



# CITY COUNCIL AGENDA

## NOTICE OF WORKSHOP

Tuesday, May 15, 2012

6:00 p.m.

Council Chamber - City Hall

Daniel P. Moore Community Center Complex

1900 Billy G. Webb

Portland, Texas

\*\*\*\*\*

*This workshop may be adjourned before the Regular City Council Meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.*

\*\*\*\*\*

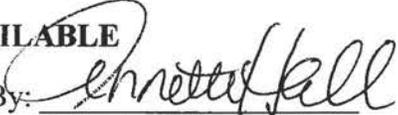
1. **CALL TO ORDER:** MAYOR KREBS
2. **EXECUTIVE SESSION:** THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING TO SECTION 551.071 (DISCUSS PENDING LITIGATION STYLED "TEAL CONSTRUCTION VERSUS CITY OF PORTLAND ET AL" WITH THE CITY ATTORNEY - MAYOR KREBS, CITY MANAGER, CITY ATTORNEY AND DIRECTOR OF PUBLIC SAFETY
3. **DRAINAGE ISSUES AND IMPROVEMENTS:** THE CITY COUNCIL WILL DISCUSS A MULTITUDE OF DRAINAGE ISSUES AND IMPROVEMENTS - CITY MANAGER
4. **COASTAL BEND MITIGATION ACTION PLAN:** THE CITY COUNCIL WILL DISCUSS THE PROPOSED COASTAL BEND MITIGATION ACTION PLAN FOLLOWING A PRESENTATION BY THE STAFF - ASSISTANT CITY MANAGER AND FIRE CHIEF
5. **ADJOURNMENT:** MAYOR KREBS

**NOTICE OF ASSISTANCE**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall 361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

Posted: May 11, 2012 by 5 p.m.  
Portland City Hall

By:   
Annette Hall  
City Secretary



# CITY COUNCIL AGENDA

## NOTICE OF REGULAR MEETING

Tuesday, May 15, 2012

7:00 p.m.

City Hall - Council Chamber

Daniel P. Moore Community Center Complex

1900 Billy G. Webb Drive

Portland, Texas

### A. **PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:**

1. **CALL TO ORDER:** MAYOR KREBS

2. **INVOCATION AND PLEDGE:** MAYOR KREBS OR DESIGNEE

3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**

- **RECOGNITION OF LOCAL BUSINESS PERSONS** - MAYOR KREBS AND COUNCIL MEMBER CATHY SKUROW
  - SMALL BUSINESS PERSON OF THE YEAR (THERESA NIX OF GAINCO)
  - SBA YOUNG ENTREPRENEUR OF THE YEAR (RANDY WEBB OF WEBB CONSTRUCTION)
  
- PROCLAMATION DECLARING MAY 13-19, 2012 TO BE "POLICE WEEK" – MAYOR KREBS AND ASSISTANT CITY MANAGER
  
- PRESENTATION ON 2008 GALVESTON HURRICANE ("IKE") AND 2012 HURRICANE SEASON PREPAREDNESS - FIRE CHIEF, GALVESTON FIRE CHIEF AND ASSISTANT FIRE CHIEF

- PREVIEW OF 2012 SUMMER PARKS AND RECREATION PROGRAM - DIRECTOR OF PARKS AND RECREATION
- SPECIAL REVENUE REPORT - DIRECTOR OF FINANCE
- REPORT ON MEMORIAL DAY HOLIDAY SCHEDULE (FACILITIES AND SERVICES) - DIRECTOR OF UTILITY BILLING
- PRESENTATION OF PRELIMINARY 5 YEAR CAPITAL PROGRAM - CITY MANAGER

**4. CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding “items of community interest” and/or be presented reports from the Staff regarding “items of community interest,” provided no action is taken or discussed. “Items of community interest” include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

**B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:**

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it’s your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

**5. ADMINISTRATION OF OATHS OF OFFICE: THE CITY SECRETARY WILL ADMINISTER OATHS OF OFFICE TO MAYOR DAVID KREBS, COUNCIL MEMBER RON JORGENSEN AND COUNCIL MEMBER GARY MOORE, ALL OF WHOM WERE CERTIFIED UNOPPOSED AND DECLARED ELECTED TO 2 YEAR TERMS OF OFFICE - MAYOR KREBS AND CITY SECRETARY**

**MAYOR KREBS, COUNCIL MEMBER JORGENSEN AND COUNCIL MEMBER MOORE WILL BE GIVEN OPPORTUNITIES TO MAKE ELECTION STATEMENTS FOLLOWING THE ADMINISTRATION OF THEIR OATHS OF OFFICE**

6. **ELECTION OF MAYOR PRO TEMPORE:** THE CITY COUNCIL WILL ELECT ONE OF ITS MEMBERS AS MAYOR PRO TEMPORE FOR A 1 YEAR TERM OF OFFICE ACCORDING TO SECTION 2.03 OF THE CITY CHARTER - MAYOR KREBS
7. **MINUTES OF PREVIOUS MEETINGS:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS APRIL 26, 2012 QUARTERLY WORKSHOP/RETREAT AND MAY 1, 2012 WORKSHOP AND REGULAR MEETINGS - MAYOR KREBS AND CITY SECRETARY
8. **ORDINANCE NO. 2052 - ESTABLISHING IMPACT FEES:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2052 WHICH ESTABLISHES BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENTS IMPACT FEES - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS CONSULTING CITY ENGINEER
9. **ORDINANCE NO. 2053 - AMENDING ANNUAL BUDGET:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2053 WHICH AMENDS THE 2011-2012 FISCAL YEAR BUDGET - DIRECTOR OF FINANCE
10. **BIDS FOR COMMUNITY CENTER LIGHTING RETROFIT:** THE CITY COUNCIL WILL CONSIDER BIDS FOR THE INSTALLATION OF RETROFIT LIGHTING IN THE COMMUNITY CENTER - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS CONSULTING CITY ENGINEER

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:**

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence

- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

**D. ADJOURNMENT: MAYOR KREBS**

**NOTICE OF ASSISTANCE**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361) 777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

**Posted:** May 11, 2012 by 5:00 p.m.  
Portland City Hall

By: 

Annette Hall  
City Secretary



## **PROCLAMATION**

**DECLARING MAY 13-19, 2012  
TO BE  
"POLICE WEEK"**

**WHEREAS**, in 1962, the U. S. Congress and President John F. Kennedy, by executing Public Law 87-726, established the week of May 15th as National Police Week and May 15th of each year as Police Memorial Day; and,

**WHEREAS**, the members of the Portland Police Department recognize and accept their duty to serve the community by safeguarding life and property, by guarding against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and,

**WHEREAS**, the City of Portland wishes to honor the dedication of its own officers;

**NOW, THEREFORE**, I, DAVID KREBS, MAYOR OF THE CITY OF PORTLAND, TEXAS do hereby proclaim the week of May 13th through May 19th as "**Police Week**" and call upon all citizens of Portland to show their appreciation by word and deed for the police officers of this city. I further call upon all citizens of Portland to observe May 15th as "**Peace Officers Memorial Day**" in honor of those law enforcement officers who, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

**IN WITNESS THEREOF**, I hereby set my hand and cause the seal of the City of Portland to be affixed this 15th day of May, 2012.

**EXECUTED:**

---

**David Krebs, Mayor  
City of Portland**

**ATTEST:**

---

**City Secretary**



**CITY OF PORTLAND  
CITY COUNCIL  
QUARTERLY WORKSHOP/RETREAT MINUTES  
APRIL 26, 2012 – 5:30 P.M.**

On this the 26<sup>th</sup> day of April 2012, the Council of the City of Portland convened in workshop/retreat session at 5:30 p.m. in the City Council Chambers and notice of regular workshop giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

David Krebs	Mayor
John Green	Mayor Pro Tem
Ron Jorgensen	Council Member
Cathy Skurow	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
David Lewis	Council Member

**STAFF PRESENT:**

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Brian DeLatte	Director of Public Works and Development
Kristin Connor	Director of Park and Recreation
Tm Vanlandingham	Fire Chief
Cesario Vela	Utilities
RoseAleta Laurell	Library Director
Polly Wright	Director of Utility Billing
Lorenzo Lara	Senior Accountant
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

**1. CALL TO ORDER: MAYOR KREBS**

Mayor Krebs called the Quarterly Workshop/Retreat to order at 5:30 p.m.

**2. CITY FACILITIES ASSESSMENT: THE CITY COUNCIL WILL DISCUSS CITY FACILITIES FOLLOWING THE PRESENTATION OF AN ASSESSMENT AND PRELIMINARY REHABILITATION PLAN BY THE CONSULTING CITY ARCHITECT -**

CITY MANAGER, DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS THE CONSULTING CITY ARCHITECT (RAY TORNO OF SOLKA-NAVA-TORNO ARCHITECTS)

Consulting City Architect Ray Torno presented and reviewed the following Executive Summary of the City Facilities Assessment and Preliminary Rehabilitation Plan with the City Council:

**A. SCOPE OF STUDY**

1. A proposal for development of a City of Portland Building Facilities Study was submitted to City Staff on June 16, 2011 and was later approved by vote of the City Council during their regular meeting agenda of Tuesday, July 19, 2011. The stated purpose of the study was to “establish scope and cost implications for a Capital Improvement Plan for the City”.
2. The study was to be based on a facilities list furnished to the Architect which was derived from a current TWIA Declarations Property listing. The original list contained 25 facilities. During the course of the study, three additional facilities were added, bringing the total examined to 28.

**B. METHODOLOGY**

1. The Architect proposed to visit each site and conduct a general condition assessment. A worksheet form was developed a general guideline for note taking. Prior to any site visits, the investigators reviewed available as-built drawings which could be located in the City Archives. Due to the fact that many of the minor facilities are very old or were possibly constructed without plans, as-built documentation for a number of the facilities could not be found. Facility age and size for the major projects was documented in the worksheet form when that information was available from the as-built documentation.
2. The Architectural team visited each site accompanied by appropriate City Staff. Knowledgeable staff or Users were questioned about the function, condition and needs of the particular facility and their comments as well as the observations of the Architect were recorded in the worksheet.
3. In some cases, needs analysis of particular facilities had been conducted in the past as part of other projects, master plans or initiatives. Where this type of information was available and provided to the evaluation team, it has been included in the Report Notebook as an Appendix item. These reports and their accompanying cost estimates were not evaluated for current applicability, but are included as they were provided.
4. After accumulation of the data from the archive review, the site visits and the staff interviews and the Architect’s observations, the data was assembled into a “Draft” form which was submitted to City Staff for review and comments. After receipt of the staff comments, the additional information was recorded in the facility worksheets and cost estimate implications were included whenever possible.

**C. SUMMARY OF FINDINGS**

1. Completed individual facility worksheets, representative photographs and supplemental data (presented as Appendixes) are compiled in three ring binders for ease of reference.
  2. Improvement recommendations for each facility defined as immediate, short term or long term along with estimated cost implications are included in the following Facilities Condition Assessment Recommendation/Cost Worksheet.
3. **FIELD EXERCISE:** THE CITY COUNCIL WILL DISCUSS A MULTITUDE OF ISSUES (INCLUDING BUT NOT LIMITED TO APRIL 16, 2012 STORM DAMAGE, 2011-2012 FISCAL YEAR CAPITAL PROGRAM, PRIVATE SECTOR CONSTRUCTION/DEVELOPMENT, PRIVATE PROPERTY MAINTENANCE/CODE ENFORCEMENT, CITY FACILITY MAINTENANCE/REHABILITATION AND ATHLETIC FACILITIES) DURING A TOUR OF THE CITY AND ITS EXTRATERRITORIAL JURISDICTION IN A CITY BUS - CITY MANAGER, ASSISTANT CITY MANAGER AND OTHER STAFF MEMBERS

At 6:29 p.m. Mayor Krebs announced that the City Council will be conducting a Field Exercise that will be broadcast via cell phone to the Council Chambers while discussing a Multitude of issues but not limited to April 16, 2012 Storm Damage, 2011-2012 Fiscal Year Capital Program, Private Sector Construction/Development, Private Property Maintenance/Code Enforcement, City Facility Maintenance/Rehabilitation and Athletic Facilities) during a tour of the City and its Extraterritorial Jurisdiction in a City bus. The following itinerary was use during the field exercise:

#### **FIELD EXERCISE ITINERARY**

- Storm Damage Assessment - Fire Chief
- 2011-2012 Capital Program and Project update - Brian DeLatte
- Reserves by Fund – Assistant to the City Manager
  - Cedar Drive (Drainage Ditch)
  - Buddy Ganem Drive (Drainage Ditch)
  - Pacific (Damage), San Rafael (Damage), Calley Springs (Unit 10 Subdivision) and Imperial (Minimal facade masonry) Drives
  - California (View of Elevated Water Storage Tank - Logo)
  - Broadway (Drainage Ditch and Sealcoat)
  - Northshore Boulevard (Phase 8 defective sealcoat and Mannar Estates Subdivision)
  - Longpoint Drive (Braselton Homes Construction)
  - Country Club Drive (Damage and Green Lake Outfall)
  - Baypoint Drive (Dredge Project)
  - 102 Shore Cliff (Burkett House)
  - 506 Commerce (Bowens Estate)
  - 300 Elm (C.B. Smith)
  - Jim Bishop Fire Station
  - 311 Sunset Drive (Taylor House)
  - 619 Houston Street (Dawson House)

- 1145 Ochoa Street (Gonzales House)
- Public Works Center (Wastewater Treatment Plant)
- Bluff Lift Station
- West Bayview Drive
- Doyle Addition (EDAP Sanitary Sewer Construction)
- Westwood Drive (Unit 3B Subdivision)
- Lang Road (Southwest Drainage Ditch and Bridge Point Apartment Damage)
- Sports Complex
- Municipal Park Sports Complex
- St. Charles Drive (Damage and Drainage)
- Wildcat Drive (Junior High Lift Station)

4. **SERVICE AND PERFORMANCE:** THE CITY COUNCIL WILL DISCUSS CITY SERVICE AND PERFORMANCE FOLLOWING THE PRESENTATION OF THE 2<sup>ND</sup> QUARTERLY (JANUARY - MARCH 2012) CUSTOMER SERVICE REPORT AND 2012 CITIZEN SATISFACTION SURVEY SCRIPT - ASSISTANT TO THE CITY MANAGER

Assistant to the City Manager Michel Weaver presented and reviewed the results of the January – March 2012 Customer Service Report and the 2012 Citizen Satisfaction Survey script with the City Council.

5. **ISSUES AND INITIATIVES:** THE CITY COUNCIL WILL DISCUSS A MULTITUDE OF ISSUES AND INITIATIVES PROPOSED BY ITS MEMBERS - (INCLUDING BUT NOT LIMITED TO NEW GARBAGE/RECYCLING CART REGULATION) - CITY MANAGER

Council and Staff discussed the following issues and initiatives (including but not limited to new garbage/recycling cart regulation):

- Current rules and regulations concerning the placement of garbage receptacles
- Concerns with the size and placement of the new 96 gallon garbage and recycling carts
- Flooding issues and concerns due to the recent flooding in Portland
- Certificate of Occupancy for rental properties
- A proposed contribution from ChatWork for Community Center kitchen upgrades

6. **ADJOURNMENT:** MAYOR KREBS

Mayor Krebs adjourned the workshop at 9:07 p.m.

**NOTICE OF ASSISTANCE:**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com)) in advance of the meeting. Reasonable accommodations will be

made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

Approved:

---

David Krebs  
Mayor

Attest:

---

Annette Hall  
City Secretary

**CITY OF PORTLAND  
CITY COUNCIL  
WORKSHOP MINUTES  
MAY 1, 2012 – 5:45 P.M.**

On this the 1<sup>st</sup> day of May 2012, the Council of the City of Portland convened in workshop session at 5:45 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular workshop giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

David Krebs	Mayor
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
David Lewis	Council Member

**MEMBERS ABSENT:**

John Green	Mayor Pro Tem
Cathy Skurow	Council Member

**STAFF PRESENT:**

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Sandy Clarkson	Finance Director
Brian DeLatte	Director of Public Works and Development
Kristin Connor	Director of Park and Recreation
Tim Vanlandingham	Fire Chief
RoseAleta Laurell	Library Director
Polly Wright	Director of Utility Billing
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

\*\*\*\*\*  
*This workshop may be adjourned before the Regular City Council*

*Meeting begins at 7:00 p.m. and reconvened after the Regular City Council meeting ends.*

\*\*\*\*\*

1. **CALL TO ORDER:** MAYOR KREBS

Mayor Krebs called the workshop to order at 5:45 p.m.

2. **DRAINAGE ISSUES:** THE CITY COUNCIL WILL DISCUSS A MULTITUDE OF DRAINAGE ISSUES (SYSTEM PERFORMANCE, POSSIBLE IMPROVEMENTS, IMPACT FEES AND FUTURE CURB/GUTTER RECONSTRUCTION) - CITY MANAGER, CONSULTING DRAINAGE ENGINEER AS WELL AS DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT

Consulting City Engineer Roy Heistermann presented and reviewed an aerial drainage and outfall map of Portland, Gregory and the LaQuinta property with the City Council and Staff.

City Manager Mike Tanner reported that when Phase 8 Street Improvement Program is complete, we need to reevaluate our approach to reconstructing curb and gutter.

3. **PAY PLAN:** THE CITY COUNCIL WILL DISCUSS IMPLEMENTATION OF THE NEW PAY PLAN - CITY MANAGER AND ASSISTANT TO THE CITY MANAGER

Council and Staff discussed the implementation of the new Pay Plan, the possibility of pursuing a pay performance plan.

**Mayor Krebs recessed the workshop at 6:47 pm and would reconvene after the Regular City Council meeting ends.**

**Mayor Krebs reconvened the workshop at 8:11 pm.**

4. **ANNUAL CITIZEN SATISFACTION SURVEY:** THE CITY COUNCIL WILL DISCUSS THE SCRIPT FOR THE ANNUAL CITIZEN SATISFACTION SURVEY - ASSISTANT TO THE CITY MANAGER

Council and Assistant to the City Manager Michel Weaver discussed the script and the possibility of adding questions concerning awareness of Industrial development and animal control.

5. **ADJOURNMENT:** MAYOR KREBS

Mayor Krebs adjourned the workshop at 8:17 pm.

**NOTICE OF ASSISTANCE:**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com)) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

Approved:

---

David Krebs  
Mayor

Attest:

---

Annette Hall  
City Secretary

**CITY OF PORTLAND  
CITY COUNCIL  
REGULAR MEETING  
MAY 1, 2012 – 7:00 P.M.**

On this the 1<sup>st</sup> day of May 2012, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

**MEMBERS PRESENT:**

David Krebs	Mayor
Ron Jorgensen	Council Member
John Vilo	Council Member
Gary Moore, Sr.	Council Member
David E. Lewis	Council Member

**MEMBERS ABSENT**

John Green	Mayor Pro Tem
Cathy Skurow	Council Member

**STAFF PRESENT:**

Mike Tanner	City Manager
Randy Wright	Assistant City Manager
Brian DeLatte	Director of Public Works and Development
Kristin Connor	Director of Park and Recreation
Tim Vanlandingham	Fire Chief
RoseAleta Laurell	Library Director
Polly Wright	Director of Utility Billing
Lorenzo Lara	Senior Accountant
Michel Weaver	Assistant to the City Manager
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

**A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:**

1. **CALL TO ORDER:** MAYOR

Mayor Krebs called the meeting to order at 7:00 pm.

2. **INVOCATION AND PLEDGE: MAYOR OR DESIGNEE**

Council Member Vilo gave the invocation and Mayor Krebs led the Pledge of Allegiance.

3. **FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS AND REPORTS THAT MAY BE DISCUSSED:**

- RECOGNITION OF GREGORY-PORTLAND HIGH SCHOOL POWERLIFTING TEAM - MAYOR KREBS

Mayor Krebs recognized the Gregory-Portland Powerlifting Coaches and Boys Powerlifting Team for being the Texas High School Powerlifting Association 2012 1<sup>st</sup> Team Champs and presented them each with a key to the City and a lapel pin.

- PROCLAMATION DECLARING MAY 2012 TO BE “MOTORCYCLE SAFETY AND AWARENESS MONTH” – MAYOR KREBS

Mayor Krebs read and presented a signed copy of a Proclamation declaring May 2012 to be “Motorcycle Safety and Awareness Month” to Representatives of the Texas Coalition of Clubs and Independents.

- RECOGNITION OF BELL-WHITTINGTON PUBLIC LIBRARY VOLUNTEERS - MAYOR KREBS AND LIBRARY DIRECTOR

Mayor Krebs and Library Director RoseAleta Laurell presented Certificates of Appreciation to the following Library Volunteers:

- ❖ Susan Buick
- ❖ Ann Cook
- ❖ Shaelei Davenport
- ❖ Elizabeth Longo
- ❖ Victoria Longo
- ❖ Jake McCada
- ❖ Robin Siefried

4. **CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:**

Members of the City Council may present reports regarding “items of community interest” and/or be presented reports from the Staff regarding “items of community interest,” provided no action is taken or discussed. “Items of community interest” include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Council Member Vilo commented on volunteerism and the participation of the youth in the community.

Council Member Jorgensen commented that he was glad to see the Council Chambers' full of happy citizens.

Mayor Krebs announced that the City is spaying for mosquitoes and encouraged everyone to empty any standing in their yards.

#### **B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:**

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

**There were none.**

#### **OLD BUSINESS**

5. **MINUTES OF PREVIOUS MEETING:** THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS APRIL 17, 2012 WORKSHOP, APRIL 17, 2012 REGULAR MEETING AND APRIL 24, 2012 JOINT WORKSHOP WITH THE PLANNING AND ZONING COMMISSION - MAYOR KREBS AND CITY SECRETARY

Council Member Moore made the motion to approve the minutes of the April 17, 2012 workshop, April 17, 2012 regular meeting and the April 24, 2012 joint workshop with the Planning and Zoning Commission as presented. Council Member Vilo seconded the motion.

The motion passed 5-0.

**6. PUBLIC HEARING - ADOPTION OF IMPACT FEES: THE CITY COUNCIL WILL CONDUCT A PUBLIC HEARING TO SOLICIT COMMENTS FROM CITIZENS AND OTHER INTERESTED PARTIES CONCERNING THE ADOPTION OF BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENTS IMPACT FEES - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS CONSULTING CITY ENGINEER**

**AN ORDINANCE ADOPTING SUCH IMPACT FEES WILL BE FORMALLY DELIBERATED BY THE CITY COUNCIL AT ITS MAY 15, 2012 REGULAR MEETING**

Director of Public Works and Development Brian DeLatte explained that this is an ongoing project. On April 1, 2011, the City Council engaged of Coym, Rehmet, and Gutierrez (CR&G) to conduct an impact fee study to recover the costs of the Broadway Ditch. The City Council subsequently engaged CR&G to provide plans and specifications for the Northshore Area Drainage Improvements. These two drainage components combine to create the Broadway/Northshore Boulevard Outfall System (System) as described in the 2006 Naismith Engineering Master Plan. Both the land use assumptions and capital improvements plan were adopted. With the completion of these tasks, CR&G has determined the appropriate impact fees to assess in order to recover the costs of the Broadway Ditch and to make improvements to the System. The Planning and Zoning Commission, in its capacity as the Advisory Committee for this project, met on April 10, 2012, to discuss the proposed the impact fees. The Committee accepted the Drainage Impact Fee Analysis and approved the Advisory Committee Recommendations letter that was delivered to the City Council on April 17, 2012, in accordance with state statute.

Mr. Donnie Rehmet of CR&G presented and reviewed the following:

- Drainage Impact Fees Analysis
- Preliminary Opinion of Cost, Service Unit Calculations and a Drainage Impact Fees
- Table 1 – Service Unit Calculations
- Table 2 – Drainage Impact Fees
- Land Use Assumptions – Map
- Capital Improvements - Map

Mayor Krebs opened the Public Hearing at 7:30 p.m. to solicit comment from citizens and other interested parties concerning the adoption of Broadway/Northshore Boulevard Outfall System Capital Drainage Improvements Impact Fees.

Mayor Krebs asked if anyone in the audience would like to comment. With no audience participation Mayor Krebs closed the Public Hearing at 7:31 pm.

7. **ORDINANCE NO. 2051 - AUTHORIZING ISSUANCE OF UTILITY SYSTEM REVENUE BONDS:** THE CITY COUNCIL WILL CONSIDER ORDINANCE NO. 2051 WHICH AUTHORIZES THE ISSUANCE OF APPROXIMATELY \$7,800,000 IN PRINCIPAL AMOUNT OF CITY OF PORTLAND, TEXAS UTILITY SYSTEM REVENUE & REFUNDING BONDS, SERIES 2012; PRESCRIBING THE TERMS AND PROVISIONS THEREOF; APPROVING AND AUTHORIZING THE EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT, AN DEPOSIT AGREEMENT, A PURCHASE CONTRACT AND OTHER INSTRUMENTS AND PROCEDURES RELATED THERETO; APPROVING AN OFFICIAL STATEMENT; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - CITY MANAGER, CONSULTING CITY FINANCIAL ADVISOR AND CONSULTING CITY BOND COUNSEL

Consulting City Financial Advisor Victor Quiroga with Southwest Securities explained the City's A+ rating by Standard & Poor's due to the cities sound financial profile, including debt service coverage and liquidity. He then presented the following Sale Pricing Results of \$7,380,000 in Utility System Revenue & Refunding Bonds, S2012:

- Provided \$5,820,000 for the Project Fund
  - Locked in a fixed interest rate of 2.78% for 20 years
- Refinanced the Series 2004 bonds for interest cost savings and achieved a Present Value Savings Ratio of 12.32% and maintained the original payoff date of 9/1/2025
  - Achieved a net interest cost savings of \$278,258
  - Reduced the Series 2004 bonds interest rate of 4.43% to 2.34%

Council Member Vilo made the motion to approve the Ordinance No. 2051 which authorizes the issuance of approximately \$7,800,000 in Utility System Revenue Bonds. Council Member Jorgensen seconded the motion.

The motion passed 5-0.

Mayor Krebs read the following caption:

**ORDINANCE NO. 2051**

**ORDINANCE AUTHORIZING THE ISSUANCE OF \$7,800,000  
IN PRINCIPAL AMOUNT OF *CITY OF PORTLAND, TEXAS UTILITY  
SYSTEM REVENUE & REFUNDING BONDS, SERIES 2012;*  
PRESCRIBING THE TERMS AND PROVISIONS THEREOF;  
APPROVING AND AUTHORIZING THE EXECUTION OF A PAYING  
AGENT/REGISTRAR AGREEMENT, AN DEPOSIT AGREEMENT, A  
PURCHASE CONTRACT AND OTHER INSTRUMENTS AND  
PROCEDURES RELATED THERETO; APPROVING AN OFFICIAL  
STATEMENT; AND CONTAINING OTHER PROVISIONS RELATING  
TO THE SUBJECT**

**8. BID FOR WASTEWATER COLLECTION SYSTEM IMPROVEMENTS IN THE DOYLE ADDITION/NUECES BAY SUBDIVISION: THE CITY COUNCIL WILL CONSIDER A \$2,389,801 BID FROM JHABORES CONSTRUCTION FOR WASTEWATER COLLECTION SYSTEM IMPROVEMENTS IN THE DOYLE ADDITION/NUECES BAY SUBDIVISION - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT, AS WELL AS REPRESENTATIVES OF THE CONSULTING CITY ENGINEER**

Director of Public Works and Development explained that a bid was received for the Wastewater Collection System Improvements for the Doyle Addition Subdivision on April 5, 2012. The bid was from Jhabores Construction Company in the amount of \$2,389,801. While we would typically consider rebidding a project with a lone bidder, it is the recommendation of Naismith Engineering, Inc., that we not rebid. It would be unlikely to receive a lower bid due to the complexity of the work and lack of availability of qualified contractors.

Mr. DeLatte further explained that since the project as bid would use up a substantial portion of the construction contingency before work commenced, Naismith and Jhabores have “value engineered” the plans and have identified cost savings of \$41,158. The savings are obtained by modifying wet well conditions at each lift station and other slight modifications to the plans. These changes give us a better result at a reduced price. Naismith’s recommendation also indicates there is a further \$19,000 in cost savings for a pending substitution request on alternate pumps. These savings will be incorporated into a change order once the construction agreements are executed. Naismith recommends the contract be awarded to Jhabores for the project.

Mr. DeLatte then added that if the City Council authorizes this item, the project will be forwarded to the Texas Water Development Board (TWDB) for final approval and execution of the construction agreements.

Consulting City Engineer Art Acuna explained the identified cost savings of the project and reported that there is a possibility of a grant through USDA that would fund 100% of the connections to residents.

Council Member Moore made the motion to accept the bid for \$2,289,801 from Jhabores Construction for Wastewater Collection System Improvements in the Doyle Addition/Nueces Bay Subdivision. Council Member Lewis seconded the motion.

The motion passed 5-0.

**9. BIDS FOR COMMUNITY CENTER RETROFIT PROJECT: THE CITY COUNCIL WILL CONSIDER BIDS FOR THE INSTALLATION OF HVAC CONTROLS IN THE COMMUNITY CENTER - DIRECTOR OF PUBLIC WORKS**

AND DEVELOPMENT, AS WELL AS REPRESENTATIVES OF THE CONSULTING CITY ENGINEER

Director of Public Works and Development Brian DeLatta explained that bids were opened for the SECO grant Community Center HVAC Retrofit project on April 25, 2012. Four bids were received, with Schneider Electric Buildings Americas, Inc., submitting the low of \$26,100. The four bids on the project were:

Schneider Electric Buildings Americas, Inc.	\$26,100.00
T.L. Electric, Inc.	\$29,986.58
Trane U.S., Inc.	\$36,481.00
Pro Tech Mechanicals, Inc.	\$47,331.00

Mr. DeLatta furthered explained that the funding from the State Energy Conservation Office will be utilized for this contract. Time is of the essence on this project, as the funds must be expended by June 30, 2012. Schneider Electric has indicated a four week lead time on the equipment, with a two week installation period. Consulting Engineer's recommend the contract be awarded to Schneider Electric.

Council Member Jorgensen made the motion to accept the bid for the Community Center HVAC Controls Retrofit Project from Schneider Electric Buildings Americas, Inc., in the amount of \$26,100.00. Council Member Vilo seconded the motion.

The motion passed 5-0.

**10. PROPOSAL FOR ENGINEERING SERVICES: THE CITY COUNCIL WILL CONSIDER A PROPOSAL FOR ENGINEERING SERVICES (WATER AND SANITARY SEWER LINE REPLACEMENT PROJECT - \$343,105) FROM COYM, REHMET & GUTIERREZ ENGINEERING - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS CONSULTING CITY ENGINEER**

Director of Public Works and Development Brian DeLatta explained that the City Council previously authorized a financing plan for utility system projects throughout the City. The first project on the list is the Water and Sewer Line Replacement Project. The project budget is \$3,855,000. The list of line replacements was developed by analyzing historical work orders to determine which lines in the system are in need of replacement due to age or condition. Many of the lines being replaced as part of this program were constructed using asbestos concrete pipe, which in many cases is nearing or has now exceeded its useful life expectancy. The cost of maintaining these lines, combined with lost revenue from water breaks, has made the replacement of these lines a priority in this program. Coym, Rehmet, & Gutierrez Engineering, LP, has submitted a proposal for engineering services to complete the design of this project. The fee breakdown is:

Preliminary Phase	\$ 11,615.00
Design Phase	\$230,265.00
Bid/Construction Phase	\$ 39,030.00
<u>Surveying and Permitting</u>	<u>\$ 62,195.00</u>

Total Services \$343,105.00

The schedule to complete the project is:

Begin surveying and design	5/15/12
Final submittal	10/15/12
Bid opening	11/21/12
Construction	1/2013 – 6/2013

Mr. DeLatte added that CR&G is well qualified to complete these services and staff recommends they be engaged.

Consulting City Engineer Donnie Rehmet explained that the Water System Improvements will replace or reroute portions of the water distribution system that have required or cause excessive maintenance problems. The portions of the system included in the project were identified and selected by the City Staff after review of long-term maintenance records.

Mr. Rehmet then explained that the rehabilitation of portions of the Sanitary Sewer Collection System will include the replacement of portions of the sanitary sewer collection system that have required or cause excessive maintenance problems. These portions of the system were also identified and selected by City Staff after review of long-term maintenance records.

Mr. Rehmet added that this project will fulfill the continuing City obligation required in its Sanitary Sewer Overflow (SSO) Agreement with TCEQ.

Council Member Lewis made the motion authorizing the engagement of Coym, Rehmet, and Gutierrez Engineering, LP, to provide engineering services for the Water and Sewer Line Replacement Project for \$343,105.00. Council Member Moore seconded the motion.

The motion passed 5-0.

**C. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS  
NOT APPEARING ON THE AGENDA:**

**Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:**

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)

- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

Marvin Leary of 105 Hawthorne voiced his concerns about brush pickup at the corner of Hawthorn and Wildcat.

#### **D. ADJOURNMENT: MAYOR**

Mayor Krebs adjourned the meeting at 8:07 p.m.

#### **E. NOTICE OF ASSISTANCE:**

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary Annette Hall (361-777-4513 or [annette.hall@portlandtx.com](mailto:annette.hall@portlandtx.com)) in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

**BRAILLE IS NOT AVAILABLE**

Approved:

---

David Krebs  
Mayor

Attest:

---

City Secretary



## **REGULAR MEETING AGENDA BILL**

**AGENDA ITEM:** **ORDINANCE NO. 2052 – ESTABLISHING IMPACT FEES:** THE CITY COUNCIL WILL CONSIDER THE FIRST READING OF ORDINANCE NO. 2052 WHICH ESTABLISHES BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENTS IMPACT FEES - DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT AS WELL AS CONSULTING CITY ENGINEER

**SUBMITTED BY:** Brian DeLatte, Director of Public Works and Development

**DATE SUBMITTED:** May 9, 2012

**ATTACHMENTS:** Ordinance No. 2052

---

**SUMMARY STATEMENT:** On April 1, 2011, the City Council authorized the engagement of Coym, Rehmet, and Gutierrez (CR&G) to conduct an impact fee study to recover the costs of the Broadway Ditch. The City Council subsequently engaged CR&G to provide plans and specifications for the Northshore Area Drainage Improvements. These two drainage components combine to create the Broadway/Northshore Boulevard Outfall System (System) as described in the 2006 Naismith Engineering Master Plan.

CR&G has completed, and City Council has adopted, both the land use assumptions and capital improvements plan. With the completion of these tasks, CR&G has determined the appropriate impact fees to assess in order to recover the costs of the Broadway Ditch and to make improvements to the System. The Planning and Zoning Commission, in its capacity as the Advisory Committee for this project, accepted the Drainage Impact Fee Analysis and approved the Advisory Committee Recommendations letter that was delivered to the City Council on April 17, 2012, in accordance with state statute. A Public Hearing was conducted at the regularly scheduled City Council meeting on May 1, 2012, to hear evidence regarding the imposition of impact fees.

Ordinance No. 2052 includes the Drainage Impact Fee Analysis, Land Use Map, and Service Unit Calculations used in determining the drainage impact fees. The first reading of the ordinance will occur at this evening's meeting, with the second reading scheduled for the June 5, 2012, meeting.

---

**RECOMMENDATION:** Approve the first reading of Ordinance No. 2052 establishing an impact fee for the Broadway/Northshore Boulevard Outfall System.

## ORDINANCE NO. 2052

### **ESTABLISHING AN IMPACT FEE FOR THE BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM CAPITAL DRAINAGE IMPROVEMENTS; PROVIDING FOR SEVERANCE; REPEALING ORDINANCES IN CONFLICT; AND PROVIDING FOR PUBLICATION**

**WHEREAS**, the City of Portland desires to construct capital improvements and assess an impact fee for the Broadway/Northshore Boulevard Outfall System; and

**WHEREAS**, the improvements will occur on land within the service area of Broadway/Northshore Boulevard Outfall System, generally bounded by US Highway 181, the Oak Ridge Ditch, the Northshore Golf Course, Northshore Boulevard, the Northshore Ditch, and the future Olympic Drive; and

**WHEREAS**, a Public Hearing was conducted on March 6, 2012, at the regularly scheduled City Council meeting to solicit evidence from the public for or against the land use assumptions and capital improvements plan; and

**WHEREAS**, the land use assumptions and capital improvements plan for the Broadway/Northshore Boulevard Outfall System were adopted by Resolution 647 of the City Council of the City of Portland; and

**WHEREAS**, a public hearing was held on the Adoption of Impact Fees on May 1, 2012, at the regularly scheduled City Council meeting to solicit evidence from the public for or against the adoption of impact fees; and

**WHEREAS**, the service area is within the corporate boundaries or extraterritorial jurisdiction of the City of Portland.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS:**

**Section 1.** The Drainage Impact Fee Analysis as prepared by Coym, Rehmet, & Gutierrez Engineering, LP, for the Broadway/Northshore Boulevard Outfall System drainage improvements, which is attached hereto as Attachment "1", Exhibit "1", Table "1", and Table "2", is hereby adopted.

**Section 2.** The impact fees assessed to any undeveloped land at the time of the passing of this ordinance will be due prior to recordation of the final plat.

**Section 3.** If any provision, section, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void or

invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

**Section 4.** Any previously adopted ordinance, resolution, rule, regulation or policy in conflict with this Ordinance is hereby repealed.

**Section 5.** This Ordinance shall be published after second reading hereof by publishing the caption thereof in the official newspaper with a statement the public may view the Ordinance in the Office of the City Secretary. This Ordinance shall be effective from and after the publication provided herein.

**PASSED and APPROVED** on first reading this \_\_\_\_ day of \_\_\_\_\_ 2012.

**PASSED and APPROVED** on second reading this \_\_\_\_ day of \_\_\_\_\_ 2012.

**CITY OF PORTLAND**

\_\_\_\_\_  
**David Krebs**  
**Mayor**

**ATTEST:**

\_\_\_\_\_  
**Annette Hall**  
**City Secretary**

## ATTACHMENT 1

### **CITY OF PORTLAND BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM DRAINAGE IMPROVEMENTS DRAINAGE IMPACT FEES ANALYSIS**

---

#### SERVICE UNITS IN THE DRAINAGE AREA

Basic service unit is one (1) acre of single family residential area.

Therefore, for this analysis, the basic service unit number for a single family residential acre = 1.0. A commercial service unit of one (1) acre = 1.78. This is the ratio of the commercial area runoff coefficient ("C") of 0.80 divided by the runoff coefficient ("C") of the single family residential area of 0.45. The runoff coefficients were developed by the Naismith Engineering Master Drainage Plan for the Broadway/Northshore Boulevard Outfall System dated March, 2005.

The drainage area is broken down into various tracts as shown on Exhibit 1. The analysis of service units for each tract is shown in Table 1.

#### PROJECT COSTS

The project costs are divided into three groups:

1. Construction of Bridge Culvert Across Broadway Ditch From Broadway Boulevard to Provide Access To The Area East of the Broadway Ditch
  - a. Cost = \$165,165
  - b. Cost to be borne by properties east of Broadway Boulevard in the drainage area.
2. Cost For Acquisition of Broadway Ditch Easement
  - a. Cost = \$278,026
  - b. Cost to be borne by all properties in the drainage area.
3. Cost For Drainage Improvements West of Broadway Boulevard
  - a. Cost = \$703,000
  - b. Cost to be borne by properties West of Broadway Boulevard in the drainage area.

#### IMPACT FEE CALCULATIONS

1. Fee For Bridge Culvert Across Broadway Ditch (For Drainage Area East of Broadway Boulevard)

$$\$165,165 \div 35.7 \text{ Service Units} = \$4,626 \text{ per service unit}$$

2. Fee For Acquisition of Broadway Ditch Easement (For All Drainage Area)

$\$278,026 \div 148.01$  Service Units = \$1,878 per service unit

3. Fee For Drainage Improvements West of Broadway Boulevard (For Area West of Broadway Boulevard)

$\$703,000 \div 112.31$  Service Units = \$6,259 per service unit

Total Impact Fees Per Service Unit

Area East of Broadway

$\$4,626 + \$1,878 = \$6,504$  per service unit

Area West of Broadway

$\$1,878 + 6,259 = \$8,137$  per service unit

Fees Based on Acreage

**Area East of Broadway**

Single Family Residential: \$6,504 per acre

**Area West of Broadway**

Single Family Residential: \$8,137 per acre

Commercial ( $\$8,137 \times 1.78$ ) \$14,484 per acre

The Drainage Fee Analysis For Each Tract is shown on Table 2.

**TABLE 1**

**CITY OF PORTLAND  
BROADWAY/NORTHSHORE BOULEVARD OUTFALL SYSTEM DRAINAGE  
IMPROVEMENTS  
SERVICE UNIT CALCULATIONS**

TRACT NO.	EAST OF BROADWAY				WEST OF BROADWAY			
	ACRES	LAND USE	MULTIPLIER	SERVICE UNITS	ACRES	LAND USE	MULTIPLIER	SERVICE UNITS
1					14.0	COM	1.78	24.92
2					2.2	COM	1.78	3.92
3					5.1	COM	1.78	9.08
4					0.7	COM	1.78	1.25
5					27.1	COM	1.78	48.24
6					8.9	SFR	1.0	8.90
7					6.8	SFR	1.0	6.80
8					9.2	SFR	1.0	9.20
9	33.4	SFR	1.0	33.4				
10	2.3	SFR	1.0	2.3				
<b>TOTALS</b>	<b>35.7</b>			<b>35.7</b>	<b>74.0</b>			<b>112.31</b>

**TOTAL ACRES IN DRAINAGE AREA: 109.7**

**TOTAL SERVICE UNITS IN DRAINAGE AREA: 148.01**



**Coym, Rehmet & Gutierrez**  
Engineering, L.P  
*TBPE Firm Reg. No. F-388*  
5656 S. Staples, Suite 230  
Corpus Christi, Texas 78411  
Phone: 361-991-8550 Fax: 361-993-7569  
Email: [crg@crgei.com](mailto:crg@crgei.com)

**TABLE 2**

**CITY OF PORTLAND  
BROADWAY DITCH AND NORTHSORE DRAINAGE IMPROVEMENTS  
DRAINAGE IMPACT FEES**

---

<b>TRACT NO.</b>	<b>USE</b>	<b>SERVICE UNITS</b>	<b>AREA (ACRES)</b>	<b>UNIT COST \$/AC.</b>	<b>TOTAL AMOUNT</b>
1	COM.	24.9	14	\$14,484	\$202,776
2	COM.	3.9	2.2	\$14,484	\$31,865
3	COM.	9.1	5.1	\$14,484	\$73,868
4	COM.	1.2	0.7	\$14,484	\$10,139
5	COM.	48.4	27.2	\$14,484	\$393,965
6	SFR.	15.5	8.9	\$8,137	\$72,419
7	SFR.	8.9	6.8	\$8,137	\$55,332
8	SFR.	9.1	9.2	\$8,137	\$74,860
9	SFR.	33.4	33.4	\$6,504	\$217,234
10	SFR.	2.3	2.3	\$6,504	\$14,959



**Coym, Rehmet & Gutierrez  
Engineering, L.P**  
*TBPE Firm Reg. No. F-388*  
5656 S. Staples, Suite 230  
Corpus Christi, Texas 78411  
Phone: 361-991-8550 Fax: 361-993-7569  
Email: [crg@crgei.com](mailto:crg@crgei.com)



TRACT NO.	ACREAGE	LAND USE
1	14.0	COM
2	2.2	COM
3	5.1	COM
4	0.7	COM
5	27.1	COM
6	8.9	SFR
7	6.8	SFR
8	8.2	SFR
9	53.4	SFR
10	2.3	SFR

**CITY OF PORTLAND  
NORTHSHORE AREA  
DRAINAGE IMPROVEMENTS  
LAND USE ASSUMPTIONS**



**EXHIBIT "1"**

**C&G**  
Cory, Tolbert & Gardner  
Engineering, L.P.  
Ann Ring, No. F-238, P.E., No. 250  
Cory Tolbert, No. F-238, P.E., No. 250  
Cora C. Gardner, No. F-238, P.E., No. 250  
Phone: (503) 991-4800 Fax: (503) 759-1000  
© COPYRIGHT 2012 ALL RIGHTS RESERVED



**BUSINESS OF THE CITY COUNCIL  
FOR THE  
CITY OF PORTLAND, TEXAS**

---

**SUBJECT:** First Reading of Ordinance 2053 to Amend the 2011-12 Budget

**SUBMITTED BY:** Sandy Clarkson 

**DATE SUBMITTED:** 05/11/2012

**FOR THE AGENDA OF:** 05/15/2012

**ATTACHMENTS:** Ordinance 2053 and Funds to be Amended **APPROVED:** \_\_\_\_\_

---

**SUMMARY STATEMENT:** As we have discussed in workshop, the City is enjoying substantially higher than expected collections on several economically sensitive revenues. Sales taxes, building permits and hotel occupancy tax collections have been in coming in at double-digit increases. In addition, there have been some changes in operations that have occurred which require adjustments to expenditure allowances. As we enter into the process of preparing the FY2013 budget, we wanted to put these known changes in the FY2012 budget into place. The summary below illustrates the requested amendments.

	<b>Current Total</b>	<b>Amended Total</b>	<b>Increase (Decrease)</b>
<b>General Fund</b>			
Revenues	\$ 9,581,655	\$ 10,073,183	\$ 491,528
Expenditures	\$ 9,581,523	\$ 9,692,335	\$ 110,812
<b>Water/Wastewater Fund</b>			
Revenues	\$ 5,580,000	\$ 5,605,000	\$ 25,000
Expenditures	\$ 5,577,586	\$ 5,595,128	\$ 17,542
<b>4B Economic Development</b>			
<b>Sales Tax Fund</b>			
Revenues	\$ 815,500	\$ 1,067,000	\$ 251,500
Expenditures	\$ 702,281	\$ 803,701	\$ 101,420
<b>Restricted Use Fund</b>			
Revenues	\$ 250,200	\$ 408,780	\$ 158,580
Expenditures	\$ 218,341	\$ 311,921	\$ 93,580
<b>Venue Tax Fund</b>			
Revenues	\$ 953,650	\$ 1,126,570	\$ 188,920
Expenditures	\$ 833,891	\$ 1,002,226	\$ 168,335

Please call me at 777-4520 if you have any questions prior to the meeting.

**RECOMMENDED ACTION:** Staff recommends approval the first reading of Ordinance 2053 to amend the Fiscal Year 2011-2012 Budget.

**ORDINANCE NO. 2053**

**AN ORDINANCE AMENDING AND ADJUSTING ORDINANCE NO. 2040 PASSED ON THE 12th OF SEPTEMBER 2011, AMENDING THE FUND LEVEL BUDGET FOR THE CITY OF PORTLAND FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2012, AND MAKING SUPPLEMENTAL APPROPRIATIONS AND ADJUSTMENTS FOR SAID FISCAL YEAR; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE; AND AN EFFECTIVE DATE THEREOF.**

WHEREAS, during the fiscal year of the City of Portland ending the 30th day of September 2012, the City Manager has indicated to the City Council that there are amendments and adjustments necessary to the present Budget adopted by Ordinance 2040 passed on the 12th day of September 2011, and

WHEREAS, no previous amendment to the FY2012 Budget has been presented,

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORTLAND, TEXAS, AS FOLLOWS, TO-WIT:**

**SECTION 1:** That the attached amendments and adjustments shall be made to the Budget for the fiscal year of the City of Portland ending the 30th day of September, 2012.

**SECTION 2:** That this Ordinance repeals all ordinances in conflict herewith.

**SECTION 3:** That this Ordinance shall be in full force and effect from and after the date of its adoption, approval, and required publication of its caption.

Duly approved by the City Council of the City of Portland, Texas on the first reading, May 15, 2012.

Duly approved by the City Council of the City of Portland, Texas on the second and final reading, June 5, 2012.

\_\_\_\_\_  
David R. Krebs, Mayor

ATTEST:

\_\_\_\_\_  
Annette Hall,  
City Secretary

**Budget Amendment #1  
General Fund  
FY2012**

<b>Revenues</b>	<u>Original</u>	<u>Increase (Decrease)</u>	<u>Amended Total</u>
Approved Budget, total	\$ 9,581,655		\$ 9,581,655
Changes to Approved Budget:			
Sales Tax Collections		\$ 175,000	\$ 175,000
Building Permits		150,000	150,000
Building Permits		110,000	110,000
Certificate of Occopuancy		2,850	2,850
Package & Liquor Permits		2,355	2,355
Adult Programs		(24,000)	(24,000)
Oil & Gas Royalties		(25,000)	(25,000)
Miscellaneous Reimbursement		9,000	9,000
Draw on Law Enforcement Restricted Reserve	-	141,323	141,323
<b>Total Revenues</b>	<b>\$ 9,581,655</b>	<b>\$ 491,528</b>	<b>\$ 10,073,183</b>
<b>Expenditures</b>			
Approved Budget, total	9,581,523		9,581,523
Personnel Costs			
Approved Pay Plan Increase		(7,600)	(7,600)
<u>Operations</u>			-
Contract Services			
Comprehensive Plan & UDO		75,000	75,000
Election Workers		(7,500)	(7,500)
Plan Review - Bureau Veritas		65,124	65,124
Instructor Fees - Adult Programs		(19,200)	(19,200)
 <u>Capital Outlay</u>			
Election Equipment		(27,500)	(27,500)
Police Software Lease Payment		(87,812)	(87,812)
Development Services Lease Payment		(21,023)	(21,023)
Transfer of Law Enforcement Reserve		141,323	141,323
<b>Total Expenditure Budget</b>	<b>\$ 9,581,523</b>	<b>\$ 110,812</b>	<b>\$ 9,692,335</b>
<i>Excess (Deficiency) Revenues over Expenditures</i>	132	380,716	380,848

**Budget Amendment #1  
Water/Wastewater Fund  
FY2012**

<b>Revenues</b>	Original	Increase (Decrease)	Amended Total
Approved Budget, total	\$ 5,580,000		\$ 5,580,000
Drawdown of Fund Balance		25,000	25,000
<b>Total Revenues</b>	<u>\$ 5,580,000</u>	<u>\$ 25,000</u>	<u>\$ 5,605,000</u>
<b>Expenditures</b>			
Approved Budget, total	5,577,586		5,577,586
Changes to Approved Budget:			
<u>Personnel Costs</u>			
Approved Pay Plan Increase		(7,458)	(7,458)
<u>Capital Outlay</u>			
Repair to Junior High Lift Station		25,000	25,000
<b>Total Expenditure Budget</b>	<u>\$ 5,577,586</u>	<u>\$ 17,542</u>	<u>\$ 5,595,128</u>
<i>Excess (Deficiency) Revenues over Expenditures</i>	<i>2,414</i>	<i>7,458</i>	<i>9,872</i>

**Budget Amendment #1  
4B Sales Tax Fund  
FY2012**

<b>Revenues</b>	Original	Increase (Decrease)	Amended Total
Sales Tax Collections	\$ 812,500	\$ 87,500	\$ 900,000
Drawdown (Community Center Roof)	\$ -	\$ 164,000	\$ 164,000
All other Revenues	3,000		3,000
<b>Total Revenues</b>	<u>\$ 815,500</u>	<u>\$ 251,500</u>	<u>\$ 1,067,000</u>
<b>Expenditures</b>			
Approved Budget, total	702,281		702,281
Changes to Approved Budget:			
<u>Capital Outlay</u>			
Community Center Roof		101,420	101,420
<b>Total Expenditure Budget</b>	<u>\$ 702,281</u>	<u>\$ 101,420</u>	<u>\$ 803,701</u>
<i>Excess (Deficiency) Revenues over Expenditures</i>	<i>113,219</i>	<i>150,080</i>	<i>263,299</i>

**Budget Amendment #1  
Restricted Use Fund  
FY2012**

<b>Revenues</b>	Original	Increase (Decrease)	Amended Total
Hotel Occupancy Tax	\$ 235,000	\$ 65,000	\$ 300,000
Drawdown - Hotel Occupancy Reserve		93,580	\$ 93,580
All other Revenues	15,200		15,200
	<hr/>		
<b>Total Revenues</b>	<b>\$ 250,200</b>	<b>\$ 158,580</b>	<b>\$ 408,780</b>
<b>Expenditures</b>			
Approved Budget, total	218,341		218,341
Changes to Approved Budget:			
<u>Capital Outlay</u>			
Community Center Roof		93,580	93,580
	<hr/>		
<b>Total Expenditure Budget</b>	<b>\$ 218,341</b>	<b>\$ 93,580</b>	<b>\$ 311,921</b>
<i>Excess (Deficiency) Revenues over Expenditures</i>	<i>31,859</i>	<i>65,000</i>	<i>96,859</i>

**Budget Amendment #1  
Venue Tax Fund  
FY2012**

<b>Revenues</b>	Original	Increase (Decrease)	Amended Total
Sales Tax Collections	\$ 812,500	\$ 87,500	\$ 900,000
Drawdown (Community Center Roof)	\$ -	\$ 101,420	\$ 101,420
All other Revenues	125,150		125,150
	<hr/>		
<b>Total Revenues</b>	<b>\$ 953,650</b>	<b>\$ 188,920</b>	<b>\$ 1,126,570</b>
<b>Expenditures</b>			
Approved Budget, total	833,891		833,891
Changes to Approved Budget:			
<u>Personnel Costs</u>			
Approved Pay Plan Increase		10,915	10,915
<u>Capital Outlay</u>			
Replace Water Features		56,000	
Community Center Roof		101,420	157,420
	<hr/>		
<b>Total Expenditure Budget</b>	<b>\$ 833,891</b>	<b>\$ 168,335</b>	<b>\$ 1,002,226</b>
<i>Excess (Deficiency) Revenues over Expenditures</i>	<i>119,759</i>	<i>20,585</i>	<i>124,344</i>



## **REGULAR MEETING AGENDA BILL**

**AGENDA ITEM:** **BIDS FOR COMMUNITY CENTER LIGHTING RETROFIT:** THE CITY COUNCIL WILL CONSIDER BIDS FOR THE INSTALLATION OF RETROFIT LIGHTING IN THE COMMUNITY CENTER – DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT, AS WELL AS REPRESENTATIVES OF THE CONSULTING CITY ENGINEER

**SUBMITTED BY:** Brian DeLatte, Director of Public Works and Development

**DATE:** May 9, 2012

**ATTACHMENTS:** Recommendation of Award by LNV  
FSC Withdrawal of Bid Request  
TL Electric Bid Proposal  
Lighting Estimate

---

**SUMMARY STATEMENT:** Bids were opened for the SECO grant-funded “City of Portland Community Center Lighting Retrofit Project to Save Energy” on April 25, 2012. Bids were received from two companies, TL Electric, Inc. and Facilities Solution Group. The project was bid per unit price so that the City could utilize as many SECO funds available as possible prior to receiving the HVAC bids.

There was an error in the low bid from Facilities Solution Group (FSG). The bid misinterpreted the work being performed and thus contained mathematical errors that produced a bid lower than the actual cost of the materials. As a result, FSG has asked to withdraw their bid.

The bid from TL Electric included four items:

Replace ballast and lamps for general use (2 lamps)	\$91.00
Replace ballast and lamps for emergency use (2 lamps)	\$166.00
Replace ballast and lamps for general use (4 lamps)	\$102.00
Replace ballast and lamps for emergency use (4 lamps)	\$177.00

It is estimated that 139 lights will be changed out as part of this project. The total award recommendation is \$14,497.00. Combined with the previously approved HVAC bids, \$40,597.00 of the construction-specific SECO funds are being utilized. As we near completion of the HVAC retrofit, additional lights may be added to maximize the use of SECO funds.

Time is of the essence on this project, as the funds must be expended by June 30, 2012.

---

**RECOMMENDATION:** Approve the bid for the City of Portland Community Center Lighting Retrofit Project to Save Energy from TL Electric in the amount of \$14,497.00.



engineers | architects | contractors

Solutions Today with a  
Vision for Tomorrow

May 10, 2012

City of Portland  
1900 Billy G. Web Drive  
Portland, Texas 78374

Attn: Mr. Mike Tanner – City Manager, Mr. Brian DeLatte, P.E. – Public Works Director  
Re: Recommendation of Award  
City of Portland Community Center Lighting Retrofit to Save Energy Project

Dear Mr. Tanner:

Bids for the subject project were received and opened April 25, 2012. A total of two (2) bids were received from the following companies: T.L. Electric, Inc. and Facility Solutions Group (FSG). FSG was the apparent low bidder at the time of the bid opening. However, FSG misunderstood the scope of services associated with two of the four bid items (A2 & A4) which resulted in an error on each item. FSG recently provided a letter, dated May 1, 2012, to LNV which requested that their bid be withdrawn and this letter is attached for your information.

LNV has reviewed the qualifications and bid documents from T.L. Electric, and it is my recommendation that the City award the City of Portland Community Center Lighting Retrofit to Save Energy construction project in the amount of \$14,497.00 to T.L. Electric for replacement of approximately 139 lights as per the attached Cost Summary sheet. This dollar amount includes the items of work for the base bids and is within the City's current budget for the project to be paid by State Energy Conservation Office (SECO) grant money as per Addendum 2 dated April 24, 2012.

As you may be aware, these SECO grant funds must be expended and collected from the State Energy Conservation Office before June 30, 2012 as per contract, so an early approval and notice to proceed is requested. If you have any questions or concerns, please feel free to contact me at 361-883-1984.

Sincerely,  
LNV, Inc.  
TBPE Firm No. F-366

  
Logan Burton, P.E.  
Project Manager

Attachments:

Bid Withdrawal Request Letter - FSG  
Bid Proposal – T.L. Electrical, Inc.  
Cost Summary  
Addendum from SECO



*lighting > electrical > energy  
technology > signs*

May 1, 2012

City of Portland  
1900 Billy G. Webb  
Portland, TX 78374

**Reference: *Lighting Retrofit***

Raj,

This letter is to inform the customer that FSG has withdrawn its bid for the City of Portland retrofit. Due to a short notice and a misunderstanding on the items to bid we have decided to withdraw. I hope this does not hurt our chances for the opportunity to provide you with prices and suggestions in the future. If you have any questions regarding this matter or anything pertaining to Lighting and or electrical please feel free to contact me.

Sincerely,  
Peter Cardona

A handwritten signature in black ink, appearing to read 'P. Cardona', written in a cursive style.

Office: 361-882-5685  
Cell: 361-438-3998  
Email: [peter.cardona@fsgi.com](mailto:peter.cardona@fsgi.com)

Project: City of Portland Community Center Lighting Retrofit Project to Save Energy  
 Date: May 10, 2012  
 Contractor: T.L. Electric, Inc.

**COST SUMMARY**

#	Area Description	Number of Light Fixtures	Lamps per Fixture	Notes
1	Women's Locker Room	11	2	
2	Men's Locker Room	10	2	
3	Front Offices	10	4	
		2	4	emergency
		1	2	
4	Dance Hall Causeway	2	2	
5	(2) Racquetball Courts	22	4	
		2	4	emergency
6	Gym for Exercise Area	14	4	
		2	4	emergency
7	Causeway in front of Racquetball and Gym	6	2	
8	Director's Office Area	5	4	
		3	2	
9	Vending Machine Area	5	2	
		2	2	emergency
10	Dance Hall 1, 2 and 3	36	4	
11	Cardio Room	5	2	
		1	2	emergency
<b>Total</b>		<b>139</b>		

BID ITEM	DESCRIPTION	Quantity	Unit Price Bid	Extended Price
A1	Replace Ballast & Lamps in a fixture with 2 Lamps for General Use	43	\$91.00	\$3,913.00
A2	Replace Ballast and Lamps in a fixture with 2 Lamps for Emergency Use	3	\$166.00	\$498.00
A3	Replace Ballast & Lamps in a fixture with 4 Lamps for General Use	85	\$102.00	\$8,670.00
A4	Replace Ballast and Lamps in a fixture with 4 Lamps for Emergency Use	8	\$177.00	\$1,416.00
<b>Total</b>		<b>139</b>		<b>\$14,497.00</b>

**BID PROPOSAL**

---

Proposal of T. L. Electric, Inc. (hereinafter called "BIDDER")\*, organized and existing under the laws of the State of Texas to the City of Portland (hereinafter called "OWNER.")

*In compliance with the Advertisement for Bids, BIDDER hereby proposes to perform all WORK for the construction of the "Automatic Controls for operation of 22 packaged Roof Top Air-handling units for the Portland Community Center" for the **City of Portland** in accordance with the CONTRACT DOCUMENTS as "**CITY OF PORTLAND COMMUNITY CENTER LIGHTING RETROFIT PROJECT TO SAVE ENERGY**", within the time set forth therein, and at the prices stated below.*

*By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.*

*BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the BASE BID PROJECT within **30** consecutive calendar days after the date specified in the NOTICE TO PROCEED, BIDDER further agrees to pay as liquidated damages, the sum of **\$1000.00** for each consecutive calendar day thereafter as provided in the General Conditions. Since funds are to be released by State Energy Conservation Office contract to expire on June 30, 2012, all work has to be complete and billed prior to that date. No extensions will be allowed.*

BID ITEM	QTY & UNIT	DESCRIPTION	UNIT PRICE	TOTAL
Replacement of existing Ballasts and T-12 Lamps from existing Fixtures with new energy efficient ballasts and HO T-8 lamps				
A1	1 EA	Replace Ballast and Lamps in a fixture with 2 Lamps for General Use. New lamp replacing old T-12 lamps shall be HO T-8 lamp with energy efficient Ballast.	\$ <u>91.00</u>	\$ <u>91.00</u>
A2	1 EA	Replace Ballast and Lamps in a fixture with 2 Lamps for Emergency Use. New lamp replacing old T-12 lamps shall be HO T-8 lamp with energy efficient Ballast. Emergency use by using Battery will be as before	\$ <u>166.00</u>	\$ <u>166.00</u>
A3	1 EA	Replace Ballast and Lamps in a fixture with 4 Lamps for General Use. New lamp replacing old T-12 lamps shall be HO T-8 lamp with energy efficient Ballast.	\$ <u>102.00</u>	\$ <u>102.00</u>
A4	1 EA	Replace Ballast and Lamps in a fixture with 4 Lamps for Emergency Use. New lamp replacing old T-12 lamps shall be HO T-8 lamp with energy efficient Ballast. Emergency use by using Battery will be as before	\$ <u>177.00</u>	\$ <u>177.00</u>
Note		The number of fixtures shall be decided prior to contract with contractor based on available funds. With agreement total number of each fixture will be decided based on unit costs and a contract will be signed based on that for work to be completed within 30 days.		



HOME OFFICE  
2100 FLEUR DRIVE  
DES MOINES, IA 50321-1158  
(515) 243-8171  
FAX (515) 243-3854



AUSTIN OFFICE  
P.O. BOX 26270  
AUSTIN, TEXAS 78759-0720  
(512) 343-9033  
FAX (512) 343-8363

**BID BOND  
PUBLIC WORK**

Bond No.                     N/A                    

KNOW ALL PERSONS BY THESE PRESENTS:

That T.L. ELECTRIC, INC.

(hereinafter called the Principal) as Principal, and the MERCHANTS BONDING COMPANY (Mutual) a corporation of the State of Iowa, with its Home Office in the City of Des Moines, Iowa, (hereinafter called Surety), as Surety, are held and firmly bound to CITY OF PORTLAND

(hereinafter called the Obligee) in the full and just sum of ( 5% G.A.B. )  
FIVE PERCENT OF THE GREATEST AMOUNT BID Dollars

good and lawful money of the United States of America, to the payment of which sum of money well and truly to be made, the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed and dated this 25TH day of APRIL, 2012

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Obligee shall make any award to the Principal for CITY OF PORTLAND COMMUNITY CENTER LIGHTING RETROFIT PROJECT TO SAVE ENERGY

according to the terms of the proposal or bid made by the Principal therefore, and the Principal shall duly make and enter into a contract with the Obligee in accordance with the terms of said proposal or bid and award, and shall give bond for the faithful performance thereof with the MERCHANTS BONDING COMPANY (Mutual) and Surety, or with other Surety or Sureties approved by the Obligee; or if the Principal shall, in case of failure to do so, pay to the Obligee the damages which the Obligee may suffer by reason of such failure, not exceeding the penalty of this bond, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

IN TESTIMONY WHEREOF, the Principal and Surety have caused these presents to be duly signed and sealed.

Witness:  
*Calvin L. L...*

T.L. ELECTRIC, INC.  
Principal

By *Tom...*

Attest:  
*Danille Harris*

MERCHANTS BONDING COMPANY (Mutual)  
By *Mary Ellen Moore*  
MARY ELLEN MOORE, ATTORNEY IN FACT

**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations duly organized under the laws of the State of Iowa (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint, individually,

Mary Ellen Moore, Cathleen Hayles, Steve Addkison, R M Lee, Tami J. Duncan and/or Danielle Harris

of Corpus Christi and State of Texas their true and lawful Attorney-in-Fact, with full power and authority hereby conferred in their name, place and stead, to sign, execute, acknowledge and deliver in their behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

**FIVE MILLION (\$5,000,000.00) Dollars**

and to bind the Companies thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of the Companies, and all the acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.

This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of the Merchants Bonding Company (Mutual) on April 23, 2011 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 24, 2011.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.

The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 25th day of January, 2012.



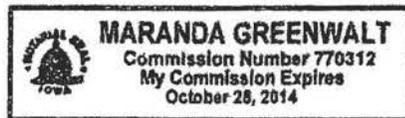
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF POLK ss.

On this 25th day of January, 2012, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument is the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of Des Moines, Iowa, the day and year first above written.



*Maranda Greenwalt*  
Notary Public, Polk County, Iowa

STATE OF IOWA  
COUNTY OF POLK ss.

I, William Warner, Jr., Secretary of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 25 day of APRIL, 2012.



*William Warner Jr.*  
Secretary



STAFF  
WEEKLY  
REPORTS



## Inspections Search

Portland Fire Department  
 595 Buddy Ganem  
 Portland, TX 78374  
 Phone: 361-643-0155  
 Fax: 361-643-0369

**Search Criteria:**

<u>Date</u>	All Addresses	<u>Status</u>	<u>Inspector</u>
From: 4/29/2012		All	Craig Hedrick
To: 5/5/2012 11:59:00 PM			

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector
					New	Old	Corr			
05/01/2012	3:01 pm Alarm Inspection (FD)	I-CH-12-0275	General	Yes	0	7	0	821 Market	Time Warner Cable - HUB	Craig Hedrick
05/01/2012	3:14 pm Alarm Inspection (FD)	I-CH-12-0276	General	Yes	0	0	0	1000 US 181	Portland Plaza	Craig Hedrick
05/01/2012	3:22 pm Annual Inspection (FD)	I-CH-12-0277	Periodic	Yes	14	9	4	4000 Wildcat	Wildcat Apt.	Craig Hedrick
05/02/2012	7:47 am Building Plans (FD)	I-CH-12-0278	General	Yes	0	0	0	1306 Wildcat	Donut Palace	Craig Hedrick
05/02/2012	1:31 pm Annual Inspection (FD)	I-CH-12-0199.B	Reinspection	Yes	0	4	0	133 US Hwy 181	Americas Best Inn & Suites	Craig Hedrick
05/02/2012	1:37 pm Annual Inspection (FD)	I-CH-12-0123.C	Reinspection	Yes	0	10	0	2100 Buddy Ganem	Oak Ridge Babtist Church	Craig Hedrick
05/02/2012	1:39 pm Annual Inspection (FD)	I-CH-12-0254.A	Reinspection	Yes	0	4	0	707 Moore	Gold Falcon	Craig Hedrick
05/02/2012	1:41 pm Annual Inspection (FD)	I-CH-12-0255.A	Reinspection	Yes	0	0	0	701 Moore	Macareno Signs and Graphics	Craig Hedrick
05/02/2012	1:44 pm Annual Inspection (FD)	I-CH-12-0256.A	Reinspection	Yes	0	6	0	701 Moore Suite A	Lucy's Hair Studio	Craig Hedrick
05/02/2012	1:47 pm Annual Inspection (FD)	I-CH-12-0279	Request	Yes	0	0	0	104 Cedar	Bay Area General Crane Serv.	Craig Hedrick
05/02/2012	1:51 pm Annual Inspection (FD)	I-CH-12-0144.C	Reinspection	Yes	0	1	0	410 Lang	Portland Contessa	Craig Hedrick
05/02/2012	1:58 pm Annual Inspection (FD)	I-CH-12-0137.C	Reinspection	Yes	0	14	0	203 Lang Suite C/D	TradeMart Const - Martinez/Att	Craig Hedrick
05/02/2012	2:00 pm Annual Inspection (FD)	I-CH-12-0135.C	Reinspection	Yes	0	0	0	203 Lang Suite A	New Wave Properties	Craig Hedrick
05/02/2012	2:06 pm Annual Inspection (FD)	I-CH-12-0136.C	Reinspection	Yes	0	4	0	203 Lang Suite B	Nu Image Salon	Craig Hedrick
05/02/2012	2:08 pm Annual Inspection (FD)	I-CH-12-0134.D	Reinspection	Yes	0	2	0	301 North Shore	North Shore Pavillions	Craig Hedrick
05/02/2012	2:12 pm Unwholesome Prop(FD)	I-CH-12-0206.C	Reinspection	Yes	0	0	0	000 W Broadway - Moore	N. Bay Properties	Craig Hedrick
05/02/2012	2:15 pm Unwholesome Prop(FD)	I-CH-12-0280	Complaint	Yes	2	0	2	133 Fulton	133 Fulton Resident	Craig Hedrick
05/02/2012	2:22 pm Unwholesome Prop (FD)	I-CH-12-0281	Complaint	Yes	4	0	0	18-B Commons Way	18-B Commons Way S- Resp Party	Craig Hedrick
05/02/2012	2:26 pm Unwholesome Prop (FD)	I-CH-12-0258.A	Reinspection	Yes	0	4	0	1208 Sacramento	1208 Sacramento Resp. Party	Craig Hedrick
05/02/2012	2:31 pm Unwholesome Prop(FD)	I-CH-12-0282	Complaint	Yes	0	0	0	1107 Meadowbrook	1107 Meadowbrook-Resp Party	Craig Hedrick
05/02/2012	2:37 pm Unwholesome Prop (FD)	I-CH-12-0283	Complaint	Yes	2	0	0	114 Janin Circle	114 Janin Cir E - Resp Party	Craig Hedrick
05/02/2012	2:41 pm Unwholesome Prop(FD)	I-CH-12-0284	Complaint	Yes	2	0	0	207 E Broadway	Bank of America	Craig Hedrick
05/02/2012	2:52 pm Building Plans (FD)	I-CH-12-0285	Request	Yes	0	0	0	1025 US Hwy 181	O2A Physical Therapy	Craig Hedrick
05/03/2012	9:00 am Unwholesome Prop(FD)	I-CH-12-0270.A	Reinspection	No	0	2	0	300 Blk. Inverness	Daryl Genzer - Country Club	Craig Hedrick
05/04/2012	12:00 am Annual Inspection (FD)	I-CH-12-0287	Request	Yes	0	0	0	104 Cedar	Bay Area General Crane Serv.	Craig Hedrick
05/04/2012	9:18 am Unwholesome Prop (FD)	I-CH-12-0260.A	Reinspection	Yes	0	2	0	1406 Sacramento	1406 Sacramento Resp. Party	Craig Hedrick
05/04/2012	9:46 am Annual Inspection (FD)	I-TVAN-11-0165.D	Reinspection	Yes	0	0	0	211 Cedar	The Pavilion	Craig Hedrick
05/04/2012	9:48 am Unwholesome Prop(FD)	I-CH-12-0239.B	Reinspection	Yes	0	0	0	1097 Polaris	1097 Polaris Resp. Party	Craig Hedrick
05/04/2012	9:49 am Plants/Vegetation (FD)	I-CH-12-0267.A	Reinspection	Yes	0	0	0	2310 Timber Ridge	Ramiro Pena Jr.	Craig Hedrick
05/04/2012	9:50 am Unwholesome Prop (FD)	I-CH-12-0268.A	Reinspection	Yes	0	0	0	112 Lang	Safe Guard Mini Storage	Craig Hedrick
05/04/2012	9:52 am Unwholesome Prop (FD)	I-CH-12-0230.B	Reinspection	Yes	0	0	0	908 Denver	908 Denver - Resp.Party	Craig Hedrick

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector	
					New	Old	Corr				
05/04/2012	9:53 am	Unwholesome Prop(FD)	I-CH-12-0269.A	Reinspection	Yes	0	0	0	2200 Tallow	Morgage Services	Craig Hedrick
05/04/2012	9:58 am	Unwholesome Prop (FD)	I-CH-12-0271.A	Reinspection	Yes	0	2	0	000 Westwood/Moore Ave	Ramon Gallagher	Craig Hedrick
05/04/2012	10:04 am	Unwholesome Prop (FD)	I-CH-12-0288	Complaint	Yes	0	0	0	116 Janin Circle	116 JaninCir E- Resp Party	Craig Hedrick
05/04/2012	10:06 am	Unwholesome Prop (FD)	I-CH-12-0289	Complaint	Yes	2	1	0	111 Chase	111 Chase Resident	Craig Hedrick
05/04/2012	10:17 am	Unwholesome Prop (FD)	I-CH-12-0290	Complaint	Yes	2	0	0	321 Bayview	Martha Bauer	Craig Hedrick
05/04/2012	10:21 am	Unwholesome Prop (FD)	I-CH-12-0291	Complaint	Yes	0	0	0	1012 Stark	1012 Stark-Resp Party	Craig Hedrick
05/04/2012	10:24 am	Unwholesome Prop (FD)	I-CH-12-0292	Complaint	Yes	2	0	0	909 Sea Breeze	909 SeaBreeze-Resp Party	Craig Hedrick
05/04/2012	10:32 am	Unwholesome Prop (FD)	I-CH-12-0293	Complaint	Yes	2	0	0	000 Bay Veiw/Hwy 181 access Rd.	Jennifer Bowen	Craig Hedrick
05/04/2012	10:38 am	Unwholesome Prop (FD)	I-CH-12-0294	Complaint	Yes	0	0	0	113 Magnolia	113 Magnolia - Resp Party	Craig Hedrick
05/04/2012	10:40 am	Unwholesome Prop (FD)	I-CH-12-0295	Complaint	Yes	0	0	0	115 Magnolia	Cass Real Estate	Craig Hedrick
05/04/2012	10:43 am	Unwholesome Prop (FD)	I-CH-12-0296	Complaint	Yes	2	0	0	127 Janin Circle	127 Janin Circle E-Resp Party	Craig Hedrick
05/04/2012	10:45 am	Unwholesome Prop (FD)	I-CH-12-0297	Complaint	Yes	2	0	0	201 E Broadway	201 Broadway Resp. Party	Craig Hedrick
05/04/2012	10:47 am	Unwholesome Prop (FD)	I-CH-12-0298	Complaint	Yes	2	0	0	124 Daniel Moore	124 Daneil Moore - Resp party	Craig Hedrick
05/04/2012	10:49 am	Unwholesome Prop (FD)	I-CH-12-0299	Complaint	Yes	2	0	0	1312 Denver	1312 Denver Resp. Party	Craig Hedrick
05/04/2012	10:52 am	Unwholesome Prop (FD)	I-CH-12-0300	Complaint	Yes	2	0	0	1715 Denver	1715 Denver-Resp Party	Craig Hedrick
05/04/2012	10:54 am	Unwholesome Prop (FD)	I-CH-12-0301	Complaint	Yes	2	0	0	1212 Starlite	1212 Starlite Resident	Craig Hedrick
05/04/2012	10:56 am	Unwholesome Prop (FD)	I-CH-12-0302	Complaint	Yes	2	1	0	101 Daniel Moore	101 Daniel Moore Resident	Craig Hedrick
05/04/2012	10:57 am	Unwholesome Prop (FD)	I-CH-12-0303	Complaint	Yes	2	1	0	1205 Dallas	1205 Dallas Resp. Party	Craig Hedrick
05/04/2012	11:10 am	Unwholesome Prop (FD)	I-CH-12-0304	Complaint	Yes	2	0	0	113 Maple	113 Maple-Resp Party	Craig Hedrick
05/04/2012	11:14 am	Unwholesome Prop (FD)	I-CH-12-0305	Complaint	Yes	2	0	0	114 Maple	114 Maple - Resp Party	Craig Hedrick
05/04/2012	11:17 am	Unwholesome Prop (FD)	I-CH-12-0306	Complaint	Yes	2	0	0	404 Bayview	404 Bayview-Resp Party	Craig Hedrick
05/04/2012	11:22 am	Unwholesome Prop (FD)	I-CH-12-0307	Complaint	Yes	2	0	0	000 Bayveiw/3rd	Bayview/3rd - Resp Party	Craig Hedrick
05/04/2012	11:31 am	Unwholesome Prop (FD)	I-CH-12-0308	Complaint	Yes	2	0	0	000 Cedar and Buddy Ganem	Stephen Block	Craig Hedrick
05/04/2012	11:42 am	Unwholesome Prop (FD)	I-CH-12-0309	Complaint	Yes	2	0	0	287 Buddy Ganem	Dr. Almouie	Craig Hedrick
05/04/2012	11:45 am	Unwholesome Prop (FD)	I-CH-12-0310	Complaint	Yes	0	1	1	251 Buddy Ganem	North Shore 8 theater	Craig Hedrick
05/04/2012	2:13 pm	Unwholesome Prop (FD)	I-CH-12-0311	Complaint	Yes	2	0	0	203 Lang AEP-Station	AEP Electrical Station	Craig Hedrick
05/04/2012	2:16 pm	Annual Inspection (FD)	I-CH-12-0169.C	Reinspection	Yes	0	0	0	101 Northshore	Shell Texas Star Gas Station	Craig Hedrick
05/04/2012	2:51 pm	Annual Inspection (FD)	I-CH-12-0175.B	Reinspection	Yes	0	6	0	406 Lang	Westbury Square	Craig Hedrick
05/04/2012	2:53 pm	Annual Inspection (FD)	I-CH-12-0122.C	Reinspection	Yes	0	2	0	2000 Billy G. Webb	Community Center	Craig Hedrick
05/04/2012	2:56 pm	Annual Inspection (FD)	I-CH-12-0146.C	Reinspection	Yes	0	1	0	1902 Billy G. Webb	Portland Police Department	Craig Hedrick
05/04/2012	3:06 pm	Unwholesome Prop (FD)	I-CH-12-0312	Complaint	Yes	2	0	0	2305 Memorial	2305 Memorial-Resp Party	Craig Hedrick
05/04/2012	3:10 pm	Unwholesome Prop (FD)	I-TVAN-12-0017.B	Reinspection	Yes	0	5	0	1145 Ochoa	Hector Munoz	Craig Hedrick

**Total Number of Records: 63**

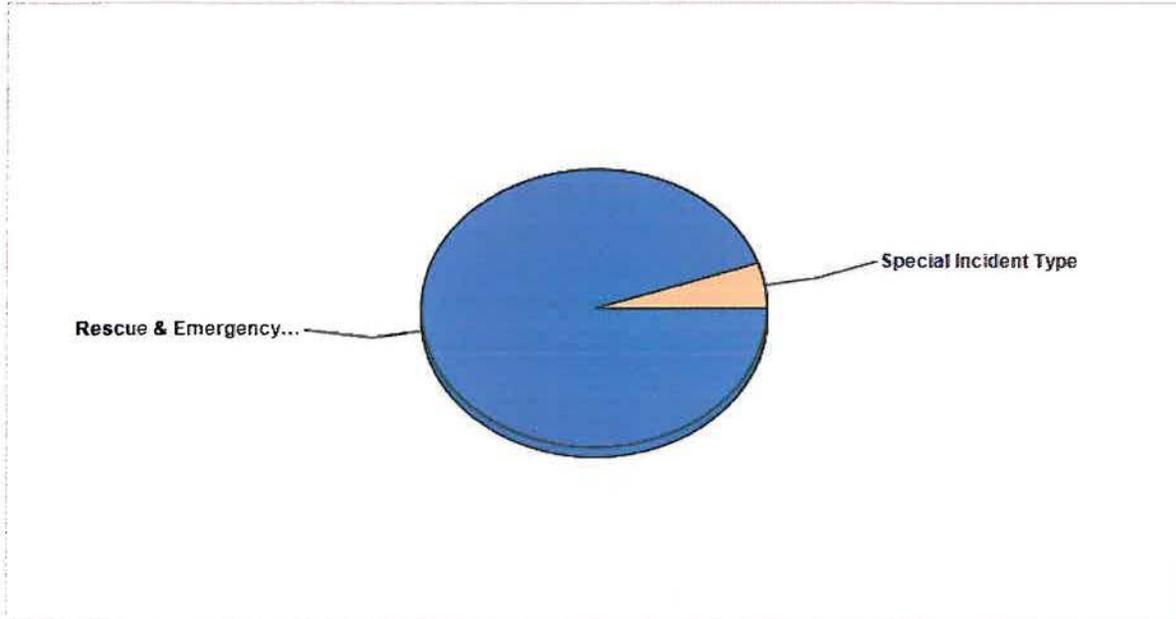
# Portland Fire Department

Portland, TX

This report was generated on 5/7/2012 8:19:47 AM

## Breakdown by Major Incident Types for Date Range

Start Date: 04/30/2012 | End Date: 05/06/2012



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	18	94.74%
Special Incident Type	1	5.26%
<b>TOTAL</b>	<b>19</b>	<b>100.00%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	7	36.84%
321 - EMS call, excluding vehicle accident with injury	10	52.63%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	5.26%
911 - Citizen complaint (BBQ grill)	1	5.26%
<b>TOTAL INCIDENTS:</b>	<b>19</b>	<b>100.00%</b>

Average Response Time: 4.66 Min.

**Arrests 4/15/12 - 4/21/12**

<b>Arrest Number</b>	<b>Date Occurred</b>	<b>Charge Description</b>	<b>Arrestee Last Name</b>	<b>Arrestee First Name</b>	<b>Arrest Location</b>
12012807	04/15/2012 05:32	Public Intoxication	DELGADO	JACQUELINE	1118 DENVER
12012808	04/16/2012 00:12	Poss Marij<2oz	CORLEY	JOHN	0 SHORE
12012809	04/17/2012 21:00	Theft	TREVINO	BELINDA	2000 US 181
12012810	04/17/2012 21:00	Theft >=\$50<\$500	TREVINO	DONALD	2000 US 181
12012811	04/18/2012 14:09	Assault Causes Bodily Injury Family Violence	HINNANT	KEVIN	1000 STARLIGHT
12012812	04/19/2012 16:55	WARRANT	BENAVIDES	RUBEN	410 LANG # 11
12012813	04/20/2012 15:33	Theft	MONTEZ	ELSA	2000 US HWY 181
12012814	04/20/2012	Driving While Intoxicated	SCHULTZ	RYAN	US 181 S/S

# INCIDENT DAILY BULLETIN

Date Range Between: 04/15/2012 and 04/21/2012

Report #	Dist	Mod	Offense Literal	Beat	Street	Assignment Officer	Date / Time Reported
201200005974		C	Curfew (000784)			RENFRO, CODY	04/15/2012 01:24
201200005981			Public Intoxication (000126)		DENVER ST	GARCIA, JOEY	04/15/2012 03:48
201200005985			Assault Causes Bodily Injur		ORION CIR	VEULEMAN, AARON	04/15/2012 09:51
201200005988			Theft <\$50 (001238)			BARTELL, MARK	04/15/2012 10:40
201200005990			Burglary Of Vehicle (000019)			VEULEMAN, AARON	04/15/2012 12:31
201200006016			Poss Marij<2oz (001143)	B	JANIN CIRCLE	WIESMAN, TRAVIS	04/15/2012 23:48
201200006063		C	Fail to Stop and give Infor			THURMOND, GARY	04/16/2012 12:55
201200006109		C	Possession of Tobacco Produ	A	WILDCAT DR	QUADE, MICHELLE	04/17/2012 08:02
201200006153			Theft <\$1,500 2/More Prev C	B	US 181	LAUGHLIN, THOMAS	04/17/2012 20:43
201200006174			Assault Cause Bodily Injury		STARLITE DR	BARTELL, MARK	04/18/2012 13:36
201200006175			Theft <\$50 (001238)				04/18/2012 15:06
201200006228			WARRANT (000163)		LANG RD	SOTO, ZACHARY	04/19/2012 16:30
201200006272			Theft <\$1,500 2/More Prev C			SOTO, ZACHARY	04/20/2012 15:02
201200006275	A		Assault Cause Bodily Injury			VEULEMAN, AARON	04/20/2012 16:51
201200006290	B	C	Driving While Intoxicated (		US 181 NS	WRIGHT, WELDON	04/20/2012 21:22
201200006295	B	C	Driving While Intoxicated 2			RENFRO, CODY	04/21/2012 00:12
201200006304			Theft >\$50<\$500 (001218)	B	US 181	TAMEZ, JOSE	04/21/2012 08:23
201200006313		C	Theft >=\$20k<\$100k (001226)		CHILTIPIN DR	CISNEROS, DAVID	04/21/2012 14:35
201200006319			Theft <\$50 (001238)	A	WILDCAT DR	LAUGHLIN, THOMAS	04/21/2012 20:55

## TOTALS - By Offense

1	Curfew (000784)
1	Poss Marij<2oz (001143)
1	Fail to Stop and give Information>-\$200 Damag (000991)
1	Burglary Of Vehicle (000019)
1	Driving While Intoxicated (000035)
1	Public Intoxication (000126)
1	WARRANT (000163)
1	Assault Causes Bodily Injury Family Violence (001369)
1	Possession of Tobacco Products Minor (000812)
2	Theft <\$50 (001238)
2	Theft <\$1,500 2/More Prev Conviction (001204)



# Inspections Search

Portland Fire Department  
 595 Buddy Ganem  
 Portland, TX 78374  
 Phone: 361-643-0155  
 Fax: 361-643-0369

Search Criteria:

Date All Addresses Status Inspector  
 From: 4/22/2012 Complete  
 To: 4/28/2012 11:59:00 PM

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector	
					New	Old	Corr				
<b>Inspection Records</b>											
04/23/2012	7:27 am	Unwholesome Property	I-CH-12-0223.B	Re-inspection	Yes	0	4	0	1011 Memorial	1011 Memorial Resident	Craig Hedrick
04/23/2012	7:34 am	Unwholesome Property	I-CH-12-0234.B	Re-inspection	Yes	0	2	0	1100 Blk. Denver	1100 Blk. Denver Resp. Party	Craig Hedrick
04/23/2012	7:36 am	Annual Inspection (FD)	I-CH-12-0142.C	Re-inspection	Yes	0	7	0	821 Market	Time Warner	Craig Hedrick
04/23/2012	7:57 am	Unwholesome Property	I-CH-12-0247.A	Re-inspection	Yes	0	0	0	819 Railroad	Fred & Magraciela Trevino	Craig Hedrick
04/23/2012	8:30 am	Unwholesome Property	I-CH-12-0076.E	Re-inspection	Yes	0	2	0	201 Northshore	Northshore Landing Apts.	Craig Hedrick
04/23/2012	8:38 am	Unwholesome Property	I-CH-12-0252.A	Re-inspection	Yes	0	0	0	1226 Memorial	1226 Memorial Pkwy Resp.	Craig Hedrick
04/23/2012	8:40 am	Unwholesome Property	I-CH-12-0246.A	Re-inspection	Yes	0	1	0	115 Duke	115 Duke Resident	Craig Hedrick
04/23/2012	8:45 am	Unwholesome Property	I-CH-12-0216.B	Re-inspection	Yes	0	2	0	506 Commerce	Myrtle J. Bowen (estate)	Craig Hedrick
04/23/2012	8:47 am	Unwholesome Property	I-CH-12-0245.A	Re-inspection	Yes	0	0	0	123 Marie Place	123 Marie Plc - Resp. Party	Craig Hedrick
04/23/2012	8:48 am	Annual Inspection (FD)	I-CH-11-0134.I	Re-inspection	Yes	0	2	0	1530 Wildcat	Beall's	Craig Hedrick
04/23/2012	9:00 am	Unwholesome Property	I-CH-12-0151.C	Re-inspection	Yes	0	4	0	103 Shore Cliff	Stephen and Belinda Burkett	Craig Hedrick
04/23/2012	9:00 am	Unwholesome Property	I-CH-12-0227.B	Re-inspection	Yes	0	0	0	1234 E Haven	1234 East Haven Resident	Craig Hedrick
04/23/2012	9:00 am	Unwholesome Property	I-CH-12-0250.A	Re-inspection	Yes	0	0	0	1119 Polaris	1119 Polaris Resp. Party	Craig Hedrick
04/23/2012	9:00 am	Unwholesome Property	I-CH-12-0249.A	Re-inspection	Yes	0	0	0	1224 East Haven	In Care of Ida Marroquin	Craig Hedrick
04/23/2012	9:00 am	Unwholesome Property	I-CH-12-0248.A	Re-inspection	Yes	0	0	0	113 Sixth	113 Sixth Resident	Craig Hedrick
04/23/2012	9:00 am	Unwholesome Property	I-CH-12-0205.B	Re-inspection	Yes	0	0	0	1010 South Cliff	1010 South Cliff - Resp. Party	Craig Hedrick
04/23/2012	9:00 am	Annual Inspection (FD)	I-CH-12-0114.C	Re-inspection	Yes	0	4	0	500 W. Broadway	Frost Bank	Craig Hedrick
04/24/2012	11:20 am	Annual Inspection (FD)	I-CH-12-0113.C	Re-inspection	Yes	0	2	0	1031 Hwy. 181	Wells Fargo	Craig Hedrick
04/24/2012	11:23 am	Annual Inspection (FD)	I-CH-12-0036.F	Re-inspection	Yes	0	4	0	1010 US Hwy 181	Katie's Klothesline	Craig Hedrick
04/24/2012	11:26 am	Annual Inspection (FD)	I-CH-12-0090.D	Re-inspection	Yes	0	2	0	1305 Wildcat	First Baptist Church	Craig Hedrick
04/24/2012	11:28 am	Annual Inspection (FD)	I-TVAN-11-0165.C	Re-inspection	Yes	0	2	0	211 Cedar	The Pavilion	Craig Hedrick
04/24/2012	11:31 am	Unwholesome Property	I-CH-12-0253.A	Re-inspection	Yes	0	0	0	1016 Forest Oak	1016 Forest Oak - Resp. Party	Craig Hedrick
04/24/2012	2:02 pm	Unwholesome Property	I-CH-12-0230.A	Re-inspection	Yes	0	2	0	908 Denver	908 Denver - Resp. Party	Craig Hedrick
04/24/2012	2:12 pm	Alarm Inspection (FD)	I-CH-12-0272	Request	Yes	0	0	0	1016 US Highway 181 Suite C	China Wall Restaurant	Craig Hedrick
04/24/2012	4:32 pm	Fire Safety Insp. (FD)	I-CH-12-0273	Complaint	Yes	0	9	0	4000 Wildcat	Wildcat Apt.	Craig Hedrick
04/25/2012	12:40 pm	Unwholesome Property	I-TVAN-12-0016	Complaint	Yes	1	0	0	109 San Saba	109 San Saba - Resp. Party	Tim Vanlandingham
04/26/2012	7:09 am	Annual Inspection (FD)	I-CH-12-0274	Request	Yes	0	0	0	609/611 Railroad	Notlehs Massage Therapy	Craig Hedrick
04/26/2012	9:00 am	Unwholesome Property	I-CH-12-0208.B	Re-inspection	Yes	0	0	0	314 Seco	314 Seco - Resp. Party	Craig Hedrick
04/26/2012	1:59 pm	Unwholesome Property	I-TVAN-12-0017.A	Re-inspection	Yes	0	5	0	1145 Ochoa	Hector Munoz	Tim Vanlandingham
04/26/2012	3:30 pm	Unwholesome Property	I-TVAN-12-0018	Complaint	Yes	2	2	0	113 Grace	113 Grace Resident	Tim Vanlandingham
04/26/2012	3:32 pm	Unwholesome Property	I-TVAN-12-0019	Complaint	Yes	1	0	0	113 Fulton	Jennifer Miller	Tim Vanlandingham

Date	Record Type	Number	Cause	Complete	Violations			Addresses	Parties Name	Inspector
					New	Old	Corr			
04/27/2012 12:37 pm	Unwholesome Property	I-TVAN-12-0011.C	Re-inspection	Yes	0	6	0	619 Houston	Mr. Dawson	Tim Vanlandingham

**Total Number of Records: 32**

# Portland Fire Department

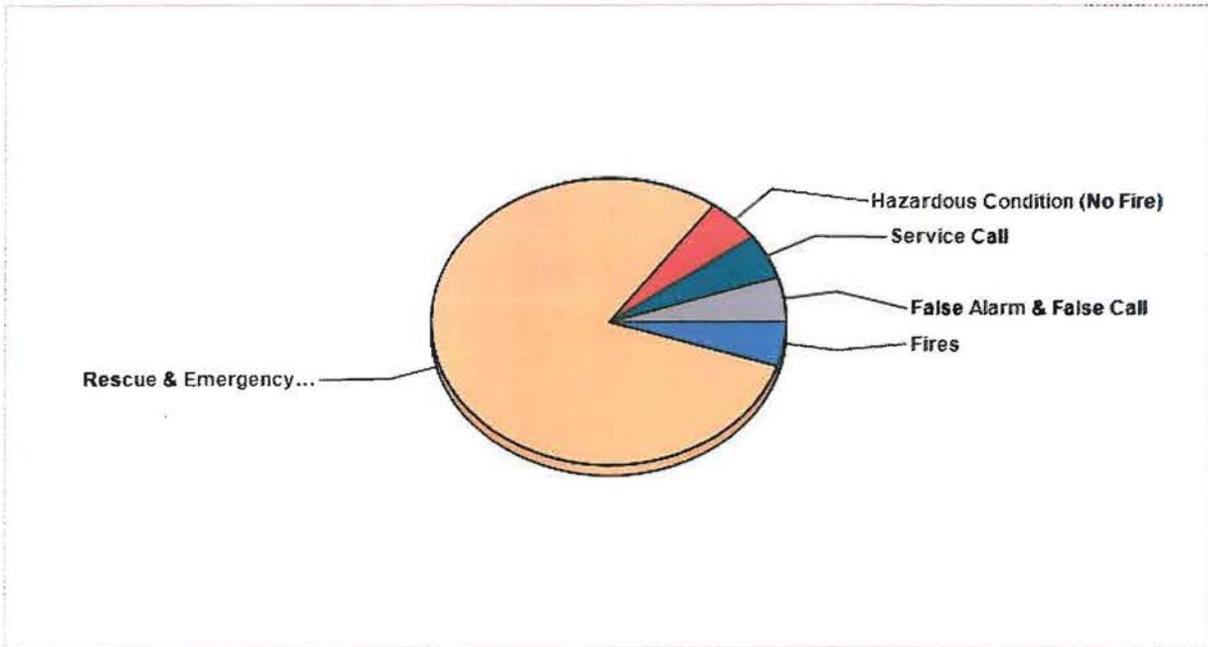


Portland, TX

This report was generated on 4/30/2012 8:03:53 AM

## Breakdown by Major Incident Types for Date Range

Start Date: 04/23/2012 | End Date: 04/29/2012



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	5.00%
Rescue & Emergency Medical Service	16	80.00%
Hazardous Condition (No Fire)	1	5.00%
Service Call	1	5.00%
False Alarm & False Call	1	5.00%
<b>TOTAL</b>	<b>20</b>	<b>100.00%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
170 - Cultivated vegetation, crop fire, other	1	5.00%
311 - Medical assist, assist EMS crew	1	5.00%
320 - Emergency medical service, other	2	10.00%
321 - EMS call, excluding vehicle accident with injury	11	55.00%
324 - Motor vehicle accident with no injuries.	2	10.00%
445 - Arcing, shorted electrical equipment	1	5.00%
510 - Person in distress, other	1	5.00%
743 - Smoke detector activation, no fire - unintentional	1	5.00%
<b>TOTAL INCIDENTS:</b>	<b>20</b>	<b>100.00%</b>

Station Tour for Preschool Children (Approx 5 children)  
 Participated in the Christus Spohn Urgent Care Center Health and Safety Fair  
 Average Response Time: 3.93 Min.