Property Address");
(State and Zip Code)

Outdoor Lab

Illegal Tower

Existing Antenna

Additional BLD Parking



Condition 5: Screen property from residences

Condition 4: Screen lab from Lang

Condition 7: Allow tower

Condition 7: Remove Existing Antenna

Condition 11: Vacating row of parking occupying City ROW

Condition 12: Require commercial vehicles to park in southern lot





NOTICE OF PUBLIC HEARINGS

Notice is hereby given that Public Hearings will be held before the Planning and Zoning Commission of the City of Portland on August 14, 2012 (Tuesday) and the City Council of the City of Portland on August 21, 2012 (Tuesday) in the Council Chamber of the City Hall (1900 Billy G. Webb Drive - Daniel P. Moore Community Center Complex) at 7:00 p.m. on each date to solicit comments from citizens and other interested parties concerning a request from Base Line Data, Inc., to amend the Special Use Permit for 206 Lang Road. The revised Special Use Permit would allow the operation of the company's corporate service headquarters, education and career center, outdoor laboratory, and replacement of an existing telecommunication antenna with a shorter tower.

Any questions concerning this matter should be directed to Brian DeLatte, Director of Public Works and Development at (361) 777-4601 or brian.delatte@portlandtx.com

REGULAR MEETING AGENDA BILL

AGENDA ITEM: **PROPOSALS FOR AUTOMATED METER READING SYSTEM:**
THE CITY COUNCIL WILL CONSIDER SEALED PROPOSALS FOR THE PURCHASE AND INSTALLATION OF AN AUTOMATED METER READING SYSTEM THAT WERE SUBMITTED ON MAY 31, 2012 - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS REPRESENTATIVES OF MUELLER SYSTEMS

SUBMITTED BY: Brian DeLatte, Director of Public Works and Development

DATE SUBMITTED: August 17, 2012

ATTACHMENTS: Mueller Sales Quote
 Cost Summary Sheet

SUMMARY STATEMENT: The most recent CoP revenue bond sale, which was conducted on May 1, 2012 included \$1,465,000 for the purchase and installation of an automated meter reading system. Such a system will increase efficiency (2 full-time Meter Reader positions and an annual cost of \$80,827 per year will be eliminated), generate 4-6% more revenue and improve customer service overall (CoP personnel will no longer have to enter backyards to read meters).

The project was advertised as a competitive sealed proposal. This delivery method was chosen due to the complex and intricate nature of the work and ensured that the City utilized the best vendor available. The proposals were evaluated based on the following selection criteria:

- 30% Rates and expenses
- 25% Qualifications and experience
- 15% Project time-line
- 15% Project design and methodology including technical approach and understanding of the scope of the project.
- 10% Single vendor overseeing entire project
- 5% References

Ten proposals were received from eight vendors, with both Mueller Systems and HD Supply submitting proposals for both "drive-by" and "fixed network" systems.

A selection review committee comprising of Mr. Brian DeLatte (Director of Public Works and Development), Ms. Polly Wright (Utility Billing Director), Ms. Sandra Clarkson (Finance Director), and Mr. Rey Barrera (Distribution/Collection Supervisor) reviewed the proposals. Utilizing the selection criteria above, the following rankings were determined:

<u>Vendor</u>	<u>Proposed Cost</u>	<u>Total Points</u>
Mueller Systems Hot Rod AMR	\$1,240,027.89	90.00
Metron-Farnier	\$1,380,688.00	89.10
HD Supply Waterworks Mobile	\$1,379,140.91	86.63
Badger Meter, Inc.	\$1,392,739.75	83.31

Mueller Systems Mi. Net AMI	\$1,568,710.98	82.05
Elster AMCO Water, Inc.	\$1,495,334.06	78.82
HD Supply Waterworks Fixed Base	\$1,818,589.86	76.00
Advanced Metering Solutions	\$1,601,894.25	68.75
Aqua Metric Sales Company	\$1,813,778.20	61.12
Ferguson Waterworks Meter & Automation Group	\$0.00	0.00

All scores are out of a possible 100 points, with each point being 1% as listed in the selection criteria. For the purposes of evaluating the proposed cost, each proposal included 5,295 meter box lids and 1,500 meter box removal/replacements as per the bid proposal form.

The top three vendors (Mueller Systems, Metron-Farnier, and HD Supply) were invited to present to the selection committee a more detailed insight into their proposals. Following these presentations, Mueller Systems' Hot Rod AMR was selected as being the "best" proposal as defined by the selection criteria.

Staff is recommending entering into an agreement with Mueller Systems for \$1,011,629.29. This includes a cost reduction by utilizing no-lead composite meters, which will be a future AWWA requirement for our water system. Not included in this price is Mueller's 2% discount for prompt payment.

Staff also recommends that Council approves an allowance for staff to authorize replacement on a case-by-case basis any broken lids, meter boxes, valves, or other appurtenances that may be necessary to complete installation. This will be billed to the City at the Additional Services rates included in the proposal on a per unit basis. Staff will limit the allowance to \$200,000.00 before requiring a Change Order from City Council.

RECOMMENDATION: Award the contract for the Automated Meter Reading System to Mueller Systems in the amount of \$1,011,629.29 and authorize an allowance of \$200,000 for the installation of appurtenances.



SALES QUOTATION

Phone (704) 278-2221
 Company Address 10210 Statesville Blvd
 Cleveland, NC 27013

Created Date 8/1/2012
 Quote # 00003348-00

Attn: Brian DeLalle
 Prepared For Portland (TX), City of
 Address 1900 Billy G. Webb Dr.
 City,State,Zip Portland, TX 78374
 Phone: (361) 777-4601
 Fax: (361) 643-5709
 Account # H1200044

Quote Expires 9/28/2012
 Quote Name RFP Portland (TX), City of - Hot Rod 2012-08-31
 Payment Terms 2% 30 Days, NET 31 Days
 ARO Stock to 30 Days
 Freight Terms FOB - Cleveland, NC - Full Freight Allowed on
 Net Order of \$500.00 or more
 Territory 53
 Prepared By Brent Craig

Comments & Considerations

Should you have any questions, please do not hesitate to contact Brent Craig

Quote Line Items

Qty	Part Number	Line Item Description	Sale Price	Extended
4,922	V0GC29492	5/8X3/4 420,SG,TRL6,CB,HRHP3W	\$136.03	\$669,539.66
227	V0KS29294	1"452,SI,BB,SG,TRL6,I-HPHR	\$210.00	\$47,670.00
43	W0NS29194	1-1/2"562,SI,2B,SG,TRL6,I-HPHR	\$390.58	\$16,794.94
71	W0PS29194	2"572,SI,SG,2B,TRL6,I-HPHR	\$529.88	\$37,621.48
4	Q0S020192	MVR650,SG,TRL,HRHP 25'	\$1,297.45	\$5,189.80
4	Q0T020192	MVR 1300,SG,TRL,HRHP 25'	\$2,597.59	\$10,390.36
1	V0GD294MM	5/8X3/4,420,RDM,PB,TRL6,SG,I-M	\$336.05	\$336.05
303	AHRHP03DL	HOT ROD HP DATA LOG 3"WIRE	\$65.00	\$19,695.00
2	AHRPITSTOP	PIT STOP DIAGNOSTIC HANDHELD	\$480.00	\$960.00
1	INTERFACE	CUSTOMER INTERFACE TO BILLING	\$4,500.00	\$4,500.00
2	AHRMOBILE-LAPTOPKIT	HOT ROD MOBILE AMR KIT W/LTOP	\$9,450.00	\$18,900.00
3	TRAINING-HSY-ONSITE	HOT ROD MOBILE AMR TRAINING ONSITE PER DAY	\$1,080.00	\$3,240.00
4,922	LABOR-400	Installation of 5/8"x3/4" 430IIS Meter	\$28.00	\$137,816.00
227	LABOR-400	Installation of 1" 452IIS Meter	\$35.00	\$7,945.00
43	LABOR-500	Installation of 1-1/2" 562 Meter	\$160.00	\$6,880.00
71	LABOR-500	Installation of 2" 572 Meter	\$200.00	\$14,200.00
4	LABOR-3-4	Installation of 4" MVR 650 Meter	\$500.00	\$2,000.00
4	LABOR-6-8-10	Installation of 6" MVR 1300 Meter	\$700.00	\$2,800.00
303	LABOR-RETRO	Retrofit Hot Rod to Metron Encoded Register	\$17.00	\$5,151.00

TOTAL

Quote Total

\$1,011,629.29

Proposal 1. Hot Rod AMR System

**City of Portland Automated Meter Reading System Request for Proposal
Cost summary**

System Costs

The system costs shall comprise all necessary costs to implement the fully functional system, excluding meter and meter installation costs. It shall include network costs, hardware, software, meter reading equipment, and other appurtenances to facilitate automated meter reading. It shall include any costs from Tyler Technologies above \$2,200 plus \$2/meter, which shall be paid by the City.

Total System Costs **\$27,600.00***

*In addition to the system requirements of the RFP, the Total System costs include 2 Hot Rod Mobile receiving kits (with 2 Dell laptops), 3 days of onsite training and 3 days of teleconference training. The total annual price for AMR software, hardware, and ongoing customer support is \$1,875. Mueller Systems' offers a 2% discount, net 30.

Meter Replacement

The costs shall include all necessary work and materials for a complete turn-key installation of meters.

<i>Description</i>	<i>Cost Per Installed Unit</i>	<i>Quantity</i>	<i>Extended Total</i>
5/8 inch meters	\$159.42	5,220	\$832,152.70
1 inch meters	\$245.00	227	\$55,615.00
1-1/2 inch meters	\$550.58	43	\$23,674.94
2 inch meters	\$695.06	75	\$52,129.50
4 inch meters	\$1,797.45	4	\$7,189.80
6 inch meters	\$2,653.47	5	\$13,267.35
Total Installed Meter Costs			<u>\$984,029.29*</u>

*Prices for 5/8" x 3/4" meters are the 420 composite, no lead meters that meet and exceed AWWA Standards, and are compliant with the latest NSF, ANSI, and EPA Standards (specs provided). All prices for 1"-6" meters are low lead brass (NSF 61 compliant) meters with bronze bottoms. Mueller Systems offers a 2% discount, net 30.

Additional Services as Required

The City may request additional services at a fixed per unit price at the sole discretion of the City.

<i>Description</i>	<i>Cost Per Installed Unit</i>	<i>Quantity</i>
Concrete Repair	\$185.00	per SY
Plastic Meter Box Lids	\$19.42*	per EA
Remove and Replace 5/8-2 inch Meter Box	\$75.00	per EA
Remove and Replace 4 inch Meter Box	\$900.00	per EA
Remove and Replace 6 inch Meter Box	\$1,150.00	per EA
Valve replacement with materials provided by the City	\$200.00	per EA

*DFW Plastics lid, per City Specification. Price includes lid installation. If plastic lid modification is required, price is \$4.00 per lid.

Mueller Systems

Firm

Brent Craig 7-30-12
Authorized Agent *Date*

REGULAR MEETING AGENDA BILL

AGENDA ITEM: **RESOLUTION NO. 655 - APPLICATION AND ACCEPTANCE OF GRANT ASSISTANCE:** THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 655 WHICH AUTHORIZES THE CITY MANAGER TO MAKE APPLICATION FOR GRANT ASSISTANCE AND SIGN THE ACCEPTANCE OF GRANT ASSISTANCE FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL UTILITIES SERVICE - CITY MANAGER AS WELL AS DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

SUBMITTED BY: Brian DeLatte, Director of Public Works and Development

DATE SUBMITTED: August 15, 2012

ATTACHMENTS: Resolution No. 655

SUMMARY STATEMENT: Construction has commenced on the Wastewater Collection System for the Doyle Addition and Nueces Bay Subdivisions. The project will construct approximately 7,600 linear feet of sewer line, as well the rehabilitation/installation of two lift stations. However, the project does not include funding for service connections to the sewer mains.

On August 1, 2012, the City was notified that a development grant of \$215,565 was available from the United States Department of Agriculture, Rural Development Section, to provide the service connections. In order to complete the grant process, the USDA requires a resolution authorizing the City Manager to file the application and accept the grant award.

RECOMMENDATION: Adopt a motion approving Resolution No. 655.

RESOLUTION NO. 655

**A RESOLUTION AUTHORIZING THE CITY
MANAGER TO MAKE APPLICATION FOR
GRANT ASSISTANCE AND SIGN THE
ACCEPTANCE OF THE GRANT ASSISTANCE
FROM THE UNITED STATES DEPARTMENT
OF AGRICULTURE, RURAL UTILITIES
SERVICE**

WHEREAS, the City of Portland, Texas intends to construct waste water service connections for the Doyle Addition Wastewater Collection System; and

WHEREAS, the City of Portland, Texas deems it necessary and proper to apply for grant assistance under the Rules and Regulations of Rural Utilities Service, a department of the United States Department of Agriculture.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF PORTLAND, TEXAS:**

THAT the City Manager, or his successor or delegated agent, be and the same is hereby authorized and directed to act as the Signatory Agent of the City of Portland, Texas and is hereby authorized and directed to make application for grant assistance under the Rules of Regulations or Rural Utilities Service, a department of the United States Department of Agriculture; and to sign the acceptance of the grant assistance, when made, and any and all other documents required to complete the project, on behalf of said City of Portland, Texas.

PASSED, APPROVED, AND ADOPTED this 21st day August, 2012.

EXECUTED UPON APPROVAL

By: _____
David Krebs
Mayor

ATTEST:

By: _____
Annette Hall
City Secretary



STAFF
WEEKLY
REPORTS

Librarian's Report
July 2012-FY 2012



Ran the monthly Koha reports and compiled the library monthly statistics including Overdrive and our website statistics

Created additional new book lists in Koha for patron use.

Wrote four *Portland News* articles

Submitted interlibrary loan requests and handled all receipts of ILLs from libraries around the country, notifying patron and entering in the computer and returning materials

Offered 27 computer classes

Completed and submitted purchase orders

Provided one-on-one computer tutoring for 25 patrons

Provided assistance on ereaders to 14 people

Updated library Facebook page with new information

Worked on library website

Ordered office and library supplies

Presented 4 Young Adult summer programs

Presented 3 Read to Me summer programs

Presented 3 Junior Reading club Programs

Staff participated in 16.5 hours of Continuing Education

Provided reference assistance to 326 people

Held monthly staff meeting

Held two adult book discussions

Held one film screening

Held 3 special SRC programs

Held Awards Ceremony

Held end of Summer Reading Pool Party

Cumulative year to date statistics attached:

Cumulative Statistics FY 2011-2012

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Total
Total Circulation	13,729	13,477	11,527	14,225	15,627	16,341	14,178	14,672	21,671	18,915	154,362
Adult Fiction	1078	1051	904	1024	1032	980	887	1079	1210	1028	10,273
Adult Non-fiction	778	768	550	750	704	666	583	698	864	739	7,100
Paperbacks	503	532	520	602	598	536	498	398	302	298	4,787
Spanish Language	1	0	0	2	2	1	1	1	1	4	13
Large Print	90	70	74	103	115	157	150	107	101	89	1,056
Juvenile Fiction	407	242	220	265	277	372	246	246	886	570	3,731
Juv Non-Fiction	278	97	151	253	253	261	255	255	812	586	3,201
Easy	1018	1256	629	1215	1215	1309	917	917	3225	2056	13,757
ILL	44	46	27	48	48	40	42	45	44	53	437
ILL Request sent to other libraries											24
IRS Forms	15	25	15	1512	1500	1610	1598	30	20	26	6,351
Periodicals	101	88	61	98	121	103	76	68	87	83	886
Renewals	3594	3605	2917	2799	3471	3898	3923	4324	4830	5059	38,420
Audio-Music	164	131	209	170	168	150	140	146	235	208	1,721
CD/MP3	123	141	137	131	115	163	123	157	178	146	1,414
OverDrive Ebooks& Audio Books	164	241	331	415	363	360	379	311	378	398	3,340
DVD	1380	1408	1321	1299	1453	1516	1109	1433	2094	1933	14,946
Viewers	4140	4224	3963	3897	4359	4548	3327	4299	6282	5799	44,838
Ref Transactions	210	310	305	338	326	303	326	331	355	326	3,130
Computer Usage	1527	1823	975	1914	1678	1641	1502	1834	1820	1445	16,159
In-House Use	1231	960	819	941	1286	1187	1033	1591	2216	1749	13,013
Patron Visits	9941	9168	7569	8839	9850	10868	9475	10881	12482	10714	99,787
Number of Programs	61	86	74	94	96	108	112	95	110	84	920
Prgm Attendance	1388	1383	1900	931	1755	2434	2354	2150	3201	1637	19,133
Children	358	412	1170	367	636	980	1040	974	2152	632	8,721
Adults	478	525	688	502	714	823	1670	621	979	332	7,332
Teens	552	401	24	62	405	631	484	492	74	34	3,159
New Cards	117	76	82	79	105	141	84	84	159	145	1,072
Materials Added	1025	229	189	373	343	296	438	438	329	535	4,195
Days Open	26	23	24	24	25	27	25	26	26	25	251
Hours Open	239	223	224	224	235	247	235	246	236	235	2,344
Website Visits	1681	1636	1719	1081	4236	5864	3584	4819	4586	4484	33,690
Mtg. Room Use	247	471	249	435	541	696	545	548	507	376	4,615

Volunteer Hours	152	124	76.5	42.5	123.25	173.75	75.5	123	273	170	1,334
Employee CEU hours	118.5	97.5	33	60.5	105.25	90	93	36.75	19.75	16.5	671
Special Programming: Attendance											
SPCALC	22	0	0	0	6	5	3	7	0		43
Great Pumpkin Give Away	180	0	0	0							180
Mum & Garter Workshop	42	0	0	0							42
Santa at Storytime		0	132	0							132
Reindeer Games		0	0	0							-
Toddler Time	87	177	68	162	194	116	190	112	0		1,106
After School	79	85	16	51	94	95	119	65	0		604
Christmas in Portland		0	420	0							420
Teen Library Lounge GP Jr. High	271	409	0	0	361	361	402	479	0		2,283
Teen Library Lounge GP High School							12	0	0		
SPC Jail	63	0	0	0	85	85	85	38	20	20	396
SPC Juvenile Deliveries	10	0	0	0	35	38	35	10	10	10	148
Shoreline Book Deliveries								20	10	10	
Dismas Deliveries									20	20	
Teen Gaming Program	30	27	24	65	47	47	47	31			318
Mr. Kippy	426	323	294	429	582	600	802	716			4,172
Computer classes	95	197	55	157	172	129	129	131	152	138	1,355
Book Sale	460	0	0	0		555					1,015
Spanish Club	26	25	4	4	18	8	8	20		9	122
Great Lego Build Off			151	0							151
Staff Development							93				93
Austin Elementary Nutrition								420			420
Spring Break Bubble Fun											-
Computer tutoring	17	13	14	20	16	28	28	22	25	25	
OverDrive training	12	14	23	21	36	15	15	13	11	14	174
Red Ribbon Week Welder				0							-
Honk Honk Beep Beep				0							-
Celebrity Reader				0							-
Headstart				0		38	120				158
Senior Center Deliveries				0							-
Birding Program Beth Hoekje				0							-
Carriage Inn Computer Training	15	22	4	13	17	7	20	10	20	14	142
Ingleside Computer Training	0	32	11	31	26	19	17	18	28	31	213
Portland	134	160	72	113	163	99	92	103	104	93	1,133

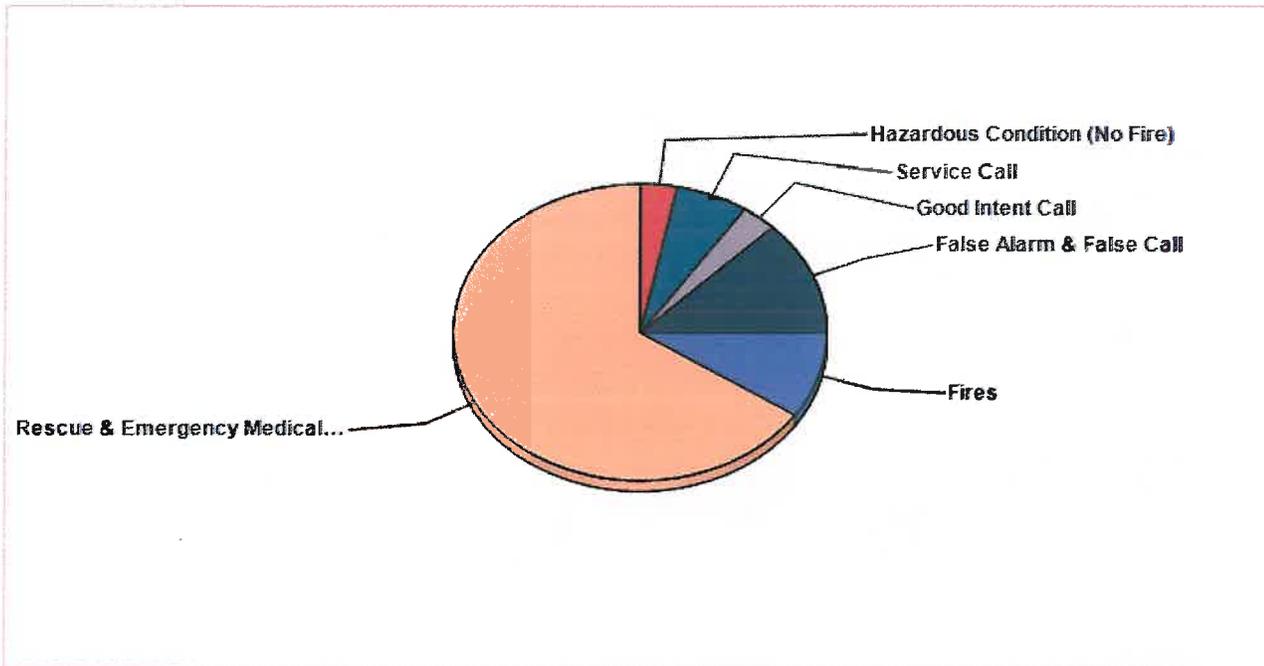
Portland Fire Department

Portland, TX

This report was generated on 8/6/2012 10:32:12 AM

Breakdown by Major Incident Types for Date Range

Start Date: 07/30/2012 | End Date: 08/05/2012



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	9.38%
Rescue & Emergency Medical Service	21	65.63%
Hazardous Condition (No Fire)	1	3.13%
Service Call	2	6.25%
Good Intent Call	1	3.13%
False Alarm & False Call	4	12.50%
TOTAL	32	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
118 - Trash or rubbish fire, contained	2	6.25%
143 - Grass fire	1	3.13%
311 - Medical assist, assist EMS crew	9	28.13%
321 - EMS call, excluding vehicle accident with injury	10	31.25%
324 - Motor vehicle accident with no injuries.	2	6.25%
463 - Vehicle accident, general cleanup	1	3.13%
510 - Person in distress, other	1	3.13%
561 - Unauthorized burning	1	3.13%
611 - Dispatched & cancelled en route	1	3.13%
733 - Smoke detector activation due to malfunction	2	6.25%
744 - Detector activation, no fire - unintentional	1	3.13%
745 - Alarm system activation, no fire - unintentional	1	3.13%
TOTAL INCIDENTS:	32	100.00%

EMS Provider License Renewed

Average Response Time: 4.55 Min.

Inspections Search

Portland Fire Department
 595 Buddy Ganem
 Portland, TX 78374
 Phone: 361-643-0155
 Fax: 361-643-0369



Search Criteria:

All Addresses
 Status Complete
 Inspector

Date

From: 7/29/2012
 To: 8/4/2012 11:59:00 PM

Violations

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector
					New	Old	Corr			
07/30/2012	10:32 am Annual Inspection (FD)	I-CH-12-0605	Periodic	Yes	0	0	0	902 Moore	Legacy Preschool of Portland	Craig Hedrick
07/30/2012	2:03 pm Annual Inspection (FD)	I-CH-12-0123.F	Re-inspection	Yes	0	10	0	2100 Buddy Ganem	Oak Ridge Baptist Church	Craig Hedrick
07/30/2012	2:06 pm Annual Inspection (FD)	I-CH-11-0134.L	Re-inspection	Yes	0	0	0	1530 Wildcat	Beall's	Craig Hedrick
07/30/2012	2:14 pm Annual Inspection (FD)	I-CH-12-0606	Request	Yes	8	0	0	1702 US Hwy 181 Suite B-11	Sun Loans	Craig Hedrick
07/31/2012	10:05 am Unwholesome Property	I-CH-12-0607	Complaint	Yes	4	0	0	606 Colonial	MC Mgt.	Craig Hedrick
07/31/2012	2:43 pm Unwholesome Property	I-CH-12-0608	Complaint	Yes	2	0	0	1409 Crosby	1409 Crosby Resident	Craig Hedrick
07/31/2012	2:45 pm Unwholesome Property	I-CH-12-0609	Complaint	Yes	2	0	0	1501 Crosby	1501 Crosby Resident	Craig Hedrick
07/31/2012	2:54 pm Unwholesome Property	I-CH-12-0610	Complaint	Yes	4	0	0	1503 Crosby	1503 Crosby Resident	Craig Hedrick
07/31/2012	3:03 pm Unwholesome Property	I-CH-12-0611	Complaint	Yes	2	0	0	1507 Crosby	1507 Crosby Resident	Craig Hedrick
07/31/2012	3:05 pm Unwholesome Property	I-CH-12-0612	Complaint	Yes	2	0	0	1509 Crosby	1509 Crosby Resident	Craig Hedrick
07/31/2012	3:06 pm Unwholesome Property	I-CH-12-0613	Complaint	Yes	2	0	0	1601 Crosby	1601 Crosby Resident	Craig Hedrick
07/31/2012	3:08 pm Unwholesome Property	I-CH-12-0614	Complaint	Yes	2	0	0	1603 Crosby	1603 Crosby Resident	Craig Hedrick
07/31/2012	3:09 pm Unwholesome Property	I-CH-12-0615	Complaint	Yes	2	0	0	1605 Crosby	1605 Crosby Resident	Craig Hedrick
07/31/2012	3:11 pm Unwholesome Property	I-CH-12-0616	Complaint	Yes	2	0	0	1604 Austin	1604 Austin Resident	Craig Hedrick
07/31/2012	3:12 pm Unwholesome Property	I-CH-12-0617	Complaint	Yes	2	0	0	1602 Austin	1602 Austin Resident	Craig Hedrick
07/31/2012	3:14 pm Unwholesome Property	I-CH-12-0618	Complaint	Yes	2	0	0	1510 Austin	1510 Austin Resident	Craig Hedrick
07/31/2012	3:15 pm Unwholesome Property	I-CH-12-0619	Complaint	Yes	2	0	0	1506 Austin	1506 Austin Resp. Party	Craig Hedrick
07/31/2012	3:17 pm Unwholesome Property	I-CH-12-0620	Complaint	Yes	2	0	0	1504 Austin	1504 Austin Resident	Craig Hedrick
07/31/2012	3:19 pm Unwholesome Property	I-CH-12-0621	Complaint	Yes	2	2	0	1501 Austin	1501 Austin Resident	Craig Hedrick
07/31/2012	3:20 pm Unwholesome Property	I-CH-12-0622	Complaint	Yes	2	0	0	1408 Austin	1408 Austin Resident	Craig Hedrick
07/31/2012	3:22 pm Unwholesome Property	I-CH-12-0623	Complaint	Yes	2	0	0	1406 Austin	1406 Austin Resp. Party	Craig Hedrick
08/02/2012	9:00 am Unwholesome Property	I-CH-12-0591.A	Re-inspection	Yes	0	0	0	1110 Cupertino	1110 Cupertino-RespParty	Craig Hedrick
08/02/2012	12:04 pm Unwholesome Property	I-CH-12-0596.A	Re-inspection	Yes	0	0	0	321 Bayview	Martha	Craig Hedrick
08/02/2012	12:05 pm Fence (FD)	I-CH-12-0624	Complaint	Yes	2	0	0	321 Bayview	Martha	Craig Hedrick
08/02/2012	12:11 pm Plants/Vegetation (FD)	I-CH-12-0625	Complaint	Yes	2	0	0	1736 Denver	1736 Denver Resident	Craig Hedrick
08/02/2012	12:21 pm Unwholesome Property	I-CH-12-0402.F	Re-inspection	Yes	0	2	0	1400 Blk. Moore Ave.	BP Newman Inv.	Craig Hedrick
08/02/2012	12:25 pm Unwholesome Property	I-CH-12-0592.A	Re-inspection	Yes	0	0	0	1006 La Mirada	1006 La Mirada-RespParty	Craig Hedrick
08/02/2012	12:26 pm Unwholesome Property	I-CH-12-0598.A	Re-inspection	Yes	2	0	0	109 Lost Creek	109LostCrk-RespParty	Craig Hedrick
08/02/2012	12:27 pm Unwholesome Property	I-CH-12-0563.C	Re-inspection	Yes	0	0	0	715 Market	715 Market-Resp.Party	Craig Hedrick
08/02/2012	12:28 pm Unwholesome Property	I-CH-12-0593.A	Re-inspection	Yes	0	0	0	2200 Memorial	2200Memorial-RespParty	Craig Hedrick
08/02/2012	12:29 pm Unwholesome Property	I-CH-12-0595.A	Re-inspection	Yes	0	0	0	1117 Cupertino	Jeff Mayer	Craig Hedrick

Violations

Date	Record Type	Number	Cause	Complete	New	Old	Corr	Addresses	Parties Name	Inspector
08/02/2012 12:29 pm	Unwholesome Property	I-CH-12-0590.A	Re-inspection	Yes	0	0	0	614 E Broadway	614 W. Broadway - Res.	Craig Hedrick
08/02/2012 3:34 pm	Unwholesome Property	I-CH-12-0626	Complaint	Yes	2	0	0	702 W. Broadway	Catholic Church	Craig Hedrick
08/03/2012 8:00 am	Unwholesome Property	I-CH-12-0627	Complaint	Yes	0	0	0	1008 Austin	Lady of Mt. Carmel	Craig Hedrick
08/03/2012 9:11 am	Building Plans (FD)	I-CH-12-0628	Request	Yes	0	0	0	1702 US Hwy 181 Suite B4	Portland Taekwondo	Craig Hedrick

Total Number of Records: 35