



CITY COUNCIL AGENDA

NOTICE OF WORKSHOP

Tuesday, January 17, 2012
6:00 p.m.
Council Chamber - City Hall
Daniel P. Moore Community Center Complex
1900 Billy G. Webb
Portland, Texas

This workshop may be adjourned before the Regular City Council Meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.

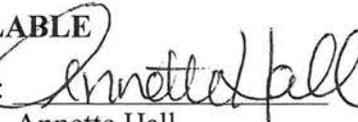
1. **CALL TO ORDER:** MAYOR KREBS
2. **ENGAGEMENT OF BUREAU VERITAS:** THE CITY COUNCIL WILL DISCUSS ENGAGING BUREAU VERITAS FOR FIRE CODE PLAN REVIEW AND INSPECTIONS - CITY MANAGER, DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS FIRE CHIEF
3. **STREET IMPROVEMENT PROGRAM:** THE CITY COUNCIL WILL DISCUSS THE STREET IMPROVEMENT PROGRAM (PHASE 8) - COUNCIL MEMBER MOORE, CITY MANAGER AS WELL AS DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT
4. **OFFICIAL WEB SITE FEATURES:** THE CITY COUNCIL WILL DISCUSS OFFICIAL WEB SITE FEATURES - COUNCIL MEMBER MOORE, CITY MANAGER AND ASSISTANT CITY MANAGER
5. **ADJOURNMENT:** MAYOR KREBS

NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Posted: January 13, 2012 by 5 p.m.
Portland City Hall

By: 
Annette Hall
City Secretary



CITY COUNCIL AGENDA

NOTICE OF REGULAR MEETING

Tuesday, January 17, 2012
7:00 p.m.

City Hall - Council Chamber
Daniel P. Moore Community Center Complex
1900 Billy G. Webb Drive
Portland, Texas

A. **PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:**

1. **CALL TO ORDER:** MAYOR KREBS
2. **INVOCATION AND PLEDGE:** MAYOR KREBS OR DESIGNEE
3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**
4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding “items of community interest” and/or be presented reports from the Staff regarding “items of community interest,” provided no action is taken or discussed. “Items of community interest” include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
 - Persons who wish to speak must identify themselves and their places of residence
 - All comments, requests and proposals must be presented to or through the Mayor
 - Persons who wish to speak will be given 4 minutes to do so
5. **MINUTES OF PREVIOUS WORKSHOPS AND MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JANUARY 3, 2012 REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY
 6. **RESOLUTION NO. 642 - CALLING GENERAL ELECTION:** THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 642 WHICH CALLS A MAY 12, 2012 GENERAL ELECTION (MAYOR AND 2 COUNCIL MEMBERS FOR 2 YEAR TERMS OF OFFICE) - MAYOR AND CITY SECRETARY
 7. **RESOLUTION NO. 643 - INITIATING PROCESS TO ESTABLISH BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENTS IMPACT FEES:** THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 643 WHICH AUTHORIZES THE CITY MANAGER OR HIS DESIGNEE TO TAKE NECESSARY ACTIONS TO ESTABLISH IMPACT FEES FOR THE BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENTS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS CONSULTING CITY ENGINEER
 8. **ENGAGEMENT OF BUREAU VERITAS:** THE CITY COUNCIL WILL CONSIDER ENGAGING BUREAU VERITAS FOR FIRE CODE PLAN REVIEW AND INSPECTIONS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS FIRE CHIEF
 9. **ORDINANCE NO. 2047 - ESTABLISHING FEE SCHEDULE FOR FIRE CODE PLAN REVIEW AND INSPECTIONS:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2047 WHICH ESTABLISHES A FE SCHEDULE FOR FIRE CODE PLAN REVIEW AND INSPECTIONS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

10. BOARD AND COMMISSION APPOINTMENTS: THE CITY COUNCIL WILL CONSIDER BOARD AND COMMISSION (ZONING BOARD OF ADJUSTMENT - PLANNING AND ZONING COMMISSION) APPOINTMENTS - MAYOR KREBS AND CITY SECRETARY

C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

D. ADJOURNMENT: MAYOR KREBS

NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361) 777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Posted: January 13, 2012 by 5:00 p.m.
Portland City Hall

By: 
Annette Hall
City Secretary

**CITY OF PORTLAND
CITY COUNCIL
REGULAR MEETING
JANUARY 3, 2012 – 7:00 P.M.**

On this the 3rd day of January 2012, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
John Green	Mayor Pro Tem
Ron Jorgensen	Council Member
Cathy Skurow	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
David E. Lewis	Council Member

STAFF PRESENT:

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Sandy Clarkson	Finance Director
Brian DeLatte	Director of Public Works and Development
Kristin Connor	Director of Park and Recreation
Tim Vanlandingham	Fire Chief
Cesario Vela	Utilities Superintendent
RoseAleta Laurell	Library Director
Polly Wright	Director of Utility Billing
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER:** MAYOR

Mayor Krebs called the meeting to order at 7:00 pm.

2. **INVOCATION AND PLEDGE:** MAYOR OR DESIGNEE

Council Member Lewis gave the invocation and Mayor Krebs led the Pledge of Allegiance.

3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**

- PRESENTATION OF MARTIN LUTHER KING HOLIDAY SCHEDULE (FACILITIES AND SERVICES) - DIRECTOR OF UTILITY BILLING

Utility Billing Director Polly Wright presented the City's facilities and service hours schedule of operation for the Martin Luther King holiday.

- PREVIEW OF JANUARY 2012 MEETINGS AND EVENTS - CITY MANAGER

City Manager Mike Tanner presented a preview of January 2012 meetings and events.

4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding "items of community interest" and/or be presented reports from the Staff regarding "items of community interest," provided no action is taken or discussed. "Items of community interest" include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Council Member Green wished everyone a Happy New Year.

Mayor Krebs commented on the well attended Seniors Noon Year's Eve hosted by the Parks and Recreation and the great job the department is doing.

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

There were none.

5. MINUTES OF PREVIOUS WORKSHOPS AND MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS DECEMBER 20, 2011 REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY

Council Member Vilo made the motion to approve the minutes of the December 20, 2011 regular meeting with corrections. Council Member Lewis seconded the motion.

The motion passed 7-0.

6. ORDINANCE NO. 2045 - INCREASING WATER SERVICE RATES: THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF ORDINANCE NO. 2045 WHICH INCREASES WATER SERVICE RATES (\$0.05 PER 1,000 GALLONS) - DIRECTOR OF UTILITY BILLING

Utility Billing Director Polly Wright explained that the San Patricio Municipal Water District Board met and approved increasing the water rates \$0.05 per 1,000 gallons for Municipal customers. The new rate is \$2.59 per 1,000 gallons the average bill will go up by \$0.038. The new rate will take effect on January 1, 2012. Mrs. Wright added that Ordinance No. 896 requires the City Council approve the change in rates.

Council and Staff discussed Ordinance No. 896 and the outcome of Ordinance No. 2045 if not approved.

Council Member Jorgensen made the motion to approve the second and final reading of Ordinance No. 2045 which increases water rate service rates \$05.50 per 1,000 gallons. Council Member Skurow seconded the motion.

The motion passed 7-0.

Mayor Krebs read the caption as follows:

ORDINANCE NO. 2045

AN ORDINANCE AMENDING THE CODE OF ORDINANCES; INCREASING THE RATES CHARGED FOR WATER SERVICE; PROVIDING

**FOR THE REPEAL OF ORDINANCES IN CONFLICT
HEREWITH; PROVIDING A SEVERABILITY
CLAUSE AND ESTABLISHING AN EFFECTIVE DATE.**

7. **ORDINANCE NO. 2046 - AMENDING APPLICATION OF SPECIFIC FEES:**
THE CITY COUNCIL WILL CONSIDER THE SECOND (FINAL) READING OF
ORDINANCE NO. 2046 WHICH AMENDS THE APPLICATION OF SPECIFIC
MONTHLY FEES (EMERGENCY MEDICAL SERVICE, VOLUNTARY YOUTH
FEE, DRAINAGE FEE AND FIRE FEE) - DIRECTOR OF UTILITY BILLING

Utility Billing Director Polly Wright explained that every month \$7.50 in fees are applied to each actual meter. In 2004 the Maximus Water Rate Study applied the principle that “the meter is the customer”. Recently some affected businesses have objected to the double sometimes triple billing fees. After review by the City Attorney he has rendered an opinion the City should consider amending the policy to apply fees only once per month per residence or business. Mrs. Wright added that the proposed ordinance will affect 41 commercial/apartment and school accounts, and 22 residential accounts with multiple meters. The financial impact due to the change in the policy is \$5,670 in revenues per year.

Council Member Jorgensen made the motion to adopt the second and final reading of Ordinance No. 2046 amending application of specific fees (Emergency Medical Service, Voluntary Youth Fee, Drainage Fee and Fire Fee). Council Member Moore seconded the motion.

The motion passed 7-0.

Mayor Krebs read the following caption.

ORDINANCE NO. 2046

**AN ORDINANCE AMENDING SECTIONS 7-33, 11-14,
23-33, AND 23-51 OF THE CODE OF ORDINANCES,
CITY OF PORTLAND, TEXAS, TO ESTABLISH A
CONSISTENT POLICY FOR THE APPLICATION OF
CERTAIN MONTHLY UTILITY FEES; PROVIDING
FOR THE REPEAL OF ORDINANCES IN CONFLICT
HEREWITH; PROVIDING A SEVERABILITY
CLAUSE AND ESTABLISHING AN EFFECTIVE
DATE**

- C. **CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS
NOT APPEARING ON THE AGENDA:**

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose

regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

Stephen Thomas of 104 Oakland Hills Dr. voiced his opinion concerning the lack of timeliness of the Street Improvement Project. He also spoke against the carbon calculator on the City's new website.

D. ADJOURNMENT: MAYOR

Mayor Krebs adjourned the meeting at 7:25 p.m.

E. NOTICE OF ASSISTANCE:

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

REGULAR MEETING AGENDA BILL

AGENDA ITEM: **RESOLUTION NO. 642 – CALLING A GENERAL ELECTION:** THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 642 WHICH CALLS THE MAY 12, 2012 GENERAL ELECTION (PURPOSE OF ELECTING A MAYOR AND TWO COUNCIL MEMBERS TO 2 YEAR TERMS)

SUBMITTED BY: Annette Hall, City Secretary

SUBMISSION DATE: January 15, 2012 **FOR THE AGENDA OF:** January 17, 2012

ATTACHMENTS: Resolution No. 642 **APPROVED:** _____

SUMMARY STATEMENT: Resolution No. 642 authorizes a May 12, 2012 General Election for the purpose of:

- Electing a Mayor and two (2) Council Members to two (2) year term
- Establishes an Election Officer (City Secretary), presiding and an alternate judge
- A single voting site (Portland Community Center)
- Establishes voting hours and a recommendation of extended voting hours of 7:00 a.m. to 7:00 p.m. on Monday, April 30, 2012 and Monday, May 7, 2012

In order to meet all requirements, the resolution must be approved if election is to be legally conducted.

RECOMMENDED ACTION: Approve Resolution No. 642 which calls the May 12, 2012 General Election (for the purpose of electing a Mayor and two (2) Council Members to two (2) year terms).

RESOLUTION NO. 642

**A RESOLUTION ORDERING A GENERAL ELECTION
TO BE HELD ON MAY 12, 2012 FOR THE PURPOSE OF
ELECTING A MAYOR AND TWO (2) COUNCIL MEMBERS
FOR TWO (2) YEAR TERMS**

WHEREAS, the Mayor and City Council of the City of Portland, Texas has ordered that a General Election be held in said City on the 12th day of May 2012, for the purpose of electing:

A Mayor and two (2) Council Members for two (2) year terms

NOW, THEREFORE, BE IT RESOLVED that in accordance with the order adopted by the City Council of said City, said election shall be held at the following place in said City, and the following named persons are hereby appointed officers for said election.

In Election Precincts No. 8, No 23, No. 19, No 24 and No. 27 on Election Day and Early Voting by Personal Appearance shall be held at Daniel P. Moore Community Complex (Portland Community Center), 2000 Billy G. Webb Dr.

JOANN LUEHRING as Presiding Judge and MARY GARZA as Alternate Judge are hereby appointed and said Presiding Judge shall appoint the necessary clerks to assist with the election not to exceed two (2) clerks for said election.

The polls of the above designated polling place shall on said Election Day be open 7:00 a.m. to 7:00 p.m.

Early voting by personal appearance for the above said place of early voting shall remain open for at least eight hours on each day for early voting which is not a Saturday, a Sunday, an official holiday, or an Official State Holiday, beginning April 30, 2012 and continuing through May 8, 2012, and for at least twelve hours on Monday, April 30, 2012 and Monday May 7, 2012, preceding the election. The mailing address for an application for ballot by mail is Annette Hall, City Secretary, 1900 Billy G. Webb Dr., Portland, Texas, 78374.

Early voting by mail shall be offered by paper ballot. Electronic voting will be offered during early voting by personal appearance and on Election Day.

A copy of this resolution shall also serve as a writ of election which shall be delivered to the above appointed Presiding Judges, for said election.

PASSED AND APPROVED THIS 17TH DAY OF JANUARY 17, 2012.

CITY OF PORTLAND, TEXAS

David Krebs, Mayor

ATTEST:

Annette Hall, City Secretary

REGULAR MEETING AGENDA BILL

AGENDA ITEM: RESOLUTION NO. 643 - INITIATING PROCESS TO ESTABLISH BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENTS IMPACT FEES: THE CITY COUNCIL WILL CONSIDER RESOLUTION NO. 643 WHICH AUTHORIZES THE CITY MANAGER OR HIS DESIGNEE TO TAKE NECESSARY ACTIONS TO ESTABLISH IMPACT FEES FOR THE BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENTS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS CONSULTING CITY ENGINEER

SUBMITTED BY: Brian DeLatte, Director of Public Works and Development

DATE SUBMITTED: January 11, 2012

ATTACHMENTS: Proposed Resolution No. 643

SUMMARY STATEMENT: On April 1, 2011, the City Council authorized the engagement of Coym, Rehmet, and Gutierrez (CR&G) to conduct an impact fee study to recover the costs of the Broadway Ditch. The City Council subsequently engaged CR&G to provide plans and specifications for the Northshore Area Drainage Improvements. These two drainage components combine to create the Broadway/Northshore Boulevard Outfall System as described in the 2006 Naismith Engineering Master Plan.

CR&G is currently nearing completion of both the land use assumptions and capital improvements plan. After completion of these tasks, the land use assumptions and impact fee data must be publicly reviewed. The following schedule is proposed in order to comply with state statutes:

- | | |
|------------------|--|
| January 17, 2012 | Adopt a resolution setting a hearing date to consider land use assumptions and capital improvements. Appoint the Planning and Zoning Commission as the advisory committee. |
| January 26, 2012 | Publish Notice of Hearing minimum 30 days in advance |
| March 6, 2012 | Public Hearing on land use assumptions and capital improvements plan at regularly schedule City Council Meeting |
| March 20, 2012 | City Council to approve or disapprove the land use assumptions and capital improvements plan |
| March 29, 2012 | Publish Notice of Hearing for Impact Fees |
| April 10, 2012 | Advisory Committee meets to discuss impact fees at regularly scheduled Planning and Zoning Commission meeting |
| April 23, 2012 | Advisory Committee to file written comments on the proposed impact fees |

May 1, 2012 Public Hearing to approve or disapprove Impact Fee

Adoption of Resolution No. 643 is required to begin the process in the legally required manner. The resolution authorizes three actions:

- (1) Authorizes the City Manager or his designee to take the necessary actions to establish the impact fee.
- (2) Authorizes the scheduling of a public hearing to discuss the capital improvements plan and impact fee.
- (3) Appoints the Planning and Zoning Commission as the Advisory Committee to assist the City Council in adopting the land use assumptions and capital improvements plan. The Committee will also monitor, evaluate, and report on the implementation of the plan.

RECOMMENDATION: Adopt a motion approving Resolution No. 643.

RESOLUTION NO. 643

AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO TAKE THE NECESSARY ACTIONS TO ESTABLISH IMPACT FEES FOR THE BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENTS; SCHEDULING A PUBLIC HEARING TO RECEIVE COMMENTS ON THE ADOPTION OF LAND USE ASSUMPTIONS AND IMPACT FEES; APPOINTING THE PLANNING AND ZONING COMMISSION AS THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

WHEREAS, the City of Portland desires to enact impact fees to pay the costs of constructing capital improvements for drainage in the Broadway/Northshore Boulevard Outfall System; and

WHEREAS, the impact fees will be imposed on land within the service area of Broadway/Northshore Boulevard Outfall System, generally bounded by US Highway 181, the Oak Ridge Ditch, the Northshore Golf Course, Northshore Boulevard, the Northshore Ditch, and the future Olympic Drive; and

WHEREAS, the service area is within the corporate boundaries or extraterritorial jurisdiction of the City of Portland.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:

Section 1. The City Manager or his designee shall take the necessary actions to establish an Impact Fee for the Broadway/Northshore Boulevard Outfall System drainage improvements.

Section 2. A consolidated public hearing on adoption of land use assumptions, a capital improvements plan, and impact fees shall be conducted on March 6, 2012. The City Manager or his designee shall schedule any other public hearings required by law to receive public comments on the adoption of a capital improvements plan and impact fees.

Section 3. The Planning and Zoning Commission is hereby appointed as the Capital Improvements Advisory Committee. The Capital Improvements Advisory Committee shall meet, as required, at the regularly scheduled meetings of the Planning Commission and shall:

- (1) advise and assist the City Council in adopting land use assumptions;
- (2) review the capital improvements plan and file written comments;
- (3) monitor and evaluate implementation plan;

- (4) file semiannual reports with respect to the progress of the capital improvements plan and report to the City Council any perceived inequities in implementing the plan or imposing the impact fee; and
- (5) advise the City Council of the need to update or revise the land use assumptions, capital improvements plan and impact fees.

PASSED and APPROVED this 17th day of January 2012.

EXECUTED UPON APPROVAL

By: _____
David Krebs
Mayor

ATTEST:

By: _____
Annette Hall
City Secretary

REGULAR MEETING AGENDA BILL

AGENDA ITEM: ENGAGEMENT OF BUREAU VERITAS: THE CITY COUNCIL WILL CONSIDER ENGAGING BUREAU VERITAS FOR FIRE CODE PLAN REVIEW AND INSPECTION - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS FIRE CHIEF

SUBMITTED BY: Brian DeLatte, Director of Public Works and Development

SUBMISSION DATE: January 12, 2012

ATTACHMENTS: Fire Contract Amendment to the Master Professional Services Agreement

SUMMARY STATEMENT: On August 3, 2011, the City entered into a Master Professional Services Agreement with Bureau Veritas (BV) to provide building code plan review and inspections (new multi-family residential, commercial, institutional and industrial construction). Utilizing BV has been critical in providing quality technical reviews and inspections, and the feedback from builders has been overwhelmingly positive.

Currently BV is only tasked with providing building code plan reviews and inspections, as fire code reviews have remained the responsibility of the Fire Department. In order to maintain the quality technical reviews and inspections required throughout the entire development process, staff recommends engaging BV to provide these fire code reviews and inspections. This would not only streamline the development process, but allow the Fire Department to focus on their primary functions and services.

RECOMMENDATION: Adopt a motion authorizing the engagement of Bureau Veritas to provide fire code plan review and inspection



The following Exhibit A (Scope of Services) and Exhibit B (Schedule of Fees) are hereby accepted as Amendment No. 1 to the Master Professional Services Agreement between Bureau Veritas North America, Inc. and the City of Portland, Texas, dated with approved signatures on August 3, 2011:

EXHIBIT A SCOPE OF SERVICES

BVNA and the representatives of BVNA are charged with the enforcement of the provisions of the Jurisdiction's Fire Code acting in good faith and without malice in the discharge of the duties required by these codes or other pertinent law or ordinance shall not thereby be rendered personally liable for damages that may accrue to persons or property as a result of an act or by reason of an act or omission in the discharge of such duties.

Fire Alarm and Fire Sprinkler System Plan Review

Fire Alarm and Fire Sprinkler System Plan Review shall be conducted as required by the Jurisdiction's Fire Code, and other provided code related documents, as approved by the Jurisdiction. Applicants will be notified of Plan Review Comments and are responsible for addressing comments to the satisfaction of the Jurisdiction. The Jurisdiction has final interpretive authority over all plans and specifications. Permits are issued by the Jurisdiction.

Fire Alarm and Fire Sprinkler System Inspections

Fire Alarm and Fire Sprinkler System Inspection services shall be conducted as required by the Jurisdiction's Fire Code. Any violations of the Jurisdiction's codes or concealment of any work prior to approval by BVNA will be reported to the Building Official of the Jurisdiction. The Building Official of the Jurisdiction is the final interpretive authority.

Annual Fire Safety Inspections

Annual Fire Safety Inspections will be conducted in accordance with the city adopted fire code for commercial establishments and public buildings subject to an annual operation permit. Services include: Upload of commercial properties into web-based tracking system, scheduling and tracking of existing and new annual fire inspections, notification to city personnel of inspections scheduled and status of compliance.



**EXHIBIT B
SCHEDULE OF FEES**

Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System)

Valuation*	Fee
\$1. ⁰⁰ to \$250,000. ⁰⁰	\$500. ⁰⁰
\$250,001. ⁰⁰ to \$500,000. ⁰⁰	\$850. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1100. ⁰⁰
\$1,000,001. ⁰⁰ to \$3,000,000. ⁰⁰	\$1600. ⁰⁰
\$3,000,001. ⁰⁰ to \$6,000,000. ⁰⁰	\$2400. ⁰⁰
\$6,000,001. ⁰⁰ and up	\$2400. ⁰⁰ for the first \$6,000,000. ⁰⁰ plus \$0.25 for each additional \$1000. ⁰⁰

Fire Code Inspection Services (Fire Alarm and/or Sprinkler System)

Valuation*	Fee
\$1. ⁰⁰ to \$250,000. ⁰⁰	\$750. ⁰⁰
\$250,001. ⁰⁰ to \$500,000. ⁰⁰	\$1050. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1350. ⁰⁰
\$1,000,001. ⁰⁰ to \$3,000,000. ⁰⁰	\$1900. ⁰⁰
\$3,000,001. ⁰⁰ to \$6,000,000. ⁰⁰	\$2850. ⁰⁰
\$6,000,001. ⁰⁰ and up	\$2850. ⁰⁰ for the first \$6,000,000. ⁰⁰ plus \$0.25 for each additional \$1000. ⁰⁰

*Valuation is based upon construction valuation for project

Annual Fire Safety Inspections

Annual Fire Safety Inspection Program setup for City (one-time fee)	\$1000.00
Annual Fire Safety Inspection and each re-inspection (per location)	\$150.00



City of Portland, Texas

Bureau Veritas North America, Inc.

By: _____

By: _____

Title: _____

Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

REGULAR MEETING AGENDA BILL

AGENDA ITEM: **ORDINANCE NO. 2047 - ESTABLISHING FEE SCHEDULE FOR FIRE CODE PLAN REVIEW AND INSPECTIONS:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2047 WHICH ESTABLISHES A FE SCHEDULE FOR FIRE CODE PLAN REVIEW AND INSPECTIONS - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

SUBMITTED BY: Brian DeLatte, Director of Public Works and Development

SUBMISSION DATE: January 10, 2012

ATTACHMENTS: Ordinance No. 2047

SUMMARY STATEMENT: Upon engaging Bureau Veritas to provide fire code plan review and inspection services to the City, staff recommends adopting proposed Ordinance No. 2047 which implements the fee schedule required by the firm. The fees are based directly on the total valuation costs of the new construction. Adopting this ordinance will allow the City to recover direct costs associated with providing these critical services.

RECOMMENDATION: Adopt a motion approving the first reading of Ordinance No. 2047.

ORDINANCE NO. 2047

AN ORDINANCE ESTABLISHING A FEE SCHEDULE FOR FIRE CODE PLAN REVIEW AND INSPECTIONS; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE; ESTABLISHING A PENALTY FOR VIOLATIONS; PROVIDING AN EFFECTIVE DATE AND REQUIRING PUBLICATION

WHEREAS it costs the City of Portland a significant amount of time, effort and money to provide its comprehensive menu of services; and,

WHEREAS the City Council has determined that many of the services that it provides benefit a limited number of persons and the cost of providing those services should be borne by the persons who receive them; and,

WHEREAS the City Council has determined that providing fire code plan review and inspections on new commercial and multi-family construction projects is necessary to protect the health, safety, and welfare of the public; and,

WHEREAS the City Council has determined that it is appropriate to establish fees for the fire code reviews and inspection on new commercial and multi-family construction.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:

SECTION 1: Subsection 9, Section A, Appendix C (Development Fee Schedule) of the Code of Ordinances is hereby created to read as follows:

9. *Fire Code Plan Review and Inspection Fees:* Fire code plan review and inspection fees apply to commercial and multi-family construction. Such plan review fees are in addition to the Building Code Fees and the Commercial and Multi-Family Construction Plan Review. Fees are as follows:

Total Project Valuation	Fire Code Plan Review Fees	Fire Code Inspection Services
Up to \$250,000	\$500	\$750
\$250,001 to \$500,000	\$850	\$1,050
\$500,001 to \$1,000,000	\$1,100	\$1,350
\$1,000,001 to \$3,000,000	\$1,600	\$1,900
\$3,000,001 to \$6,000,000	\$2,400	\$2,850
\$6,000,001 and up	\$2,400 plus \$0.25 each additional \$1,000	\$2,850 plus \$0.25 each additional \$1,000

SECTION 2. REPEALER: All previously adopted rules, regulations, policies and ordinances in conflict with this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY: If any provision, section, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

SECTION 4. VIOLATION AND PENALTY: Any person who violates this Ordinance shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to a fine not exceeding five hundred dollars (\$500). Each and every day that a violation of this Ordinance occurs shall constitute a separate offense.

SECTION 5. PUBLICATION: This Ordinance shall be published after second reading hereof by publishing the caption thereof in the official newspaper with a statement the public may view the Ordinance in the Office of the City Secretary. This Ordinance shall be effective from and after the publication provided herein.

SECTION 6. EFFECTIVE DATE: This Ordinance shall take effect upon its final reading and the publication of its caption in the official newspaper of record.

PASSED and APPROVED this 7th day of February 2012.

EXECUTED UPON FINAL READING

By: _____
David Krebs
Mayor

ATTEST:

By: _____
Annette Hall
City Secretary

Board, Commission & Committee
Applicants 2011
(1/12/12)

Planning & Zoning Commission: 1 vacancy expire 2013

Coco Wendland – Retired Business Owner and previous board member

Zoning Board of Adjustment & Appeals: 1 position expired 2011
2 alternate member positions
expired 2011 (1 year terms)

Cliff Ezell – Safety Coordinator/Admin Services – San Pat Water District



BOARD, COMMISSION AND COMMITTEE APPOINTMENT APPLICATION

The City Council of the City of Portland is soliciting applications from qualified citizens who wish to serve on its volunteer boards, commissions and committees. Regular board, commission and committee members must be at least 21 years of age (exceptions may be made for Park and Recreation Advisory Board appointments), have resided within the City for at least 12 months, be registered to vote, not be in financial arrears to the City and be able to attend at least 1 regular evening meeting a month.

If you would like to be considered for appointment, fill out this application and turn it in to Annette Hall, City Secretary, 1900 Billy G. Webb Dr. Portland, Texas 78374.

GENERAL INFORMATION

NAME: Carolyn (Coco) Wendland HOME TELEPHONE: 643-8383
STREET ADDRESS: 213 Elm St. YRS/MOS AT ADDRESS: 4 yrs. / 8 mos.
PREVIOUS STREET ADDRESS: 1115 Memorial Pkwy
CITY AND STATE (IF NOT IN PORTLAND):
DATE OF BIRTH: 8/31/55 VOTERS REGISTRATION NUMBER: 1009921705
TEXAS DRIVERS LICENSE NUMBER: 02518188
OCCUPATION: Retired EMPLOYER:
Cell
WORK TELEPHONE: 537-9861
EDUCATION AND TRAINING: HS Graduate and on the job training.
SPECIAL SKILLS, ABILITY OR KNOWLEDGE: former business owner

PREVIOUS BOARD, COMMISSION OR COMMITTEE EXPERIENCE:

Former P+Z member

REASON(S) FOR SEEKING APPOINTMENT:

I feel I can contribute by providing a reasonable objective and fair opinion in the decision making process.

INTEREST

Please check the board or commission appointment that you are seeking (no one will be appointed to more than one board or commission at a time). If you wish to be considered for appointment to any board or commission, rank your interest in each board or commission numerically (1 would represent your greatest interest and 7 would represent your least interest).

Construction Board of Adjustment and Appeals

Park and Recreation Advisory Board

Planning and Zoning Commission

Senior Services Advisory Board

Zoning Board of Adjustment

APPLICANT'S STATEMENT

I certify that answers given herein are true and correct to the best of my knowledge. I understand that false or misleading information given in this application will eliminate me from consideration prior to appointment and result in my removal following appointment.

I authorize the City to investigate the statements made in this application, my City credit history and my criminal history, if any.

I agree, if appointed, to meet all membership and Ethics Ordinance requirements.

SIGNATURE: Coco Wendland DATE: 1/10/12

THANK YOU FOR YOUR INTEREST IN THE CITY OF PORTLAND





CITY OF PORTLAND
BOARD, COMMISSION AND COMMITTEE
APPOINTMENT APPLICATION

The City Council of the City of Portland is soliciting applications from qualified citizens who wish to serve on its volunteer boards, commissions and committees. Regular board, commission and committee members must be at least 21 years of age (exceptions may be made for Park and Recreation Advisory Board appointments), have resided within the City for at least 12 months, be registered to vote, not be in financial arrears to the City and be able to attend at least one (1) regular evening meeting a month.

If you would like to be considered for appointment, fill out this application and return it to Annette Hall, City Secretary, 1900 Billy G. Webb Drive, Portland, Texas 78374.

INTERNET USERS: *This is an electronic form: If you have downloaded it from the internet, you can fill out the form on-line then print the finished application.*

GENERAL INFORMATION

NAME: Cliff Ezell HOME PHONE: 361-643-7142

STREET ADDRESS: 203 Llano Dr. YRS/MOS AT THIS ADDRESS: 16/9

PREVIOUS STREET ADDRESS: 113 Magnolia Pl.

CITY AND STATE (IF NOT IN PORTLAND): _____

DATE OF BIRTH: 11/10/1960 VOTER REGISTRATION NUMBER: 1009865698

TEXAS DRIVERS LICENSE NUMBER: 06046550

OCCUPATION: Safety Coor/Admin Services EMPLOYER: San Patricio Municipal Water District

WORK TELEPHONE: 361-777-4022 OTHER TELEPHONE: 361-215-1473

EDUCATION AND TRAINING: _____

B.A. in Advertising - Southwest Texas State University

20+ hours credit in business & banking - Del Mar College

SPECIAL SKILLS, ABILITY OR KNOWLEDGE: _____

First Aid & CPR (w/AED) - American Heart Association

PREVIOUS BOARD, COMMISSION OR COMMITTEE EXPERIENCE:

Parks & Recreation Advisory Board 2009-2011

REASON(S) FOR SEEKING APPOINTMENT:

I enjoy and appreciate our parks and want to ensure they remain attractive and available for residents and visitors.

INTERESTS

Please check the boards, commissions or committees that you would like to be appointed to.

- Senior Services Advisory Board
- Construction Board of Adjustment and Appeals
- Planning and Zoning Commission
- Park and Recreation Advisory Board
- Zoning Board of Adjustment
- Library Board
- _____

APPLICANT'S STATEMENT

I certify that answers given herein are true and correct to the best of my knowledge. I understand that false or misleading information given in this application will eliminate me from consideration prior to appointment and result in my removal following appointment.

I authorize the City to investigate the statements made in this application, as well as my credit history with the City and my criminal history, if any.

I agree, if appointed, to meet all membership and ethics ordinance requirements.

SIGNATURE:

[Handwritten Signature]

DATE: 08/29/2011

Thank you for your interest in the City of Portland!





STAFF
WEEKLY
REPORTS

Portland Fire Department

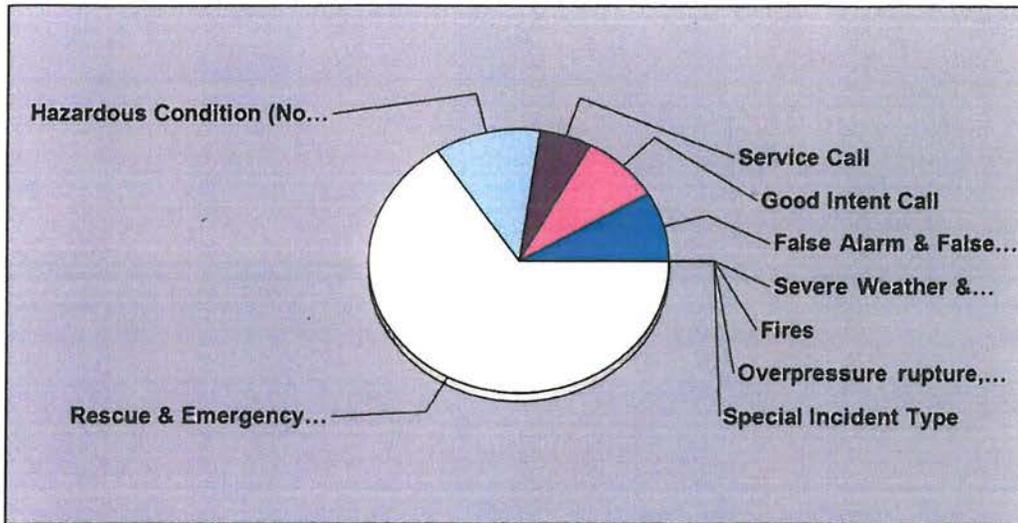
Portland, TX

This report was generated on 1/9/2012 8:11:34 AM



Breakdown by Major Incident Types for Date Range

StartDate: 01/02/2012 | EndDate: 01/08/2012



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	0	0.00%
Overpressure rupture, explosion, overheat - no fire	0	0.00%
Rescue & Emergency Medical Service	23	65.71%
Hazardous Condition (No Fire) (Gas Leak, Electrical Wiring, Arcing)	4	11.43%
Service Call (Lift Assist, Unauthorized burning)	2	5.71%
Good Intent Call (Dispatched & Cancelled, Wrong Location)	3	8.57%
False Alarm & False Call	3	8.57%
Severe Weather & Natural Disaster	0	0.00%
Special Incident Type	0	0.00%

TOTAL 35

Average Response Time: 4.05 Min.



Inspections Search

Portland Fire Department
 595 Buddy Ganem
 Portland, TX 78374
 Phone: 361-643-0155
 Fax: 361-643-0369

Search Criteria:

<u>Date</u>	All Addresses	<u>Status</u>	<u>Inspector</u>
From: 1/1/2012		All	Craig Hedrick
To: 1/7/2012 11:59:00 PM			

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector	
					New	Old	Corr				
Certificate of Occupancy											
01/04/2012	1:27 pm	Re-Occupancy	CoO-CH-12-0001	Request	Yes	0	0	0	101 US Hwy 181 Suite B	Yak Shack	Craig Hedrick
Inspection Records											
01/05/2012	9:57 am	Unwholesome Prop (FD)	I-CH-12-0027	Complaint	Yes	2	0	0	89 Commons Way S.	89 Commons Way S. - Res	Craig Hedrick
01/05/2012	9:48 am	Unwholesome Prop (FD)	I-CH-12-0023	Complaint	Yes	2	0	0	101 Llano	101 Llano - Resident	Craig Hedrick
01/05/2012	12:00 am	Fire Safety Insp. (FD)	I-CH-12-0034	Request	Yes	0	0	0	104 Cedar	Bay Area General Crane Serv.	Craig Hedrick
01/05/2012	2:23 pm	Unwholesome Prop(FD)	I-CH-12-0033	Complaint	Yes	2	0	0	104 Cedar	Bay Area General Crane Serv.	Craig Hedrick
01/02/2012	1:42 pm	Unwholesome Prop(FD)	I-CH-12-0005	Complaint	Yes	2	0	0	116 Janin West	Evelyn & Raul Nesmith	Craig Hedrick
01/03/2012	12:11 pm	Unwholesome Prop(FD)	I-CH-11-0225.A	Reinspection	Yes	0	0	0	126 Grace	Gene Ray Smith	Craig Hedrick
01/05/2012	9:45 am	Unwholesome Prop(FD)	I-CH-12-0022	Complaint	Yes	0	1	1	200 Terlingua	200 Terlingua Resident	Craig Hedrick
01/02/2012	1:45 pm	Unwholesome Prop (FD)	I-CH-12-0006	Complaint	Yes	2	2	0	207 E Broadway	207 E Broadway Resident	Craig Hedrick
01/05/2012	9:43 am	Unwholesome Prop (FD)	I-CH-12-0021	Complaint	Yes	2	0	0	207 Terlingua	207 Terlingua Resident	Craig Hedrick
01/05/2012	9:50 am	Unwholesome Prop(FD)	I-CH-12-0024	Complaint	Yes	2	3	0	211 Chase	211 Chase Resident	Craig Hedrick
01/05/2012	9:54 am	Unwholesome Prop(FD)	I-CH-12-0026	Complaint	Yes	2	2	0	217 Chase	217 Chase Resident	Craig Hedrick
01/03/2012	1:36 pm	Unwholesome Prop(FD)	I-CH-12-0015	Periodic	Yes	2	2	0	218 Carmel	218 Carmel Resident	Craig Hedrick
01/05/2012	9:52 am	Unwholesome Prop(FD)	I-CH-12-0025	Complaint	Yes	2	0	0	218 Chase	218 Chase - Res.	Craig Hedrick
01/03/2012	12:54 pm	Annual Inspection (FD)	I-CH-12-0007	Periodic	Yes	0	0	0	313 Seventh	Blue Willow Tea Room	Craig Hedrick
01/03/2012	12:55 pm	Annual Inspection (FD)	I-CH-12-0008	Periodic	Yes	10	0	0	411 Seventh	Portland Marine	Craig Hedrick
01/04/2012	12:01 pm	Annual Inspection (FD)	I-CH-12-0017	Periodic	Yes	0	4	0	504 Moore	Nien Van	Craig Hedrick
01/04/2012	11:55 am	Annual Inspection (FD)	I-CH-12-0016	Periodic	Yes	4	0	0	617 Moore	Snappy Food	Craig Hedrick
01/03/2012	1:21 pm	Unwholesome Prop (FD)	I-CH-12-0011	Complaint	Yes	3	0	0	619 Elm	619 Elm - Resident	Craig Hedrick
01/03/2012	1:24 pm	Unwholesome Prop (FD)	I-CH-12-0012	Complaint	Yes	2	0	0	707 Houston	707 Houston St.	Craig Hedrick
01/02/2012	11:38 am	Annual Inspection (FD)	I-CH-12-0004	Periodic	Yes	2	0	0	714 Moore	Liberty Motors	Craig Hedrick
01/05/2012	11:27 am	Annual Inspection (FD)	I-CH-12-0029	Periodic	Yes	6	0	0	714 Dallas	Dixie Cream Donuts	Craig Hedrick
01/03/2012	1:28 pm	Unwholesome Prop(FD)	I-CH-12-0013	Complaint	Yes	2	0	0	715 Houston	715 Houston - Resident	Craig Hedrick
01/05/2012	11:35 am	Annual Inspection (FD)	I-CH-12-0030	Periodic	Yes	4	0	0	718 Dallas	Remax	Craig Hedrick
01/05/2012	11:43 am	Annual Inspection (FD)	I-CH-12-0031	Periodic	Yes	6	0	0	720 Dallas	The Sewing Ladies	Craig Hedrick
01/04/2012	12:04 pm	Annual Inspection (FD)	I-CH-12-0018	Periodic	Yes	12	0	3	821 Dallas	The Glassman	Craig Hedrick
01/03/2012	1:17 pm	Unwholesome Prop(FD)	I-CH-12-0010	Complaint	Yes	2	0	0	822 Market	822 Market Resident	Craig Hedrick
01/05/2012	11:51 am	Annual Inspection (FD)	I-CH-12-0032	Periodic	Yes	10	0	0	900-902-904 Elm	Sea Breeze Treas - Port Furn	Craig Hedrick
01/03/2012	1:34 pm	Annual Inspection (FD)	I-CH-12-0014	Complaint	Yes	2	0	0	903 Commerce	903 Commerce - Resident	Craig Hedrick
01/06/2012	3:27 pm	Plants/Vegetation (FD)	I-CH-12-0038	Complaint	Yes	2	0	0	1002 Austin	Mr. Coffey	Craig Hedrick

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector	
					New	Old	Corr				
01/06/2012	11:24 am	Annual Inspection (FD)	I-CH-12-0036	Periodic	Yes	6	0	0	1010 US Hwy 181	Katie's Klothesline	Craig Hedrick
01/06/2012	3:31 pm	Unwholesome Prop(FD)	I-CH-12-0039	Complaint	Yes	2	0	0	1095 Polaris	1095 Polaris - Resident	Craig Hedrick
01/04/2012	1:39 pm	Unwholesome Prop(FD)	I-CH-12-0020	Complaint	Yes	0	4	2	1145 Ochoa	Hector Munoz	Craig Hedrick
01/05/2012	9:00 am	Plants/Vegetation (FD)	I-CH-11-0210.B	Reinspection	Yes	0	1	0	1201 Austin	1201 Austin Resident	Craig Hedrick
01/03/2012	1:02 pm	Annual Inspection (FD)	I-CH-12-0009	Periodic	Yes	2	0	0	1500 Wildcat Suite A	Domino's Pizza	Craig Hedrick
01/02/2012	11:20 am	Annual Inspection (FD)	I-CH-12-0001	Periodic	Yes	4	0	0	1600 Wildcat	HEB	Craig Hedrick
01/02/2012	11:28 am	Annual Inspection (FD)	I-CH-12-0002	Periodic	Yes	2	0	0	1650 Wildcat	Stripes	Craig Hedrick
01/02/2012	11:32 am	Annual Inspection (FD)	I-CH-12-0003	Periodic	Yes	0	0	0	1670 Wildcat	Popeye's	Craig Hedrick
01/02/2012	1:10 pm	Building Plans (FD)	I-CH-12-0037	Reinspection	Yes	0	1	0	1700 Wildcat	1700 Wildcat Resident	Craig Hedrick
01/04/2012	12:12 pm	Annual Inspection (FD)	I-CH-12-0019	Periodic	Yes	2	0	0	1703 US 181	Days Inn	Craig Hedrick
01/06/2012	9:34 am	Building Plans (FD)	I-CH-12-0035	Request	Yes	0	0	0	1704 U.S. Hwy 181	McAlister's Deli	Craig Hedrick
01/05/2012	9:59 am	Unwholesome Prop(FD)	I-CH-12-0028	Complaint	Yes	2	1	0	1722 Dallas	1722 Dallas Resident	Craig Hedrick

Total Number of Records: 42



To: Randy Wright, Assistant City Manager
 From: Kristin Connor, Director of Parks & Recreation
 Date: 01-06-12
 Re: Report for December 26 – January 1, 2012

<u>Community Center</u>	12-26-11
Usage	904
Memberships	20
Rental Revenue	\$660.00
Park Rentals	\$0.00
Civic Rentals	1
Skate Park Usage	54
Adult Exercise	Yoga-6 Pilates-5
Visitors	3
<u>Aquatic Center</u>	
Usage	44
Revenue	\$58.00
<u>Senior Services</u>	
Average Daily Attendance	52
Silver Sneakers	33
Noon Year's Eve Party	250
<u>Youth Services</u>	
Kidz Dayz	74

Boot Camp Coming to the Portland Community Center

Starts Monday, January 9, 2012 at 6:00 AM

Special Events:

Sweetheart Ball-Friday, February 10, 2012



To: Randy Wright, Assistant City Manager
 From: Kristin Connor, Director of Parks & Recreation
 Date: 01-11-12
 Re: Report for January 2 - 8, 2012

<u>Community Center</u>	01-02-12
Usage	1077
Memberships	33
Rental Revenue	\$0.00
Park Rentals	\$0.00
Civic Rentals	3
Skate Park Usage	51
Adult Exercise	Yoga-21 Pilates-10
Visitors	7
<u>Aquatic Center</u>	
Usage	150
Revenue	\$32.00
<u>Senior Services</u>	
Average Daily Attendance	47
Silver Sneakers	57
<u>Youth Services</u>	
Kidz Dayz	20
Kidz Dayz	234

Boot Camp Coming to the Portland Community Center

Started Monday, January 9, 2012 at 6:00 AM

Special Events:

Sweetheart Ball-Friday, February 10, 2012

Arrests 12/25/11 - 12/31/11

Arrest Number	Date Occurred	Charge Description	Arrestee Last Name	Arrestee First Name	Arrest Location
11012675	12/25/2011 00:16	Assault Simple	WATERS	JULIE	1717 CROSBY
11012676	12/25/2011 23:23	Assault Simple	CASTILLO	ALFREDO	617 MOORE
11012677	12/26/2011 01:49	No DL When Unlicensed	AMAYA	DAVID	US HWY 181 SS
11012678	12/27/2011 12:01	Assault Causes Bodily Injury Family Violence	BROADWATER	DANIEL	103 B COMMONS WAY SOUTH
11012679	12/27/2011 14:30	Poss Marij <2oz	KEARNS	CHRISTOPHER	2000 US HWY 181
11012680	12/27/2011	Poss Marij <2oz	LE	PHUONG	251 BUDDY GANEM
11012681	12/28/2011 22:36	Poss Marij <2oz	PALMER	JEREMY	US 181 ACCESS NORTH
11012682	12/30/2011 14:41	Indecency With A Child Sexual Contact	LOPEZ	JOSE	705 BAYVIEW # 1B

INCIDENT DAILY BULLETIN

Date Range Between: 12/25/2011 and 12/31/2011

Report #	Dist	Mod	Offense Literal	Beat	Street	Assignment Officer	Date / Time Reported
201100020124		A	Burglary Of Building (00001			WRIGHT, WELDON	12/25/2011 03:22
201100020162	B		Assault Simple (000128)		MOORE AVE	GARCIA, JOEY	12/25/2011 22:17
201100020166	B	C	Curfew (000784)		US 181 SS	WRIGHT, WELDON	12/26/2011 00:55
201100020245			Poss CS PGI<1G (001121)			GARCIA, JOEY	12/26/2011 22:15
201100020254		C	Graffiti <\$500 (001297)		USHY 181	THURMOND, GARY	12/27/2011 07:54
201100020258			Burglary Of Vehicle (000019			WIESMAN, TRAVIS	12/27/2011 09:41
201100020275		C	Assault Causes Bodily Injur			THURMOND, GARY	12/27/2011 12:27
201100020280			Credit/Debit Card Abuse (00			SOTO, ZACHARY	12/27/2011 14:29
201100020296			Poss Marij<2oz (001143)		WILDCAT DR	PEREZ, JAVIER	12/27/2011 16:12
201100020318			Poss Marij<2oz (001143)			SOTO, ZACHARY	12/27/2011 21:39
201100020331		C	Unauthorized Use Of Motor V			THURMOND, GARY	12/28/2011 05:49
201100020367			Burglary Of Vehicle (000019		USHY 181	LAUGHLIN, THOMAS	12/28/2011 17:06
201100020369			Burglary Of Habitation (000		SACRAMENTO S	LAUGHLIN, THOMAS	12/28/2011 18:28
201100020373	A	C	Poss Marij <2oz (000127)			HODGE, DWAYNE	12/28/2011 22:26
201100020418			Burglary Of Vehicle (000019			SOTO, ZACHARY	12/29/2011 18:13
201100020435		C	Curfew (000784)			RENFRO, CODY	12/30/2011 00:01
201100020437		C	Criminal Mischief<\$50 (0001		FULTON PL	RENFRO, CODY	12/30/2011 01:11
201100020444			Curfew (000784)			WRIGHT, WELDON	12/30/2011 03:17
201100020486			Dog Running at Large (00077		ELM ST	VEULEMAN, AARON	12/30/2011 17:19
201100020494		C	Theft >=\$500<\$1500 (001230)		LONG POINT D	RENFRO, CODY	12/30/2011 23:11
201100020523			Assault Causes Bodily Injur		CARMEL DR	LAUGHLIN, THOMAS	12/31/2011 14:20

TOTALS - By Offense

1	Burglary Of Building (000016)
1	Assault Causes Bodily Injury Family Violence (001369)
1	Burglary Of Habitation (000018)
1	Graffiti <\$500 (001297)
1	Theft >=\$500<\$1500 (001230)
1	Credit/Debit Card Abuse (000026)
1	Unauthorized Use Of Motor Vehicle (000118)
1	Poss Marij <2oz (000127)
1	Assault Simple (000128)

INCIDENT DAILY BULLETIN

Date Range Between: 12/25/2011 and 12/31/2011

Report #	Dist	Mod	Offense Literal	Beat	Street	Officer	Assignment	Date / Time Reported
1			Criminal Mischief-<\$50 (000131)					
1			Dog Running at Large (000775)					
1			Poss CS PG1<1G (001121)					
2			Poss Marij<2oz (001143)					
3			Curfew (000784)					
3			Burglary Of Vehicle (000019)					
TOTAL FOR TIME PERIOD: 21								

Arrests 12/31/11 - 01/07/12

Arrest Number	Date Occurred	Charge Description	Arrestee Last Name	Arrestee First Name	Arrest Location
12012683	01/04/2012 21:15	Sexual Assault of a Child	GREENWALT	IAN	1617 CIMMARRON 7H

INCIDENT DAILY BULLETIN

Date Range Between: 12/31/2011 and 01/07/2012

Report #	Dist	Mod Offense Literal	Beat	Street	Assignment Officer	Date / Time Reported
201100020523		Assault Causes Bodily Injur			LAUGHLIN, THOMAS	12/31/2011 14:20
201200000011	A	Assault Cause Bodily Injury		MOORE AVE	GARCIA, JOEY	01/01/2012 03:57
201200000039		Burglary Of Vehicle (000019		SUNSET ST	LAUGHLIN, THOMAS	01/01/2012 16:32
201200000057		Theft >=\$500<\$1500 (001230)		BAY VIEW BLV	LAUGHLIN, THOMAS	01/01/2012 20:28
201200000081	C	Burglary Of Building (00001		LANG RD	THURMOND, GARY	01/02/2012 08:23
201200000103		Burglary Of Vehicle (000019			VEULEMAN, AARON	01/02/2012 18:13
201200000151		Theft >\$50<\$500 (001218)			BARTELL, MARK	01/03/2012 19:38
201200000161	C	Sexual Assault (000103)			CARDENAS, BAUDENCI	01/04/2012 06:24
201200000192		Fail to Comply Striking Una		WILDCAT DR	SOTO, ZACHARY	01/04/2012 16:48
201200000222		Theft >\$50<\$500 (001218)		WILDCAT DR	CARDENAS, BAUDENCI	01/05/2012 12:29
201200000273	C	Disorderly Conduct Fighting			QUADE, MICHELLE	01/06/2012 10:37
201200000284	B	Credit/Debit Card Abuse (00			WIESMAN, TRAVIS	01/06/2012 13:41
201200000312	C	Curfew (000784)		MEMORIAL PKY	RENFRO, CODY	01/07/2012 02:05
201200000313		Driving While Intoxicated (GARCIA, JOEY	01/07/2012 02:27
201200000363		Theft >\$50<\$500 (001218)			VEULEMAN, AARON	01/07/2012 19:08

TOTALS - By Offense

1	Assault Cause Bodily Injury (000009)
1	Burglary Of Building (000016)
1	Sexual Assault (000103)
1	Theft >=\$500<\$1500 (001230)
1	Credit/Debit Card Abuse (000026)
1	Assault Causes Bodily Injury Family Violence (001369)
1	Disorderly Conduct Fighting (000146)
1	Fail to Comply Striking Unattended Vehicle (000669)
2	Theft >\$50<\$500 (001218)
2	Burglary Of Vehicle (000019)

TOTAL FOR TIME PERIOD: 15