



**CITY OF PORTLAND SOLID WASTE AND RECYCLING
COLLECTION AND DISPOSAL SERVICES
REQUEST FOR PROPOSALS**

Addendum No. 1

Date: August 12, 2016
To: All Prospective Contractors

Prospective Contractors are hereby notified of the following modifications to the Request for Proposal. These modifications shall become a part of the Request for Proposal. The provisions of the Request for Proposal not specifically affected by the addendum shall remain unchanged.

REVISIONS TO REQUEST FOR PROPOSAL

1. The Preproposal Conference Sign-In Sheet has been uploaded to the RFP's website at <http://www.portlandtx.com/index.aspx?nid=347>
2. The RFP and Draft Agreement is modified to show that services described in Sections 5.03.b and 5.03c shall be provided under Section 5.01 by the contractor providing Residential and Small Commercial Services.
3. The City has received several questions concerning the RFP. The RFP is hereby amended to include the following questions and answers:
 - a. **Question:** Are we expected to turn in all documents at the same time?
Answer: Yes. All required documents must be turned in in a single package prior to the proposal deadline.
 - b. **Question:** How do we acknowledge the addenda?
Answer: The latest addenda will be issued is August 22, 2016 at 12:00 p.m. Contractors shall indicate on the outside of their bid packages which addenda were received.
 - c. **Question:** Is there an expectation that a transfer station in Portland be created (referencing 5.01.c.vii on page 37)?
Answer: No. The contractor shall indicate which existing transfer station it proposes to utilize in the proposal.

d. **Question:** Can you provide commercial and roll-off pricing, including tons and number of hauls for the previous 12 months?

Answer: Ordinance No. 2122 is attached showing the City's current rates. The frequency and size of existing commercial dumpster accounts is below. The City does not collect tonnage reports.

- 2yd, 1 time/week 24
- 2yd, 2 times/week 4
- 3yd, 1 time/week 20
- 3yd, 2 times/week 2
- 3yd, 3 times/week 1
- 4yd, 1 time/week 53
- 4yd, 2 times/week 7
- 4yd, 3 times/week 1
- 4yd, 4 times/week 1
- 6yd, 1 time/week 35
- 6yd, 2 times/week 8
- 6yd, 3 times/week 12
- 6yd, 4 times/week 6
- 8yd, 1 time/week 70
- 8yd, 2 times/week 10
- 8yd, 3 times/week 2
- 8yd, 4 times/week 1

e. **Question:** What is the average monthly roll-off collections?

Answer: There are approximately 70 roll-offs currently in Portland with approximately 25 hauls per month at an average haul of 3 tons.

f. **Question:** What is the residential and recycling current price, and tonnage for the previous 12 months?

Answer: Ordinance No. 2123 is attached showing the City's current rates.

g. **Question:** Would the City consider revising the termination provisions in Section 19.01 to allow for a cure period?

Answer: Yes, a notification and action plan to resolve any issues could be added to the agreement.

h. **Question:** If there is no change in contractor, must the existing contractor replace the existing carts with new ones?

Answer: The carts currently in use throughout the City were delivered in new, unused condition on or about August 1, 2012. Any new contractor will be allowed to utilize carts that are no more than 4 years and 6 months old and are delivered to the customer, in the

City's sole judgment, in good repair, appearance, cleaned, and in a sanitary condition . All carts must be of a uniform color, quality, model, and appearance. The City shall have the right to reject any cart delivered that does not, in the City's sole judgment, meet these requirements.

i. **Question:** What are the sizes of existing containers at City facilities?

Answer:

- Community Center: 2 Dumpsters; once per week - 6 CY each
- Senior Center: 1 Dumpster; once per week - 3 CY
- Public Works: 3 Dumpsters; twice per week - 4 CY each
- Fire Station 1: Carts (2 trash, 1 recycle); once per week
- Fire Station 2: 1 Dumpster; once per week - 3 CY
- City Hall: Carts (3 trash, 2 recycle); once per week
- Police Department: 1 Dumpster; once per week – 6 CY
- Animal Control: 1 Dumpster; once per week - 2 CY
- Indian Point Pier: 1 Dumpster; twice per week - 3 CY
- Sports Complex: 3 Dumpsters; twice per week - 4 CY each
- Municipal Park: 2 Dumpsters; twice per week - 4 CY & 6 CY
- Library: 1 Recycle Cart; 1 Dumpster once per week - 2 CY

j. **Question:** Do all residential accounts receive recycling carts?

Answer: Yes.

k. **Question:** Please describe what you mean by claw grabs on Page 9 of the RFP.

Answer: The bid contains pricing for brush and bulky service outside of monthly collection for an additional charge to the resident. 100 claw grabs is used as an estimate for bid comparison purposes.

l. **Question:** For Commercial and Construction roll-off container fees, can I charge additional fees (blocked or overloaded containers, for example)?

Answer: If a contractor proposes additional fees, those must be listed in Tab 7 and Tab 9.

m. **Question:** Will you delete the bonus points for utilizing a single contractor?

Answer: No. The bonus points recognize the reduced overhead and administrative burden to the City for Contractors that propose to complete all three packages.

n. **Question:** Who is involved in selection criteria?

Answer: The City Manager, Assistant City Manager, and Finance Director will evaluate the bids and make a recommendation to the City Council for contract award.

o. **Question:** Does the performance bond apply to just roll-offs?

Answer: No.

- p. **Question:** For the method of approach on page 17, can single employees have multiple job functions?

Answer: Yes.

- q. **Question:** Does the City typically request contractors divulge current legal proceedings?

Answer: Yes.

- r. **Question:** Does the minimum experience requirement matter for all contractors? Bias for local businesses under five years old seems to assure a smaller cross section of bids. Was this intentional?

Answer: In order to protect the health, safety, and welfare of its citizens, the City desires to contract with contractors that have an experienced track record in providing similar services.

- s. **Question:** Only one firm can guarantee access to a recycling center, so will there be only one bid for residential service?

Answer: The City does not dictate which disposal or recycling location is being utilized. The City's interest is in being assured that the contractor has the ability to dispose of the collected materials at a permitted facility.

- t. **Question:** Are there compactor requirements?

Answer: No. There are several compactors in the City under private agreement.

- u. **Question:** What happens if there is a non-payment for roll-off service?

Answer: The contractor could utilize all legal remedies to collect non-payment.

- v. **Question:** How are you going to evaluate roll-off pricing?

Answer: Roll-off pricing evaluation will be performed utilizing 25 rentals (23 monthly rentals, 60 daily rentals, 10 collections) each of 20 CY, 30 CY, and 40 CY roll-offs, with 10 delivery charges, 100 CY, and 100 tons.

- w. **Question:** Will the City enforce roadway weight restrictions?

Answer: All collection activities shall conform to all City of Portland ordinances, rules, and regulations, including City of Portland Code of Ordinances Chapter 21 and 23 regarding maximum allowable vehicle weights and solid waste collection services.

END OF ADDENDUM NO. 1

ORDINANCE NO. 2122

**AN ORDINANCE REVISING RATES FOR THE PROVISION OF
SOLID WASTE SERVICE; PROVIDING FOR THE REPEAL OF
ORDINANCES IN CONFLICT HEREWITH; PROVIDING A
SEVERABILITY CLAUSE; AND PROVIDING FOR AN
EFFECTIVE DATE AND PUBLICATION**

WHEREAS, the exclusive franchise agreement between the City of Portland (“City”) and Allied Waste Services of Texas/Republic Services of Corpus Christi (“Allied Waste Services/Republic Services”) incorporates annual Consumer Price Index (CPI) driven rate increases; and,

WHEREAS, the City and Allied Waste Services/Republic Services agree that the CPI has increased 1.34 percent during the last year; and,

WHEREAS, the City and Allied Waste Services/Republic Services agree that a commensurate 1.34 percent increase that takes effect November 1, 2015 is in order,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:

SECTION 1. That the Portland Code of Ordinances, Chapter 23, Article II, Division 2, Section 23-41, Table 2: Solid Waste Charges is hereby amended to read as follows:

MONTHLY RESIDENTIAL CART COLLECTION RATES

1 Trash Cart (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 15.01
Administrative/billing fee	<u>2.50</u>
Total	\$ 17.51

2 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 27.80
Administrative/billing fee	<u>2.50</u>
Total	\$ 30.30

3 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 40.57
Administrative/billing fee	<u>2.50</u>
Total	\$ 43.07

MONTHLY COMMERCIAL CART COLLECTION RATE

1 Trash Cart (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 24.10
Administrative/billing fee	<u>3.06</u>
Total	\$ 27.16

2 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 39.77
Administrative/billing fee	<u>3.06</u>
Total	\$ 42.83

3 Trash Carts (96 gallons) and 1 Recycle Cart (96 gallons)	\$ 55.42
Administrative/billing fee	<u>3.06</u>
Total	\$ 58.48

20, 30 & 40-YARD ROLL-OFF (OPEN TOP) DUMPSTER RATES

Rates include an administrative/billing fee of 19.5% for every roll-off (open-top) dumpster account per month.

Delivery	\$ 83.43
Monthly Service	55.62
Haul Rate	252.65*
(* plus disposal fee of \$47.07 per ton)	

17-YARD ROLL-OFF (OPEN TOP) DUMPSTER RATES

Rates include an administrative/billing fee of 19.5% for every roll-off (open-top) dumpster account per month.

Delivery	\$ 41.73
Monthly Rental	55.62
Haul Rate	\$ 201.29*
(*plus disposal fee of \$47.07 per ton)	

MONTHLY COMMERCIAL DUMPSTER COLLECTION RATE

Rates include an administrative/billing fee of 19.5% for every commercial dumpster account per month.

Container Size	Pickups Per Week					
	1	2	3	4	5	6
2 cu yd	\$ 59.49	\$ 104.32	\$140.28	\$190.00	\$233.67	\$269.03
3 cu yd	87.14	140.19	227.34	291.45	358.32	417.75
4 cu yd	100.46	186.96	263.51	350.84	438.15	523.92
6 cu yd	130.95	269.03	411.55	550.17	690.57	815.36
8 cu yd	177.57	350.74	528.56	703.22	877.84	1,052.51
6 cu yd Recycle	68.95	144.79				

SECTION 2. All previously adopted rules, regulations, policies and ordinances in conflict with this Ordinance are hereby repealed.

SECTION 3. If any provision, section, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any constitutionality of any other portion hereof, and all provisions of this ordinance are hereby declared severable for that purpose.

SECTION 4. This Ordinance shall be published after the second reading hereof by publishing the caption thereof in the official newspaper with a statement that the public may view the Ordinance in the Office of the City Secretary.

SECTION 5. This Ordinance shall take effect on November 1, 2015.

PASSED and APPROVED this 20th day of October, 2015.

City of Portland, Texas

David Krebs

David Krebs

Mayor

ATTEST:

Annette Hall

Annette Hall
City Secretary

